

ANNEX 2

Personnel Details and Mobilisation Instructions

These instructions set out the procedure to be followed when mobilising personnel in response to a marine oil spill. The decision to mobilise will be made by the Incident Command Team (ICT) and confirmed by the Regional On-Scene Commander (ROSC). Following is information on the personnel and contacts available in the region.

Rescue Co-ordination Centre of New Zealand

In the first instance the Rescue Co-ordination Centre of NZ officer should be contacted on 04-577 8030 or 0508 472 269.

Trained personnel

There are a significant number of MNZ trained personnel from various organisations in the region. A list of all Taranaki trained responders can be found at the back of this Annex and an up-to-date list can be found on WEBEOC.

Labour

Past experience has indicated there is a pool of labour available in the event of a labour intensive response. The pool centres on the oil exploration/production industry and port related hydrocarbon industries. Contacts are listed later in this Annex.

Points to consider

Safety

The safety of human life is to take precedence over all aspects of the response operation. Persons employed in the operation are to comply with the *Health and Safety in Employment Act 1992*. Persons mobilising responders are to verify they have been trained in the hazardous nature/danger of this work. Refer also to Chapter 8, Health and Safety Guidelines.

Mobilisation

Personnel should be mobilised in the following order of priority:

1. Regional/ Alternate Regional On Scene Commander
2. Taranaki Regional Council ICT members and responders
3. Port Taranaki responders and staff
4. DOC staff (& Massey University Wildlife Team as necessary)
5. New Plymouth Stevedore Services Ltd
6. BTW Company Ltd
7. NZ Employment Service
8. Inframax Construction Ltd
9. Allied Workforce (0800Labour)
10. Notwithstanding the above priority list DOC and other persons may need to be mobilised early to address wildlife and rehabilitation aspects of the response operation.

Mobilisation requirements:

Persons mobilising labour are to ensure that:

- Responders are trained as required in accordance with Chapter 8, Health and Safety Guidelines;
- Responders are adequately attired and have adequate safety equipment including PFDs (personal floatation devices) if appropriate;
- Responders are fed and well catered for in relation to welfare. Adequate accommodation is arranged for the responders, with transport to and from the site at which they will be working;
- Adequate first aid and medical facilities are arranged for the size of the response labour force and the conditions under which they will be working. The Red Cross is to be contacted in the first instance.
- Sufficient and timely relief personnel are provided to allow adequate rest for response staff. These relief staff are to be treated as for first-call staff above;
- The ICT logistics/financial co-ordinator, is informed of the responders' name, hourly pay rate, commencement and finish times for remuneration purposes;
- The responder's next of kin (NoK) is recorded, so that the responder/responders NoK are informed of any serious matter which directly affects them;
- Return transport and debriefing is arranged on their release by the ROSC;
- Transport to the appropriate site is arranged for the responders, and the responders are informed of these arrangements in a timely fashion;
- Responders are briefed where they will be working, for approximately how long they will be deployed in the field (hours, days or longer), and who they are to report to on arrival; and
- The site supervisor is appointed and is informed who the responders are and what their ETA will be.

Requirements of the ROSC

The ROSC and the ICT are to ensure that:

- Responders are not employed in hazardous situations beyond their training and/or experience;
- Responders are given adequate supervision, rest and refreshments;
- The times worked by individual responders are noted on timesheets for payment purposes; and
- Responders receive adequate medical care as, and when, required.

Insurance and payment of responders

Responders or their parent organisations are expected to arrange suitable insurance for the response operation. Special payments will not be made direct to responders. A responder's parent organisation will be reimbursed wages/salaries incurred for the period of employment undertaken on the response operation. This will be made upon the recovery of response costs from the spiller or, if this party cannot be identified, from the Oil Pollution Fund, via a claim by the Council to Maritime NZ.

Incident Command Centre (ICC) Personnel Contact Lists

Regional On Scene Commanders			
ROSC	Alternate ROSC	Alternate ROSC	Alternate ROSC
Bruce Pope	Adam Munroe		
027-4427492			

Incident Command Team (ICT) Managers			
Name	Tel	A/h	Mobile
Operations – Jared Glasgow			
Operations – Bruce Colgan			
Planning – Gary Bedford			
Planning – Amanda Lambert			
Logistics - Flo Blyde			
Logistics – Samantha Bull			
Logistics – Brent Nicol			

Operations – Air Operations Coordinator			
Name	Tel	A/h	Mobile
Air Operations Co-ord - Alan Beck			
Off Shore Co-ord – Duty Pilot/Port Taranaki			

Planning			
Name	Tel	A/h	Mobile
Legal Advisor – Gray Severinsen			
Iwi Communications Officer - Sam Tamarapa			

Mobilisation of MNZ Equipment			
Name	Tel	A/h	Mobile
Rob Wilson			
Alistair Simmers			
Glen Candy			

Wildlife Operations Co-ordinator			
Name	Tel	A/h	Mobile
Toby Shanley – Wildlife Coordinator (regional rep)			

Wildlife Responders			
Name	Tel	A/h	Mobile
Callum Lilley (DOC)			
Carolyn Brough - Forest and Bird			
Anne Scott – Ngamotu Marine Reserve Soc			
Dawn Mills – New Plymouth District Veterinary Group			

Wildlife Personnel

Massey University Oiled Wildlife Response Team - 027 246 2267

Massey University can provide trained personnel to assist with all aspects of wildlife response. The National Oiled Wildlife Response Team is managed by Massey staff and access to members should be considered if the wildlife response is significant or escalates.

Veterinarians

In a situation where a vet is needed to assist, there are a number of local vets that can be contacted.

Personnel

The main pool of labour for a response could be obtained from a number of sources in the region, through the Department of Conservation and NPDC e.g. Brooklands Zoo staff who have experience in handling large birds.

Incident Command Structure

The officers appointed to the positions in the Incident Action Plan are as follows:

		Phone	Mobile	After hours
Regional On-Scene Commander	Bruce Pope	06-7657127	027-2305627	06-7511821
Alternate ROSC				
Information/Media				
Community Liaison				

Operations		Phone	Mobile	After hours
Operations Manager	Tim Payne			
	Bruce Colgan			
On Shore Coordinator	Glen Candy			
Off Shore Coordinator	Duty Pilot			
Air Operations Coordinator	Alan Beck			
Wildlife Coordinator	Toby Shanley			
Port Coordinator	Rob Wilson			
Marine Biologist	Emily Roberts			

Planning		Phone	Mobile	After hours
Planning Manager	Gary Bedford			
Legal Advisor	Gray Severinsen			
Iwi Communications Officer	Sam Tamarapa			
Technical Services Advisor	As appointed from Council staff			

Planning		Phone	Mobile	After hours
Wildlife Co-ordinator	Toby Shanley			
Port Advisor	Harbourmaster			

Logistics		Phone	Mobile	After hours
Logistics Manager	Flo Blyde			
Finance Officer	as appointed from Council staff			
Administration Officer	as appointed from Council staff			
Historian	as appointed from Council staff			

Other Contacts:

Contractors with trained operational personnel

Organisation	Contact	Telephone/Fax
Intergroup (formerly Transpacific) Sucker trucks	Rostered	
G Harris Ltd Earthmoving/cartage/grader	Lloyd Marr	
Hookers Transport Ltd Carriers	Les McGrath	
Telecomm communications	Various	
Port Taranaki Experienced tradesmen	Rob Wilson	
Helicopters/aircraft	Various	

Emergency Services

Organisation	Contact	Telephone/Fax
Fire Service New Plymouth (hazardous substances liaison committee contact)	Pat Fitzell Peter Gallagher	
Police New Plymouth	Duty Officer	

Environmental Agencies

Organisation	Contact	Telephone/Fax
Department of Conservation, New Plymouth	Callum Lilley Gareth Hopkins	
Department of Conservation, New Plymouth	Rachael Abbott Jasmine Hessel	
Soil Conservation officer	Darren Scown TRC	
AsureQuality New Zealand		
Massey University (MNZ Wildlife Response Team)	Maritime New Zealand Duty Phone	

Other Councils

Organisation	Contact	Telephone/Fax
New Plymouth District Council		
Stratford District Council		
South Taranaki District Council		
Horizons Regional Council	Ian Lowe - ROSC	
Waikato Regional Council	Adam Munroe - ROSC	
Wellington Regional Council	Mike Pryce –Harbourmaster Grant Nalder – ROSC	

Medical/Health

If first aid responders are required during a response, the central contact is the Red Cross. The Red Cross have a team of five high level trained first aid responders and two pre-hospital emergency care kits.

In the case of a medical emergency call '111'.

Organisation	Contact	Telephone/Fax
Red Cross		

Petroleum Industry

Organisation	Contact	Telephone/Fax
Shell Todd Oil Services Ltd		
Origen Energy Ltd		
AWE		
OMV		
Todd Taranaki Limited		
Greymouth Petroleum Ltd		
PEPANZ		

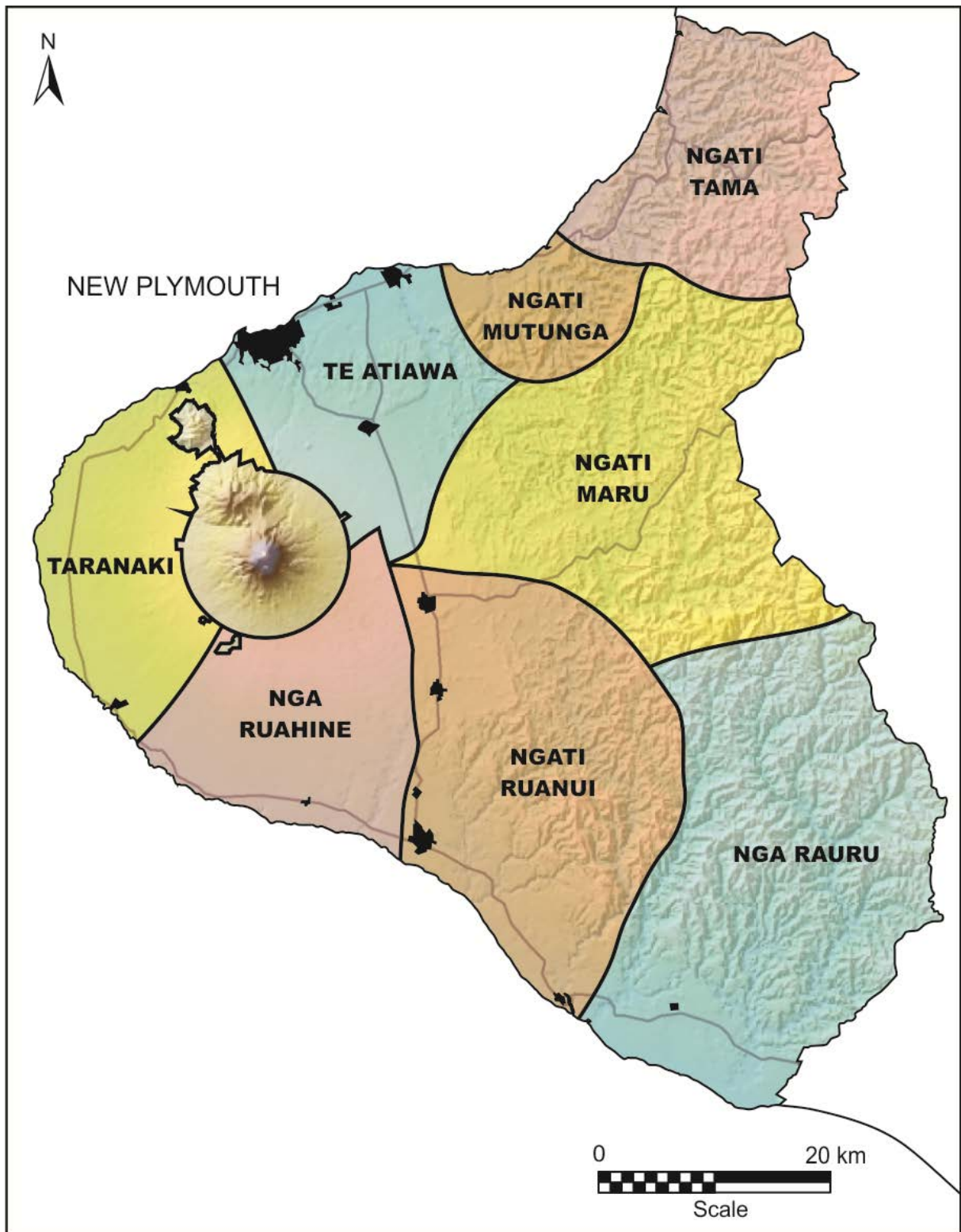
Maritime New Zealand

Organisation	Contact	Telephone/Fax
Rescue Co-ordination Centre of New Zealand	Rostered	
OSDO	Rostered	
NOSC	Various	

Possible affected parties

Organisation	Contact	Telephone/Fax
Port Taranaki Ltd		
Iwi/Hapu Groups	See boundary map and table below	
Department of Conservation New Plymouth	DOC Emergency Hotline – 0800DOCHOT or 0800362468	
Department of Conservation Wanganui	DOC Emergency Hotline – 0800DOCHOT or 0800362468	
Commercial fishermen	Port Taranaki Watch House	
Recreational boat users	New Plymouth Sport Fishing & Underwater Club New Plymouth Yacht Club Ltd	
District Councils	In a table above	

Iwi



The above map is indicative of iwi boundaries only, as some boundaries overlap. Maps showing individual iwi boundaries can be found at www.tkm.govt.nz/iwi

Iwi Chairs

Check Council website for up to date contacts.

Organisation	Contact	Telephone/Fax
Ngati Tama		
Ngati Mutunga		
Te Atiawa		
Ngati Maru		
Taranaki		
Ngāruahine		
Ngati Ruanui		
Ngaa Rauru Kiitahi		

General

Organisation	Contact	Telephone/Fax
Cawthron Institute	Various	
NIWA	Various	

Location of labour

The following is a list of personnel available to respond:

Taranaki Regional Council - up to 26 personnel are available for a medium to long term response. A list of trained personnel is available in WEBEOC.

Port Taranaki Limited - up to 14 personnel are available for a medium response. A list of trained personnel is available in WEBEOC.

Untrained labour is available from:

NP Stevedoring Services Limited - up to 25 personnel are available for a medium-long term response.

Contact person:

Phone:

Department of Conservation - up to 12 personnel for immediate response.

Contact person:

BTW Company - 5-10 personnel are available to be mustered at short notice, including experienced foreman and staff.

Contact person:

New Zealand Employment Service - WINZ

Based at: New Plymouth
Address: Powderham Street, New Plymouth
Contact:
Phone:

Support Office:

The above agency is in the best position to co-ordinate the supply of temporary labour as required. Up to 100-150 people could be contracted.

Allied Workforce (AWF Group) - 0800 Labour - Contact them for details

Downer EDI Works - (previously Works Infrastructure) - up to 40 personnel are available at short notice for medium-long-term response.

Contact:
Phone:

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All Taranaki Trained Responders

Responder Name	Region	Employer	Response Level	Latest Training Date	Highest Training Level Achieved	Specialist Roles	Specialist Training
Adam Du Fall	Taranaki	Taranaki Regional Council	Regional	20/07/2015	Regional Responders		
Alan Coldrick	Taranaki	Port of Taranaki Ltd	Regional	8/10/2013	Regional Responders		
Albert Plant	Taranaki	Port Taranaki Ltd	Regional	11/12/2009	Regional Responders		
Amanda Lambert	Taranaki	Origin Energy Kupe Ltd	Regional	11/12/2009	Regional Responders		
Barry Hartley	Taranaki	Taranaki Regional Council	Wildlife	28/04/2010	Wildlife		
Bart Jansma	Taranaki	Taranaki Regional Council	Regional	11/12/2009	Regional Responders		
Bradley Gyde	Taranaki	Port Taranaki Ltd	Regional	13/08/2013	Regional Responders		
Brent Nicol	Taranaki	Taranaki Regional Council	Regional	19/05/2014	Regional Responders		
Brian Wells	Taranaki	Port Taranaki Ltd	Regional	22/02/2010	Regional Responders		
Bruce Bowers	Taranaki	Port Taranaki Ltd	Regional	13/08/2013	Regional Responders		
Bruce Colgan	Taranaki	Shell Todd Oil Services	Regional	11/11/2015	National Response Team Training	NRT	
Bruce Pope	Taranaki	Taranaki Regional Council	Regional	15/06/2015	On Scene Commanders	Appointed ROSC	
Chris Spurdle	Taranaki	Taranaki Regional Council	Regional	13/05/2013	Regional Responders		

All Taranaki Trained Responders

Responder Name	Region	Employer	Response Level	Latest Training Date	Highest Training Level Achieved	Specialist Roles	Specialist Training
Clinton Carre	Taranaki	Taranaki Regional Council	Regional	11/11/2015	National Response Team Training	NRT	
Daniel Manu	Taranaki	Port Taranaki Ltd	Regional	1/06/2010	Regional Responders		
Darren Scown	Taranaki	Taranaki Regional Council	Regional	28/03/2011	Regional Responders		
Flo Blyde	Taranaki	Taranaki Regional Council	Regional	15/04/2015	National Response Team Training	NRT	
Gary Bedford	Taranaki	Taranaki Regional Council	Regional	23/03/2010	Regional Responders		
Glen Candy	Taranaki	Taranaki Regional Council	Regional	16/11/2010	Regional Responders	NRT	
James Cookson	Taranaki	Taranaki Regional Council	Regional	13/08/2013	Regional Responders		
Jared Glasgow	Taranaki	Taranaki Regional Council	Regional	13/08/2013	Regional Responders		
John Cooper	Taranaki	Taranaki Regional Council	Regional	24/08/2009	Regional Responders		
John Harridge	Taranaki	Port Taranaki Ltd	Regional	22/02/2010	Regional Responders		
John Ireland	Taranaki	Port of Taranaki Ltd	Regional	11/12/2009	Regional Responders		
Kevin Archer	Taranaki	Taranaki Regional Council	Regional	3/11/2008	Regional Responders		
Mark Savage	Taranaki	Taranaki Regional Council	Regional	24/09/2009	Regional Responders		

All Taranaki Trained Responders

Responder Name	Region	Employer	Response Level	Latest Training Date	Highest Training Level Achieved	Specialist Roles	Specialist Training
Murray Wells	Taranaki	Port Taranaki Ltd	Regional	23/03/2010	Regional Responders		
Nigel Giddy	Taranaki	Port Taranaki Ltd	Regional	3/05/2010	Regional Responders		
Paul Clearwater	Taranaki	Port Taranaki Ltd	Regional	13/08/2013	Regional Responders		
Rawiri Mako	Taranaki	Anzco Foods Limited	Regional	8/10/2013	Regional Responders	NRT	
Rik Caskey	Taranaki	Taranaki Regional Council	Regional	8/10/2013	Regional Responders		
Rob Wilson	Taranaki	Port Taranaki Ltd	Regional	17/05/2010	Regional Responders		
Robin Hughes	Taranaki	Taranaki Regional Council	Regional	16/11/2010	Regional Responders		
Ron Price	Taranaki	Port Taranaki Ltd	Regional	22/02/2010	Regional Responders		
Sam Tamarapa	Taranaki	Taranaki Regional Council	National	4/11/2015	National Response Team Training	NRT	
Samantha Bull	Taranaki	Taranaki Regional Council	Regional	10/08/2009	Regional Responders		
Stuart Watson	Taranaki	Port Taranaki Ltd	Regional	16/11/2010	Regional Responders		
Tim Payne	Taranaki	Taranaki Regional Council	Regional	11/12/2009	Regional Responders		
Tui Wright	Taranaki	Taranaki Regional Council	Wildlife	8/04/2014	Wildlife	Wildlife	

All Taranaki Trained Responders

Responder Name	Region	Employer	Response Level	Latest Training Date	Highest Training Level Achieved	Specialist Roles	Specialist Training
William Crowskey	Taranaki	Taranaki Regional Council	Regional	3/03/2011	Regional Responders		

This list may not be the most up-to-date version. An up-to-date list can be found on WEBEOC