



AGENDA Ordinary Meeting

Tuesday 14 December 2021, 10.30am

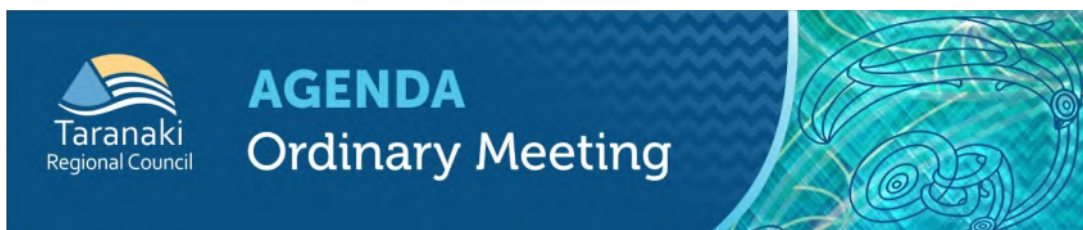
Pukeiti Lodge, 2290 Carrington Road, New Plymouth

Ordinary Meeting Copy

Venue: Pukeiti Lodge, 2290 Carrington Road, New Plymouth

14 December 2021 10:30 AM

| Agenda Topic | Page |
|--|-------------|
| Purpose of Committee, Health and Safety and Membership | 3 |
| Apologies Apologies were received from Councillors C L Littlewood and M G Davey | |
| Notification of Late Items | |
| 1. Confirmation of Minutes Ordinary Committee | 4 |
| 2. Consents and Regulatory Committee Minutes | 9 |
| 3. Policy and Planning Committee Minutes | 15 |
| 4. Executive, Audit and Risk Committee Minutes | 20 |
| 5. Joint Committee Minutes | 24 |
| 6. February 2022 Meeting Dates | 43 |
| 7. Appointment of Enforcement Officers and Issuing of Warrants | 44 |
| 8. Dairy Trust Taranaki Representation | 47 |
| 9. Public Excluded | 50 |
| 10. Confirmation of Public Excluded Ordinary Minutes | 51 |
| 11. Public Excluded Executive, Audit and Risk Committee Minutes | 56 |



Purpose of Local Government

The reports contained in this agenda address the requirements of the Local Government Act 2002 in relation to decision making. Unless otherwise stated, the recommended option outlined in each report meets the purpose of local government and:

- Promote the social, economic, environmental and cultural well-being of communities in the present and for the future.
- Would not alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or transfer the ownership or control of a strategic asset to or from the Council.

Membership of the Ordinary Committee

Councillor D N MacLeod (*Chairperson*) Councillor M P Joyce (*Deputy Chairperson*)

Councillor M J Cloke Councillor M G Davey

Councillor D L Lean Councillor C L Littlewood

Councillor M J McDonald Councillor D H McIntyre

Councillor E D Van Der Leden Councillor N W Walker

Councillor C S Williamson

Health and Safety

Emergency Procedure

In the event of an emergency, please exit through the emergency door in the committee room by the kitchen.

If you require assistance to exit please see a staff member.

Once you reach the bottom of the stairs make your way to the assembly point at the birdcage.

Staff will guide you to an alternative route if necessary.

Earthquake

If there is an earthquake - drop, cover and hold where possible.

Please remain where you are until further instruction is given.



Date 14 December 2021

Subject: **Confirmation of Minutes - 2 November 2021**

Approved by: M J Nield, Director - Corporate Services
S J Ruru, Chief Executive

Document: 2937848

Recommendations

That the Taranaki Regional Council:

- a) takes as read and confirms the minutes and resolutions of the Ordinary meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Tuesday 2 November 2021 at 10.30am.

Matters arising

Appendices/Attachments

Document 2903311: Minutes Ordinary - 2 November 2021

Matters arising

There were no matters arising.

2. Consents and Regulatory Committee Minutes – 12 October 2021

Resolved

That the Taranaki Regional Council:

- a) receives the minutes of the Consents and Regulatory Committee meeting of the Taranaki Regional Council at the Taranaki Regional Council, 47 Cloten Road, Stratford on Tuesday 12 October 2021 at 9.30am
- b) adopts the recommendations therein.
Davey/Van Der Leden

Matters arising

There were no matters arising.

3. Policy and Planning Committee Minutes – 12 October 2021

Resolved

That the Taranaki Regional Council:

- a) receives the minutes of the Policy and Planning Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council Boardroom, 47 Cloten Road, Stratford on Tuesday 12 October 2021 at 10.30am
- b) adopts the recommendations therein.
Littlewood/Walker

Matters arising

- 3.1 There was an item presented on the freshwater management review which will be going to tangata whenua for consultation.

4. Executive, Audit and Risk Committee Minutes – 12 October 2021

Resolved

That the Taranaki Regional Council:

- a) receives the minutes of the Executive, Audit and Risk Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Monday 18 October 2021 at 10am
- b) adopts the recommendations therein.
Walker/McDonald

Matters arising

- 4.1 It was clarified that the Your Connector service is different to the Connector service and carries staff from Dialog New Plymouth to industry in South Taranaki. However, it has currently been put on hold as the roadworks on SH3

have caused delays in getting employees to their shifts on time. The bus is now being utilised to take staff from OMV to Oanui.

- 4.2 Concerns were raised around the diversion and the volume of traffic on country roads. It was noted that Linda Stewart, Waka Kotahi NZ Transport Agency, met with a number of stakeholders including TRC and informed that they are maximising the work being undertaken to make it as efficient as possible. Other contractors have also been brought in to get all the work completed in the timeframes. Waka Kotahi have been very good at finding solutions to those being raised by property owners on the detour.

5. Meeting Dates for November and December 2021

- 5.1 The meeting dates for November and December 2021 were attached for Members.

6. 2022 Meeting Schedule

- 6.1 The meeting schedule for 2022 was included for the Council to receive and adopt.

Resolved

That the Taranaki Regional Council:

- a) receives and adopts the 2022 meeting schedule, incorporating any amendments.
Clove/Walker

7. Public Excluded

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987, resolves that the public is excluded from the following part of the proceedings of the Ordinary Meeting on Tuesday 10 August 2021 for the following reason/s:

Item 8 - Public Excluded Ordinary Minutes - 21 September 2021

THAT the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 9 - Public Excluded Executive, Audit and Risk Minutes - 18 October 2021

THAT the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

McIntyre/Walker

There being no further business, Chairman D N MacLeod, declared the Ordinary Meeting of the Taranaki Regional Council closed at 11.00am.

Confirmed

Chairperson: _____

D N MacLeod

14 December 2021



Date 14 December 2021

Subject: **Consents and Regulatory Committee Minutes - 23 November 2021**

Approved by: AJ Matthews, Director - Environment Quality
S J Ruru, Chief Executive

Document: 2937894

Recommendations

That the Taranaki Regional Council:

- a) receives the minutes of the Consents and Regulatory Committee meeting of the Taranaki Regional Council at the Taranaki Regional Council, 47 Cloten Road, Stratford on Tuesday 23 November 2021 at 9.30am
- b) adopts the recommendations therein.

Matters arising

Appendices/Attachments

Document 2920197: Minutes Consents and Regulatory Committee - 23 November 2021



Date 23 November 2021, 9.30am
Venue: Taranaki Regional Council Boardroom, 47 Cloten Road, Stratford)
Document: 2920197

| | | | |
|-----------------------------------|---|--|---|
| Members | Councillors | D L Lean C S Williamson M J Cloke M G Davey C L Littlewood D H McIntyre E D Van Der Leden D N MacLeod | Committee Chairperson <i>Zoom</i> <i>Zoom</i> ex officio |
| Representative Members | Mr Mr | K Holswich M Ritai | Iwi Representative <i>Zoom</i> Iwi Representative <i>Zoom</i> |
| Attending | Mr Ms Mr Mr Mr Ms Ms Mr Miss | S J Ruru A J Matthews A D McLay B Pope C McLellan J Allen V McKay R Phipps L Davidson | Chief Executive Director - Environment Quality Director - Resource Management Compliance Manager Consents Manager Consents Manager Science Manager - Chemistry Science Manager - Hydrology Committee Administrator One member of the media Ms D Coster, Taranaki Daily News. |
| Opening Karakia | The meeting opened with a group karakia. | | |
| Apologies | An apology was received and sustained from Councillor M P Joyce. | | |
| Notification of Late Items | Mr K Holswich requested to speak at the end of the meeting to acknowledge Mr C McLellan, Consents Manager, who is retiring. | | |

1. Confirmation of Minutes – 12 October 2021

Resolved

That the Consents and Regulatory Committee of the Taranaki Regional Council:

- a) takes as read and confirms the minutes and resolutions of the Consents and Regulatory Committee of the Taranaki Regional Council held at the Taranaki Regional Council, 47 Cloten Road, Stratford on 12 October 2021 at 9.30am
- b) notes the recommendations therein were adopted by the Taranaki Regional Council on 2 November 2021.

Davey/MacLeod

Matters arising

Correction to Councillor D H McIntyre conflict of interest to include Ratapiko Dairies.

2. Inspectorate Department Review

- 2.1 Mr B Pope, Manager Compliance, spoke to the memorandum updating Members on the recent review of the Inspectorate Department of Council and to note the operational changes made.
- 2.2 Officers were commended on recognising the issues and finding a pragmatic and corrective pathway forward.

Recommended

That the Taranaki Regional Council:

- a) receives the report
- b) notes the changes to the section name, structure and on call response regime
- c) notes the Long-Term Plan level of service for responding to complaints will not require to be modified but that the change in response regime will mean that Council will not fully comply with the current measure and will be able to explain why it has not been met
- d) determines that this decision be recognised as not significant in terms of section 76 of the *Local Government Act 2002*
- e) determines that it has complied with the decision-making provisions of the *Local Government Act 2002* to the extent necessary in relation to this decision; and in accordance with section 79 of the Act, determines that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

Lean/Holswich

3. Resource Consents Issued Under Delegated Authority and Applications in Progress

- 3.1 Mr C McLellan, Consents Manager, spoke to the memorandum advising the Council of consents granted, consents under application and of consent processing actions since the last meeting. This information is summarised in attachments at the end of this report.
- 3.2 Ms J Allen, Consents Manager, replacing Mr C McLellan, introduced herself to the Committee.
- 3.2 Councillor D H McIntyre declared a conflict of interest for consent Donald Hugh & Linda Christa McIntyre (R2/2895-3.0).

Recommended

That the Taranaki Regional Council:

- a) receives the schedule of resource consents granted and other consent processing actions, made under delegated authority.
Clove/Holswich

4. Consent Monitoring Annual Reports

- 4.1 Mr R Phipps, Science Manager Hydrology, spoke to the memorandum advising the Council of 17 tailored compliance monitoring reports that have been prepared since the last meeting.
- 4.2 Concerns were raised in relation to Ample Group. Officers share the concerns of the Committee and there will be a meeting with them. The non compliance had been associated with administrative type matters. The consents are not the issue it is the management of the site that is the issue and there have been no adverse effects to the environment.

Recommended

That the Taranaki Regional Council:

- a) receives the 21-07 WestSide New Zealand Ltd Rimu Production Station Monitoring Programme Annual Report 2020-2021 and notes the specific recommendations therein
- b) receives the 21-10 RKM Farms Ltd Piggery Monitoring Programme Annual Report 2020- 2021 and notes the specific recommendations therein
- c) receives the 21-17 SDC Water Supplies Monitoring Programme Annual Report 2020-2021 and notes the specific recommendations therein
- d) receives the 21-21 Cold Creek Community Water Supply Ltd Monitoring Programme Annual Report 2020-2021 and notes the specific recommendations therein
- e) receives the 21-24 Waiinu Beach Settlement Monitoring Programme Annual Report 2020-2021 and notes the specific recommendations therein
- f) receives the 21-25 Todd Energy Aquatic Centre Monitoring Programme Annual Report 2020-2021 and notes the specific recommendations therein

- g) receives the 21-34 Beach Energy Resources Kupe Production Station Monitoring Programme Annual Report 2020-2021 and notes the specific recommendations therein
- h) receives the 21-35 TWN Ltd Partnership Waihapa Production Station Monitoring Programme Annual Report 2020-2021 and notes the specific recommendations therein
- i) receives the 21-37 OMV Maui Production Station Monitoring Programme Annual Report 2020-2021 and notes the specific recommendations therein
- j) receives the 21-42 OMV NZ Ltd Production Pohokura Production Station Monitoring Programme Annual Report 2020-2021 and notes the specific recommendations therein
- k) receives the 21-43 NPDC Crematorium Monitoring Programme Annual Report 2020- 2021 and notes the specific recommendations therein
- l) receives the 21-47 Ample Group Ltd Monitoring Programme Annual Report 2020-2021 and notes the specific recommendations therein
- m) receives the 21-48 Westside New Zealand Ltd Deep Well Injection Monitoring Programme Annual Report 2020-2021 and notes the specific recommendations therein
- n) receives the 21-49 Cheal Petroleum Deep Well Injection Monitoring Programme Annual Report 2020-2021 and notes the specific recommendations therein
- o) receives the 21-54 SDC Closed Landfills Monitoring Programme Annual Report 2020- 2021 and notes the specific recommendations therein
- p) receives the 21-60 McKechnie Aluminium Monitoring Programme Annual Report 2020- 2021 and notes the specific recommendations therein
- q) receives the 21-64 Todd Energy Ltd Deep Well Injection Monitoring Programme Annual Report 2020-2021 and notes the specific recommendations therein.

McIntyre/Davey

5. Incident, Compliance Monitoring Non-compliances and Enforcement Summary - 22 September to 28 October 2021

- 5.1 Mr B Pope, Compliance Manager, spoke to the memorandum allowing the Committee summary of the incidents, compliance monitoring non-compliances and enforcement for the period 22 September 2021 to 28 October 2021.
- 5.2 Councillors D N MacLeod and C L Littlewood declared an interest in relation to Port Taranaki Limited.
- 5.3 Councillor M G Davey declared an interest in relation to Ravensdown Limited.

Recommended

That the Taranaki Regional Council:

- a) receives this memorandum Incident, Compliance Monitoring Non-compliances and Enforcement Summary - 22 September 2021 to 28 October 2021
- b) receives the summary of the incidents, compliance monitoring non-compliances and enforcement for the period from 22 September 2021 to 28 October 2021, notes

the action taken by staff acting under delegated authority and adopts the recommendations therein.

Lean/McIntyre

6. Analysis of the 2020-2021 Compliance Monitoring and Enforcement Metrics for the Regional Sector

- 6.1 Mr A D McLay, Director – Resource Management, spoke to the memorandum presenting a report following an independent analysis of the 2020-2021 compliance monitoring and enforcement metrics for the regional sector. The Council performed very well in the survey.

Recommended

That the Taranaki Regional Council:

- a) receives the Memorandum *Analysis of the 2020-2021 Compliance Monitoring and Enforcement Metrics for the Regional Sector*
- b) notes the survey shows this Council’s compliance monitoring and enforcement regime is well established and resourced
- c) notes the Council’s compliance monitoring and enforcement regime compares very well against that existing elsewhere in the country.

Lean/Van Der Leden

7. Acknowledgement of Retiring Staff Member

- 7.1 Mr K Holswich acknowledged Mr C McLellan, Consents Manager, who is retiring after 40+ years service in local government in New Zealand and thanked him for his service to Councils throughout New Zealand and the communities he has worked and lived in.

- 7.2 In response, Mr McLellan noted he had enjoyed his time and particularly liked the last 15 years of his service when employed at the Taranaki Regional Council. Taranaki had become his valued home.

Recommended

That the Taranaki Regional Council:

- a) acknowledge the outstanding long local government service of Mr C McLellan.

Lean/Holswich

There being no further business the Committee Chairman, Councillor D L Lean, declared the public meeting of the Consents and Regulatory Committee closed at 10.24am.

Confirmed

**Consents and Regulatory
Committee Chairperson:**_____

**D L Lean
1 February 2022**



Date 14 December 2021

Subject: **Policy and Planning Committee Minutes - 23 November 2021**

Approved by: A D McLay, Director - Resource Management
S J Ruru, Chief Executive

Document: 2937883

Recommendations

That the Taranaki Regional Council:

- a) receives the minutes of the Policy and Planning Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council Boardroom, 47 Cloten Road, Stratford on Tuesday 23 November 2021 at 10.30am
- b) adopts the recommendations therein.

Matters arising

Appendices/Attachments

Document 2920435: Minutes Policy and Planning - 23 November 2021



Date 23 November 2021, 10.30am

Venue: Taranaki Regional Council Boardroom, 47 Cloten Road, Stratford

Document: 2920435

| | | | |
|----------------|------------|-------------------|------------------------------|
| Members | Councillor | C L Littlewood | Committee Chairperson |
| | Councillor | N W Walker | Committee Deputy Chairperson |
| | Councillor | M G Davey | |
| | Councillor | M J McDonald | |
| | Councillor | D H McIntyre | |
| | Councillor | C S Williamson | <i>Zoom</i> |
| | Councillor | E D Van Der Leden | |
| | Councillor | D N MacLeod | ex officio |

Representative

| | | | |
|----------------|------------|-------------|------------------------------------|
| Members | Councillor | G Boyde | Stratford District Council |
| | Councillor | S Hitchcock | New Plymouth District Council Zoom |
| | Councillor | C Young | South Taranaki District Council |
| | Ms | L Tester | Iwi Representative <i>Zoom</i> |
| | Ms | B Bigham | Iwi Representative <i>Zoom</i> |
| | Mr | P Moeahu | Iwi Representative |

| | | | |
|------------------|------------|--------------|--|
| Attending | Councillor | D L Lean | |
| | Mr | S J Ruru | Chief Executive |
| | Mr | A D McLay | Director - Resource Management |
| | Ms | A J Matthews | Director - Environment Quality |
| | Mr | D R Harrison | Director - Operations |
| | Mr | C Spurdle | Planning Manager |
| | Mr | C Wadsworth | Strategy Lead |
| | Ms | L Ingham | Data Scientist |
| | Ms | K Blakemore | Environmental Scientist - Freshwater Ecology |
| | Miss | L Davidson | Committee Administrator |

Two members of the media (Taranaki Daily News and Te Korimako Radio).

Apologies Apologies were received and sustained from Councillor M P Joyce and Mr P Muir - Federated Farmers Representative.

1. Confirmation of Minutes – 12 October 2021

Resolved

That the Policy and Planning Committee of the Taranaki Regional Council:

- a) takes as read and confirms the minutes and resolutions of the Policy and Planning Committee of the Taranaki Regional Council held in the Taranaki Regional Council Boardroom, 47 Cloten Road, Stratford on Tuesday 12 October 2021 at 10.30am
- b) notes the recommendations therein were adopted by the Taranaki Regional Council on Tuesday 12 October 2021.
Littlewood/MacLeod

Matters arising

There were no matters arising.

2. Freshwater Programme Update

- 2.1 Mc C Wadsworth, Strategy Lead, spoke to the memorandum providing the Committee with a Freshwater implementation project update.
- 2.2 The updated Freshwater Project Plan will be brought back to the Council in the new year for adoption.
- 2.4 Engagement with Iwi is ongoing. There are discussions happening as to the type of engagement and how this can be resourced.

Recommended

That the Taranaki Regional Council:

- a) receives the update on Freshwater implementation programme.
MacLeod/Van Der Leden

3. Submission on Draft Emissions Reduction Plan Discussion Document

- 3.1 Mr C Wadsworth, spoke to the memorandum informing the Committee of the Taranaki Mayoral Forum's submission on the Draft Emissions Reduction Plan Discussion Document ("ERP").

Recommended

That the Taranaki Regional Council:

- a) receives the Memorandum and endorses the *Submission on Draft Emissions and Reduction plan Discussion Document*.
Van Der Leden/Boyde

4. Recreational Use of Coast, Rivers and Lakes in Taranaki. SEM Report 2019-2020

- 4.1 Ms A Matthews, Director – Environment Quality, spoke to the memorandum and introduced Ms L Ingham, Data Scientist, who provided a presentation on the state of recreational use of Taranaki's coast, rivers and lakes.
- 4.6 A review of the Council's approach to this survey will be undertaken, giving consideration to design, frequency and engagement with Iwi/Hapū and other community groups.

Recommended

That the Taranaki Regional Council:

- a) receives the memorandum noting the preparation of a report into the state of the recreational use of coast, rivers and lakes in Taranaki
- b) notes the recommendations contained therein.
- Van Der Leden/Young

5. Lake Rotorangi SEM Annual Monitoring Reports

- 5.1 Ms A Matthews, Director – Environment Quality, spoke to the memorandum providing a report on state and trends in water quality and ecosystem health for Lake Rotorangi. Ms K Blakemore, Environmental Scientist – Freshwater Ecology answered questions arising.

Recommended

That the Taranaki Regional Council:

- a) receives this memorandum noting the preparation of reports into the state of the water quality and biological programme of Lake Rotorangi as determined in monitoring during 2019-2020 and 2020-2021 and notes the specific recommendations therein
- b) notes that scoping of a state of environment lakes monitoring programme is underway, to align with NPS-FM requirements.
- Van Der Leden/McIntyre

6. Natural and Built Environments Bill Select Committee Report

- 6.1 Mr C Wadsworth, Strategy Lead, spoke to the memorandum informing Members of the recent report from the Environment Select Committee on the Exposure Draft for the Natural and Built Environments Bill.

Recommended

That the Taranaki Regional Council:

- a) receives the memorandum *Natural and Built Environments Bill Select Committee Report*.
- MacLeod/Boyde

7. Te Kāhui o Taranaki Trust Taiao Briefing

- 7.1 Due to an environmental issue Taranaki Iwi Taiao Team were unable to make it to present the item. They will come to the meeting in February 2022.
- 7.2 A meeting was held last week with Taranaki Iwi and officers are confident that work can be done together to look at the issues they raise.

8. Towards Predator-Free Taranaki Project

- 8.1 Mr S Ellis, Environment Services Manager, spoke to the Memorandum, and introduced Ms S Haultain, Programme Lead – Towards Predator Free Taranaki, who provided a presentation on the progress of the *Taranaki Taku Tūranga Our Place - Towards Predator-Free Taranaki* project.

Recommended

That the Taranaki Regional Council:

- a) receives this memorandum *Taranaki Taku Tūranga Our Place - Towards Predator-Free Taranaki project*
- b) notes the progress and milestones achieved in respect of the urban, rural and zero density possum projects of the *Taranaki Taku Tūranga Our Place - Towards Predator-Free Taranaki* project.

Walker/Boyde

There being no further business the Committee Chairman, Councillor C L Littlewood, declared the meeting of the Policy and Planning Committee closed at 11.40am. The meeting closed with a karakia.

Confirmed

Policy and Planning

Chairperson: _____

C L Littlewood

1 February 202



Date: 14 December 2021

Subject: **Executive, Audit and Risk Committee Minutes - 6 December 2021**

Approved by: M J Nield, Director - Corporate Services
S J Ruru, Chief Executive

Document: 2937913

Recommendations

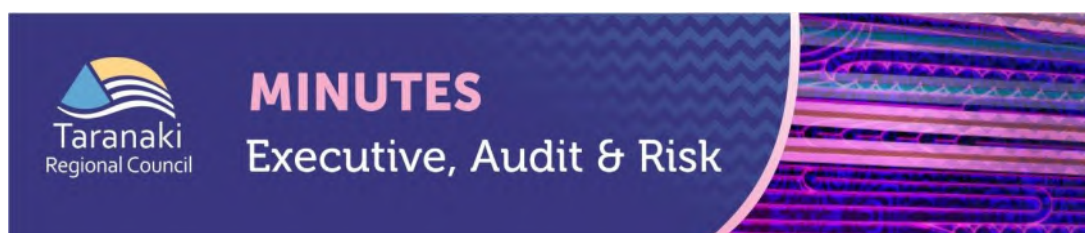
That the Taranaki Regional Council:

- a) receives the minutes of the Executive, Audit and Risk Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Monday 6 December 2021 at 10am
- b) adopts the recommendations therein.

Matters arising

Appendices/Attachments

Document 2934490: Minutes Executive, Audit and Risk Committee - 6 December 2021



Date 6 December 2021, 10am
Venue: Taranaki Regional Council chambers, 47 Cloten Road, Stratford
Document: 2934490

| | | | |
|------------------|-------------|----------------|-------------------------------|
| Members | Councillors | N W Walker | Committee Chairperson |
| | | M J Cloke | <i>via zoom</i> |
| | | D L Lean | <i>via zoom</i> |
| | | C L Littlewood | <i>via zoom</i> |
| | | M J McDonald | |
| | | D N MacLeod | <i>ex officio via zoom</i> |
| | | M P Joyce | <i>ex officio via zoom</i> |
| Attending | Mr | M J Nield | Director – Corporate Services |
| | Mr | P Ledingham | Communications Adviser |
| | Ms | R Johnson | Financial Services Manager |
| | Miss | L Davidson | Committee Administrator |

Apologies An apology was received from Mr B Robertson Littlewood/McDonald

Notification of Late items There were no late items.

1. Confirmation of Minutes – 18 October 2021

Resolved

That the Executive, Audit and Risk Committee of the Taranaki Regional Council:

- a) takes as read and confirms the minutes and resolutions of the Executive, Audit and Risk Committee held in the Taranaki Regional Council Chambers, 47 Cloten road, Stratford on Monday 18 October 2021 at 10am
- b) notes the recommendations therein were adopted by the Taranaki Regional Council on Tuesday 2 November 2021.
Cloke/MacLeod

Matters arising

There were no matters arising.

2. Financial and Operational Report

- 2.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum for the Committee to receive information on operational and financial performance.

Recommended

That the Taranaki Regional Council:

- a) receives the memorandum *Financial and Operational Report* and the September and October 2021 Monthly Financial Reports
- b) notes the digital media update.
Littlewood/Lean

3. Health and Safety Reporting

- 3.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum for the Committee to receive and consider reports on health and safety performance of the Council.
- 3.2 Officers are still working through the risk assessment in regards to the traffic light system, further information may be required from Councillors. Once the risk assessment is completed a plan will be communicated to Councillors and Committee Representatives which will include information on Council meetings.
- 3.3 There has been an increase in driver assessments due to a significant amount of recruitment happening over the last month.

Recommended

That the Taranaki Regional Council:

- a) receives the October 2021 health and safety report.
Lean/Joyce

4. Quarterly Operational Report – September 2021

- 4.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum for the Committee to receive and consider the Council’s Quarterly Operational Report (QOR) for the quarter ended 30 September 2021.

Council Chairperson D N MacLeod left at 10.30am

Recommended

That the Taranaki Regional Council:

- a) receives and adopts the Quarterly Operational Report for the quarter ended 30 September 2021.
Clove/Littlewood

5. Local Government Funding Agency – 30 June 2021 Compliance Certificate

- 5.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum for the Committee to receive and consider the 30 June 2021 Compliance Certificate to the Local Government Funding Agency (LGFA).

Recommended

That the Taranaki Regional Council:

- a) receives the Compliance Certificate to the LFGA as at 30 June 2021
- b) notes the content of the Compliance Certificate.

Joyce/Cloke

6. Public Excluded

In accordance with section 48(1) of the *Local Government Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Executive, Audit and Risk Committee Meeting on Monday 18 October 2021 for the following reasons:

Item 7 – Public Excluded Minutes – 18 October 2021

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 8 – Yarrow Stadium Update

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 9 – Sale of Leasehold Land

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect the privacy of natural persons and protect the commercial position of the person who supplied or who is the subject of the information.

Lean/McDonald

There being no further business, the Committee Chairperson, Councillor N W Walker, declared the open meeting of the Executive, Audit and Risk Committee closed at 10.57am.

Confirmed

**Executive, Audit &
Risk Chairperson:** _____

N W Walker

14 February 2022



Date 14 December 2021

Subject: **Joint Committee Minutes**

Approved by: M J Nield, Director - Corporate Services
S J Ruru, Chief Executive

Document: 2938166

Purpose

1. The purpose of this memorandum is to receive for information the minutes of the Taranaki Solid Waste Management Committee meeting held on Thursday 4 November 2021, the Taranaki Civil Defence Emergency Management Group Joint Committee meeting held on Thursday 12 November 2021 and the Taranaki Regional Transport Committee meeting held on Wednesday 1 December 2021.

Executive summary

2. The Taranaki Solid Waste Management Committee, Taranaki Civil Defence Emergency Management Group Joint Committee and the Regional Transport Committee are Joint Committees between the Taranaki Regional Council and the three district councils of Taranaki.
3. *The Local Government Act* (Schedule 7, clause 30(8)) states that a joint committee is deemed to be both a committee of the local authority and a committee of the other local authority or public body.
4. Each council will therefore be given the minutes of the joint committee meetings for their receipt and information.

Recommendations

That the Taranaki Regional Council:

- a) receives the unconfirmed minutes of the Taranaki Solid Waste Management Committee meeting held on Thursday 4 November 2021
- b) receives the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Group Joint Committee meeting held on Thursday 12 November 2021
- c) receives the unconfirmed minutes of the Taranaki Regional Transport Committee meeting held on Wednesday 1 December 2021.

Matters arising

Appendices/Attachments

Document 2903618 Minutes Taranaki Solid Waste Joint Committee - 4 November 2021

Document 2912898: Minutes Taranaki Civil Defence Group Joint Committee - 12 November 2021

Document 2930677: Minutes Taranaki Regional Transport Committee - 1 December 2021



Date: 4 November 2021, 10.30am
Venue: Taranaki Regional Council, 47 Cloten Road, Stratford
Document: 2903618

| | | | |
|------------------|-------------|-----------------|---|
| Present | Councillors | N W Walker | Taranaki Regional Council |
| | | B Roach | South Taranaki District Council |
| | | A Jamieson | Stratford District Council |
| | | M Chong | New Plymouth District Council |
| Attending | Councillor | D H McIntyre | Taranaki Regional Council |
| | | Ms A Matthews | Taranaki Regional Council |
| | | Ms H Gerrard | Taranaki Regional Council |
| | | Miss L Davidson | Taranaki Regional Council |
| | | Ms L Campbell | Stratford District Council |
| | | Mr J Cooper | Stratford District Council |
| | | Ms K Hope | New Plymouth District Council |
| | | Ms J Dearden | New Plymouth District Council (<i>zoom</i>) |
| | | Mr H Denton | South Taranaki District Council |
| | | Mr J Beeslaar | South Taranaki District Council |

Apologies An apology for lateness was received from Councillor R Handley (NPDC), Aaron Green (Envirowaste) and Rebecca Martin (STDC).
 Jamieson/Roach

Notification of Late Items AG-Recovery.

1. Confirmation of Minutes - 12 August 2021

Resolved

That the Taranaki Solid Waste Management Committee of the Taranaki Regional Council:

- a) takes as read and confirms the minutes and resolutions of the Taranaki Solid Waste Management Committee meeting held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Thursday 12 August 2021 at 10.30am
- b) notes that the unconfirmed minutes of the Taranaki Solid Waste Management Committee held at the Taranaki Regional Council, 47 Cloten Road, Stratford on Thursday 12 August 2021 have been circulated to the New Plymouth District

Council, Stratford District Council and South Taranaki District Council for receipt and information.

Jamieson/Roach

Matters arising

- 1.1 Waste Reduction Plan – It was clarified that the threshold for commercial projects to submit a Construction Waste Reduction Plan (\$500,000) was decided based on the current number of commercial builds, and consideration of the availability of both Council and contractor resources, particularly during the set-up phase. This threshold will be revisited when the bylaw is next reviewed. It is anticipated that these requirements will eventually roll down to residential builds in addition to commercial builds.
- 1.2 Clarity is still being sought around developers, whether they are considered commercial or residential.

2. Taranaki District Health Board COVID-19 Associated Biohazard Waste

- 2.1 Ms M Cashmore, Sustainability Lead, Taranaki District Health Board, spoke to the memorandum providing the Committee with an update on the following:
 - Development of a process to manage Taranaki DHB's COVID-19 associated community biohazard waste.
 - Taranaki DHB's COVID-19 community healthcare service and associated waste.
 - Seek key council contacts to discuss this further.
- 2.2 Teams are being put in place to prepare the region for biohazard disposal associated with COVID-19 SIQ (self-isolation quarantine). Taranaki DHB is looking to identify secure (lockable) facilities to house biohazard waste storage bins to enable the appropriate disposal of PPE and medical equipment etc. from community isolations. It was requested that contacts from District Councils get in touch with Maria about potentially suitable facilities.

3. Regional Waste Minimisation Officer's Activity Report

- 3.1 Ms J Dearden, Regional Waste Minimisation Officers, New Plymouth District Council, spoke to the memorandum informing Committee members of significant activities undertaken by the Regional Waste Minimisation Officer, in collaboration with the district council officers of New Plymouth District Council, Stratford District Council and South Taranaki District Council.
- 3.2 While COVID-19 lockdowns have disrupted workflow, staff have been working on different approaches and ways of doing things to enable business to continue.
- 3.3 The organic waste feasibility study is in the very early stages. Engagement with stakeholders is currently underway. Tonkin and Taylor (consultants) have been engaged to assist.

Resolved

That the Taranaki Solid Waste Management Committee of the Taranaki Regional Council:

- a) receives the memorandum and notes the activities of the Regional Waste Minimisation Officer.
Roach/Jamieson

4. Waste Management and Minimisation Plan Regional Annual KPI Summary

- 4.1 Ms K Hope, Manager – Resource Recovery, New Plymouth District Council, spoke to the memorandum providing a summary of NPDC, SDC and STDC's progress towards the five-year targets outlined in the Waste Management and Minimisation Plans, for the information of the Committee.
- 4.2 Contamination is an ongoing issue throughout New Zealand. About 25% of recycling is contaminated. Major contamination contributors are cling film wrap and food. Education will continue.

Resolved

That the Taranaki Solid Waste Management Committee of the Taranaki Regional Council:

- a) receives the memorandum and notes the progress towards meeting selected KPIs for the councils' Waste Management and Minimisation Plans.
Chong/Roach

5. Ministry for the Environment Consultation – Waste Strategy, Waste Legislation and the Emissions Reduction Plan

- 5.1 Ms K Hope, Manager – Resource Recovery, New Plymouth District Council, spoke to the memorandum to introduce and summarise a number of recent proposals from MfE relating to the waste and resource sector.
- 5.2 It was noted that the timeframes for consultation on issues coming out of central government are tight and do not always provide sufficient time to engage.
- 5.3 A copy of the submission will be sent out to the Committee once completed.

Resolved

That the Taranaki Solid Waste Management Committee of the Taranaki Regional Council:

- a) receives the memorandum entitled Ministry for the Environment consultation (MfE) - Waste Strategy, Waste Legislation and the Emissions Reduction Plan.
Roach/Jamieson

6. General Business

- 6.1 Ag-recovery – it was noted that Farm Source now have disposal bins for some agriculture waste. District Councils will look into this further and see whether it is linked with the AG-Recovery programme.

There being no further business, Committee Chairperson, Councillor N Walker, declared the meeting of the Taranaki Solid Waste Management Committee closed at 11.54am.

Confirmed

Chairperson _____

N W Walker

3 March 2022



Committee: Taranaki Emergency Management Group Joint Committee
Date: 11 November 2021, 10.40am
Venue: Taranaki Regional Council Boardroom, 47 Cloten Road, Stratford
Document: 2912898

| | | | |
|------------------|--|--|--|
| Present | Councillor Mayors | M Cloke P Nixon N Volzke N Holdom | Taranaki Regional Council (<i>Chairman</i>) South Taranaki District Council Stratford District Council New Plymouth District Council (<i>Zoom</i>) |
| Attending | Messrs Ms Ms Ms Ms Ms Ms Ms Ms Prof. Prof. Ms Dr Mr Ms Miss | S Ruru S Hanne L Dagg J King L Poutu T Velvin T Gordon S Gauden-Ing M Meads T Wilson J Proctor R Clements J Jarmin B Clayton-Smith I Chamberlain L Davidson | Taranaki Regional Council Stratford District Council South Taranaki District Council (<i>part meeting</i>) Kurahaupō Representative Tokomaru Representative Taranaki Emergency Management Office Taranaki Emergency Management Office Taranaki Emergency Management Office National Emergency Management Agency University of Canterbury University of Canterbury Taranaki District Health Board (<i>Part meeting</i>) (<i>zoom</i>) Taranaki District Health Board (<i>Part meeting</i>) (<i>zoom</i>) Taranaki District Health Board Taranaki District Health Board Taranaki Regional Council |

Opening Karakia The meeting opened with a Karakia.

Apologies Apologies were received and sustained from Waid Crockett – South Taranaki District Council, Craig Stevenson – New Plymouth District Council and Leanne Horo (Kurahaupō Representative).

Notification of Late Items Media release following meeting.

1. Confirmation of Minutes - 26 August 2021

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) takes as read and confirms the minutes and resolutions of the Taranaki Civil Defence Emergency Management Group Joint Committee held via zoom on Thursday 26 August 2021 at 10am
- b) notes that the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Joint Committee held via zoom on Thursday 26 August 2021 at 10am, have been circulated to the New Plymouth District Council, Stratford District Council and the South Taranaki District Council for their receipt and information.

Volzke/Nixon

Matters arising

There were no matters arising.

2. Taranaki Civil Defence Emergency Management Co-ordinating Executive Group Minutes - 28 October 2021

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group Meeting held in the Taranaki Regional Council Chambers on Thursday 28 October 2021 at 10.30am
- b) adopts the recommendations therein.

Cloke/Holdom

Matters arising

- 2.1 Mr S Hanne, Chairman - Taranaki Civil Defence Emergency Management Co-ordinating Executive Group, spoke to the minutes. It was noted that there is still a risk in not having an Alternate Recovery Manager.
- 2.2 Mr T Velvin, Group Manager, Taranaki Emergency Management Office, provided an update on the Alternate Group Recovery Manager role. It has been difficult to fill the role. TEMO have been working on a MoU that covers how TEMO engage with alternates in other roles. This will be sent to Councils for feedback when it is ready.
- 2.3 The resurgence plan was updated to clarify the Regional Leadership Group names. The plan covers all partner agencies. IT was noted that the Committee were all comfortable with the make up of the Regional Leadership Group.
- 2.4 It was clarified that there is one SIQ facility in New Plymouth that has three units for isolation. TDHB are looking at two SIQ's in Hāwera.

3. Advisory Group Minutes

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the unconfirmed minutes of the meeting of the Rural Co-ordinating Group (RCG) held on 6 September 2021
- b) receives the unconfirmed minutes of the meeting of the Lifelines Advisory Group (LAG) held on 21 September 2021
- c) receives the unconfirmed minutes of the meeting of the Readiness & Response Advisory Group (RARAG) held on 6 October 2021.

Cloke/Nixon

Matters arising

- 3.1 The LAG have had an update to their terms of reference which is covered in this meeting.
- 3.2 A lot of work has been going on to tidy up the Advisory Groups.
- 3.3 Mike Green, Fonterra has started chairing the RCG and good progress is being made in that group.
- 3.4 It was noted that engagement with the transport sector has decreased and TEMO will be looking to increase that in the future.

4. Draft COVID-19 Resurgence Plan – Roles and Responsibilities of Key Organisations in Taranaki Version 2.2 August 2021 Resurgence update

- 4.1 Mr T Velvin, Group Manager, Taranaki Emergency Management Office, spoke to the memorandum to familiarise the Committee with the most recent iteration of resurgence planning for COVID-19 in Taranaki.
- 4.2 It was noted that things are constantly moving in this space and this will be a living document that it will be required to be updated frequently.
- 4.3 Domestic pets are covered in the plan but it was noted that rural livestock is not well covered. It was noted that TEMO are trying to get MPI more engaged. Civil Defence would step in regardless.
- 4.4 It was clarified that Minister of Emergency Management, Kiri Allen, has clearly directed Civil Defence to support other agencies.
- 4.5 It was suggested that the wording around “Leads” be tidied up to clarify the Lead agency.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the Memorandum *Draft COVID-19 Regional Resurgence Plan November 2021 Working Version – Roles and Responsibilities of Key Organisations in Taranaki Version 2.2 August 2021 Resurgence update*
- b) endorses the adoption of this Plan to the Taranaki COVID-19 Regional Leadership Group.

Volzke/Nixon

5. Taranaki District Health Board Update and presentation

- 5.1 Mr B Clayton-Smith and Ms I Chamberlain, Taranaki District Health Board, provided a presentation updating the Committee.
- 5.2 Based on projections it is anticipated that Taranaki will reach 90% vaccination rates by Christmas.
- 5.3 A waste water sample that was taken on Monday from Stratford has returned a positive result. This would now indicate that this was not a person passing through Stratford and that there is a case or cases in Stratford.
- 5.3 Mayor Volzke, Stratford District Council, raised concerns around the mixed messaging with information suggesting the person was a traveller and now messaging reflecting that there is a case in Stratford. This can be confusing for the community.
- 5.4 Ensure there is key messaging encouraging people to come forward for testing.
- 5.5 There is an IMT meeting happening at the moment to plan, and information from that meeting will be passed on.
- 5.6 Iwi support – Ms L Poutu, informed that their capacity is better than when the response first started. There are risks with not being able to start up testing stations fast enough and having enough clinicians on the ground for testing and vaccinations. Māori uptake on vaccinations has increased over the last few weeks.
- 5.7 Ngāruahine did a fantastic job setting up vaccinations and testing over the weekend however testing numbers had dropped off earlier in the week. It was suggested to look at alternative testing times as there is a lot of shift workers and people who work out of town.
- 5.8 Mr T Velvin has recently spent time with Tui Ora who have made an application to the Government for funding to increase resourcing to get out to the hard to reach communities.
- 5.9 Government is looking at new models of testing to get results quicker and booster vaccinations and how that can be pushed out.
- 5.10 TDHB are currently sitting sat about 98% of staff fully vaccinated.
- 5.11 The Taranaki Mayors met with St Johns, Principals and Fire and Emergency regarding how to support staff that will lose jobs due to the mandatory vaccinations for some sectors and how to connect them with other organisations for jobs.
- 5.12 TDHB are working through support services that would be required for families that would have to isolate at home and covered off the process for when someone tests positive.

6. Memorandum of Understanding with Taranaki District Health Board

- 5.1 Ms K Lawson, Group Welfare Manager, Taranaki Emergency Management Office, spoke to the memorandum to note the signing of a Memorandum of Understanding between Taranaki Emergency Management Office and Taranaki District Health Board to establish a relationship that clearly defines the roles of who is responsible for which part of the wraparound service for individuals or families /whānau in Community Supported Isolation and Quarantine (Community SIQ).

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the Memorandum *Memorandum of Understanding with Taranaki District Health Board*
- b) notes the signing of Memorandum of Understanding.
Cloke/Nixon

7. Adoption of Annual Business Plan 2021-2022

- 7.1 Mr T Velvin, Group Manager, Taranaki Emergency Management Office, spoke to the memorandum presenting the draft Annual Business Plan 2020-21 for the Taranaki Emergency Management Office.
- 7.2 The radio room needs to be upgraded, it is likely to cost about \$16,000. There were some other sites out in the community that had been budgeted for upgrades however these have been inspected and not all of them need upgrading some of the budget for those upgrades can be used on the radio room at TEMO.
- 7.3 The generator also needs replacing. The current one is outside and is exposed to the elements. When a new one is purchased TEMO do not want it exposed so will be building a shed to enclose it. This will also ensure a longer lifespan of the generator.
- 7.4 It was suggested that TEMO look at the option of leasing a generator.
- 7.5 Mr T Velvin informed that he has advised TEMO staff of a restructure. Which is currently out for consultation. The restructure is aiming to put two team leaders in place. This will also give Councils clear guidance on who they report to.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the Memorandum, *Annual Performance Report 2020/21*
- b) approves the Annual Business Plan 2020-21.
Cloke/Volzke

8. Quarter One Performance Report 2021-2022

- 8.1 Mr T Velvin, Group Manager, Taranaki Emergency Management Office, spoke to the memorandum presenting the Quarter 1 Report for 2021 - 2022 to the Taranaki Emergency Management Group Joint Committee.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the memorandum *Quarter One Performance Report 2021-2022* and the *Quarter One Performance Report 2021-2022*.
Cloke/Volzke

9. Progress Update to the Transitioning Taranaki to a Volcanic Future - He Mounga Puia

- 9.1 Prof. Tom Wilson and Prof. Jon Proctor, University of Canterbury, spoke to the memorandum and provided a presentation updating the Committee about progress on the Transitioning Taranaki to a Volcanic Future - He Mounga Puia programme.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the memorandum *Progress Update to the Transitioning Taranaki to a Volcanic Future - He Mouna Puia*
- b) receives and notes the presentation from Professor Tom Wilson and Jon Proctor.
Volzke/Cloke

Mayor N Holdom left at 12.42pm

10. Further update from Taranaki District Health Board

- 10.1 Ms Rosemary Clements and Dr Jonathan Jarmin, Taranaki District Health Board, joined the meeting to provide an update following the IMT meeting held earlier.

11. Update to the Terms of Reference for the Lifelines Advisory Group

- 11.1 Mr T Velvin, Group Manager, Taranaki Emergency Management Office, spoke to the memorandum recommending the adoption of the updated Terms of Reference for the Lifelines Advisory Group.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives memorandum, *Update to the Terms of Reference for the Lifelines Advisory Group*
- b) approves the updated Terms of Reference for the Lifelines Advisory Group.
Nixon/Cloke

12. National Emergency Management Agency (NEMA) Correspondence and Update

- 12.1 Ms M Meads, Senior Regional Emergency Management Advisor, National Emergency Management Agency (NEMA), spoke to the memorandum providing the Committee of recent correspondence received from NEMA and to receive an update from NEMA's Senior Regional Emergency Management Advisor.
- 12.2 Cabinet papers are being prepared on COVID-19 frameworks and rolling out on how that protection will work DPMC has spoken about home isolation and how that would work.
- 12.3 Ms M Meads wanted to highlight concurrent event planning.
- 12.4 NEMA Senior Leadership team have now engaged with most CEG and Joint Committees so SLT attendance will be on a case by case basis when there is need or something specific to cover.
- 12.5 Malinda Meads will still attend meetings with Paul Renshaw in a support role if required.
- 12.6 TRIFECTA Programme – This is still a priority. The draft of the legislation may not be out until May 2023.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives and notes the correspondence received from NEMA

- b) receives and notes the verbal update provided by Malinda Meads.
Cloke/Volzke

13. General Business

13.1 Media Release

A media release will be sent this afternoon encouraging people to get tested and vaccinated.

There being no further business the Committee Chairperson M J Cloke thanked attendees and declared the Taranaki Civil Defence Emergency Management Group Joint Committee Meeting closed at 12.50pm.

Confirmed

Chairperson _____

M J Cloke

24 February 2021



Date 1 December 2021, 10.30am
Venue: Taranaki Regional Council Boardroom, 47 Cloten Road, Stratford
Document: 2930677

Present

| | | |
|-------------|-------------|---|
| Councillors | M McDonald | Taranaki Regional Council (Chairperson) |
| | M Cloke | Taranaki Regional Council (late) |
| Mayor | N Volzke | Stratford District Council |
| Mayor | P Nixon | South Taranaki District Council |
| Councillor | H Duynhoven | New Plymouth District Council |
| Ms | L Stewart | Waka Kotahi NZ Transport Agency |

Attending

| | | |
|------------|-------------|------------------------------------|
| Mr | M Nield | Taranaki Regional Council |
| Ms | S Hiestand | Taranaki Regional Council zoom |
| Ms | F Ritson | Taranaki Regional Council |
| Ms | S Downs | Waka Kotahi NZ Transport Agency |
| Mr | S Bowden | Stratford District Council |
| Mr | R Leitao | New Plymouth District Council zoom |
| Mr | V Lim | South Taranaki District Council |
| Mrs | E Borrows | South Taranaki District Council |
| Senior Sgt | R O'Keefe | NZ Police |
| Inspector | A Gurney | NZ Police |
| Mr | R Broad | AA Taranaki |
| Mr | P Ledingham | Taranaki Regional Council |
| Ms | K Humphrey | Taranaki Regional Council |
| Miss | L Davidson | Taranaki Regional Council |

One member of the media.

Apologies There were no apologies received.

Notification of Late Items Councillor H Duynhoven, requested to have a discussion on road patrols.
 Mayor N Volzke wished to bring a letter received from the Stratford A&P Association to the attention of the Committee.

1. Confirmation of Minutes – 1 September 2021

Resolved

That the Taranaki Regional Transport Committee:

- a) takes as read and confirms the minutes of the Taranaki Regional Transport Committee meeting held audio-visual link (zoom) on Wednesday 1 September 2021 at 10.30am
- b) notes that the unconfirmed minutes of the Taranaki Regional Transport Committee held audio-visual link (zoom) on Wednesday 1 September 2021 at 10.30am, have been circulated to the New Plymouth District Council, Stratford District Council and the South Taranaki District Council for their receipt and information.

Cloke/Duynhoven

Matters arising

- 1.1 SH3 Prioritisation List – Councillor T Cloke, Waka Kotahi representatives met last Friday and undertook a drive of SH3 looking at the prioritisation list and adding new items. There are some items that need consultation with iwi. It was agreed that a finalised list can be brought back to the Committee early in 2022 for consideration.
- 1.2 Ahititi Stock Effluent Facility – The site continues to be operational with effluent being trucked offsite. The new tanks are not yet installed.

2. Regional Transport Advisory Group Minutes

Resolved

That the Taranaki Regional Transport Committee:

- a) receives the confirmed minutes of the Regional Transport Advisory Group meeting held on Wednesday 3 November 2021.

Cloke/Volzke

Matters arising

- 2.1 SH3 Egmont Village to Hāwera Feasibility study – It was clarified that this feasibility study has not yet started but is scheduled for 2022.
- 2.2 It was noted that three years ago a safety study of SH3 was undertaken. This study never went through to final endorsement but it is being used as a base for the current safety studies.
- 2.3 It was clarified that the Speed & Safety reviews for SH3 New Plymouth to Egmont Village are currently out for engagement Waka Kotahi have not stated any particular speeds for any areas of highway. The timeframe for this to be finalised is the end of 2022.
- 2.4 The Committee would like a submission to Waka Kotahi drafted on the safety and speed reviews and emailed out to the Committee for comment before it is submitted.

3. State Highway 3 Working Group Minutes - 8 October 2021

Resolved

That the Taranaki Regional Transport Committee:

- a) receives the unconfirmed minutes of the State Highway 3 Working Group meeting held on 8 October 2021 at 10.30am via audio-visual link (Zoom).
Duynhoven/Volzke

- 3.1 Councillor Duynhoven raised the slow vehicle passing bay in Mokau noting that we do not want the item to get lost.

4. Waka Kotahi New Zealand Transport Agency Update

- 4.1 Ms L Stewart, Director Regional Relationships, Waka Kotahi New Zealand Transport Agency, gave a presentation updating Members on activities of the Agency.
- 4.2 SH3 Inglewood to Midhirst should be completed by the end of next week, weather depending. The Committee expressed their thanks to Waka Kotahi for getting the work done and noted that the detour was well signposted with speed limit signage. Thanks was also extended to the Police team for their efforts on the detour.
- 4.3 Safety review SH3 New Plymouth to Egmont village – Concerns were raised around the lack of access to the crematorium if travelling from the south and trying to turn in to the crematorium, people would have to go up to the roundabout to turn around. It is usually not just a few vehicles it is a whole funeral procession.
- 4.4 Waka Kotahi would like to facilitate a workshop regarding visibility across the RLTP and council programmes. Wednesday 9 February 2022 was suggested as it is the first RTAG meeting for the year.
- 4.6 Forestry - It was noted that LGNZ have done a lot of work in this space. A number of councils in the Lower North Island formed a group to fund a study. Waka Kotahi will connect with them to utilise information from their study.

Resolved

That the Taranaki Regional Transport Committee:

- a) receives with thanks the presentation and the detailed updates provided by Waka Kotahi New Zealand Transport Agency.
McDonald/Volzke

5. Territorial Authorities Update

- 5.1 Mr S Bowden, Stratford District Council, spoke to the report updating the committee on transport activities within the Stratford District. The following points were noted:
 - The emergency culvert replacement on Manaia Road had to be replaced with a culvert that was over twice its original in order for it to comply with regulatory changes. The cost of this will be around \$300,000 which is a huge cost and will become an affordability issue for Councils in the future.
 - Mayor N Volzke tabled a letter he had received from the Stratford A&P association raising safety concerns around the Flint road/SH3 intersection. Some of the concerns raised sit with Waka Kotahi and some with the District Council. A

meeting will be set up with Waka Kotahi to discuss further. The letter will be emailed out to the Committee.

- 5.2 Councillor H Duynhoven raised issues around motorist behaviour, he had received a number of complaints to him about poor driving. Councillor H Duynhoven will contact Senior Sgt R O'Keefe, NZ Police.

Councillor H Duynhoven left at 12.09pm

- 5.3 Mr V Lim, South Taranaki District Council, spoke to the report updating the committee on transport activities within the South Taranaki District.
- 5.4 Mr R Leitao, New Plymouth Council, spoke to the report updating the committee on transport activities within the New Plymouth District.

Resolved

That the Taranaki Regional Transport Committee:

- a) receives the update provided by the Stratford District Council on its transport activities
- b) receives the update provided by the South Taranaki District Council on its transport activities
- c) receives the update provided by the New Plymouth District Council on its transport activities.

McDonald/Nixon

6. Public Transport Operational Update for the Quarter Ending 30 September 2021

- 6.1 Ms S Hiestand, Transport Manager, Taranaki Regional Council, spoke to the memorandum providing members with an operational report on public transport services for the quarter ending 30 September 2021.
- 6.2 Passenger transport services across the region have been impacted hugely in the last year, the impacts were not as bad as originally thought and they have started to bounce back slightly.
- 6.3 Over the next few years public transport will see increases in policy direction and growth in services. Transport are working closely with Waka Kotahi and the New Plymouth District Council. The New Plymouth District Council CBD Plan will encourage alternative transport options including public transport.
- 6.4 Recovery from the first lockdown in April 2020 was significantly slower than the recent August 2021 lockdown. There were a lot of vulnerable people moved off public transport to a discounted taxi service.
- 6.5 Throughout December there will be three free services run in to New Plymouth as well as some free services operating within New Plymouth.
- 6.6 The Your Connector services for Dialog were postponed due to the SH3 roadworks. This has now been rescheduled to start on Monday. One of the buses was utilised to transport staff from New Plymouth to the OMV site. There has been more interest in these types of services from large organisations in Taranaki.

Resolved

That the Taranaki Regional Transport Committee:

- a) receives the memorandum *Public Transport Operational Report for the Quarter Ending 30 September 2021*.

Cloke/Volzke

7. Transport policy updates

- 7.1 Mr M J Nield, Director – Corporate Services, Taranaki Regional Council, spoke to the memorandum updating Members on a range of transport policy matters.

Resolved

That the Taranaki Regional Transport Committee:

- a) receives the memorandum entitled *Transport policy updates*
b) notes that more detailed updates on individual transport policy work streams will be brought to the Committee in due course.

Cloke/Nixon

8. Request to vary the Regional Land Transport Plan 2021/22-2026/27

- 8.1 Mr M J Nield, Director – Corporate Services, Taranaki Regional Council, spoke to the memorandum seeking approval of a request to vary the *Regional Land Transport Plan for Taranaki 2021/22-2026/27*.

Resolved

That the Taranaki Regional Transport Committee:

- a) receives the memorandum, Request to vary the *Regional Land Transport Plan for Taranaki 2021/22-2026/27*
b) agrees to the requested variation to the *Regional Land Transport Plan for Taranaki 2021/22- 2026/27*, made by Waka Kotahi NZ Transport Agency, to add a Property purchase phase to the SH3 Waitara to Bell Block project
c) notes this variation to the *Regional Land Transport Plan for Taranaki 2021/22-2026/27* and forwards it on to Waka Kotahi NZ Transport Agency.

Cloke/Nixon

9. General Business

- 9.1 Senior Sgt. R O’Keefe, NZ Police, provided a brief update from the NZ Police, The following points were noted:

- Taranaki is on track for a low fatals year with two fatalities to date.
- A lot of good work has been going on with staff patrolling in the right areas.
- Taranaki Police have been involved in border controls at Mokau and some were sent to Hamilton to work at border controls there.
- Road Safe Taranaki - Over the Christmas period spotters will be out taking down details of drivers who are not following road rules e.g. not stopping and stop signs. They will be sent a letter advising of this but will not be infringed.

- 9.2 Ms L Stewart, Waka Kotahi, informed that an EV Charging station is being installed in Mokau. It is a ChargeNet station so can be used by all EV's.

There being no further business the Committee Chairperson, Councillor M J McDonald, thanked the Committee for their excellent work throughout the year and declared the Regional Transport Committee meeting closed at 12.35pm.

Confirmed

**Taranaki Regional Transport
Committee Chairperson:** _____

M J McDonald

Wednesday 2 March 2022



Date 14 December 2021

Subject: **Meeting Dates for February 2022**

Approved by: M J Nield, Director - Corporate Services
S J Ruru, Chief Executive

Document: 2938060

Purpose

1. The purpose of this memorandum is to provide notification to members of the meeting dates for the first round of meetings for February 2022.

Meeting Dates

| | |
|-------------------------------------|-----------------------------------|
| Consents and Regulatory Committee | Tuesday 1 February 2022, 9.30am |
| Policy and Planning Committee | Tuesday 1 February 2022, 10.30am |
| Executive, Audit and Risk Committee | Monday 14 February 2022, 10am |
| Ordinary | Tuesday 22 February 2022, 10.30am |



Date: 14 December 2021

Subject: **Appointment of Enforcement Officers and Issuing of Warrants**

Approved by: A D McLay, Director - Resource Management
S J Ruru, Chief Executive

Document: 2933358

Purpose

1. The purpose of this memorandum is to recommend the Council appoint enforcement officers to carry out the Council's responsibilities for navigation safety. These officers will enforce navigation bylaws and related codes within Port Taranaki and its approaches.

Executive summary

2. Only the Council can appoint harbourmasters, and enforcement officers and issue warrants to carry out navigation and safety responsibilities under the *Maritime Transport Act 1994* and *Local Government Act 2002*, including enforcing the Council's Navigation Bylaws for Port Taranaki and its Approaches 2020.
3. The Council has a memorandum of understanding with Port Taranaki Ltd that includes a comprehensive contract for the provision of harbourmaster services and related matters.
4. The Council has six new enforcement officers to appoint, under section 33G(a) of the *Maritime Transport Act 1994* and section 174 of the *Local Government Act 2002*, in case they are required.

Recommendation

That the Taranaki Regional Council:

- a) appoints Paul Davison, Richard Corry, Tim Buchanan, Hannah Wood, Celeste Bevins and Phil Whelan as enforcement officers, under section 33G(a) of the *Maritime Transport Act 1994* and 174 of the *Local Government Act 2002*, and approves their warrant powers described in this memorandum.

Background

5. The Council has responsibility for navigation safety within Port Taranaki and its approaches. These responsibilities are contained within the *Maritime Transport Act 1994* (MTA) and in part are given effect to, through the Council's Navigation Bylaws for Port Taranaki and its Approaches 2020.
6. Under section 33D of the *Maritime Transport Act 1994* and section 174(1) of the *Local Government Act 2002*, only the Council can appoint harbourmasters and enforcement officers and issue warrants for navigation safety functions and entry of private land under the Acts. Section 32 of the *Local Government Act 2002* allows the Council to delegate powers to individuals who are not staff. These functions mainly involve ensuring the safe navigation, anchoring and mooring of vessels, including recreational pleasure craft within the area covered by Council Bylaws (Port Taranaki and its approaches).
7. Currently, there is locally one harbourmaster (Mr Anthony Parr) and four deputy harbourmasters available to deputise for the harbourmaster in his absence. The Deputies are also harbour pilots, employed by Port Taranaki Limited.
8. In addition to the harbourmaster and the deputy harbourmasters, the Council has appointed a number of trained Council staff as enforcement officers. There have been staff changes at the Council and new staff need to be appointed and warranted.

Warrants

9. Under section 174(1) of the *Local Government Act 2002* the Council issues a written warrant under the seal of Council giving the person named on the warrant authority to act on the Council's behalf and enter private land. The warrants below have been prepared by the Council's lawyer.
10. The wording for the proposed enforcement officer warrant is as follows:
'Pursuant to section 33G(a) of the Maritime Transport Act 1994, the officer named and pictured on the front of this card, has been appointed as an enforcement officer for the Taranaki Regional Council.'
11. The enforcement officer, is authorised to exercise the functions and powers as set out in section 33F(1)(a), (b), (g), (h), and (i), 33H and 33P of the *Maritime Transport Act 1994* for the purpose of ensuring maritime safety and enforcing navigation bylaws within those areas of the Taranaki region for which the Council has made navigation bylaws under section 33M of the *Maritime Transport Act 1994*. If necessary, in the exercise of any of those powers, the enforcement officer may enter and remain on any ship, any maritime facility or any land or property of a port company or a port operator within the Council's region (section 33F(1) of the *Maritime Transport Act 1994*).
12. Failure to comply with a enforcement officer's requirements is an offence under section 33F(6) of the *Maritime Transport Act 1994*.
13. This warrant is also issued pursuant to section 174 of the *Local Government Act 2002*.
14. The warrants will signed by the Chief Executive Officer in the presence of a member of the Council (normally the Chairman) and the Council's seal is then affixed to the warrants.

Next Steps

15. If the Council agrees to the appointments and the issuing of warrants, a warrant card will be prepared and issued. Old warrants would be collected and destroyed. The key navigation and safety stakeholders will be informed about the changes.
16. Subject to the Council appointing the Harbourmaster a contract will be signed with PTL to provide harbourmaster services and related matters to replace the current memorandum of understanding.

Financial considerations—LTP/Annual Plan

17. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

Policy considerations

18. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the *Local Government Act 2002*, the *Resource Management Act 1991* and the *Local Government Official Information and Meetings Act 1987*.

Iwi considerations

19. This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the *Local Government Act 2002*) as outlined in the adopted long-term plan and/or annual plan. Similarly, iwi involvement in adopted work programmes has been recognised in the preparation of this memorandum.

Community considerations

20. This memorandum and the associated recommendations have considered the views of the community, interested and affected parties and those views have been recognised in the preparation of this memorandum.

Legal considerations

21. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.



Date 14 December 2021

Subject: **Dairy Trust Taranaki Representation**

Approved by: S J Ruru, Chief Executive

Document: 2939052

Purpose

1. The purpose of this memorandum is to seek a decision from Council as to whether it wishes to continue to have the right to appoint a trustee to Dairy Trust Taranaki.

Executive summary

2. Taranaki Regional Council has been an Appointing Entity of Dairy Trust Taranaki (DTT) since Stratford Demonstration Farm Society Incorporated, the Waimate West Demonstration Farm Trust and the Taranaki Agricultural Research Station Trust were amalgamated to form DTT in 2016.
3. The Council is noted as an Appointing Entity in the Trust Deed for DTT (being Trust Deed dated 9th September 2016 and as varied by Deeds of Variation dated 7th February 2018, 10 October 2019 and 8th October 2020) ("Trust Deed"). An Appointing Entity means an entity that it has a right to appoint a trustee for DTT.
4. Council formally appointed Councillor Michael Joyce to the Taranaki Dairy Trust in February 2017. Councillor Joyce has now retired from the Trust.
5. Following Councillor Joyce's retirement there has been a discussion with the Trust about whether there remains value in having an elected member appointed to the Trust. The view reached is that the ongoing relationship can be managed at the operational level. As a result it is proposed that Council surrender its right to appoint a Trustee.

Recommendations

That the Taranaki Regional Council:

- a) receives the Memorandum *Taranaki Dairy Trust Representation*
- b) notes the retirement of Councillor Joyce from Dairy Trust Taranaki
- c) determines that it no longer wishes to have the ability to appoint a Trustee to Dairy Trust Taranaki
- d) determines that this decision be recognised not significant in terms of section 76 of the *Local Government Act 2002*

- e) determines that it has complied with the decision-making provisions of the *Local Government Act 2002* to the extent necessary in relation to this decision; and in accordance with section 79 of the Act, determines that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

Background

6. In 2016 the pre-existing dairy-focused research entities in Taranaki made a decision to merge into a new charitable trust, Dairy Trust Taranaki.
7. The Settlers of the trust were the Stratford Demonstration Farm Society Inc, the Waimate West Demonstration Farm Trust, and the Taranaki Agricultural Research Station Trust. The parties determined that combining their assets, knowledge, and ability into one charitable trust would help them continue their purpose of educating and benefitting the dairy industry in Taranaki and in New Zealand. The stated purpose of the Trust is 'to research and promote improved dairy farming methods for the benefit of the New Zealand dairy industry and the public of New Zealand.'
8. The Regional Council, along with Fonterra Co-operative, NZ Young Farmers, DairyNZ, and the South Taranaki District Council, were designated Appointing Entities, able at all times to appoint (and remove) one trustee, for a term not exceeding 12 months. Cr Joyce was closely involved in bringing about the merger of the existing research entities to create the Trust and has been appointed as the Council representative since it was created.

Issues

9. Council needs to decide whether it wishes to forgo its right to appoint a Trustee to DTT as proposed or if not appoint a new Councillor to the Trust.

Discussion

10. Following Councillor Joyce's retirement there has been a discussion with the Trust about whether there remains value in having an elected member appointed to the Trust. The view reached is that the ongoing relationship can be managed at the operational level. As a result it is proposed that Council surrender its right to appoint a Trustee and hence not appoint a replacement for Councillor Joyce.
11. If this approach is endorsed by Council then the Trust Deed will be varied to remove TRC as an Appointing Entity.

Financial considerations—LTP/Annual Plan

12. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

Policy considerations

13. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks

including, but not restricted to, the *Local Government Act 2002*, the *Resource Management Act 1991* and the *Local Government Official Information and Meetings Act 1987*.

Iwi considerations

14. This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the *Local Government Act 2002*) as outlined in the adopted long-term plan and/or annual plan. This is considered a routine organisational governance matter and so Iwi have not been specifically consulted about this proposal.

Community considerations

15. This memorandum and the associated recommendations have considered the views of the community, interested and affected parties and those views have been recognised in the preparation of this memorandum. In particular, it is expected that the community would see this as a routine governance matter for the Council to determine.

Legal considerations

16. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

Ordinary Meeting Public Excluded

In accordance with section 48(1) of the *Local Government Official Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Ordinary Meeting on Tuesday 14 December 2021 for the following reason/s:

Item 10 – Public Excluded Ordinary Minutes – 2 November 2021

THAT the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 11 - Public Excluded Executive, Audit and Risk Minutes – 6 December 2021

THAT the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.