

Date Monday 11 September 2023 10.00am

Venue: Taranaki Regional Council Boardroom, 47 Cloten Road, Stratford

Document: 3205169

| Members | Councillors | | |
|------------------|----------------|------------|------------------------------------|
| | M J Cloke | | <i>Chair</i> |
| | S W Hughes | | |
| | A L Jamieson | | <i>(joined meeting at 10.10am)</i> |
| | D H McIntyre | | |
| | C L Littlewood | | <i>ex officio</i> |
| | N W Walker | | <i>ex officio</i> |
| Attending | Mr | S J Ruru | Chief Executive |
| | Mr | M J Nield | Director – Corporate Services |
| | Mrs | R Johnson | Financial Services Manager |
| | Mrs | M G Jones | Governance Administrator |
| | Miss | N Chadwick | Executive Assistant |
| | Mr | C Woollin | Communication Advisor |
| | Ms | L Hawkins | Policy Manager |

One media representative

The meeting opened with a group Karakia at 10.00am.

Apologies: Were received and sustained from Councillor Williamson Cloke

1. Confirmation of Minutes Executive Audit and Risk - 31 July 2023

Resolved

That the Taranaki Regional Council:

- a) took as read and confirmed the minutes of the Executive, Audit and Risk Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Monday 31 July 2023 at 10am
- b) noted the recommendations therein were adopted by the Taranaki Regional Council on Tuesday 8 August 2023.

Littlewood/Walker

2. Financial and Operational Report

- 2.1 Mr M J Nield spoke to the memorandum to update the committee on the annual report process. The Annual report will be presented at the next Ordinary Council Meeting.

Resolved

That the Taranaki Regional Council:

- a) received the memorandum *Financial and Operational Report*
- b) noted the digital media update.

Cloke/Hughes

3. 2023/2024 Insurance Programme

- 3.1 Mrs R Johnson spoke to the memorandum to update the committee of the insurance renewal process, noting the increase of costs.

Resolved

That the Taranaki Regional Council:

- a) noted the renewal and placement of insurance policies for 2023/2024.

Walker/McIntyre

4. Health and Safety Report

- 4.1 Mr M J Nield spoke to the memorandum to provide the members with a Health and Safety update

Resolved

That the Taranaki Regional Council:

- a) received the July 2023 Health and Safety Report.
- b) requested that summary indicators of overall staff leave balances be inserted into future reports.

Jamieson/McIntyre

5. Better Travel Choices for Taranaki incorporating the Regional Transport Plan

- 5.1 Ms L Hawkins spoke to the memorandum to provide the committee with an update on the *draft Better Travel Choices for Taranaki* and the benefits it will bring to the community.

Resolved

That the Taranaki Regional Council:

- a) received the memorandum, *Better Travel Choices for Taranaki incorporating the Regional Public Transport Plan 2024*

- b) received the draft *Better Travel Choices for Taranaki* (incorporating the *Regional Public Transport Plan 2024*) and noted that these are content drafts to which minor changes will be made to improve presentation for public consultation
- c) noted that a workshop with the Committee and the Regional Transport Committee was held to confirm key aspects of the draft *Better Travel Choices for Taranaki* strategy (incorporating the *Regional Public Transport Plan 2024*) on Wednesday 6 September 2023
- d) endorsed the draft *Better Travel Choices for Taranaki* (incorporating the *Regional Public Transport Plan 2024*) for public consultation, subject to any amendments tabled at the workshop on 6 September
- e) determined that this decision be recognised as not significant in terms of section 76 of the *Local Government Act 2002*
- f) determined that it has complied with the decision-making provisions of the *Local Government Act 2002* to the extent necessary in relation to this decision; and in accordance with section 79 of the Act, determined that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

Littlewood/Walker

6. Proposed Change to the Commencement of Meeting Time

- 6.1 Miss N Chadwick spoke to the memorandum providing an update on the poll that was put to the committee for their consideration of a proposed change to the standard start time of this committee meeting.

Resolved

That the Taranaki Regional Council:

- a) received the memorandum *Proposed change to Committee meeting time*
- b) selected and approved option C: leave the start time for meetings of this Committee as 10:00am. Based on the survey poll of members, this is the preferred option.
- c) determined that this decision be recognised as not significant in terms of section 76 of the *Local Government Act 2002*
- d) determined that it has complied with the decision-making provisions of the *Local Government Act 2002* to the extent necessary in relation to this decision; and in accordance with section 79 of the Act; determined that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

McIntyre/Walker

Public Excluded

In accordance with section 48(1) of the *Local Government Official Information and Meetings Act 1987*, resolved that the public is excluded from the following part of the proceedings of the Executive Audit and Risk Meeting on 31 July 2023 for the following reason/s:

The matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under section 48(1) of the *Local Government Official Information and Meetings Act 1987* are as follows:

Item 12 – Confirmation of Public Excluded Executive Audit and Risk Minutes – 31 July 2023.

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; and/or enable any local authority holding the information to carry out, without prejudice, commercial activities.

Item 13 – Yarrow Stadium Plus: Project Steering Group Report

Item 14 – Port Taranaki Ltd: Annual Report and Annual General Meeting

| General subject of each matter to be considered | Ground(s) under section 48(1) for the passing of this resolution | Reason for passing this resolution in relation to each matter |
|--|--|---|
| Item 13: Yarrow Stadium Plus: Project Steering Group Report | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7 (2) (h) and (2) (i) of the <i>Local Government Official Information and Meetings Act 1987</i> . | This report contains commercially sensitive information. The public interest in knowing the details is not outweighed by the harm that could be caused to negotiations and commercial activities. |
| Item 14: Port Taranaki Ltd: Annual Report and Annual General Meeting | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7 (2) (h) of the <i>Local Government Official</i> | To enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities and to protect the privacy of natural persons. In this report the Council will be evaluating the |

| | | |
|--|---|--|
| | <i>Information and Meetings Act 1987.</i> | performance of Port Taranaki and its board of directors. It will also be considering whether it should reappoint a current sitting director. Information relating to the performance of Port Taranaki Ltd and decisions regarding the appointment of directors will be made available following the annual general meeting. |
|--|---|--|

Cloke/Hughes

There being no further business, the Committee Chairperson, Councillor M J Cloke, declared the open meeting of the Executive, Audit and Risk Committee closed at 11.09am.

Executive, Audit and Risk

Committee Chairperson: _____

M J Cloke