



# MINUTES

## Executive, Audit & Risk

**Date** Tuesday 24 October 2023 10.00am  
**Venue:** Port Taranaki Boardroom, 2/8 Bayly Road, New Plymouth  
**Document:** 3216963

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|------------------|---|---|--|
| <b>Members</b>   | Councillors   | M J Cloke<br>S W Hughes<br>A L Jamieson<br>C S Williamson<br>D H McIntyre<br>C L Littlewood<br>N W Walker | <i>Chair</i><br><br><br><br><br><i>ex officio</i><br><i>ex officio</i>   |
| <b>Attending</b> | Mr<br>Mrs<br>Miss<br>Mr<br>Mr<br>Mr<br>Mr<br>Mr<br>Mr | M J Nield<br>M G Jones<br>N Chadwick<br>D Harrison<br>C Vicars<br>S Robertson<br>T Parr<br>C Woollin      | Director – Corporate Services<br>Governance Administrator<br>Executive Assistant<br>Director - Operations<br>Rivers Manager<br>Regional Gardens Manager<br>Harbourmaster – Port Taranaki<br>Communications Advisor |

The meeting opened with a group Karakia at 10.00am.

**Apologies:** Were received and sustained from S J Ruru Cloke

### 1. Confirmation of Minutes Executive Audit and Risk - 11 September 2023

#### Resolved

That the Taranaki Regional Council:

- took as read and confirmed the minutes of the Executive, Audit and Risk Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Monday 11 September 2023 at 10am
- noted the recommendations therein were adopted by the Taranaki Regional Council on Tuesday 19 September 2023.

Hughes/Walker

## **2. Financial and Operational Report**

- 2.1 Mr M J Nield spoke to the memorandum to update the committee on the July and August financial reports.

### **Resolved**

That the Taranaki Regional Council:

- a) received the memorandum *Financial and Operational Report* and the July and August Financial Reports
- b) noted the digital media update.

McIntyre/Walker

## **3. Quarterly Operational Report - September 2023**

- 3.1 Mr M Nield spoke to the memorandum to update the committee on the Quarterly and Operational Report.

### **Resolved**

That the Taranaki Regional Council:

- a) received the *Quarterly Operational Report for the quarter ended 30 September 2023*.

Littlewood/Williamson

## **4. Health and Safety Report**

- 4.1 Mr M J Nield spoke to the memorandum to provide the members with a Health and Safety update.

### **Resolved**

That the Taranaki Regional Council:

- a) received the August and September 2023 Health and Safety Reports.

Cloke/Walker

## **5. Regional Software Holdings Ltd Annual Report for the Period Ending 30 June 2023**

- 5.1 Mr M Nield spoke to the memorandum to provide the committee with an overview of the Annual Report.
- 5.2 Mr M Nield noted his role as a director with Regional Software Holdings Ltd

### **Resolved**

That the Taranaki Regional Council:

- a) received Regional Software Holdings Ltd's *Annual Report* for the year ending 30 June 2023.

Cloke/Williamson

**6. Civic Financial Services Ltd Half-Yearly Accounts to 30 June 2023**

- 6.1 Mr M Nield spoke to the memorandum providing an overview of the Civic Financial Services Ltd's Half-Yearly accounts.

**Resolved**

That the Taranaki Regional Council:

- a) received Civic Financial Services Ltd's Half -Yearly Accounts to 30 June 2023.

Walker/McIntyre

**7. 2024/2034 Long-Term Plan: Financial Strategies and Policies**

- 7.1 Mr M Nield spoke to the memorandum requesting the members consider the initial 2024/2034 *Long-Term Plan Financial Strategies and Policies* and provide feedback.

**Resolved**

That the Taranaki Regional Council:

- a) received the memorandum *2024/2034 Long-Term Plan: Financial Strategies and Policies*
- b) provided feedback to the Chief Executive on the initial *2024/2034 Long-Term Plan: Financial Strategies and Policies*
- c) noted that the Financial Strategies and Policies will be included in the consultation documents for the *2024/2034 Long-Term Plan*
- d) noted that some these policies and strategies will need be updated dependent upon the decisions on the key issues to be consulted upon in the *2024/2034 Long-Term Plan*
- e) noted that the rates remission and postponement policies will be updated to align with the respective policies of the New Plymouth, Stratford and South Taranaki district councils.

Williamson/Walker

**8. Taranaki Stadium Trust 2022/2023 Annual Report**

- 8.1 Mr M Nield spoke to the memorandum requesting the members consider the Taranaki Stadiums Trust's 2022/2023 Annual Report.
- 8.2 Mr M Nield noted that he is a Trustee of the Taranaki Stadium Trust.

**Resolved**

That the Taranaki Regional Council:

- a) received the Taranaki Stadium Trust's *2022/2023 Annual Report*.

Cloke/McIntyre

**9. Report of the Port Taranaki Harbourmaster 2022/2023**

9.1 Mr T Parr spoke to the memorandum on the Taranaki Harbourmaster's report.

**Resolved**

That the Taranaki Regional Council:

- a) received the 2022/2023 Harbourmaster report
- b) noted the levels of service in the Long-Term Plan have been met.

Cloke/McIntyre

**10. Asset Management Plan for Pukeiti**

10.1 Mr D Harrison introduced Mr S Robertson who spoke to the memorandum updating the Committee on the asset management plan for Pukeiti.

10.2 Mr T Cloke moved that that agenda items 13 & 14 be passed together.

**Resolved**

That the Taranaki Regional Council:

- a) received the *Pukeiti Asset Management Plan 2024/20234*
- b) noted these budgets and summarised proposals of the *Pukeiti Asset Management Plan* will be included in the *2024/2034 Long-Term Plan Statement of Proposal*.

**11. Asset Management Plan for Hollard Gardens and Tūpare**

11.1 Mr S Robertson spoke to the memorandum updating the Committee on the asset management plans for Hollard Gardens and Tūpare.

**Resolved**

That the Taranaki Regional Council:

- a) received the Hollard Gardens an Tuparei Asset Management Plans
- b) noted these budgets and summarised proposals of the two asset management plans will be will be included in the *2024/2034 Long-Term Plan Statement of Proposal*.

Williamson/Cloke

**12. Asset Management Plans for the lower Waiwhakaiho Flood Control Scheme, Lower Waitara River Control Scheme, Lower Waitara River Control Scheme Ōkato Scheme and Ōpunake Scheme**

12.1 Mr D Harrison introduced Mr C Vicars who spoke to the memorandum updating the Committee on the Lower Waiwhakaiho Flood Control Scheme (Waiwhakaiho Scheme), the Lower Waitara River Flood Control Scheme (Waitara Scheme) the Ōkato Scheme and the Ōpunake Flood Control Scheme (Ōpunake Scheme) and to explain the purpose and content of these plans.

**Resolved**

That the Taranaki Regional Council:

- a) received the updated asset management plans for Lower Waiwhakaiho Flood Control Scheme, the Lower Waitara Flood Control Scheme, the Ōkato Scheme and the Ōpunake Flood Control Scheme
- b) noted that these schemes take in to account Section 101B - Infrastructure Strategy of the *Local Government Act 2002*
- c) noted that these plans will be amended as required to recognise other changes to the scheme assets and management processes.

Cloke/Williamson

### **13. Collaborating for Active Spaces and Places**

13.1 Mr M J Nield spoke to the memorandum requesting the committee consider and adopt the *Collaborating for Active Spaces and Places* strategy and framework for the provision of spaces and places for sport, active recreation and play in Taranaki.

#### **Resolved**

That the Taranaki Regional Council:

- a) received and adopted the Collaborating for Active Spaces and Places strategy and framework
- b) determined that this decision be recognised as not significant in terms of section 76 of the *Local Government Act 2002*
- c) determined that it has complied with the decision-making provisions of the *Local Government Act 2002* to the extent necessary in relation to this decision; and in accordance with section 79 of the Act, determined that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

Littlewood/Williamson

#### **Public Excluded**

In accordance with section 48(1) of the *Local Government Official Information and Meetings Act 1987*, resolved that the public is excluded from the following part of the proceedings of the Executive Audit and Risk Meeting on 31 July 2023 for the following reason/s:

The matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under section 48(1) of the *Local Government Official Information and Meetings Act 1987* are as follows:

Item 19 – Confirmation of Public Excluded Executive Audit and Risk Minutes – 11 September 2023

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the

person who supplied or who is the subject of the information; and/or enable any local authority holding the information to carry out, without prejudice, commercial activities.

Item 20 – Yarrow Stadium Plus: Project Steering Group Report

| General subject of each matter to be considered                      | Ground(s) under section 48(1) for the passing of this resolution   | Reason for passing this resolution in relation to each matter   |
|--|--|---|
| Item: 20<br>Yarrow Stadium Plus:<br>Project Steering Group<br>Report | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7 (2) (h) and (2) (i) of the <i>Local Government Official Information and Meetings Act 1987</i> | To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.<br><br>To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). |

Cloke/McIntyre

There being no further business, the Committee Chairperson, Councillor M J Cloke, declared the open meeting of the Executive, Audit and Risk Committee closed at 11.57am.

**Executive, Audit and Risk**

**Committee Chairperson:** \_\_\_\_\_

**M J Cloke**