



AGENDA

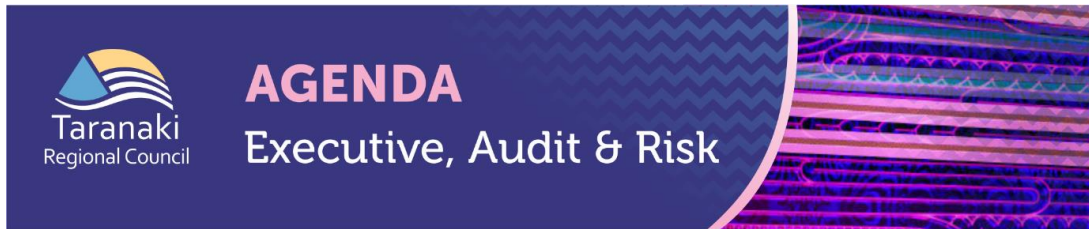
Executive, Audit & Risk

Monday 9 May 2022, 10am

Executive, Audit & Risk Committee

09 May 2022 10:00 AM

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Purpose of Executive, Audit and Risk Committee

This committee handles all of the administrative and financial matters relating to Council's operations and works programme. Because these matters relate to all aspects of the Council, the membership is aimed to reflect the different aspects of Council's committee structure.

Responsibilities

Financial and expenditure

Capital expenditure

Work proposals and expenditure

Corporate services and personnel matters

Port Taranaki Ltd matters

General Contractual and other matters.

Membership of Executive, Audit and Risk Committee

Councillor N W Walker (Chairperson)

Councillor M J Cloke

Councillor M P Joyce (ex officio)

Councillor D L Lean

Councillor C L Littlewood

Councillor M J McDonald

Councillor D N MacLeod (ex officio)

Mr B Robertson (Independent - Yarrow Stadium)

Health and Safety Message

Emergency Procedure

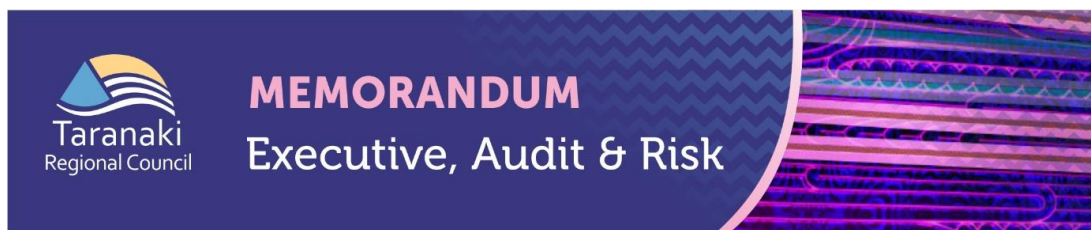
In the event of an emergency, please exit through the emergency door in the committee room by the kitchen.

If you require assistance to exit please see a staff member.

Once you reach the bottom of the stairs make your way to the assembly point at the birdcage. Staff will guide you to an alternative route if necessary.

Earthquake

If there is an earthquake - drop, cover and hold where possible. Please remain where you are until further instruction is given.



Date 9 May 2022

Subject: **Confirmation of Minutes - 28 March 2022**

Approved by: M J Nield, Director - Corporate Services
S J Ruru, Chief Executive

Document: 3022786

Recommendations

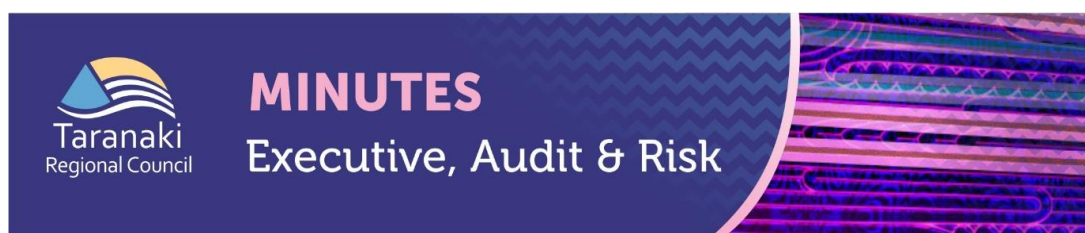
That the Executive, Audit and Risk Committee of the Taranaki Regional Council:

- a) takes as read and confirms the minutes and resolutions of the Executive, Audit and Risk Committee held in the Taranaki Regional Council Chambers, 47 Cloten Road, Stratford on Monday 28 March 2022 at 10am
- b) notes the recommendations therein were adopted by the Taranaki Regional Council on Tuesday 5 April 2022.

Matters arising

Appendices/Attachments

Document 3022786: Minutes Executive Audit and Risk Committee 28 March 2022



Date	28 March 2022, 10am
Venue:	Taranaki Regional Council chambers, 47 Cloten Road, Stratford
Document:	3022786

Members	Councillors	N W Walker M J Cloke D L Lean C L Littlewood M J McDonald D N MacLeod M P Joyce	Committee Chairperson <i>zoom</i> <i>zoom</i> <i>zoom</i> <i>zoom</i> <i>ex officio zoom</i> <i>ex officio</i>
Attending	Mr Mr Ms Miss	S Ruru M J Nield S Hiestand R Sweeney	Chief Executive Director – Corporate Services Transport Manager <i>zoom</i> Governance Administrator
Apologies	There were no apologies.		
Notification of Late items	There were no late items.		

1. Confirmation of Minutes – 14 February 2022

Resolved

That the Executive, Audit and Risk Committee of the Taranaki Regional Council:

- a) takes as read and confirms the minutes and resolutions of the Executive, Audit and Risk Committee held in the Taranaki Regional Council Chambers, 47 Cloten road, Stratford on 14 February 2022 at 10am
- b) notes the recommendations therein were adopted by the Taranaki Regional Council on 21 February 2022.
Cloke/McDonald

Matters arising

- 1.1 Riparian Planting Update is being provided at the next Ordinary meeting 5 April 2022.

2. Financial and Operational Report

- 2.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum receiving information on the operational and financial performance of the Council.

Recommended

That the Taranaki Regional Council:

- a) receives the memorandum *Financial and Operational Report* and the *January 2022 Monthly Financial Report*
- b) notes the digital media update
- c) notes the update and process being undertaken to consider the replacement of the financial system.

Littlewood/McDonald

3. Health and Safety Report

- 3.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive and consider health and safety performance.
- 3.2 A copy of the incident report for the Notifiable Health & Safety incident that took place at Tūpare February 2022 was requested to be provided to the committee.
- 3.3 Further information was requested on the second hospitalisation that took place in February 2022.

Recommended

That the Taranaki Regional Council:

- a) receives the January 2022 health and safety report
- b) receives the February 2022 health and safety report.

Cloke/Joyce

4. Taranaki Stadium Trust Half Year Report to 31 December 2021

- 4.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive and consider the Taranaki Stadium Trust’s half-year report for the six months ended 31 December 2021.
- 4.2 Mr M J Nield, Director – Corporate Services, declared an interest as a trustee of the Taranaki Stadium Trust.

Recommended

That the Taranaki Regional Council:

- a) receives and adopts the Taranaki Stadium Trust’s half-year report for the six months ended 31 December 2021.

McLeod/Lean

5. Taranaki Stadium Trust Statement of Intent for the year ending 30 June 2023

- 5.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive and consider the Taranaki Stadium Trust’s statement of intent (SOI) for the year ending 30 June 2023 and then to provide feedback to the Trustees.
- 5.2 Mr M J Nield, Director – Corporate Services, declared an interest as a trustee of the Taranaki Stadium Trust.

Recommended

That the Taranaki Regional Council:

- a) receives and considers the Taranaki Stadium Trust’s draft Statement of Intent for the year ending 30 June 2023
- b) provides feedback to the Trustees of the Taranaki Stadium Trust.
Cloke/Lean

6. Regional Software Holdings Ltd: Six Month Report to Shareholders to 31 December 2021

- 6.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive and consider Regional Software Holdings Ltd’s interim report on the operations and activities of the company for the six months ending 31 December 2021.
- 6.2 Mr M J Nield, Director – Corporate Services, declared an interest as a Director on the Regional Software Holdings Ltd Board.

Recommended

That the Taranaki Regional Council:

- a) receives Regional Software Holdings Ltd’s interim report for the six months ended 31 December 2021 including the unaudited financial report
Lean/Joyce

7. Regional Software Holdings Ltd: Draft Statement of Intent for 2023-2025

- 7.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive and consider Regional Software Holdings Ltd’s Statement of Intent (SOI) for the year ending 30 June 2023 and then to provide feedback to the Board of Directors.
- 7.2 Mr M J Nield, Director – Corporate Services, declared an interest as a Director on the Regional Software Holdings Ltd Board.

Recommended

That the Taranaki Regional Council:

- a) receives and considers Regional Software Holdings Ltd’s draft Statement of Intent for the year ending 30 June 2023
- b) provides feedback to the Board of Directors of Regional Software Holdings Ltd.
Joyce/Cloke

8. Port Taranaki Ltd: Half Year Report to 31 December 2021

- 8.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive and consider Port Taranaki’s report on the operations and activities of the company for the six months ending 31 December 2021.
- 8.2 An invitation was extended to the Chair and Chief Executive of Port Taranaki Ltd.
- 8.3 Councillors C L Littlewood and D N MacLeod declared an interest in Port Taranaki.

Recommended

That the Taranaki Regional Council:

- a) receives Port Taranaki Limited’s report for the six months ended 31 December 2021 included the unaudited financial report
- b) notes the 2021/2022 Port Taranaki Ltd dividends of \$4,000,000 in October 2021, and \$4,000,000 in March 2022.
- Cloke/McDonald.

9. Procurement of Laboratory Services

- 9.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to update Members on the procurement of a new laboratory services contract.

Recommended

That the Taranaki Regional Council:

- a) receives the memorandum *Procurement of Laboratory Services*.
- Joyce/Littlewood

10. New Fare Zones and Patronage

- 10.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum updating Members on the new bus fare zones, fares and patronage.

Recommended

That the Taranaki Regional Council:

- a) receives the memorandum *Procurement of Laboratory Services*.
- Littlewood/Cloke

11. Public Excluded

In accordance with section 48(1) of the *Local Government Official Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Executive, Audit and Risk Committee Meeting on Monday 28 March 2022 for the following reason/s:

Item 12 - Public Excluded Minutes - 14 February 2022

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 13- Yarrow Stadium Plus: Project Steering Group Report

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 14 - Port Taranaki Directorships

This Item is to be considered in Public Excluded as the public conduct of the whole or the relevant part of the proceedings would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 15 - The Living Wage

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of the Act applies, in the course of their duty.
Joyce/Cloke

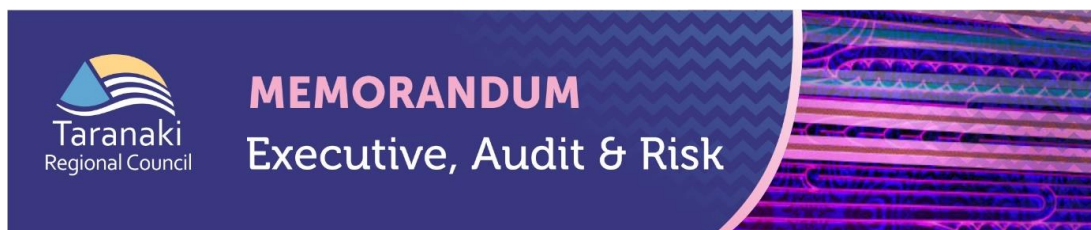
There being no further business, the Committee Chairperson, Councillor N W Walker, declared the open meeting of the Executive, Audit and Risk Committee closed at 10.47am.

Confirmed

**Executive, Audit &
Risk Chairperson:** _____

N W Walker

9 May 2022



Date 9 May 2022

Subject: **Financial and Operational Report**

Approved by: M J Nield, Director - Corporate Services
S J Ruru, Chief Executive

Document: 3042698

Purpose

1. The purpose of this memorandum is to receive information on operational and financial performance.

Recommendations

That the Taranaki Regional Council:

- a) receives the memorandum *Financial and Operational Report* and the February 2022 and March 2022 Monthly Financial Reports
- b) notes the digital media update.

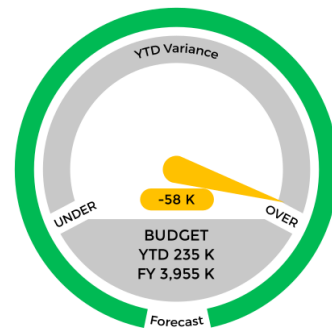
Background

2. The Council produces a Monthly Financial Report outlining the financial performance for the month and year to date. This memorandum supports the Monthly Financial Report by providing additional supporting operational and financial information. The Common Seal is operated under delegated authority. Part of that delegated authority is the reporting back of the seal transactions.

Discussion

3. Attached is the Monthly Financial Report for February and March 2022.
4. In the "Financial Indicators Section", for revenue, expenditure and operating surplus/deficit, for the whole of the Council the actual year to date (YTD) performance is compared against the YTD budget. A green variance indicates that the variance is within plus or minus 5% and less than \$50,000. A yellow variance indicates that the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. A red variance indicates that the variance is more than plus or minus 10% and more than \$100,000. The arrow indicates the trend over time. A green up arrow indicates an improving trend and a red down arrow indicates a deteriorating trend.

5. The financial performance pie graphs for operating expenditure and income show the actual performance against budget and the forecast performance against budget, accumulated for all activities. The green slice indicates the number of activities where the variance is within plus or minus 5% and less than \$50,000. The yellow slice indicates the number of activities where the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. The red slice indicates the number of activities where the variance is more than plus or minus 10% and more than \$100,000.
6. For each Group of Activities (Resource management, Biosecurity and biodiversity, Transport, Hazard management, Recreation culture and heritage, and Regional representation, advocacy and investment management, in the "Financial Indicators Section", for revenue and expenditure, for that group of activities, the actual year to date (YTD) performance is compared against the YTD budget. A green variance indicates that the variance is within plus or minus 5% and less than \$50,000. A yellow variance indicates that the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. A red variance indicates that the variance is more than plus or minus 10% and more than \$100,000. The arrow indicates the trend over time. A green up arrow indicates an improving trend and a red down arrow indicates a deteriorating trend.
7. In the "Operating Expenditure by Activity" section, there is a dial for each activity comparing YTD expenditure against budget and a forecast for the rest of the year. The colours are green – variance of less than plus or minus 5%, yellow – plus or minus variance of more than 5% but less than 10% and red – plus or minus variance of more than 10%. The key components of each dial are:
 - The outer ring is the forecast for the rest of the year - green OK, yellow performance at risk, red target will not be achieved
 - The pointer indicates whether the variance is over or under budget and the colour indicates the scale of the variance - the actual variance figure sits at the bottom of the pointer
 - The YTD and full year (FY) budgets are included in the grey section.
8. Financially, the Council is in-line with the estimates established for 2021/2022 in the *2021/2031 Long-Term Plan*.
9. At 31 March 2022, the overall financial result is ahead of budget.
10. Significant income and expenditure variances by activity (plus or minus \$100,000) are:
 - *Resource management planning* - \$124,628 under budget due to the timing of consultant fees forecast for later in the year
 - *Consent processing and administration* - \$191,475 over budget due to increased workload and demand in resource consents
 - *Compliance monitoring programmes* - \$634,717 under budget due to vacancies and less time spent on monitoring activities than planned
 - *Pollution incidents and response* - \$132,629 under budget due to the number and scale of responses



- *State of the environment monitoring* - \$380,489 over budget due to additional work required reviewing programmes to meet the new National Policy Statement for Freshwater Management
- *Resource investigations and projects* - \$158,639 under budget due to expenditure forecasted for later in the year and staff focus on state of the environment monitoring
- *Sustainable land management plans and plant supply programme* - \$113,232 over budget as the programme continues to be accelerated
- *Enhancement grants* - \$243,498 over budget due to the timing of STRESS expenditure. This is expected to be on budget at year end
- *Resource management direct charges* - \$541,784 over budget due to Waitara Lands reserve distributions being received earlier than budgeted
- *Biodiversity* - \$102,097 under budget mainly due to staff vacancies. Expenditure is forecasted to increase before year end
- *Towards Predator-Free Taranaki* - \$1,595,819 under budget due to lower rural project contract costs and delays in availability of materials. Forecast to increase expenditure in the final quarter. Some expenditure will require carry over to the 2022/2023 financial year
- *Biosecurity and biodiversity direct charges* - \$1,421,115 under budget due to the delay in Towards Predator-Free Taranaki expenditure. Project funding is on track, however revenues are not recognised until the costs are incurred
- *Passenger transport* - \$233,258 under budget due to the later timing of projects expenditure
- *Transport direct charges* - \$160,056 under budget due to bus fare revenue being down. This has been affected by the on-going impacts of Covid-19
- *Transport government grants* - \$176,935 over budget due to increased claims due to lower bus fare revenues
- *River control schemes* - \$107,360 under budget due to timing of required maintenance
- *Regional Gardens* - \$1,107,566 under budget due to a delay in the Kaitake Trail project funding.

Operational Report

11. Programmes are materially on target with the planned levels of activity established for 2021/2022 in the 2021/2031 *Long-Term Plan*. The 31 March 2022 Quarterly Operational Report is included in this Agenda.

Communications and Engagement

12. Communications and engagement activities are delivered across publications, media releases, advertising, digital media and through education. Recent points of note are:
 - Around 50 people representing primary industry, commerce and advocacy groups attended freshwater special interest group workshops
 - A media release highlighted risk to the community following vandalism damage to flood warning gear

- Council’s decision to review the riparian planting scheme following recent flooding received extensive local coverage in traditional media
- Communicating progress with the Yarrow Stadium redevelopment continues with updates shared to the news media, neighbours and via social media
- Half-price public transport fares were promoted through usual channels
- There has been high interest (online and offline) for copies of the “Weedbusters Taranaki” book following its publication and promotion in April
- The Education team delivered education and sustainability programmes with 1,874 students from 11 schools in March (this number includes students who attended more than one session).

Social Media by the numbers

13. Social media continues to be an important communication channel for the Council:

- The total reach (non-unique users) across eight Facebook pages was 70K
- Our Facebook page fans total 19,546 (non-unique) fans across eight pages.

Reach and engagement (by Facebook page) are detailed in the table below:	Page fans	Reach
Taranaki Regional Council	5,266 (+30)	21,250
Taranaki Public Transport	1,518 (+14)	24,300
Tūpare	1,915 (+39)	3,857
Pukeiti	2,853 (+39)	5,193
Hollard Gardens	2,161 (+51)	1,469
Towards Predator-Free Taranaki	1,595 (+2)	8,869
Yarrow Stadium	3,717 (4)	4,266
Enviroschools	521 (+39)	750

14.

Top Facebook posts		Reach	Engaged
1	We’re pleased to confirm that the government’s announcement of the three-month nationwide reducing of public transport fares, comes into effect for Taranaki bus services from Friday 1 April, and includes Total Mobility services 🚌 [Taranaki Public Transport]	7.9K	1,119
2	Do you know someone looking for a few weeks' work?	3.6K	173

Top Facebook posts	Reach	Engaged
<p>We are looking for people to staff our Lepperton and Opunake load-out depots (Depot Assistants) from 9 May 2022 through until 27 May 2022, between the hours of 8am and 4.30pm...</p> <p>[Taranaki Regional Council]</p>		
<p>3 We have exciting opportunities available in our Environment Quality and Freshwater and Coastal teams...</p> <p>[Taranaki Regional Council]</p>	2.6K	119
<p>4 #fridayfeels This week students from Ōmata School have been potting up seedlings growing on the path through the Ōmata School Bush to gift to Lepperton School, Taranaki, along with hand-written letters! Meanwhile the Lepperton tamariki (pictured) have been clearing patches of tradescantia from the Tegal QEII Bush and planting the native seedlings from Omata. 🌱</p> <p>[Taranaki Regional Council]</p>	2.4K	423
<p>5 Work is full steam ahead with new drainage on the main field complete.</p> <p>Now it is topped by gravel and sand before the new turf is sown. 🌱🌱🌱...</p> <p>[Yarrow Stadium]</p>	2.2K	315
<p>6 Due to popular demand our buses are getting quite full and we need to ensure our passengers are safe at all times. If you travel from Inglewood to New Plymouth for school or to attend WITT please use Citylink's Route 98 service...</p> <p>[Taranaki Public Transport]</p>	2K	132
<p>7 Going, going, gone! Making way for the new flex roof on the West Stand. 🏗️</p> <p>[Yarrow Stadium]</p>	2K	217
<p>8 Do you have the energy, enthusiasm and commitment to engage communities to get involved in improving our region? Join us at the Taranaki Regional Council as the new Community Engagement Lead.- Applications close Monday 18 April. Apply now: https://trc.careercentre.net.nz/.../commun.../stratford/1426</p> <p>[Taranaki Regional Council]</p>	1.8K	72
<p>9 "They say good things come in threes and Towards Predator-Free Taranaki takes this statement to heart. With three massive predator control projects currently underway, the organisation is well on the path to achieving its goal of</p>	1.2K	47

Top Facebook posts		Reach	Engaged
	becoming one of the first predator free regions in Aotearoa New Zealand."... [Towards Predator Free]		
10	A snippet of our head gardener Mitch trimming back a Creeping Fig (<i>Ficus pumila</i>). Just like hedges, they look and grow better when trimmed lightly and regularly... [Tupare]	1K	33

Common Seal

15. There are no transactions executed under Common Seal to report.

Financial considerations—LTP/Annual Plan

16. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

Policy considerations

17. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the *Local Government Act 2002*, the *Resource Management Act 1991* and the *Local Government Official Information and Meetings Act 1987*.

Iwi considerations

18. This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the *Local Government Act 2002*) as outlined in the adopted long-term plan and/or annual plan.

Community considerations

19. This memorandum and the associated recommendations have considered the views of the community, interested and affected parties and those views have been recognised in the preparation of this memorandum.

Legal considerations

20. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

Appendices/Attachments

Document 3048351: Monthly Financial Report - February 2022

Document 3049179: Monthly Financial Report - March 2022



FEBRUARY 2022

MONTHLY FINANCIAL REPORT

TARANAKI REGIONAL COUNCIL







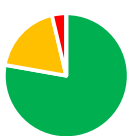

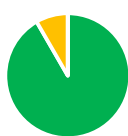
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Executive summary

Financial performance

FINANCIAL INDICATORS					
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%					
Total revenue		Operating expenditure		Operating surplus/deficit	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council’s activities:		Council’s total revenue less operating expenditure:	
Actual YTD:	Trend:	Actual YTD:	Trend:	Actual YTD:	Trend:
\$27.4M	\$3120.6K under budget 	\$25.8M	\$2421.4K under budget 	\$1.6M	\$699.2K behind budget 
Against a YTD budget of \$30.6M and a full year budget of \$47.9M.		Against a YTD budget of \$28.2M and a full year budget of \$50.1M.		Against a YTD budget of \$2.3M and a full year budget of \$-2.3M.	

FINANCIAL PERFORMANCE			
Operating Expenditure		Income	
Actual	Forecast	Actual	Forecast
Financial Performance 	Future Performance 	Financial Performance 	Future Performance 

Commentary and variances

The financial results for February 2022 were significantly less than budgeted due to the Port Taranaki Ltd dividend being received later (March 2022) than planned.

Key

This section defines the symbols and colours used in the Executive Summary and the Groups of Activities.

Introduction

In the "Financial Indicators Section", for revenue, expenditure and operating surplus/deficit, for the whole of the Council the actual year to date (YTD) performance is compared against the YTD budget. A green variance indicates that the variance is within plus or minus 5% and less than \$50,000. A yellow variance indicates that the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. A red variance indicates that the variance is more than plus or minus 10% and more than \$100,000. The arrow indicates the trend over time. A green up arrow indicates and improving trend and a red down arrow indicates a deteriorating trend.

The financial performance pie graphs for operating expenditure and income show the actual performance against budget and the forecast performance against budget, accumulated for all activities. The green slice indicates the number of activities where the variance is within plus or minus 5% and less than \$50,000. The yellow slice indicates the number of activities where the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. The red slice indicates the number of activities where the variance is more than plus or minus 10% and more than \$100,000.

The operational performance pie graphs for levels of service and individual activities show the actual performance against budget and the forecast performance against budget, accumulated for all activities. The green slice indicates the number of levels of service/activities where the actual performance is on target. The yellow slice indicates the number of levels of service/activities where the actual performance is at risk of not being achieved. The red slice indicates the number of levels of service/activities where the actual performance is not meeting the target.

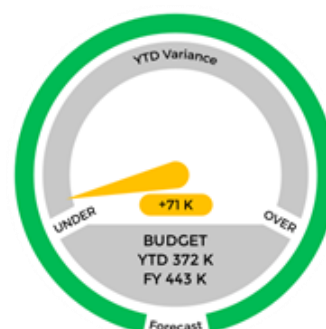
For each Group of Activities:

In the "Financial Indicators Section", for revenue and expenditure, for that group of activities, the actual year to date (YTD) performance is compared against the YTD budget. A green variance indicates that the variance is within plus or minus 5% and less than \$50,000. A yellow variance indicates that the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. A red variance indicates that the variance is more than plus or minus 10% and more than \$100,000. The arrow indicates the trend over time. A green up arrow indicates and improving trend and a red down arrow indicates a deteriorating trend.

In the "Operating Expenditure by Activity" section, there is a dial for each activity comparing YTD expenditure against budget and a forecast for the rest of the year. The colours are green – variance of less than plus or minus 5% and less than \$50,000, yellow – plus or minus variance of more than 5% and between \$50,000 and \$100,000 but less than 10% and red – plus or minus variance of more than 10% and \$100,000.

The key components of each dial are:

- The outer ring is the forecast for the rest of the year – green OK, yellow performance at risk, red target will not be achieved
- The pointer indicates whether the variance is over or under budget and the colour indicates the scale of the variance – the actual variance figure sits at the bottom of the pointer
- The YTD and Full Year (FY) budgets are included in the grey section.



The operational performance pie graphs for levels of service and individual activities show the actual performance against budget and the forecast performance against budget, accumulated for all activities within that group of activities. The green slice indicates the number of levels of service/activities where the actual performance is on target. The yellow slice indicates the number of levels of service/activities where the actual performance is at risk of not being achieved. The red slice indicates the number of levels of service/activities where the actual performance is not meeting the target.

Statement of comprehensive revenue and expense

This statement summarises performance against budget for the month and for the year to date.

	Month			Year to date			2021/2022
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Cost of services							
Resource management	1,288,984	1,262,645	-26,339	12,662,038	12,897,317	235,279	26,168,383
Biosecurity and biodiversity	455,907	605,096	149,189	4,179,236	4,850,503	671,267	7,959,256
Transport	481,376	454,482	-26,894	3,299,984	3,689,471	389,487	5,668,046
Hazard management	72,437	83,245	10,808	559,252	691,670	132,418	1,062,244
Recreation culture and heritage	787,299	918,882	131,583	3,799,755	4,808,605	1,008,850	6,987,506
Regional representation advocacy and investment management	150,411	142,477	-7,934	1,261,385	1,204,596	-56,789	1,822,543
Total operating expenditure	3,236,414	3,466,827	230,413	25,761,649	28,142,162	2,380,513	49,667,978
Revenue from exchange transactions							
Direct charges revenue	457,380	313,690	143,690	3,202,155	3,295,887	-93,732	4,729,359
Rent revenue	134,907	93,749	41,158	894,127	749,992	144,135	1,125,000
Dividends	0	4,000,000	-4,000,000	4,000,000	8,000,000	-4,000,000	8,000,000
Revenue from non-exchange transactions							
General rates revenue	2,734,322	2,734,322	0	8,202,967	8,202,966	1	10,937,289
Targeted rates revenue	1,091,662	1,091,662	0	3,274,985	3,274,986	-1	4,366,647
Direct charges revenue	756,714	172,076	584,638	3,573,676	2,941,630	632,046	12,820,150
Government grants	235,540	174,060	61,480	4,061,668	3,889,645	172,023	5,229,709
Vested assets	0	0	0	0	0	0	0
Total income	5,410,525	8,579,559	-3,169,034	27,209,578	30,355,106	-3,145,528	47,208,154
Operating surplus/(deficit) before finance income/expenses & taxation	2,174,111	5,112,732	-2,938,621	1,447,929	2,212,944	-765,015	-2,459,824
Finance income	38,061	46,077	-8,016	220,338	195,400	24,938	647,417
Finance expense	-10,781	-31,494	-20,713	-37,849	-78,736	-40,887	-472,417
Net finance expense	27,280	14,583	12,697	182,489	116,664	65,825	175,000
Operating surplus before taxation	2,201,391	5,127,315	-2,925,924	1,630,418	2,329,608	-699,190	-2,284,824
Other gains/losses							
Gains/(losses) on revaluation of properties	0	0	0	0	0	0	0
Operating surplus before taxation	2,201,391	5,127,315	-2,925,924	1,630,418	2,329,608	-699,190	-2,284,824
Income tax expense	0	0	0	0	0	0	10,000
Surplus/(deficit) for the period	2,201,391	5,127,315	-2,925,924	1,630,418	2,329,608	-699,190	-2,294,824
Other comprehensive income							
Revaluation of property, plant and equipment	0	0	0	0	0	0	0
Other comprehensive income, net of tax	0	0	0	0	0	0	0
Operating surplus/(deficit)	2,201,391	5,127,315	-2,925,924	1,630,418	2,329,608	-699,190	-2,294,824

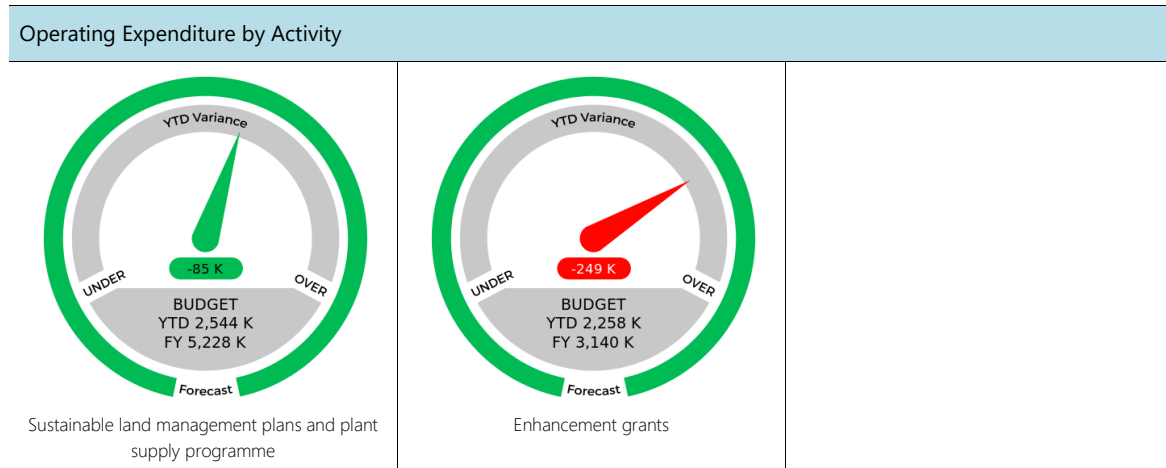
Resource management

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$7.1M	\$854.5K over budget ↑	\$12.7M	\$235.3K under budget ↓
Against a YTD budget of 6.3M and a full year budget of 16.0M.		Against a YTD budget of 12.9M and a full year budget of 26.2M.	

Operating Expenditure by Activity					
<p>Resource management planning</p>	<p>Consent processing and administration</p>	<p>Compliance monitoring programmes</p>			
<p>Pollution incidence and response</p>	<p>State of the environment monitoring</p>	<p>Resource investigations and projects</p>			

RESOURCE MANAGEMENT



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

Commentary and variances

Overall resource management expenditure is on budget. Material activity variances (> or < than \$100,000) are:

Resource management planning - \$132,258 under budget due to the timing of consultant fees forecast for later in the year.

Consent processing and administration - \$145,199 over budget due to increased workload and demand in resource consents.

Compliance monitoring programmes - \$610,497 under budget due to vacancies and less time spent on monitoring activities than planned.

Pollution incidents and response - \$146,582 under budget due to the number and scale of responses.

State of the environment monitoring - \$338,279 over budget due to additional work required reviewing programmes to meet the new National Policy Statement for Freshwater Management.

Resource investigations and projects - \$162,972 under budget due to expenditure forecasted for later in the year and staff focus on state of the environment monitoring.

Enhancement grants - \$248,751 over budget due to the timing of STRESS expenditure. This is expected to be on budget at year end.

Direct charges revenue - \$783,016 over budget due to Waitara Lands reserve distributions being received earlier than budgeted.

RESOURCE MANAGEMENT

Cost of services statement

RESOURCE MANAGEMENT							
	Month			Year to date			2021/2022
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Resource management planning	81,544	90,388	8,844	634,950	767,208	132,258	1,158,681
Consent processing and administration	155,795	89,892	-65,903	926,436	781,237	-145,199	1,173,890
Compliance monitoring programmes	325,661	362,041	36,380	2,454,175	3,064,672	610,497	4,632,383
Pollution incidents and response	67,735	88,524	20,789	603,822	750,404	146,582	1,133,675
State of the environment monitoring	276,841	268,556	-8,285	2,601,877	2,263,598	-338,279	3,416,636
Resource investigations and projects	65,949	55,448	-10,501	305,046	468,018	162,972	702,239
Sustainable land management plans and plant supply programme	227,149	260,342	33,193	2,628,460	2,543,684	-84,776	5,228,414
Waitara River catchment	0	0	0	25	0	-25	5,582,207
Enhancement grants	88,310	47,454	-40,856	2,507,247	2,258,496	-248,751	3,140,258
Total expenditure	1,288,984	1,262,645	-26,339	12,662,038	12,897,317	235,279	26,168,383
Income							
General rates	443,288	443,288	0	3,213,424	3,213,424	0	4,965,037
Direct charges	1,000,183	351,272	648,911	4,576,559	3,793,543	783,016	13,199,566
Government grants	0	0	0	2,568,656	2,497,165	71,491	2,836,000
Transfer from reserves	0	0	0	0	0	0	0
Transfer to reserves	-556,132	0	-556,132	-1,189,686	0	-1,189,686	-75,000
Investment funds	401,645	468,085	-66,440	3,493,085	3,393,184	99,901	5,242,780
Total income	1,288,984	1,262,645	26,339	12,662,038	12,897,316	-235,278	26,168,383
Operating surplus/(deficit)	0	0	0	0	-1	-1	0

Biosecurity and biodiversity

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$1.5M	\$38.0K under budget ↓	\$4.2M	\$671.3K under budget ↑
Against a YTD budget of 1.5M and a full year budget of 3.0M.		Against a YTD budget of 4.9M and a full year budget of 8.0M.	



Commentary and variances

Overall biosecurity and biodiversity expenditure is under budget. Material activity variances (> or < than \$100,000) are:

Biosecurity/pest management - \$183,251 under budget due to lower year to date contractor costs. This is forecast to be spent by year end.

Towards Predator-Free Taranaki - \$346,088 under budget due to lower year to date rural project contract costs.

BIOSECURITY AND BIODIVERSITY

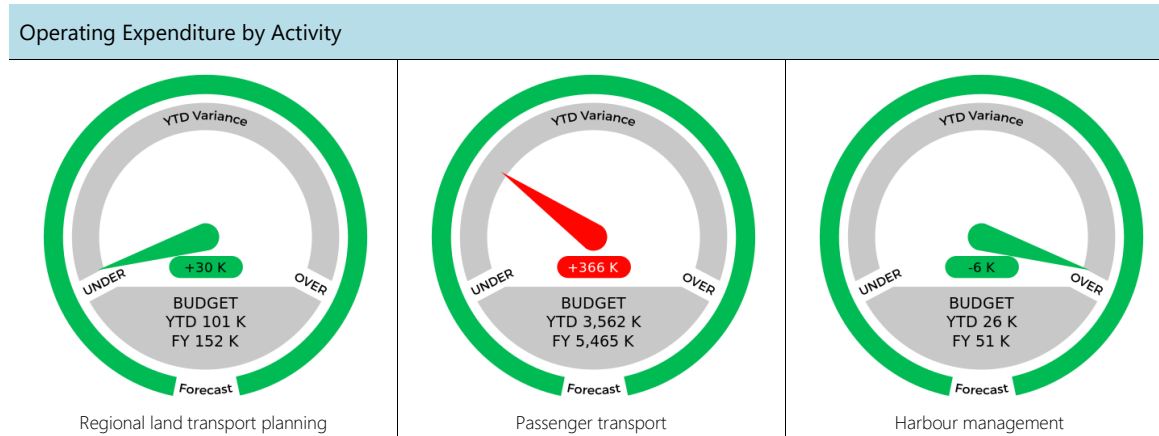
Cost of services statement

BIOSECURITY AND BIODIVERSITY							
	Month			Year to date			2021/2022
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Biosecurity and biodiversity planning	0	6,063	6,063	7,037	51,400	44,363	77,645
Biosecurity/pest management	154,058	171,119	17,061	1,246,921	1,430,172	183,251	2,180,261
Biodiversity	119,967	150,707	30,740	1,134,216	1,231,780	97,564	1,765,513
Towards Predator-Free Taranaki	181,881	277,207	95,326	1,791,063	2,137,151	346,088	3,935,837
Total expenditure	455,907	605,096	149,189	4,179,236	4,850,503	671,267	7,959,256
Income							
General rates	284,831	284,831	0	1,617,986	1,617,986	0	2,426,731
Direct charges	4,065	19,500	-15,435	1,485,987	1,524,022	-38,035	2,970,043
Transfer from reserves	0	0	0	0	0	0	0
Transfer to reserves	0	0	0	0	0	0	0
Investment funds	167,011	300,765	-133,754	1,075,263	1,708,497	-633,234	2,562,482
Total income	455,907	605,096	-149,189	4,179,236	4,850,505	-671,269	7,959,256
Operating surplus/(deficit)	0	0	0	0	2	2	0

Transport

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$2.0M	\$78.4K under budget ↑	\$3.3M	\$389.5K under budget ↓
Against a YTD budget of 2.1M and a full year budget of 3.5M.		Against a YTD budget of 3.7M and a full year budget of 5.7M.	



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

Commentary and variances

Overall transport expenditure is under budget. Material activity variances (> or < than \$100,000) are:

Passenger transport - \$365,551 under budget due to bus contract costs currently running lower than expected and the later timing of projects expenditure.

Direct charges revenue - \$178,897 under budget due to bus fare revenue being down. This has been affected by the on-going impacts of Covid-19.

Government grants revenue - \$100,532 over budget due to increased claims due to lower bus fare revenues.

TRANSPORT

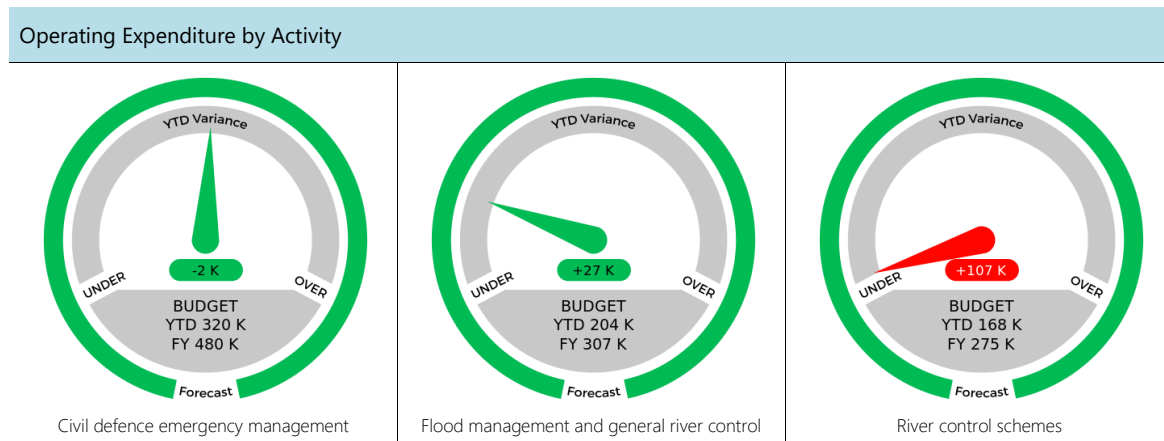
Cost of services statement

TRANSPORT							
	Month			Year to date			2021/2022
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Regional land transport planning	8,745	12,001	3,256	71,580	101,145	29,565	152,418
Passenger transport	472,401	441,981	-30,420	3,196,275	3,561,826	365,551	5,464,628
Harbour management	231	500	269	32,129	26,500	-5,629	51,000
Total expenditure	481,376	454,482	-26,894	3,299,984	3,689,471	389,487	5,668,046
Income							
General rates	-83,269	-83,269	0	234,830	234,830	0	356,499
Targeted rates	359,749	359,750	-1	1,079,248	1,079,250	-2	1,438,997
Direct charges	93,560	91,868	1,692	556,047	734,944	-178,897	1,102,400
Government grants	235,540	174,060	61,480	1,493,012	1,392,480	100,532	2,393,709
Government grants for capital	0	0	0	0	0	0	0
Transfer from reserves	0	0	0	0	0	0	0
Transfer to reserves	0	0	0	0	0	0	0
Investment funds	-124,205	-87,927	-36,278	-63,153	247,967	-311,120	376,441
Total income	481,376	454,482	26,894	3,299,984	3,689,471	-389,487	5,668,046
Operating surplus/(deficit)	0	0	0	0	0	0	0

Hazard management

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● $\geq 5\%$ and ● $< 10\% \geq 10\%$			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.0M	\$1.0K over budget ↑	\$0.6M	\$132.4K under budget ↑
Against a YTD budget of 0.0M and a full year budget of 0.0M.		Against a YTD budget of 0.7M and a full year budget of 1.1M.	



Key	YTD Variance
■	$< 5\%$ and less than \$50,000
■	$\geq 5\% < 10\%$ and between \$50,000 and \$100,000
■	$\geq 10\%$ and greater than \$100,000

Commentary and variances

Overall hazard management expenditure is under budget. Material activity variances ($>$ or $<$ than \$100,000) are:

River control schemes - \$107,241 under budget due to timing of required maintenance.

HAZARD MANAGEMENT

Cost of services statement

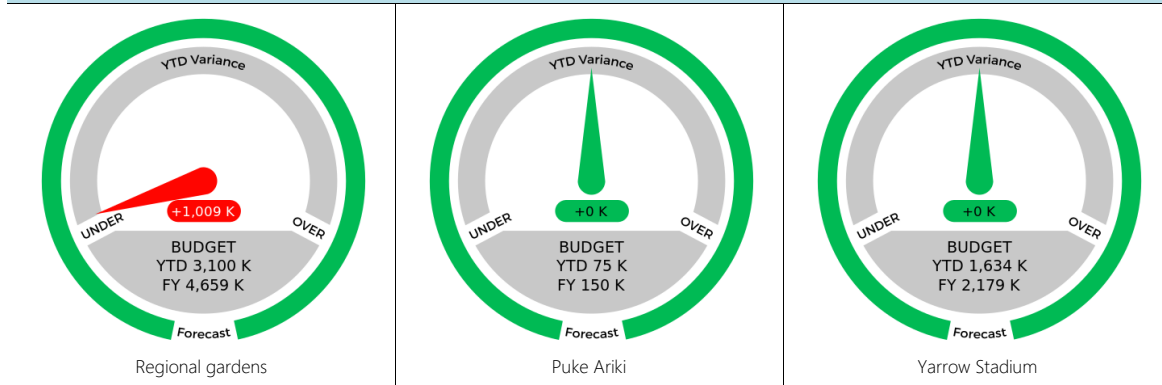
HAZARD MANAGEMENT							
	Month			Year to date			2020/2021
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Civil defence emergency management	40,066	40,000	-66	321,546	320,000	-1,546	480,000
Flood management and general river control	24,103	24,011	-92	177,137	203,860	26,723	306,799
River control schemes	8,268	19,234	10,966	60,569	167,810	107,241	275,445
Total expenditure	72,437	83,245	10,808	559,252	691,670	132,418	1,062,244
Income							
General rates	-49,922	-49,922	0	14,525	14,525	0	98,523
Targeted rates	187,245	187,245	0	561,736	561,735	1	748,981
Direct charges	89	0	89	970	0	970	0
Government grants	0	0	0	0	0	0	0
Transfer from reserves	0	20,833	-20,833	74,502	166,664	-92,162	250,000
Transfer to reserves	-171,783	0	-171,783	-522,903	0	-522,903	-50,515
Investment funds	129,004	-52,715	181,719	497,010	15,334	481,676	104,034
Total income	94,633	105,441	-10,808	625,840	758,258	-132,418	1,151,023
Operating surplus/(deficit)	22,196	22,196	0	66,588	66,588	0	88,779

Recreation, culture and heritage

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.2M	\$65.1K over budget ↑	\$3.8M	\$1008.8K under budget ↑
Against a YTD budget of 0.1M and a full year budget of 0.2M.		Against a YTD budget of 4.8M and a full year budget of 7.0M.	

Operating Expenditure by Activity



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

Commentary and variances

Overall recreation, culture and heritage expenditure is under budget. Material activity variances (> or < than \$100,000) are:
 Regional Gardens - \$1,008,851 under budget due to a delay in the Kaitake Trail project funding.

RECREATION, CULTURE AND HERITAGE

Cost of services statement

RECREATION CULTURE AND HERITAGE							
	Month			Year to date			2021/2022
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Regional gardens	242,632	374,215	131,583	2,090,753	3,099,604	1,008,851	4,658,837
Puke Ariki	0	0	0	75,000	75,000	0	150,000
Yarrow Stadium	544,667	544,667	0	1,634,002	1,634,001	-1	2,178,669
Total expenditure	787,299	918,882	131,583	3,799,755	4,808,605	1,008,850	6,987,506
Income							
General rates	173,727	173,727	0	1,477,796	1,477,796	0	2,239,529
Targeted rates	544,667	544,667	0	1,634,002	1,634,001	1	2,178,669
Direct charges	132,901	17,043	115,858	201,448	136,344	65,104	204,500
Investment funds	-63,996	183,445	-247,441	486,509	1,560,464	-1,073,955	2,364,808
Total income	787,299	918,882	-131,583	3,799,755	4,808,605	-1,008,850	6,987,506
Operating surplus/(deficit)	0	0	0	0	0	0	0

Regional representation, advocacy and investment management

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● $\geq 5\%$ and ● $< 10\% \geq 10\%$			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.1M	\$29.3K over budget ↓	\$1.3M	\$56.8K over budget ↓
Against a YTD budget of 0.0M and a full year budget of 0.1M.		Against a YTD budget of 1.2M and a full year budget of 1.8M.	

Operating Expenditure by Activity		
<p>Investment management</p>	<p>Community engagement</p>	<p>Advocacy and response</p>
<p>Governance</p>	<p>Key</p> <ul style="list-style-type: none"> YTD Variance ■ $< 5\%$ and less than \$50,000 ■ $\geq 5\% < 10\%$ and between \$50,000 and \$100,000 ■ $\geq 10\%$ and greater than \$100,000 	

Commentary and variances

Overall regional representation and advocacy expenditure is on budget. There are no material activity variances ($>$ or $<$ than \$100,000).

REGIONAL REPRESENTATION, ADVOCACY AND INVESTMENT MANAGEMENT

Cost of services statement

REGIONAL REPRESENTATION, ADVOCACY AND INVESTMENT MANAGEMENT							
	Month			Year to date			2021/2022
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Investment management	6,667	500	-6,167	10,942	4,000	-6,942	6,000
Community engagement	31,589	35,452	3,863	294,799	296,966	2,167	448,517
Advocacy and response	22,951	28,230	5,279	243,348	240,390	-2,958	362,771
Governance	89,205	78,295	-10,910	712,297	663,240	-49,057	1,005,255
Total expenditure	150,411	142,477	-7,934	1,261,385	1,204,596	-56,789	1,822,543
Income							
General rates	66,341	66,341	0	562,239	562,239	0	850,970
Direct charges	3,217	6,083	-2,866	77,990	48,664	29,326	73,000
Investment funds	80,853	70,053	10,800	621,156	593,693	27,463	898,573
Total income	150,411	142,477	7,934	1,261,385	1,204,596	56,789	1,822,543
Operating surplus/(deficit)	0	0	0	0	0	0	0

Statement of financial position

This statement summarises the Council's assets, liabilities and residual equity. The statement is split between current items (those expected to be realised within 12 months) and non-current items (expected to last longer than 12 months).

	Month End Actual \$	2021/2022 Estimates \$	2020/2021 Annual Report \$
Current Assets			
Cash and cash equivalents	1,458,717	527,792	2,787,307
Current portion of investments	14,655,112	-	23,231,671
Trade and other receivables	7,697,990	2,000,000	8,443,489
Inventories	98,976	150,000	98,976
Loan to Taranaki Stadium Trust	-	-	5,000,000
Prepayments	473,622	100,000	262,887
Work in progress	677,420	400,000	195,100
Total current assets	25,061,837	3,177,792	40,019,430
Non-current assets			
Treasury investments	11,806,607	18,395,467	-
Port Taranaki Ltd	26,000,000	26,000,000	26,000,000
Civic Assurance Ltd	1,000	1,000	1,000
Regional Software Holdings Ltd	798,118	798,118	798,118
Loan to Taranaki Stadium Trust	10,500,000	17,000,000	-
Investment properties	21,305,000	19,559,000	21,305,000
Intangible assets	399,392	1,855,701	605,075
Property plant and equipment	34,635,330	38,019,734	33,964,020
Deferred tax asset	117,739	80,499	117,739
Total non-current assets	105,563,186	121,709,519	82,790,952
Total assets	130,625,023	124,887,311	122,810,382
Current liabilities			
Trade and other payables	6,594,561	5,000,000	7,241,384
Work-in-progress	2,408,836	600,000	1,019,752
Employee entitlements current	1,035,709	1,150,000	1,093,749
Borrowings	2,000,000	-	5,000,000
Total current liabilities	12,039,106	6,750,000	14,354,885
Non-current liabilities			
Employee entitlements term	470,600	564,100	470,600
Borrowings	8,500,000	17,000,000	-
Total non-current liabilities	8,970,600	17,564,100	470,600
Total liabilities	21,009,706	24,314,100	14,825,485
Public equity			
Retained earnings	72,369,582	67,478,937	72,377,248
Reserves	31,906,673	27,877,402	30,268,587
Asset revaluation reserves	5,339,062	5,216,872	5,339,062
Total public equity	109,615,317	100,573,211	107,984,897
Total liabilities and equity	130,625,023	124,887,311	122,810,382

Capital expenditure and disposals

Capital expenditure in excess of \$10,000 for the month was:

DESCRIPTION	AMOUNT \$
Office Desks	21,927
Pukeiti Tramline WIP	13,520
My TRC Website Development WIP	65,181
LiDar Data Project WIP	91,631
Aerial Photography Project WIP	20,925
Accommodation Refurbishment Project WIP	63,189

Fixed asset disposals in excess of \$10,000 for the month were:-

DESCRIPTION	AMOUNT \$
2018 Toyota Corolla	17,391

Local Authorities (Members' Interests) Act 1968

Additions to the *Creditors Detail List* for the month were:

CODE	CREDITOR NAME	ADDRESS	DATE ESTABLISHED
4036	Wynn Williams	P O Box 323, Queenstown	1-Feb-22
4037	J & S Woodward Limited	9 Davies Lane, New Plymouth	3-Feb-22
4039	Bosley Consulting	1319 Mangorei Road, New Plymouth	14-Feb-22
4040	Ecomatters Environment Trust	P O Box 15-215, New Lynn, Auckland	14-Feb-22
4041	Kingfisher Management Limited	204 Westdale Road, Richmond	14-Feb-22
4042	Work Health Solutions Limited	P O Box 48104, Silverstream, Upper Hutt	16-Feb-22
4043	Triplefin Environmental Consulting	15 Goldsmith Road, Napier	18-Feb-22
4044	Coachwork Central Limited	7 Moa Street, Palmerston North	21-Feb-22
4045	Allied Manawatu	219 Broadway Avenue, Palmerston North	22-Feb-22
4046	Tara Farm Enterprises Limited	490 Turuturu Road, RD 14, Hawera	22-Feb-22
4047	West Coast Monumental Limited	310 Dover Road, RD 4, Okato	25-Feb-22
4048	J D Engineering Limited	163R Pembroke Road, RD 21, Stratford	25-Feb-22
4049	Saic Motor Australia Pty Ltd	272 Parnell Road, Auckland	28-Feb-22

Notes:

1. The schedule of all previously listed creditors for the purpose of the Local Authorities (Members' Interests) Act 1968 is available for Members' perusal.
2. The schedule excludes any staff who may have become a creditor.
3. Under the terms of Section 6 and Section (1) of the Local Authorities (Members' Interests) Act 1968, members are required to declare if they hold directly or indirectly, a pecuniary interest other than an interest in common with the public.

Financial delegations

The following payments were made during the period to 28 February 2022 that exceeded the budgeted approved delegated authority levels:

DESCRIPTION	AMOUNT \$
Nil	

Aged debtors analysis

The total debtors outstanding at 28 February 2022 were aged as follows:

DESCRIPTION	AMOUNT \$	PERCENT %
Current balance	5,618,527	92
30 days balance	14,868	
60 days balance	30,493	1
90 days and over balance	412,833	7
Total debtors	6,076,721	100

Reserves

As at 28 February 2022 the following reserve balances were held:

DESCRIPTION	AMOUNT \$
Contingency/Disaster Reserve	1,086,000
North Taranaki/Waitara River Control Scheme Reserve	1,726,414
South Taranaki Rivers Control Scheme Reserve	37,261
Dividend Equalisation Reserve	6,250,063
Egmont National Park Control Reserve	713,000
Endowment Land Sales Reserve	2,470,000
Waitara Lands Act 2018 Reserve	19,623,935
Total reserves	31,906,673

Bank and investment balances

As at 28 February 2022 the following cash, bank and investment balances were held:

	% OF TOTAL	INVESTED \$	YIELD %	MATURITY DATE
Bank of New Zealand:				
Call Account	3	726,302	0.3	On Call
Current accounts	2	654,943	0.1	On Call
Waitara Lands Account		1,401	0.1	On Call
Term Investment	7	2,005,408	1.4	20/06/2022
Waitara Lands Term Investment	5	1,372,675	1.0	29/04/2022
Waitara Lands Term Investment	2	531,850	1.4	29/05/2022
TSB Bank:				
Cheque Accounts		731		On Call
Call Account		74,814	0.3	On Call
Term Investment	6	1,631,617	1.0	09/04/2022
Waitara Lands Term Investment	8	2,237,622	1.5	31/07/2022
ASB Bank:				
Cheque Account		50		On Call
Term Investment	5	1,509,768	1.4	10/08/2022
Waitara Lands Term Investment	8	2,146,698	1.2	7/05/2022
Waitara Lands Term Investment	4	1,173,732	1.6	9/11/2022
Waitara Lands Term Investment	16	4,398,963	1.7	30/07/2022
Westpac:				
Waitara Lands Account		476	0.1	On Call
Term Investment	7	2,016,579	1.2	30/06/2022
Waitara Lands Term Investment	10	2,689,963	0.9	06/04/2022
Waitara Lands Term Investment	8	2,274,023	1.5	21/07/2022
Waitara Lands Term Investment	8	2,260,322	1.5	22/06/2022
LGFA:				
Borrower Note		50,000	1.1	15/04/2024
Borrower Note		75,000	0.9	15/05/2028
Borrower Note		25,000	2.1	15/04/2026
Borrower Note		37,500	2.3	15/04/2027
Borrower Note		25,000	3.0	15/04/2026
Total	100	27,920,436	1.4*	

All investments are in accordance with the *Investment Policy*. * Weighted average interest rate.

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MARCH 2022

MONTHLY FINANCIAL REPORT

TARANAKI REGIONAL COUNCIL



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Executive summary

Financial performance

FINANCIAL INDICATORS					
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%					
Total revenue		Operating expenditure		Operating surplus/deficit	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council’s activities:		Council’s total revenue less operating expenditure:	
Actual YTD:	Trend:	Actual YTD:	Trend:	Actual YTD:	Trend:
\$32.3M	\$644.2K under budget ↑	\$28.9M	\$3386.5K under budget ↑	\$3.4M	\$2742.3K ahead of budget ↑
Against a YTD budget of \$32.9M and a full year budget of \$47.9M.		Against a YTD budget of \$32.3M and a full year budget of \$50.1M.		Against a YTD budget of \$0.6M and a full year budget of \$-2.3M.	

FINANCIAL PERFORMANCE			
Operating Expenditure		Income	
Actual	Forecast	Actual	Forecast
Financial Performance 	Future Performance 	Financial Performance 	Future Performance

Commentary and variances

The financial year continues to track ahead of budget with significant expenditure planned for the final quarter of 2021/2022.

Key

This section defines the symbols and colours used in the Executive Summary and the Groups of Activities.

Introduction

In the "Financial Indicators Section", for revenue, expenditure and operating surplus/deficit, for the whole of the Council the actual year to date (YTD) performance is compared against the YTD budget. A green variance indicates that the variance is within plus or minus 5% and less than \$50,000. A yellow variance indicates that the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. A red variance indicates that the variance is more than plus or minus 10% and more than \$100,000. The arrow indicates the trend over time. A green up arrow indicates and improving trend and a red down arrow indicates a deteriorating trend.

The financial performance pie graphs for operating expenditure and income show the actual performance against budget and the forecast performance against budget, accumulated for all activities. The green slice indicates the number of activities where the variance is within plus or minus 5% and less than \$50,000. The yellow slice indicates the number of activities where the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. The red slice indicates the number of activities where the variance is more than plus or minus 10% and more than \$100,000.

The operational performance pie graphs for levels of service and individual activities show the actual performance against budget and the forecast performance against budget, accumulated for all activities. The green slice indicates the number of levels of service/activities where the actual performance is on target. The yellow slice indicates the number of levels of service/activities where the actual performance is at risk of not being achieved. The red slice indicates the number of levels of service/activities where the actual performance is not meeting the target.

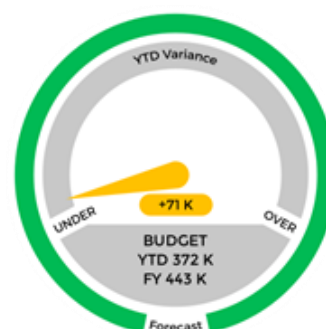
For each Group of Activities:

In the "Financial Indicators Section", for revenue and expenditure, for that group of activities, the actual year to date (YTD) performance is compared against the YTD budget. A green variance indicates that the variance is within plus or minus 5% and less than \$50,000. A yellow variance indicates that the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. A red variance indicates that the variance is more than plus or minus 10% and more than \$100,000. The arrow indicates the trend over time. A green up arrow indicates and improving trend and a red down arrow indicates a deteriorating trend.

In the "Operating Expenditure by Activity" section, there is a dial for each activity comparing YTD expenditure against budget and a forecast for the rest of the year. The colours are green – variance of less than plus or minus 5% and less than \$50,000, yellow – plus or minus variance of more than 5% and between \$50,000 and \$100,000 but less than 10% and red – plus or minus variance of more than 10% and \$100,000.

The key components of each dial are:

- The outer ring is the forecast for the rest of the year – green OK, yellow performance at risk, red target will not be achieved
- The pointer indicates whether the variance is over or under budget and the colour indicates the scale of the variance – the actual variance figure sits at the bottom of the pointer
- The YTD and Full Year (FY) budgets are included in the grey section.



The operational performance pie graphs for levels of service and individual activities show the actual performance against budget and the forecast performance against budget, accumulated for all activities within that group of activities. The green slice indicates the number of levels of service/activities where the actual performance is on target. The yellow slice indicates the number of levels of service/activities where the actual performance is at risk of not being achieved. The red slice indicates the number of levels of service/activities where the actual performance is not meeting the target.

Statement of comprehensive revenue and expense

This statement summarises performance against budget for the month and for the year to date.

	Month			Year to date			2021/2022
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Cost of services							
Resource management	1,374,331	1,260,945	-113,386	14,036,369	14,158,262	121,893	26,168,383
Biosecurity and biodiversity	534,272	1,707,146	1,172,874	4,713,508	6,557,649	1,844,141	7,959,256
Transport	584,515	465,732	-118,783	3,884,499	4,155,203	270,704	5,668,046
Hazard management	93,971	83,245	-10,726	653,223	774,915	121,692	1,062,244
Recreation culture and heritage	275,499	374,215	98,716	4,075,254	5,182,820	1,107,566	6,987,506
Regional representation advocacy and investment management	206,113	142,477	-63,636	1,467,498	1,347,073	-120,425	1,822,543
Total operating expenditure	3,068,702	4,033,760	965,058	28,830,351	32,175,922	3,345,571	49,667,978
Revenue from exchange transactions							
Direct charges revenue	269,384	513,407	-244,023	3,471,540	3,809,294	-337,754	4,729,359
Rent revenue	110,000	93,749	16,251	1,004,127	843,741	160,386	1,125,000
Dividends	4,000,000	0	4,000,000	8,000,000	8,000,000	0	8,000,000
Revenue from non-exchange transactions							
General rates revenue	0	0	0	8,202,967	8,202,966	1	10,937,289
Targeted rates revenue	0	0	0	3,274,985	3,274,986	-1	4,366,647
Direct charges revenue	144,839	1,545,098	-1,400,259	3,718,515	4,486,728	-768,213	12,820,150
Government grants	259,418	174,060	85,358	4,321,086	4,063,705	257,381	5,229,709
Vested assets	0	0	0	0	0	0	0
Total income	4,783,641	2,326,314	2,457,327	31,993,219	32,681,420	-688,201	47,208,154
Operating surplus/(deficit) before finance income/expenses & taxation	1,714,939	-1,707,446	3,422,385	3,162,868	505,498	2,657,370	-2,459,824
Finance income	33,643	14,583	19,060	253,981	209,983	43,998	647,417
Finance expense	0	0	0	-37,849	-78,736	-40,887	-472,417
Net finance expense	33,643	14,583	19,060	216,132	131,247	84,885	175,000
Operating surplus before taxation	1,748,582	-1,692,863	3,441,445	3,379,000	636,745	2,742,255	-2,284,824
Other gains/losses							
Gains/(losses) on revaluation of properties	0	0	0	0	0	0	0
Operating surplus before taxation	1,748,582	-1,692,863	3,441,445	3,379,000	636,745	2,742,255	-2,284,824
Income tax expense	0	0	0	0	0	0	10,000
Surplus/(deficit) for the period	1,748,582	-1,692,863	3,441,445	3,379,000	636,745	2,742,255	-2,294,824
Other comprehensive income							
Revaluation of property, plant and equipment	0	0	0	0	0	0	0
Other comprehensive income, net of tax	0	0	0	0	0	0	0
Operating surplus/(deficit)	1,748,582	-1,692,863	3,441,445	3,379,000	636,745	2,742,255	-2,294,824

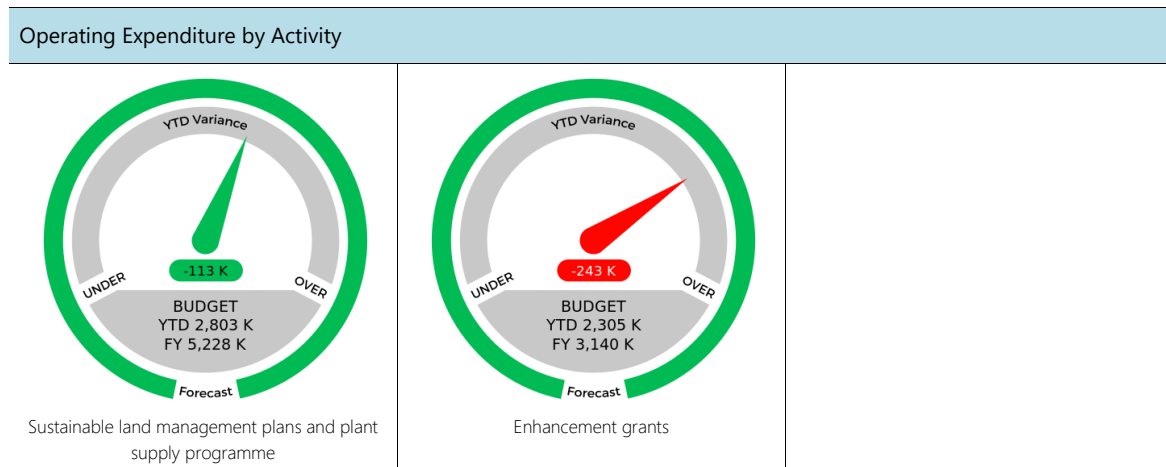
Resource management

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$7.5M	\$622.2K over budget ↓	\$14.0M	\$121.9K under budget ↓
Against a YTD budget of 6.8M and a full year budget of 16.0M.		Against a YTD budget of 14.2M and a full year budget of 26.2M.	

Operating Expenditure by Activity		
<p>Resource management planning</p>	<p>Consent processing and administration</p>	<p>Compliance monitoring programmes</p>
<p>Pollution incidence and response</p>	<p>State of the environment monitoring</p>	<p>Resource investigations and projects</p>

RESOURCE MANAGEMENT



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

Commentary and variances

Overall resource management expenditure is on budget. Material activity variances (> or < than \$100,000) are:

Resource management planning - \$124,628 under budget due to the timing of consultant fees forecast for later in the year.

Consent processing and administration - \$191,475 over budget due to increased workload and demand in resource consents.

Compliance monitoring programmes - \$634,717 under budget due to vacancies and less time spent on monitoring activities than planned.

Pollution incidents and response - \$132,629 under budget due to the number and scale of responses.

State of the environment monitoring - \$380,489 over budget due to additional work required reviewing programmes to meet the new National Policy Statement for Freshwater Management.

Resource investigations and projects - \$158,639 under budget due to expenditure forecasted for later in the year and staff focus on state of the environment monitoring.

Sustainable land management plans and plant supply programme - \$113,232 over budget as the programme continues to be accelerated.

Enhancement grants - \$243,498 over budget due to the timing of STRESS expenditure. This is expected to be on budget at year end.

Direct charges revenue - \$541,784 over budget due to Waitara Lands reserve distributions being received earlier than budgeted.

RESOURCE MANAGEMENT

Cost of services statement

RESOURCE MANAGEMENT							
	Month			Year to date			2021/2022
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Resource management planning	98,018	90,388	-7,630	732,968	857,596	124,628	1,158,681
Consent processing and administration	136,168	89,891	-46,277	1,062,603	871,128	-191,475	1,173,890
Compliance monitoring programmes	337,822	362,042	24,220	2,791,997	3,426,714	634,717	4,632,383
Pollution incidents and response	102,477	88,524	-13,953	706,299	838,928	132,629	1,133,675
State of the environment monitoring	310,766	268,556	-42,210	2,912,643	2,532,154	-380,489	3,416,636
Resource investigations and projects	59,781	55,448	-4,333	364,827	523,466	158,639	702,239
Sustainable land management plans and plant supply programme	288,097	259,642	-28,455	2,916,558	2,803,326	-113,232	5,228,414
Waitara River catchment	0	0	0	25	0	-25	5,582,207
Enhancement grants	41,201	46,454	5,253	2,548,448	2,304,950	-243,498	3,140,258
Total expenditure	1,374,331	1,260,945	-113,386	14,036,369	14,158,262	121,893	26,168,383
Income							
General rates	342,887	342,887	0	3,556,311	3,556,311	0	4,965,037
Direct charges	314,757	555,989	-241,232	4,891,316	4,349,532	541,784	13,199,566
Government grants	8,955	0	8,955	2,577,611	2,497,165	80,446	2,836,000
Transfer from reserves	0	0	0	0	0	0	0
Transfer to reserves	-22,553	0	-22,553	-1,212,239	0	-1,212,239	-75,000
Investment funds	730,286	362,069	368,217	4,223,370	3,755,253	468,117	5,242,780
Total income	1,374,331	1,260,945	113,386	14,036,369	14,158,261	-121,892	26,168,383
Operating surplus/(deficit)	0	0	0	0	-1	-1	0

Biosecurity and biodiversity

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$1.5M	\$1421.1K under budget ↓	\$4.7M	\$1844.1K under budget ↑
Against a YTD budget of 2.9M and a full year budget of 3.0M.		Against a YTD budget of 6.6M and a full year budget of 8.0M.	

Operating Expenditure by Activity		
<p>Biosecurity and biodiversity planning</p>	<p>Biosecurity/pest management</p>	<p>Biodiversity</p>
<p>Towards Predator-Free Taranaki</p>	<p>Key YTD Variance</p> <ul style="list-style-type: none"> ● < 5% and less than \$50,000 ● ≥ 5% < 10% and between \$50,000 and \$100,000 ● ≥ 10% and greater than \$100,000 	

Commentary and variances

Overall biosecurity and biodiversity expenditure is under budget. Material activity variances (> or < than \$100,000) are:

Biodiversity - \$102,097 under budget mainly due to staff vacancies. Expenditure is forecasted to increase before year end.

Towards Predator-Free Taranaki - \$1,595,819 under budget due to lower rural project contract costs and delays in availability of materials. Forecasting to increase expenditure in the final quarter, however some will require carry over to the 2022/2023 financial year.

Direct charges revenue is \$1,421,115 under budget due to the delay in Towards Predator-Free Taranaki expenditure. Project funding is on track, however its revenues are not recognised until the costs are incurred.



BIOSECURITY AND BIODIVERSITY

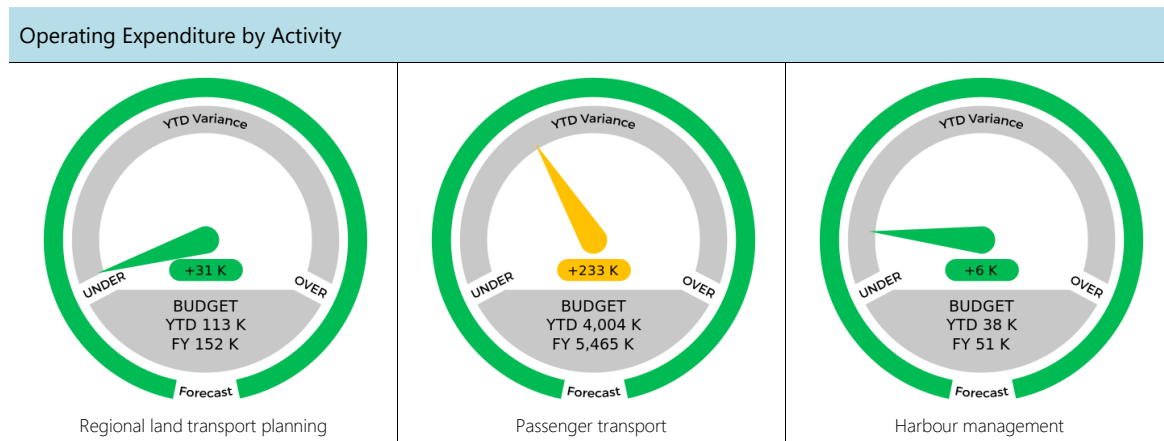
Cost of services statement

BIOSECURITY AND BIODIVERSITY							
	Month			Year to date			2021/2022
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Biosecurity and biodiversity planning	295	6,063	5,768	7,331	57,463	50,132	77,645
Biosecurity/pest management	258,277	171,119	-87,158	1,505,198	1,601,291	96,093	2,180,261
Biodiversity	136,174	140,707	4,533	1,270,390	1,372,487	102,097	1,765,513
Towards Predator-Free Taranaki	139,527	1,389,257	1,249,730	1,930,589	3,526,408	1,595,819	3,935,837
Total expenditure	534,272	1,707,146	1,172,874	4,713,508	6,557,649	1,844,141	7,959,256
Income							
General rates	155,464	155,464	0	1,773,450	1,773,450	0	2,426,731
Direct charges	4,442	1,387,522	-1,383,080	1,490,429	2,911,544	-1,421,115	2,970,043
Transfer from reserves	0	0	0	0	0	0	0
Transfer to reserves	0	0	0	0	0	0	0
Investment funds	374,366	164,161	210,205	1,449,630	1,872,658	-423,028	2,562,482
Total income	534,272	1,707,147	-1,172,875	4,713,508	6,557,652	-1,844,144	7,959,256
Operating surplus/(deficit)	0	1	1	0	3	3	0

Transport

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$2.4M	\$16.9K over budget 	\$3.9M	\$270.7K under budget 
Against a YTD budget of 2.4M and a full year budget of 3.5M.		Against a YTD budget of 4.2M and a full year budget of 5.7M.	



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

Commentary and variances

Overall transport expenditure is under budget. Material activity variances (> or < than \$100,000) are:

Passenger transport - \$233,258 under budget due to the later timing of projects expenditure.

Direct charges revenue - \$160,056 under budget due to bus fare revenue being down. This has been affected by the on-going impacts of Covid-19.

Government grants revenue - \$176,935 over budget due to increased claims due to lower bus fare revenues.

TRANSPORT

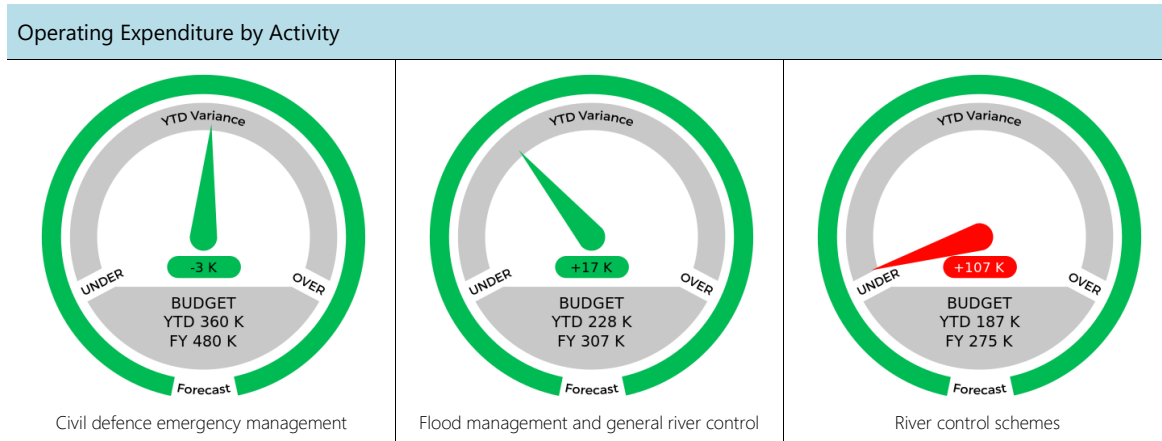
Cost of services statement

TRANSPORT							
	Month			Year to date			2021/2022
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Regional land transport planning	10,241	12,001	1,760	81,821	113,146	31,325	152,418
Passenger transport	574,274	441,981	-132,293	3,770,549	4,003,807	233,258	5,464,628
Harbour management	0	11,750	11,750	32,129	38,250	6,121	51,000
Total expenditure	584,515	465,732	-118,783	3,884,499	4,155,203	270,704	5,668,046
Income							
General rates	97,184	97,184	0	332,014	332,014	0	356,499
Targeted rates	0	0	0	1,079,248	1,079,250	-2	1,438,997
Direct charges	110,709	91,868	18,841	666,756	826,812	-160,056	1,102,400
Government grants	250,463	174,060	76,403	1,743,475	1,566,540	176,935	2,393,709
Government grants for capital	0	0	0	0	0	0	0
Transfer from reserves	0	0	0	0	0	0	0
Transfer to reserves	0	0	0	0	0	0	0
Investment funds	126,159	102,620	23,539	63,006	350,587	-287,581	376,441
Total income	584,515	465,732	118,783	3,884,499	4,155,203	-270,704	5,668,046
Operating surplus/(deficit)	0	0	0	0	0	0	0

Hazard management

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● $\geq 5\%$ and ● $< 10\% \geq 10\%$			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.0M	\$1.1K over budget ↑	\$0.7M	\$121.7K under budget ↓
Against a YTD budget of 0.0M and a full year budget of 0.0M.		Against a YTD budget of 0.8M and a full year budget of 1.1M.	



Key	YTD Variance
■	$< 5\%$ and less than \$50,000
■	$\geq 5\% < 10\%$ and between \$50,000 and \$100,000
■	$\geq 10\%$ and greater than \$100,000

Commentary and variances

Overall hazard management expenditure is under budget. Material activity variances ($>$ or $<$ than \$100,000) are:

River control schemes - \$107,360 under budget due to timing of required maintenance.

HAZARD MANAGEMENT

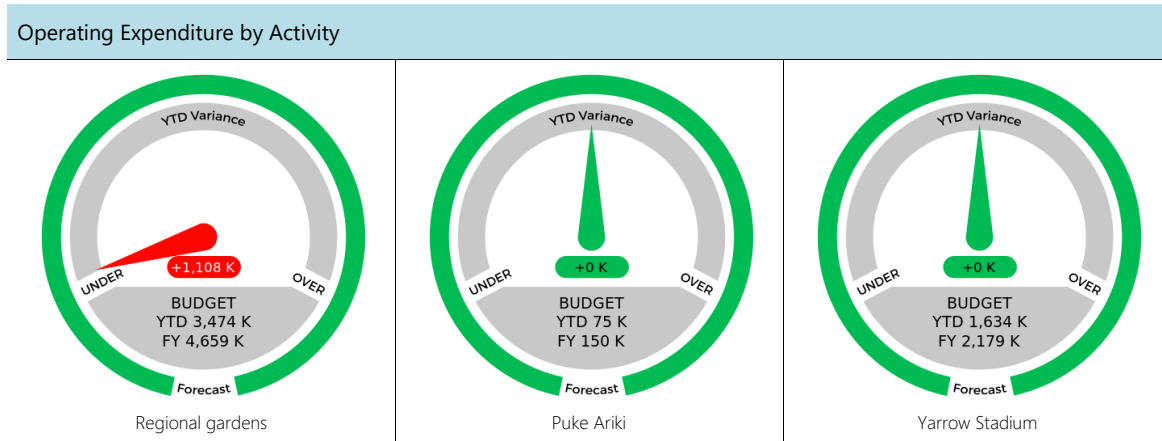
Cost of services statement

HAZARD MANAGEMENT							
	Month			Year to date			2020/2021
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Civil defence emergency management	41,172	40,000	-1,172	362,718	360,000	-2,718	480,000
Flood management and general river control	33,684	24,011	-9,673	210,821	227,871	17,050	306,799
River control schemes	19,115	19,234	119	79,684	187,044	107,360	275,445
Total expenditure	93,971	83,245	-10,726	653,223	774,915	121,692	1,062,244
Income							
General rates	30,357	30,357	0	44,882	44,882	0	98,523
Targeted rates	0	0	0	561,736	561,735	1	748,981
Direct charges	89	0	89	1,059	0	1,059	0
Government grants	0	0	0	0	0	0	0
Transfer from reserves	29,183	20,833	8,350	103,685	187,497	-83,812	250,000
Transfer to reserves	0	0	0	-522,903	0	-522,903	-50,515
Investment funds	34,342	32,055	2,287	531,352	47,389	483,963	104,034
Total income	93,971	83,245	10,726	719,811	841,503	-121,692	1,151,023
Operating surplus/(deficit)	0	0	0	66,588	66,588	0	88,779

Recreation, culture and heritage

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.2M	\$54.5K over budget ↓	\$4.1M	\$1107.6K under budget ↑
Against a YTD budget of 0.2M and a full year budget of 0.2M.		Against a YTD budget of 5.2M and a full year budget of 7.0M.	



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

Commentary and variances

Overall recreation, culture and heritage expenditure is under budget. Material activity variances (> or < than \$100,000) are:
 Regional Gardens - \$1,107,566 under budget due to a delay in the Kaitake Trail project funding.

RECREATION, CULTURE AND HERITAGE

Cost of services statement

RECREATION CULTURE AND HERITAGE							
	Month			Year to date			2021/2022
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Regional gardens	275,499	374,215	98,716	2,366,253	3,473,819	1,107,566	4,658,837
Puke Ariki	0	0	0	75,000	75,000	0	150,000
Yarrow Stadium	0	0	0	1,634,002	1,634,001	-1	2,178,669
Total expenditure	275,499	374,215	98,716	4,075,254	5,182,820	1,107,566	6,987,506
Income							
General rates	173,727	173,727	0	1,651,523	1,651,523	0	2,239,529
Targeted rates	0	0	0	1,634,002	1,634,001	1	2,178,669
Direct charges	6,474	17,043	-10,569	207,922	153,387	54,535	204,500
Investment funds	95,298	183,445	-88,147	581,807	1,743,909	-1,162,102	2,364,808
Total income	275,499	374,215	-98,716	4,075,254	5,182,820	-1,107,566	6,987,506
Operating surplus/(deficit)	0	0	0	0	0	0	0

Regional representation, advocacy and investment management

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.1M	\$23.5K over budget ↓	\$1.5M	\$120.4K over budget ↓
Against a YTD budget of 0.1M and a full year budget of 0.1M.		Against a YTD budget of 1.3M and a full year budget of 1.8M.	

Operating Expenditure by Activity		
<p>Investment management</p>	<p>Community engagement</p>	<p>Advocacy and response</p>
<p>Governance</p>	<p>Key</p> <ul style="list-style-type: none"> YTD Variance ■ < 5% and less than \$50,000 ■ ≥ 5% < 10% and between \$50,000 and \$100,000 ■ ≥ 10% and greater than \$100,000 	

Commentary and variances

Overall regional representation and advocacy expenditure is over budget. There are no material activity variances (> or < than \$100,000).

REGIONAL REPRESENTATION, ADVOCACY AND INVESTMENT MANAGEMENT

Cost of services statement

REGIONAL REPRESENTATION, ADVOCACY AND INVESTMENT MANAGEMENT							
	Month			Year to date			2021/2022
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Investment management	12,272	500	-11,772	23,213	4,500	-18,713	6,000
Community engagement	47,144	35,452	-11,692	341,943	332,418	-9,525	448,517
Advocacy and response	35,570	28,230	-7,340	278,917	268,620	-10,297	362,771
Governance	111,128	78,295	-32,833	823,425	741,535	-81,890	1,005,255
Total expenditure	206,113	142,477	-63,636	1,467,498	1,347,073	-120,425	1,822,543
Income							
General rates	66,341	66,341	0	628,580	628,580	0	850,970
Direct charges	305	6,083	-5,778	78,295	54,747	23,548	73,000
Investment funds	139,467	70,053	69,414	760,623	663,746	96,877	898,573
Total income	206,113	142,477	63,636	1,467,498	1,347,073	120,425	1,822,543
Operating surplus/(deficit)	0	0	0	0	0	0	0

Statement of financial position

This statement summarises the Council's assets, liabilities and residual equity. The statement is split between current items (those expected to be realised within 12 months) and non-current items (expected to last longer than 12 months).

	Month End Actual \$	2021/2022 Estimates \$	2020/2021 Annual Report \$
Current Assets			
Cash and cash equivalents	5,149,199	527,792	2,787,307
Current portion of investments	14,669,846	-	23,231,671
Trade and other receivables	3,724,357	2,000,000	8,443,489
Inventories	98,976	150,000	98,976
Loan to Taranaki Stadium Trust	-	-	5,000,000
Prepayments	406,993	100,000	262,887
Work in progress	606,246	400,000	195,100
Total current assets	24,655,617	3,177,792	40,019,430
Non-current assets			
Treasury investments	13,933,393	18,395,467	-
Port Taranaki Ltd	26,000,000	26,000,000	26,000,000
Civic Assurance Ltd	1,000	1,000	1,000
Regional Software Holdings Ltd	798,118	798,118	798,118
Loan to Taranaki Stadium Trust	13,500,000	17,000,000	-
Investment properties	21,305,000	19,559,000	21,305,000
Intangible assets	373,677	1,855,701	605,075
Property plant and equipment	34,883,646	38,019,734	33,964,020
Deferred tax asset	117,739	80,499	117,739
Total non-current assets	110,912,573	121,709,519	82,790,952
Total assets	135,568,190	124,887,311	122,810,382
Current liabilities			
Trade and other payables	6,849,197	5,000,000	7,241,384
Work-in-progress	2,287,771	600,000	1,019,752
Employee entitlements current	1,096,723	1,150,000	1,093,749
Borrowings	2,000,000	-	5,000,000
Total current liabilities	12,233,691	6,750,000	14,354,885
Non-current liabilities			
Employee entitlements term	470,600	564,100	470,600
Borrowings	11,500,000	17,000,000	-
Total non-current liabilities	11,970,600	17,564,100	470,600
Total liabilities	24,204,291	24,314,100	14,825,485
Public equity			
Retained earnings	74,124,793	67,478,937	72,377,248
Reserves	31,900,044	27,877,402	30,268,587
Asset revaluation reserves	5,339,062	5,216,872	5,339,062
Total public equity	111,363,899	100,573,211	107,984,897
Total liabilities and equity	135,568,190	124,887,311	122,810,382

Capital expenditure and disposals

Capital expenditure in excess of \$10,000 for the month was:

DESCRIPTION	AMOUNT \$
Office Desks	51,281
MG SUV	23,983
Mazda CX-5	36,392
Subaru XV	38,067
Ford Ranger Utes x 2	102,552
Pukeiti Tramline WIP	62,795
LiDar Data Project WIP	14,280
Accommodation Refurbishment Project WIP	48,459

Fixed asset disposals in excess of \$10,000 for the month were:-

DESCRIPTION	AMOUNT \$
Nil	

Local Authorities (Members' Interests) Act 1968

Additions to the *Creditors Detail List* for the month were:

CODE	CREDITOR NAME	ADDRESS	DATE ESTABLISHED
4050	Damstra	106 Wrights Road, Christchurch	01-Mar-22
4051	White Heather Caravans	Main Road, Normanby	07-Mar-22
4052	Makara Farms Limited	2 Autere Street, New Plymouth	07-Mar-22
4053	Brent Smith Trailers Limited	P O Box 67, Bunnythorpe, Feilding	07-Mar-22
4054	Argent Motor Lodge	27 Lorne Street, Melville, Hamilton	08-Mar-22
4055	Coffee Repair Workshop	13 Sycamore Grove, New Plymouth	09-Mar-22
4056	Washer Group Limited	142 Nolan Road, RD 14, Hawera	09-Mar-22
4057	Forest360 Limited	PO Box 96, Feilding	17-Mar-22
4058	Defend Limited	PO Box 301-464, Albany, Auckland	18-Mar-22
4059	Daniel and Hannah Gilmour	106 Townsend Road, RD 3, New Plymouth	21-Mar-22
4060	R Bruce Robertson Limited	44 Mountainview Road, Queenstown	24-Mar-22
4061	Rojolie Clinic	73 Greenlane East, Remuera, Auckland	24-Mar-22
4063	Innovatek Limited	P O Box 1230, Rotorua	25-Mar-22
4064	Robinson Building and Construction Limited	38 Princes Street, New Plymouth	28-Mar-22
4065	A J Productions Limited	4 Stonebridge Estate, Dinsdale, Hamilton	29-Mar-22
4066	New Plymouth Yacht Club	PO Box 576, New Plymouth	31-Mar-22
4067	The BJ & KM Moffitt Family Trust	RD 37, New Plymouth	31-Mar-22
4068	SC Contracting Limited	30 Oberon Street, Stratford	31-Mar-22

Notes:

1. The schedule of all previously listed creditors for the purpose of the Local Authorities (Members' Interests) Act 1968 is available for Members' perusal.
2. The schedule excludes any staff who may have become a creditor.
3. Under the terms of Section 6 and Section (1) of the Local Authorities (Members' Interests) Act 1968, members are required to declare if they hold directly or indirectly, a pecuniary interest other than an interest in common with the public.

Financial delegations

The following payments were made during the period to 31 March 2022 that exceeded the budgeted approved delegated authority levels:

DESCRIPTION	AMOUNT \$
Nil	

Aged debtors analysis

The total debtors outstanding at 31 March 2022 were aged as follows:

DESCRIPTION	AMOUNT \$	PERCENT %
Current balance	2,861,601	89
30 days balance	11,764	
60 days balance	10,133	
90 days and over balance	343,548	11
Total debtors	3,227,046	100

Reserves

As at 31 March 2022 the following reserve balances were held:

DESCRIPTION	AMOUNT \$
Contingency/Disaster Reserve	1,086,000
North Taranaki/Waitara River Control Scheme Reserve	1,697,482
South Taranaki Rivers Control Scheme Reserve	37,011
Dividend Equalisation Reserve	6,250,063
Egmont National Park Control Reserve	713,000
Endowment Land Sales Reserve	2,470,000
Waitara Lands Act 2018 Reserve	19,646,488
Total reserves	31,900,044

Bank and investment balances

As at 31 March 2022 the following cash, bank and investment balances were held:

	% OF TOTAL	INVESTED \$	YIELD %	MATURITY DATE
Bank of New Zealand:				
Call Account	12	3,929,494	0.3	On Call
Current accounts	3	1,142,196	0.1	On Call
Waitara Lands Account		1,401	0.1	On Call
Term Investment	6	2,007,769	1.4	20/06/2022
Waitara Lands Term Investment	4	1,373,831	1.0	29/04/2022
Waitara Lands Term Investment	2	532,480	1.4	29/05/2022
TSB Bank:				
Cheque Accounts		731		On Call
Call Account		74,846	0.3	On Call
Term Investment	5	1,632,997	1.0	09/04/2022
Waitara Lands Term Investment	7	2,240,469	1.5	31/07/2022
ASB Bank:				
Cheque Account		50		On Call
Term Investment	3	1,511,550	1.4	10/08/2022
Waitara Lands Term Investment	2	536,262	1.8	30/09/2022
Waitara Lands Term Investment	6	2,148,877	1.2	7/05/2022
Waitara Lands Term Investment	3	1,175,296	1.6	9/11/2022
Waitara Lands Term Investment	13	4,405,268	1.7	30/07/2022
Westpac:				
Waitara Lands Account		482	0.1	On Call
Term Investment	6	2,018,685	1.2	30/06/2022
Term Investment	4	1,500,132	3.2	31/03/2023
Waitara Lands Term Investment	8	2,692,012	0.9	06/04/2022
Waitara Lands Term Investment	7	2,276,915	1.5	21/07/2022
Waitara Lands Term Investment	7	2,263,194	1.5	22/06/2022
LGFA:				
Borrower Note		50,000	1.1	15/04/2024
Borrower Note		75,000	0.9	15/05/2028
Borrower Note		25,000	2.1	15/04/2026
Borrower Note		37,500	2.3	15/04/2027
Borrower Note		25,000	3.0	15/04/2026
Borrower Note		50,000	3.4	15/04/2026
Borrower Note		25,000	3.4	15/04/2027
Total	100	33,752,438	1.5*	

All investments are in accordance with the *Investment Policy*. * Weighted average interest rate.

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Date 9 May 2022

Subject: **Health and Safety Reporting**

Approved by: M J Nield, Director - Corporate Services
S J Ruru, Chief Executive

Document: 3049356

Purpose

1. The purpose of this memorandum is to receive and consider reports on health and safety performance.

Recommendations

That the Taranaki Regional Council:

- a) receives the March 2022 health and safety report.

Discussion

2. The March 2022 health and safety report is attached.
3. As part of our business continuity plan during Phase 3, a number of measures have been implemented to ensure business as usual. These measures include; Team A/Team B for some departments, same pairing for some field work, promoting working from home. As the COVID-19 case numbers have been increasing in Taranaki, the Council has increased its response. Currently, the Council is undertaking Rapid Antigen Surveillance testing for all officers who are on-site regularly and additional testing is required for any in-person meetings/training.
4. Council work has been categorised into Critical, Important and Business as Usual functions. No Critical, Important functions are yet to be impacted by COVID-19. Some Business as Usual functions are facing some pressure due to Officers isolating or being COVID-19 positive. The isolation timeframe decreasing from 10 to 7 days is assisting in this area.
5. As the country has moved from the Red to Orange settings, all protocols have been reviewed and amended where necessary.

Financial considerations—LTP/Annual Plan

6. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in

this memorandum has been prepared in accordance with generally accepted accounting practice.

Policy considerations

7. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the *Local Government Act 2002*, the *Resource Management Act 1991* and the *Local Government Official Information and Meetings Act 1987*.

Iwi considerations

8. This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the *Local Government Act 2002*) as outlined in the adopted long-term plan and/or annual plan.

Community considerations

9. This memorandum and the associated recommendations have considered the views of the community, interested and affected parties and those views have been recognised in the preparation of this memorandum.

Legal considerations

10. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

Appendices/Attachments

Document 3048839: March 2022 Health and Safety Dashboard



Health and Safety Dashboard

Reporting Period:

1 – 31 March 2022

Incidents (1 July 2021 – 30 June 2022)

Illness 0 (1)	Incidents 1 (11)	Injury 1 (26)
----------------------	-------------------------	----------------------

ACC Claims 1 (4)	Near Miss 1 (28)	Notifiable 0 (1)
-------------------------	-------------------------	-------------------------

Types of Incidents and Injuries

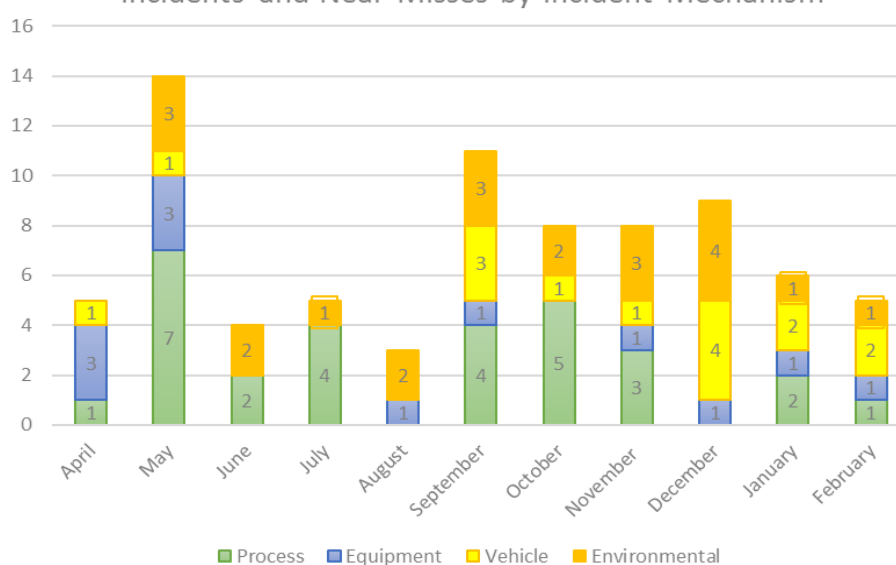
Slips/Trips/Falls (no injury)	
Sprains/Strains	
Cuts/Abrasions	
Bruising	
Near Miss	
Vehicle Damage	1
Insect Stings	
Other	2

No Treatment	
First Aid	1
Medical Centre	
Physiotherapy/Osteopath	
Hospitalisation*	1

Formal Investigation	
WorkSafe Investigation	

* Resulted from fainting causing a deep head cut which required stitches from hospital.

Incidents and Near Misses by Incident Mechanism

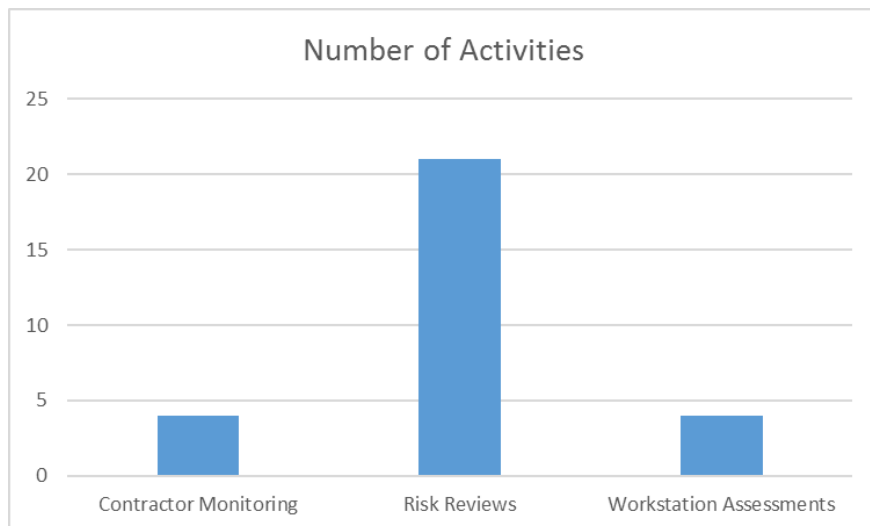


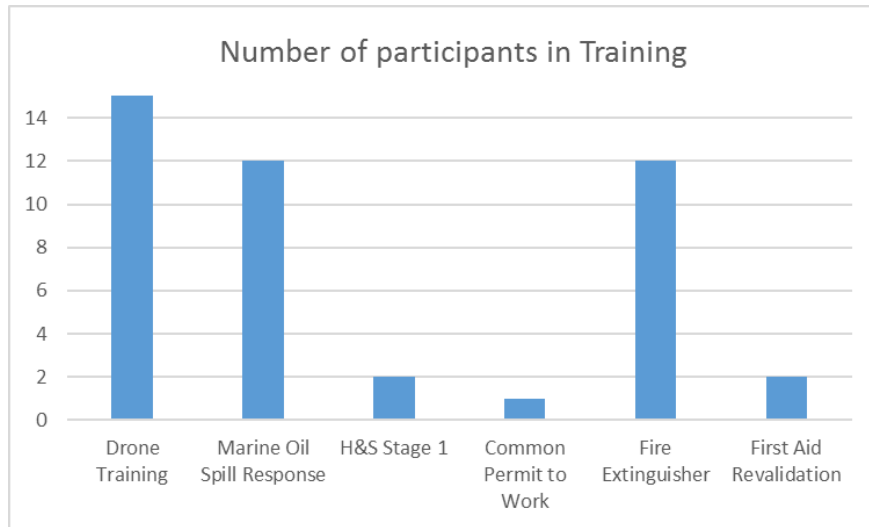
Health and Wellbeing

Wellness Initiatives Keep in Touch – wellbeing checks	25 Health Monitoring Assessments 5 Pre-employment assessments
Workplace Wellbeing How to cope with anxiety	1 work related plan in place 1 non work related plan in place

Health and Safety Objectives Update

TRC wellbeing plan based on the Māori health model: Te Whare Tapa Whā	Work in Progress: COVID response
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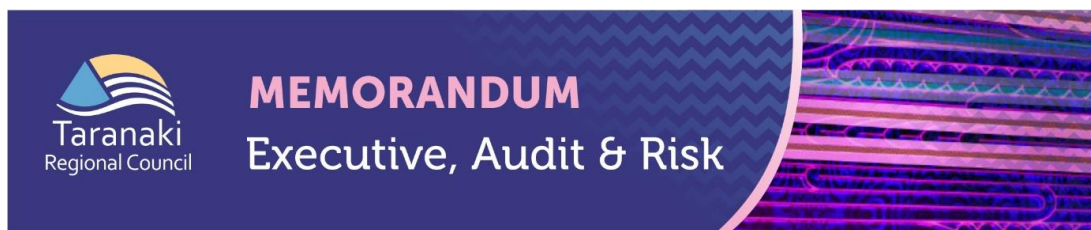




Critical events or have the potential to be critical			
Event	Potential Consequence	Actual Consequence	Potential Controls to implement
None			

Notifiable Event

The Tūpare formal investigation has been completed with WorkSafe reviewing our findings. This investigation is now complete.



Date 9 May 2022

Subject: **Quarterly Operational Report - March 2022**

Approved by: M J Nield, Director - Corporate Services
S J Ruru, Chief Executive

Document: 3048258

Purpose

1. The purpose of this memorandum is to receive and consider the Quarterly Operational Report (QOR) for the quarter ended 31 March 2022.

Executive summary

2. For the quarter ended 31 March 2022, the QOR shows the Council is making good progress on the adopted works programme. There are no new areas of concern that need to be considered by the Council. This level of performance is forecast to continue throughout the rest of 2021/2022.
3. The following performance measures are noted as being orange. That is, performance to date is at risk of not achieving the target or there is a risk that the year-end performance may not be achieved:
 - Provide, on a cost-recovery basis, approximately 550,000 suitable plants for land stabilisation, soil conservation and riparian planting programmes. This is slightly behind and it is likely that 100,000 plants will remain un-sold as of 1 June.
 - Develop and implement a strategy for the distribution of income from the sale of Waitara leasehold land (70% of proceeds) toward the restoration, protection, and enhancement of the environmental, cultural and spiritual health and well-being of the Waitara River and the Waitara River catchment. All distributions are to be within the roles and responsibilities of the Taranaki Regional Council. The Waitara River Committee and Sub-Committee are yet to be established.
 - Develop and implement a strategy for the distribution of income from the sale of Waitara leasehold land (30% of proceeds) toward any matter in Waitara or in the lower catchment of the Waitara River. All distributions are to be within the roles and responsibilities of the Taranaki Regional Council. The Waitara River Committee and Sub-Committee are yet to be established.

4. The following performance measures are noted as being red. That is, performance to date has not achieved the target or the performance for the rest of the year is unlikely to achieve the target:
 - Nil.

Recommendations

That the Taranaki Regional Council:

- a) receives and adopts the *Quarterly Operational Report for the quarter ended 31 March 2022*.

Background

5. The purpose of a Quarterly Operational Report (QOR) is to present a snapshot of the Council progressing through the delivery of the programme of activities agreed to in that year's annual plan or long-term plan. It is designed to give a feel for how the Council is progressing and the forecast for the rest of the year.

Discussion

6. This report covers the third quarter of the 2021/2022 year and reports upon the achievement of the approved programme of work for 2021/2022 as adopted in the *2021/2031 Long-term plan*. The focus of the Report is on operational performance. Financial performance will continue to be reported on a monthly basis through the six-weekly Executive, Audit and Risk Committee meetings.
7. The Report is structured on the format of the performance management framework within the *2021/2031 Long-term plan*. Reporting is based upon each activity within the six groups of activities. The following is included:
 - The objective for that activity
 - Commentary/Highlights – a high-level overview of how that activity is progressing and any indications for future performance. Case studies and/or matters of interest may also be included in this section
 - Outputs/Key performance indicators – these are the annual plan/long-term plan measures for the year together with actual performance to date. “NF” (non-financial status) is the performance year to date and “E” (expected future status) is the forecast for the rest of the year. The colours are as defined below
 - Scoreboard – Outputs/Key performance indicators – this is a graphical representation of how performance is progressing and how it is forecast to progress for the rest of the year. The key is:
 - green – performance is on target for the year or is forecast to remain on target for the year
 - orange – performance to date is at risk of not achieving the target or there is a risk that the year-end performance may not be achieved
 - red – performance to date has not achieved the target or the performance for the rest of the year is unlikely to achieve the target
 - grey – the performance measure has been delayed

- black – reporting on the performance measure has not been updated or the forecast for the rest of the year has not been updated.
 - Further explanation of all performance that is not “on target” is provided.
8. For the quarter ended 31 March 2022, the QOR shows the Council is making good progress on the adopted works programme. There are no new areas of concern that need to be considered by the Council. This level of performance is forecast to continue throughout the rest of 2021/2022.
9. Except as noted below the Council is achieving all the measures and targets established for 2021/2022 in the 2021/2031 Long-term Plan.
10. The following performance measures are noted as being orange. That is, performance to date is at risk of not achieving the target or there is a risk that the year-end performance may not be achieved:
- Provide, on a cost-recovery basis, approximately 550,000 suitable plants for land stabilisation, soil conservation and riparian planting programmes. This is slightly behind and it is likely that 100,000 plants will remain un-sold as of 1 June.
 - Develop and implement a strategy for the distribution of income from the sale of Waitara leasehold land (70% of proceeds) toward the restoration, protection, and enhancement of the environmental, cultural and spiritual health and well-being of the Waitara River and the Waitara River catchment. All distributions are to be within the roles and responsibilities of the Taranaki Regional Council. The Waitara River Committee and Sub-Committee are yet to be established.
 - Develop and implement a strategy for the distribution of income from the sale of Waitara leasehold land (30% of proceeds) toward any matter in Waitara or in the lower catchment of the Waitara River. All distributions are to be within the roles and responsibilities of the Taranaki Regional Council. The Waitara River Committee and Sub-Committee are yet to be established.
11. The following performance measures are noted as being red. That is, performance to date has not achieved the target or the performance for the rest of the year is unlikely to achieve the target:
- Nil.

Financial considerations—LTP/Annual Plan

12. This memorandum and the associated recommendations are consistent with the Council’s adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

Policy considerations

13. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the *Local Government Act 2002*, the *Resource Management Act 1991* and the *Local Government Official Information and Meetings Act 1987*.

Iwi considerations

14. This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the *Local Government Act 2002*) as outlined in the adopted long-term plan and/or annual plan. Similarly, iwi involvement in adopted work programmes has been recognised in the preparation of this memorandum.

Community considerations

15. This memorandum and the associated recommendations have considered the views of the community, interested and affected parties and those views have been recognised in the preparation of this memorandum.

Legal considerations

16. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

Appendices/Attachments

Document 3048907: Quarterly Operational Report - March 2022



March 2022

QUARTERLY OPERATIONAL REPORT

TARANAKI REGIONAL COUNCIL

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ISSN 2463-4808
Document 3048907

Executive summary

This is the Quarterly Operational Report (QOR) for the nine months ended 31 March 2022. The purpose of a QOR is to present a snapshot of the Council progressing through the delivery of the programme of activities agreed to in that year's annual plan or long-term plan. It is designed to give a feel for how the Council is progressing and the forecast for the rest of the year.

This QOR presents the achievement of the programmes of work established for 2021/2022 in the *2021/2031 Long-Term Plan*.

Except as noted below the Council is achieving all the measures and targets established for 2021/2022 in the *2021/2031 Long-Term Plan*.

The following performance measures are noted as being orange. That is, performance to date is at risk of not achieving the target or there is a risk that the year-end performance may not be achieved:

- Provide, on a cost-recovery basis, approximately 550,000 suitable plants for land stabilisation, soil conservation and riparian planting programmes. This is slightly behind and it is likely that 100,000 plants will remain un-sold as of 1 June.
- Develop and implement a strategy for the distribution of income from the sale of Waitara leasehold land (70% of proceeds) toward the restoration, protection, and enhancement of the environmental, cultural and spiritual health and well-being of the Waitara River and the Waitara River catchment. All distributions are to be within the roles and responsibilities of the Taranaki Regional Council. The Waitara River Committee and Sub-Committee are yet to be established.
- Develop and implement a strategy for the distribution of income from the sale of Waitara leasehold land (30% of proceeds) toward any matter in Waitara or in the lower catchment of the Waitara River. All distributions are to be within the roles and responsibilities of the Taranaki Regional Council. The Waitara River Committee and Sub-Committee are yet to be established.

The following performance measures are noted as being red. That is, performance to date has not achieved the target or the performance for the rest of the year is unlikely to achieve the target:

- Nil

Introduction

The purpose of a Quarterly Operational Report (QOR) is to present a snapshot of the Council progressing through the delivery of the programme of activities agreed to in that year's annual plan or long-term plan. It is designed to give a feel for how the Council is progressing and the forecast for the rest of the year.

The QOR is structured in the following manner for each activity within each one of the six groups of activity:

- The objective for that activity
- Commentary/Highlights – a high level overview of how that activity is progressing and any indications for future performance. Case studies and/or matters of interest may also be included in this section.
- Outputs/Key performance indicators – these are the annual plan/long-term plan measures for the year together with actual performance to date. "NF" (non-financial status) is the performance year to date and "E" (expected future status) is the forecast for the rest of the year. The colours are as defined below.
- Scoreboard – Outputs/Key performance indicators – this is a graphical representation of how performance is progressing and how it is forecast to progress for the rest of the year. The key is:
 - green – performance is on target for the year or is forecast to remain on target for the year
 - orange – performance to date is at risk of not achieving the target or there is a risk that the year-end performance may not be achieved
 - red – performance to date has not achieved the target or the performance for the rest of the year is unlikely to achieve the target
 - grey – the performance measure has been delayed
 - black – reporting on the performance measure has not been updated or the forecast for the rest of the year has not been updated.
- Further explanation of all performance that is not "on target" is provided.

Resource management

Resource management planning

Preparing, adopting and maintaining comprehensive and publicly considered policies, plans and strategies that will deliver to the Taranaki community, efficient and effective management of the Council's functions and Taranaki's natural and physical resources.

Commentary/Highlights

The focus has been on completing the Coastal Plan review. The Plan and appeals are now before the Environment Court and subject to mediation. Most of the appeals have been successfully resolved, with one remaining. The Government's major Essential Freshwater programme has been released and an implementation programme has been developed. The programme represents a significant shift for the Taranaki community. Work on the Natural Resources Plan, that will implement the programme, continues. Recently agreement was reached with the iwi leaders group concerning commissioning some work to provide iwi input into the freshwater planning process. The RPS review is underway and this document will be incorporated into the Natural Resources Plan.

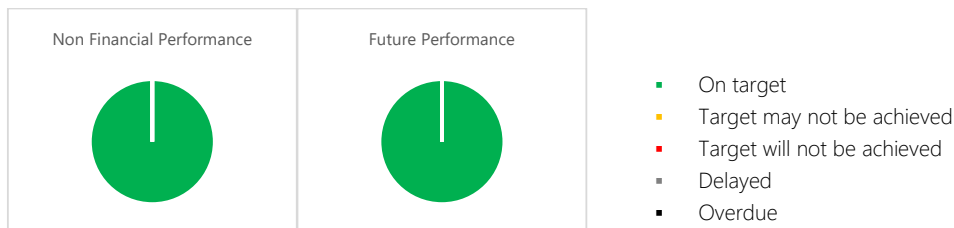
Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
<p>Complete preparation/full reviews and interim reviews of resource management policies, plans and strategies:</p> <p>Regional Policy Statement: Commence full review in 2020/2021 as part of the development of a combined natural resource management plan.</p>	<p>The Regional Policy Statement for Taranaki (RPS) was made operative in January 2010. An interim review of the RPS has been completed, involving the preparation and targeted consultation of an Interim Review Report in 2017. Project brief to commence review of the RPS was received at the Policy and Planning Committee meeting of 1 September with draft provisions being populated into e-Plan format and a public survey and workshop held on the development of a freshwater vision.</p> <p>N E</p>
<p>Regional Coastal Plan: Full review continued in 2020/2021.</p>	<p>The review is ongoing. A Proposed Coastal Plan and Section 32 evaluation report have been prepared. The Schedule 1 Plan review process continues. Hearing of submissions occurred on 24 July and 1 August 2019. A decisions report and revised Plan were adopted and publicly notified. Currently involved in Environment Court mediation regarding 10 appeals on the Proposed Plan. All matters of appeal have been resolved except for oil and gas issues. Mediation continuing.</p> <p>N E</p>
<p>Regional Air Quality Plan: Commence full review in 2020/2021 as part of the development of a combined natural resource management plan.</p>	<p>The review of the Regional Air Quality Plan for Taranaki was completed and made operative on 25 July 2011. A draft interim review report of the efficiency and effectiveness of that Plan has been completed with the report adopted. A decision was made to commence an early review of the Air Quality Plan and work is in progress as part of the preparation of a Natural Resources Plan.</p> <p>N E</p>

Resource management

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
<p>Regional Fresh Water and Land Plan: Full review continued in 2020/2021 and will form part of the development of a combined natural resource management plan.</p>	<p>The reviews of the freshwater and soil plans are ongoing. Focus is on developing and combining provisions into a new Natural Resources Plan that incorporates feedback on an earlier draft Plan, incorporates the findings of more recent engagement and investigations, is aligned with the Proposed Coastal Plan provisions, and will give effect to National Planning Standards. Preparation of the Draft Section 32 Evaluation Report has also commenced, which has been informed by further work and studies, including a review of limits for environmental flows and the effectiveness of riparian management. Progressive Implementation Programme and regional swimmability targets were reviewed and adopted. Consultant reports on environmental flows has been received and stakeholder/iwi workshops have been held. The Wai Maori working group was established to facilitate tangata whenua engagement and input. Currently draft plan provisions are being developed to give effect to National Planning Standards and new NPS-FM and NES-F.</p> <p style="text-align: right;"> NF E </p>

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Resource management

Consent processing and administration

Managing the Council's resource consenting responsibilities by efficiently and effectively providing advice on consenting obligations and processing applications.

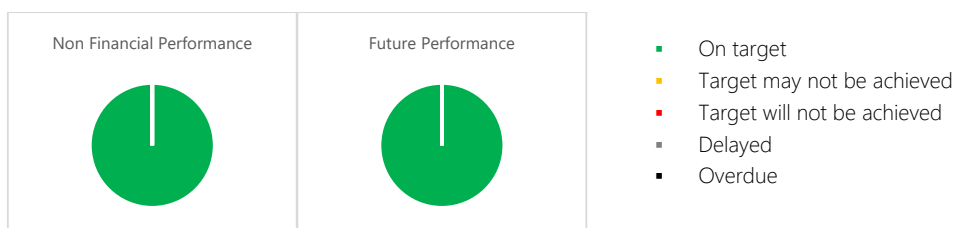
Commentary/Highlights

The number of consents processed for the quarter was similar to last year. The 100% consent processing time frame compliance has been maintained, meaning activities are not being delayed. An appeal on the Remediation Hearing Committee decision is being mediated, but an Environment Court hearing will occur in June/ July.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Provide accurate and timely information in response to all appropriate requests for assistance in implementing Regional Plan rules.	Timely and appropriate information has been provided for all information requests. N E
Process and determine all of accepted resource consent applications (approximately 400 consents per annum), in compliance with the Resource Management Act 1991, including compliance with statutory timeframes, and the Council's Resource Consents Procedures document.	All of the resource consent applications processed during the month, and during the year to date, were completed in accordance with the statutory procedures of the Act and the Council's Resource Consents Procedures documentation. N E
Successfully defend 100% of consent decisions appealed to the Environment Court.	No consent decisions have been appealed. N E
Minimise the number and duration of resource consent hearings by resolving, through the pre-hearing process, at least 50% of submissions received on resource consent applications.	No applications with submissions processed during the year to date yet N E

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Resource management

Compliance monitoring programmes

Undertaking effective and efficient monitoring of resource consents and, where necessary, undertaking successful enforcement action.

Commentary/Highlights

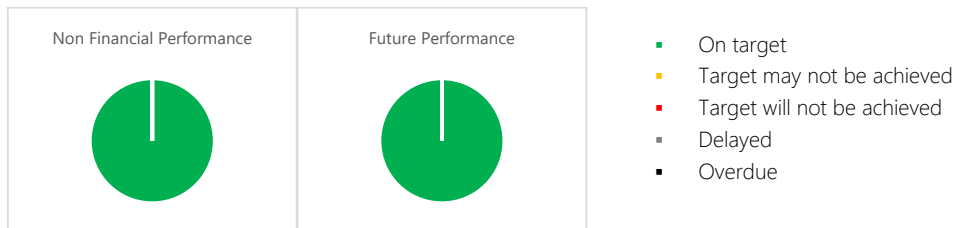
There have been 110 individual scheduled compliance programmes designed and implemented in the 2020/2021 year. By the end of March 2022, all reports have been completed, with copies available on request or via the Council's website. A summary of each of these reports has been reported to the Consents and Regulatory Committee. Overall the level of compliance monitoring on tailored monitoring programmes has remained relatively static. The implementation of 109 individual compliance monitoring programmes for the 2021/2022 monitoring period continues. Within each compliance monitoring annual report, recommendations from previous reports are set out and reported on. Implementation of each recommendation is included within the relevant report. During the reporting year, 286 inspections of minor industrial operations and 1,310 annual dairy inspections have been completed.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
100% of individual compliance monitoring programmes for all major consents designed, implemented and publicly reported upon (approximately 110 individual compliance monitoring programmes per annum) within the negotiated budgets and completed within nine months of the end of the monitoring period.	<p>There have been 110 individual scheduled compliance programmes designed and implemented in the 2020/2021 year. By the end of March 2022, all reports have been completed, with copies available on request or via the Council's website. A summary of findings and recommendations for these programmes are regularly reported to the Consents and Regulatory Committee. Overall the level of compliance monitoring on tailored monitoring programmes has remained relatively static. The implementation of 109 individual compliance monitoring programmes for the 2021/2022 monitoring period continues.</p> <p>N E</p>
Implement and report on 100% of recommendations arising from prior year's monitoring of resource consents subject to an individual compliance monitoring programme.	<p>Within each compliance monitoring annual report, recommendations from previous reports are set out and their implementation, via monitoring programme design and consent reviews, is reported upon. Implementation of every recommendation is reported within the relevant report.</p> <p>N E</p>
Implement annual programmes for 100% of resource consents for agricultural discharges and 90% of minor industries not otherwise subject to an individual compliance monitoring programme (approximately 3,300 inspections per annum).	<p>A total of 286 inspections of minor industrial operations have been completed. These inspections are to ensure good environmental practices are being achieved. There has been 1,310 annual dairy inspections completed.</p> <p>N E</p>

Resource management

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Resource management

Pollution incidents and response

Responding effectively to pollution incidents, reducing the occurrence and effects of pollution and other unauthorised incidents and, where necessary, undertaking successful enforcement action.

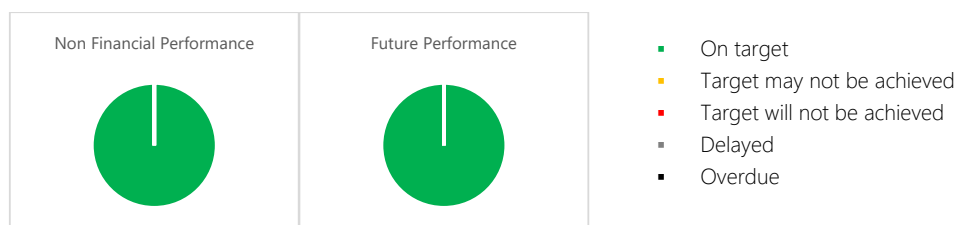
Commentary/Highlights

Implemented the Enforcement Policy and successfully used a wide range of enforcement tools, including initiating prosecutions for major non-compliance. There is currently one prosecution in the court system.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Respond to all consent non-compliance and implement appropriate advisory and enforcement actions to require 100% compliance with resource consents, regional plans and/or national environmental standards.	<p>During compliance monitoring, 117 non-compliance with resource consent conditions were identified. Issued 16 fourteen day letters, 71 abatement notices and 35 infringement notices. No prosecutions have been initiated as a result of consent non-compliance.</p> <p>N E</p>
Respond to 100% of pollution and other complaints (generally within four hours of receipt) and where appropriate instigate control, clean up and enforcement procedures, where reasonable and appropriate, and publicly report on all environmental incidents.	<p>Responded to all 429 reported incidents (100%) within the required timeframe. Instigated control and clean-up where required. Issued 19 fourteen day letters, 41 abatement notices and 35 infringement notices. No prosecutions have been initiated as a result of unauthorised incidents.</p> <p>N E</p>
Administer and implement the Taranaki Regional Marine Oil Spill Response Plan as agreed with Maritime New Zealand including responding to 100% of oil spills.	<p>Administered the Tier II Taranaki Regional Oil Spill Response Plan in accordance with the programme agreed with Maritime New Zealand. No marine oil spills have occurred that warranted actioning the Plan.</p> <p>N E</p>

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Resource management

State of the environment monitoring

Monitoring the state of the environment in Taranaki to enable periodic evaluation of the state of and trends in environmental quality and of the effects of the implementation of the Council's policies and plans.




Commentary/Highlights

State of environment monitoring and reporting continues, with two reports (Lake Rotorangi and Recreational Use of Coast, Rivers and Lakes in Taranaki) published and reported during the year. The annual update of the LAWA website was completed in September 2021. Delivery of the next omnibus State of Environment report is underway and due to be published by 30 June 2022. A review of the recreational bathing programme to better align with national monitoring and reporting requirements was undertaken, with changes made for the 2021/2022 season. Scoping and development of a regional lake monitoring programme was undertaken, with an external technical review of the proposed monitoring programme now underway. Work is also underway to review and reconcile the broader state of environment programme with new national policy requirements, which includes a range of new attributes and measures.

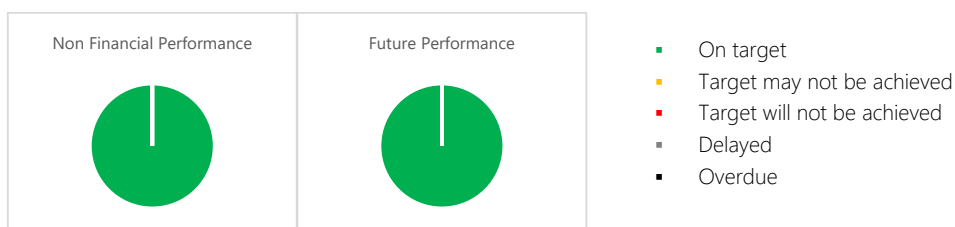
Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
<p>Implement and report on 100% of the Council's state of the environment monitoring programmes comprising monitoring of surface fresh water quantity, levels and flows, fresh water quality, groundwater quantity and quality, coastal waters, biodiversity, air quality and land use sustainability using recognized and reputable methods of data collection, analysis and reporting in accordance with the Council's State of the Environment Monitoring Procedures document and State of the Environment Monitoring Programmes.</p>	<p>Implementing 100% of the state of the environment monitoring programmes, in accordance with the programmes prepared for 2020/2021.</p> <p>N E</p>
<p>Monitor, review and where appropriate, further develop existing programmes by 30 June of each year.</p>	<p>Work is underway to review the state of environment monitoring network in response to new requirements introduced via Government's National Policy Statement for Freshwater Management. This encompasses physical, chemical, ecological, and hydrological data gathering, collation, and reporting, together with the associated infrastructure support (continuous in-stream monitoring). Existing state of the environment monitoring is being delivered as scheduled, with reports on Lake Rotorangi and Recreational Use of Coast, Rivers and Lakes in Taranaki published and reported to Council during 2021/2022.</p> <p>N E</p>
<p>Develop, implement and report on additional programmes as stipulated in the 2020 National Policy Statement for Freshwater, for mahinga kai, periphyton, threatened species, sediment and stream health index</p>	<p>A stocktake of existing monitoring and comparison against the new requirements is underway. This includes a review and reconciliation of existing monitoring programmes for freshwater and contact recreation, to seek efficiencies within existing programmes, prior to developing additional monitoring programmes.</p> <p>N E</p>

Resource management

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Prepare and publish the five-yearly state of the environment report. The reports are due in 2020 and 2025.	The preparation of the latest State of Environment synthesis report is progressing and due to be published by the end of the reporting year. The transition to a digital reporting platform will be investigated and progressed moving forward. 
Maintain all quality assurance programmes and information databases for hydrometric, air quality, physicochemical freshwater, terrestrial biodiversity, freshwater biological and marine biological data. International Accreditation New Zealand registration for chemical analysis maintained by the contract laboratory.	All quality assurance programmes and information databases for hydrometric, air quality, physicochemical freshwater, terrestrial biodiversity, fresh water biological and marine biological data, are being maintained. The Council's contract laboratory maintains International Accreditation New Zealand accreditation for the majority of tests undertaken on behalf of the Council. 
Maintain public access to on-line live regional data on hydrology, meteorology, soil moisture and bathing beach water quality.	Live on-line data was maintained and reported for 41 hydrology sites (40 in 2019/2020), 29 meteorology sites (29), 10 soil moisture sites (11), 18 freshwater bathing (19) and 14 marine bathing (12) water quality sites. 

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Resource management

Resource investigations and projects

Providing relevant research information for resource management purposes.


Commentary/Highlights

Research and resource investigation activities with partner agencies continue, with a particular focus on the impacts of land use activities, water use and farm management practices. This includes an investigation in collaboration with NIWA around the use of constructed wetlands for better water quality outcomes. Other research activities have included faecal isource investigations in the Oakura and Timaru catchments. We have also advanced the development of a nutrient modelling framework to support implementation of Government's Essential Freshwater package, and initiated work to assess how these new national requirements can be achieved for attributes including bacteria, sediment and nutrients. Scoping of further work is underway to assess the contribution of natural sources of sediment and phosphorus to overall catchment loads. Engagement in the MBIE-funded 'Curious minds' community-based science programme has continued. Council was recently confirmed as eligible for the Regional Sector 'Envirolink' fund and has two projects underway to advance our knowledge of the region's lakes and sub-tidal rocky reef habitats.

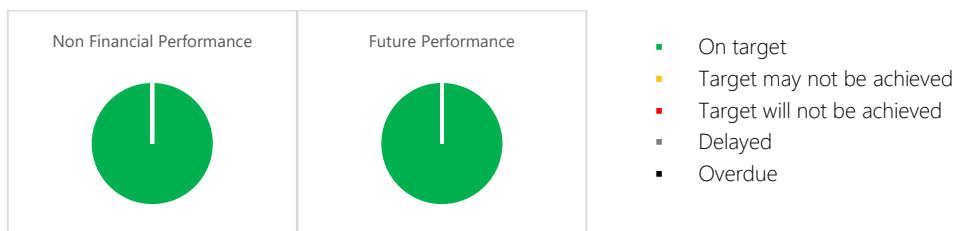
Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
<p>Over the period of the <i>2021/2031 Long-Term Plan</i> we intend to undertake a range of resource investigations and applied research projects. These are normally undertaken in partnership with science providers, other councils or resource users but may also include a range of other parties, including iwi, as potential partners for resource investigations and projects. Specifically for 2021/2022:</p>	
<p>Investigate mitigation, migration and attenuation of usage and loss of water, nutrients and sediment through land and water.</p>	<p>Specific investigations and modelling work being commissioned as data gaps and research needs are identified and prioritised. A number of these investigation will be commissioned to support NPS-FM implementation and regional plan development processes. These include assessing on-farm water use and water use efficiency, regional sediment modelling (Sednet), regional nutrient modelling and load assessment, a regional nitrate in freshwater survey and investigations into the role of 'natural' of phosphorous and sediment sources.</p> <p style="text-align: center;">N E</p>
<p>Support studies into the behaviour and bioavailability of cadmium and other contaminants in agricultural soils and fertilizer.</p>	<p>Staff will support such studies into the behaviour and bioavailability of cadmium and other contaminants, as and when opportunities are presented throughout the reporting year. This includes engagement with the national cadmium working group.</p> <p style="text-align: center;">N E</p>

Resource management

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
<p>Engagement in "Envirolink" and other science research opportunities, to enhance knowledge base for policy development and implementation.</p>	<p>Council was recently confirmed as eligible for the Regional Sector's Envirolink fund, providing around \$80,000 per annum for technical advice and research relevant to the Taranaki Region. During 2021/2022, two projects have received funding and are progressing: a technical review of the proposed regional lakes monitoring programme; and mapping and classification of sub-tidal rocky reef habitats in the South Taranaki Bight. In addition, we continue to participate in national projects and tools development, as opportunities become available.</p> <p style="text-align: center;">  </p>

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Resource management

Sustainable land management plans and plant supply programme

Promoting sustainable land and riparian management by providing land management advice and information on an individual property basis and through advocacy and facilitation.

Commentary/Highlights

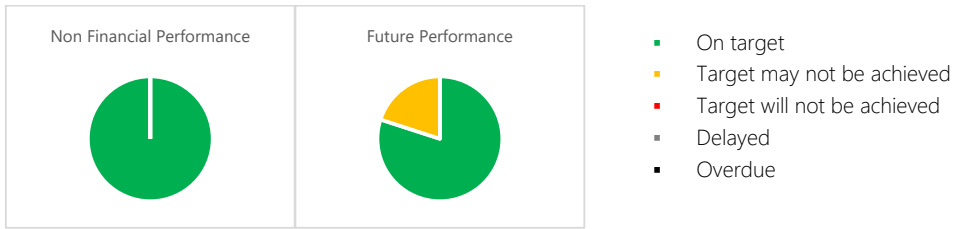
Meeting with Catchment Community Coordinator to develop a pilot for them to grow poplars in partnership with schools. Assistance in the delivery of a flood relief package for the Waitoteroa Catchment. Completion of the riparian planting audit for the PWER11 scheme and the completion of Q3 report to MFE.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
<p>Planning services. Provide property planning services to landholders. Prepare plans covering 10,000 ha of land use capability mapping in the hill country and 30 riparian plans in the intensive water management zone.</p>	<p>For the month of March 2022, 0 new riparian plans (plus 0 add-ons) were prepared. 6 have been completed for the year. For the month of March 2022, 5 farm new plans have been completed. Year to date, 5 new comprehensive farm plans, 0 new agroforestry plans and 2 plan extensions have have been completed covering 931 hectares of LUC mapping. 10 new farm plans have been started for completion in April. Plans cover 68.7% or 210,294 hectares of the land in private ownership in the hill country.</p> <p>N E</p>
<p>Monitoring and reporting. Liaise with and monitor approximately 2,600 riparian plans and 150 farm plans and report on the implementation of the recommended fencing and planting.</p>	<p>As at end of March 2022, there have been 8,075 liaisons (1,585 observations and 6,490 events). As at 30 March, a total of 6,003 km of new fencing has been erected and 4,575.3 km of new planting has been established, resulting in 89.52% of waterways protected by fencing and 80.9% of waterways having adequate vegetation where recommended, respectively. For the year to date (March 2022), 43% of the farm plan, 3-year monitoring cycle has been completed for the year. With 60/141 required CFP and AFP having been monitored.</p> <p>N E</p>
<p>Provision of advice. When requested, provide advice on sustainable land management practices within ten working days.</p>	<p>Responded to 6 requests for the month. YTD = 82 requests responded to.</p> <p>N E</p>
<p>Provide, on a cost-recovery basis, approximately 550,000 suitable plants for land stabilisation, soil conservation and riparian planting programmes.</p>	<p>YTD 338,459 Plants sold. This is slightly behind and likely that 100,000 plants will remain un-sold as of 1 June.</p> <p>N E</p>
<p>Implement the South Taranaki and Regional Erosion Support Soil Conservation Programme including an estimated 4,000 poplar poles, 233 ha of protection forestry and construction of 17 km of retirement fencing to retire 200 ha of marginal land.</p>	<p>Until the end of February 2022, \$479,059 of forestry has been approved. Forestry for the 2021 financial year is complete with 100% spend. Approved forestry fencing accounts for \$167,450, approved retirement fencing \$3,825, and approved reversion fencing accounts for \$43,571 of the \$210,941 available for fencing. MPI has approved the return of the reversion tool with \$30,000 being reallocated from the 21/22 fencing budget to reversion. \$7,466 remains in the reversion budget to June 22. Poles have incurred \$80,400. In total, of the \$801,000 budget allocated for the year, \$7,466 remains unallocated.</p> <p>N E</p>

Resource management

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

This is slightly behind and it is likely that 100,000 plants will remain un-sold as of 1 June.

Resource management

Waitara River Catchment

Restoring, protecting, and enhancing the environmental, cultural, and spiritual health and well-being of the Waitara River, the Waitara River catchment and the lower catchment of the Waitara River. These functions must be performed only in relation to matters that are within the role and responsibilities of the Council under the *Local Government Act 2002* or any other Act.

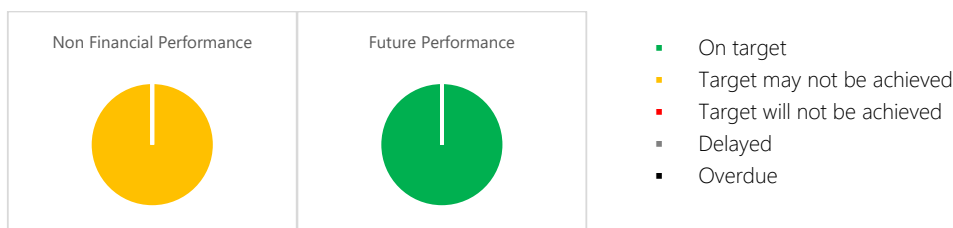
Commentary/Highlights

In initial stages of working with iwi to develop a management plan. Committees yet to be appointed. Iwi are currently working through who will be on the governance group. The strategy will be developed once the representation has been decided.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Develop and implement a strategy for the distribution of income from the sale of Waitara leasehold land (70% of proceeds) toward the restoration, protection, and enhancement of the environmental, cultural and spiritual health and well-being of the Waitara River and the Waitara River catchment. All distributions are to be within the roles and responsibilities of the Taranaki Regional Council.	<p>This has been partially work-shopped. However, the strategy must be developed with iwi. The governance group will be made up of iwi and TRC representation - iwi are working through who will be on the governance group representing iwi. The strategy cannot be developed until representation has been decided.</p> <p>N E</p>
Develop and implement a strategy for the distribution of income from the sale of Waitara leasehold land (30% of proceeds) toward any matter in Waitara or in the lower catchment of the Waitara River. All distributions are to be within the roles and responsibilities of the Taranaki Regional Council.	<p>This has been partially work-shopped. However, the strategy must be developed with iwi. The governance group will be made up of iwi and TRC representation - iwi and TRC are working through who will be on the governance group. The strategy cannot be developed until representation has been decided.</p> <p>N E</p>

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

The Committees are yet to be appointed. Iwi are currently working through who will be on the governance group. The strategy will be developed once the representation has been decided.

Resource management

Enhancement grants

Promoting the protection of the environment through the provision of targeted enhancement grants.

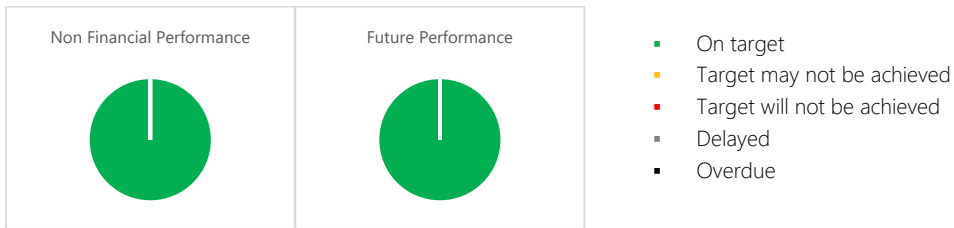
Commentary/Highlights

Environmental Enhancement Grant Fund has been reviewed to align wetland protection with the new National Policy Statement for Freshwater.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Implement a programme using environmental enhancement grants for the protection of habitats of regional significance.	Environmental Enhancement Grants allocation is \$80,987 with \$17,017 paid out in grants. \$53,150 is allocated for LM WCF wetland projects with \$23,535 paid out in grants. Willow Control Fund: \$28,745 (proposed) proposed to projects in 2021/2022 with \$0 paid out in grants. <div style="display: flex; gap: 10px;"> NF E </div>

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Biosecurity and biodiversity


Biosecurity and biodiversity planning

Preparing, adopting and maintaining comprehensive and publicly considered policies, plans and strategies that will deliver to the Taranaki community, efficient and effective management of the Council’s biosecurity and biosecurity functions.

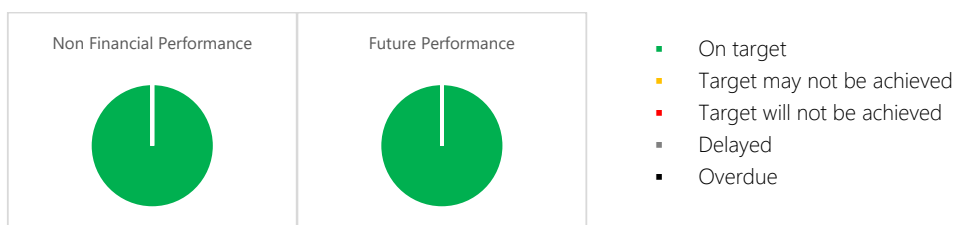
Commentary/Highlights

Pest management plan and strategy, delivering efficient and effective management of biosecurity functions, are in place in accordance with statutory requirements.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Undertake a partial review of the Pest Management Plan for Taranaki in 2020/2021, an interim review in 2022/2023 and a ten-year full review in 2027/2028.	A review of the pest plant and animal strategies was completed with a new Pest Management Plan and TRC Biosecurity Strategy adopted in February 2018. A partial review of the Pest Plan has been completed relating to a proposal to include mustelid rules. The revised Plan was adopted at the Ordinary meeting of May 2021. 

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Biosecurity and biodiversity





Biosecurity/pest management

Controlling pest plants and animals to minimise their adverse effects on biodiversity, primary production and the regional economy and environment.

Commentary/Highlights

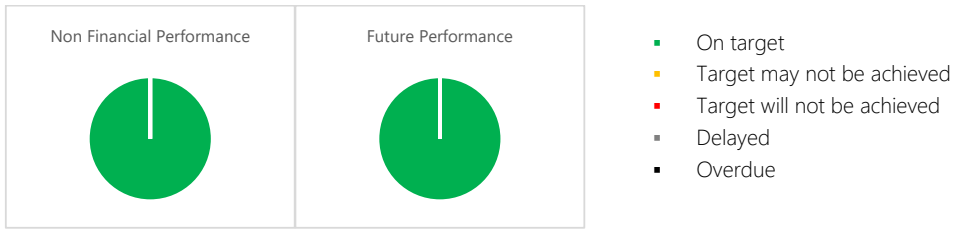
Pest management plan and strategy, delivering efficient and effective management of biosecurity functions, are in place in accordance with statutory requirements. The self-help possum control programme's main focus has been on landowners in the southern zone. Council has intensified our monitoring activities with the results showing an increase in possum numbers, this has meant more Notices of Directions are being issued. Public enquiries for a range of pest plant and pest animals continue to be responded to. The next phase of Old Man's Beard control within the Waingongoro catchment was completed.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Undertake operational programmes through both the <i>Pest Management Plan for Taranaki</i> and the <i>Biosecurity Strategy</i> including:	
Eradication of selected pest plants.	Two hundred and four active infestation sites of eradication pest plant were identified last year, all will be inspected and control undertaken as appropriate. Eradication Pest Plants - 13 direct control observations undertaken this month with 7 sites requiring control. No small scale control of boneseed total this month. 
Undertake at least 25 environmental condition assessments at identified sites.	Conducted 54 ecological Condition Assessments for landowners so far this financial year. 
Inspection, monitoring and where necessary, enforcement of sustained control pest programmes.	There have been 163 monitors undertaken this quarter. Post trap catch monitoring result is currently 11.62%. 25 Notices of Direction have been issued for possums this quarter. 249 pest plant inspections have been undertaken this quarter and issued 15 Notices of Direction for sustained control of pest plants. 
Raising public awareness of and respond to enquiries related to pest issues.	Continued to raise awareness through the various media outlets. Received 69 enquiries for pest animals this quarter. 51 enquiries for pest plants received this quarter. 

Biosecurity and biodiversity

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Biosecurity and biodiversity

Biodiversity

Maintaining and enhancing the indigenous biodiversity of the Taranaki region and managing pests to limit the impact on production and environmental values, including working alongside landowners and other groups and agencies in accordance with the Council's policies and its biodiversity and biosecurity strategies.

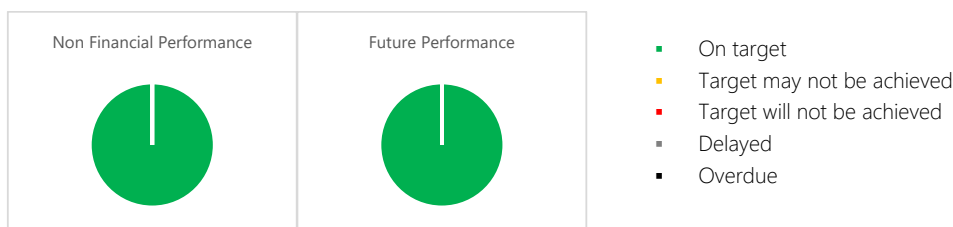
Commentary/Highlights

New Biodiversity plans and work programmes are being prepared to protect habitat, threatened and regionally distinctive species. The bulk of the field work is undertaken on these sites throughout summer. Staff continued to undertake ecological assessments to identify new Key Native Ecosystems (KNEs).

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Continue to assess ecosystem sites within the region on a voluntary basis, in order to identify further key native ecosystems.	The inventory of Key Native Ecosystems is regularly maintained and updated. At 1 July 2021, the inventory contained 341 sites (300 at June 2020). Recent work towards identifying further KNEs has seen Ecological Condition Assessments completed for landowners, to date yielding 11 new scheduled KNE's. NF E
Prepare at least 20 biodiversity plans per annum for properties containing key native ecosystems (KNE).	24 new Biodiversity Plans have been prepared for the year to date (24 in 2020/21). NF E
Initiate and support implementation of work programmes on all KNE's with a biodiversity plan.	Annual works programmes have been reviewed, prepared and approved for all 209 KNE sites with active Biodiversity Plans, for the 21/22 financial year. Works have been initiated primarily provision of trapping supplies and pest plant control. NF E

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Biosecurity and biodiversity




Towards Predator Free Taranaki

A large-scale project aimed at restoring Taranaki’s unique wildlife, plants and protecting the region’s lifestyles and livelihoods by removing introduced predators using the latest trapping techniques, innovation and technology, sharing lessons learned as the country works towards its Predator Free 2050 target. The region-wide project is working with residents, businesses, schools, iwi, environmental and community groups to remove possums, rats and mustelids (stoats, ferrets and weasels) from urban, rural and public land around Taranaki Maunga. The shared vision is to see abundant and diverse native wildlife and plants flourishing in Taranaki in the absence of introduced predators, which are one of the greatest threats to Taranaki’s biodiversity, lifestyles and livelihoods; particularly in tourism and primary industries.

Commentary/Highlights

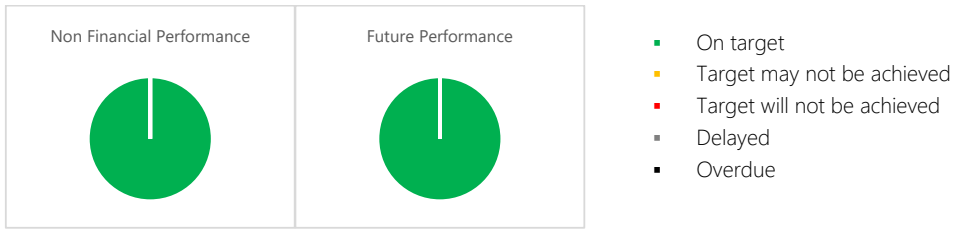
The farmland areas of the Zero possum trial area have not detected any possums in the last nine months, however there remains some survivors in the Kaitake Range that are proving difficult to root out. Hunters using both dogs and thermal cameras continue to work hard to detect and remove these animals. A workshop involving key independent experts was held this quarter to develop a plan to remove these final individuals. Rural: Contractors completed work on the next phase of the mustelid trapping around in Oeo and Ōpunake areas, landowners continue to be trained to undertake ongoing control. Urban: Traps continue to sell well with a focus on small gaps in the network.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Support voluntary control of rodents in urban areas aiming for 1 in 5 properties trapping or baiting.	Trap sales through both Mitre 10 stores continued along with volunteers undertaking trapping through reserves. Staff continued to engage with key groups and planning for two new towns trap roll out begin targeting Stratford and Ōpunake. The team continued to develop a corporate supporter programme working with interested companies to get their teams involved in urban trapping, some great internal trapping competitions have now begun. 
Undertake mustelid control on 20,000ha in the Okato and Warea areas.	Phase four was completed this quarter, Officers are now working with landowners from previous phases to ensure ongoing trapping is effective 
Complete/maintain possums at zero density over 4,467 ha surrounding the Kaitake range and prevent re-infestation using a virtual barrier and electronic incursion detection system.	The remove phase of "detect and remove" continues, any possums detected will be hunted down and removed. The trap barrier continued to stop possums trying to get through to the zero area. A workshop was held with our partners including TMP, MWLC, ZIP and PF2050 LTD to determine options for hunting down the remaining possums in the National Park. It was concluded that as we are now so close to achieving the project goal it doesn't make sense to stop now. TMP and Doc have agreed in principle to bring forward the aerial 1080 operation planned for next year targeting rats to aid in the removal of the remaining possums. In the farmland, only one possum has been detected in the past nine months, this incursion was expected and resources allocated to hunt the individual, while no possums were killed, we also have not had any further detections, we believe this individual has left the area. 

Biosecurity and biodiversity

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Transport




Regional land transport planning

Contributing to an effective, efficient and safe land transport system in the public interest.

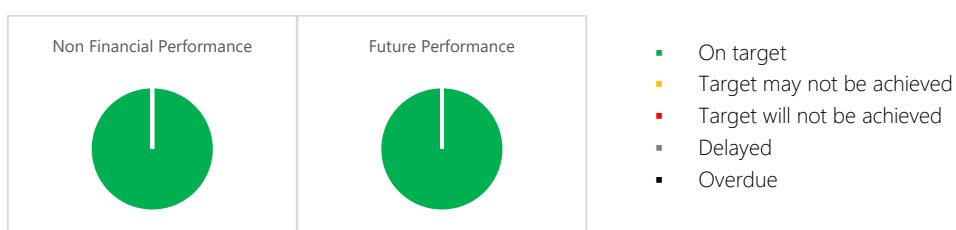
Commentary/Highlights

The review of the Regional Public Transport Plan 2014/2024 was finalised December 2020. The Regional Land Transport Plan for Taranaki 2021/22 - 2026/27 was adopted in June 2021.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Review, monitor and make adjustments to the Regional Land Transport Plan, as required, in accordance with statutory requirements.	The Regional Land Transport Plan (RLTP) has been approved and adopted as at July 2021. One variation was approved for a property purchase phase for the State Highway 3 Waitara to Bell Block improvement project in December 2021. No new variations to the plan are anticipated for the current financial year. 
Review and make adjustments to the Regional Public Transport Plan, as required, in accordance with statutory requirements.	RTP is in place and operational, as reviewed in December 2020. 
Review and make adjustments to the Transport Activity Procurement Strategy, as required, in accordance with statutory requirements.	The Transport Activity Procurement Strategy is current and in accordance with statutory requirements. 

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Transport

Passenger transport

Promoting the provision of community public transport in Taranaki and assist the transport needs of the transport disadvantaged.

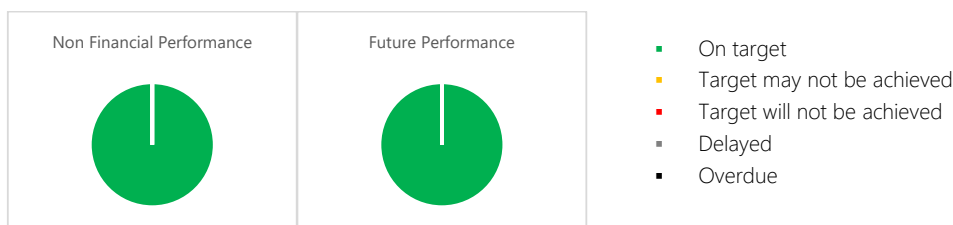
Commentary/Highlights

The Total Mobility Scheme continues to assist people with impairments throughout the region. Trip numbers were down 14.3% this quarter compared to the previous quarter, reflecting the impact of the Omicron outbreak. Year on year patronage was down 16.8% on the previous year in the TM space. Existing passenger services continue to be provided throughout the region with ongoing monitoring of patronage, farebox recovery and the region's commerciality ratio.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Operate public transport services in the New Plymouth district and regional Taranaki consistent with the Regional Public Transport Plan subject to funding approval from the New Zealand Transport Agency and the availability of local share funding.	Passenger transport services in the New Plymouth district and regional Taranaki were operated consistently with the Regional Public Transport Plan.
Monitor the region's bus service contracts including patronage growth and fare box recovery. Monitor the commerciality ratio of the region's public transport services and publish the ratio annually.	For the month of March Transit was 41.5% (up from 37.6% in February) and the Connector was 26.4% (down from 36.4%). Service delivery did not change throughout the Omicron outbreak, however passenger numbers were impacted. The Southlink services remain low at 7.6% or under for these social and accessibility services.
Provide Total Mobility subsidy assistance to qualifying persons through the New Zealand Transport Agency supported Total Mobility Scheme.	Total mobility provided a total of 3,713 trips throughout out the Taranaki region in March 2022. There were 192 vs 426 trips taken with the Ironside service (down -27% from the previous year). Covid-19 continues to significantly impact patronage with figures still down -16.7% across the whole of total mobility compared to March 2021.

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Transport


Harbour management

Promoting safe navigation for all users of the waters of Port Taranaki.

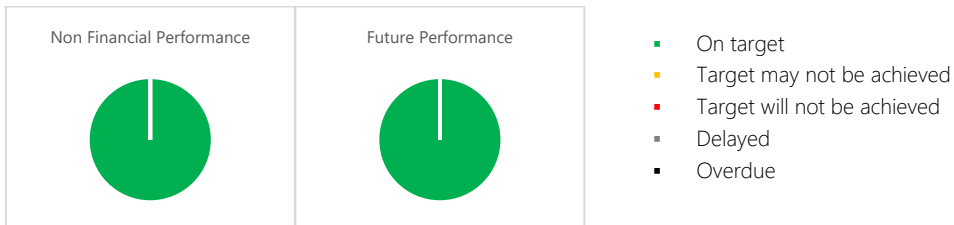
Commentary/Highlights

There were no significant navigation and safety incidents at the port and there was compliance with the required codes and management systems.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Provide harbourmaster and harbour warden services for Port Taranaki and implement the Navigation Bylaw for Port Taranaki and Approaches. No significant breaches of the requirements of the New Zealand Port and Maritime Safety Code, including the Port Taranaki Harbour Safety Management System.	To date, no breaches have been reported. The Harbourmaster is continuing to make positive changes, including more stakeholder engagement/education and on the water work associated with a Maritime NZ funded programme. 

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Hazard management

Civil defence emergency management

Supporting, within the Taranaki community and Iwi, an integrated comprehensive emergency management system including hazard awareness, reducing risk, maintaining readiness, and providing response and recovery capacity and capabilities.

Commentary/Highlights

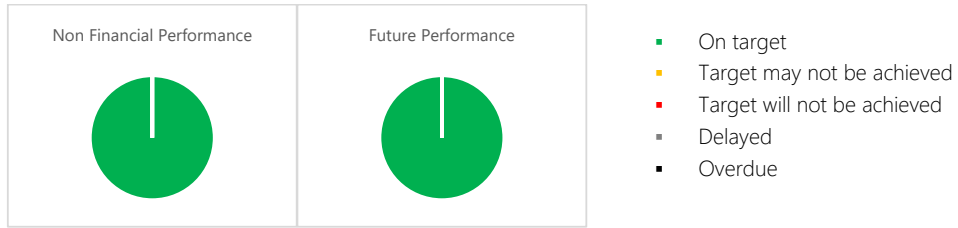
The Taranaki Civil Defence Emergency Management (CDEM) Group has identified key areas for development, particularly the expansion and re-deployment of the Taranaki Emergency Management Office (TEMO) functions and responsibilities, to support and mentor district councils in delivery of CDEM functions at the local level, and re-structuring of previous governance and administrative delivery of CDEM activities. The Group Plan reflects the reviewed arrangements and agreements. Related work projects being implemented include implementation and development of territorial authority responsibilities and functions; ongoing analysis of and research into hazards and risks for the Taranaki region; strategic recovery planning; responding to Government CDEM sector reform; renovation and redevelopment of the TEMO building; a comprehensive training programme; and adoption and implementation of an annual work plan incorporating governance, risk identification and reduction, organisational resilience, and capacity and capability enhancement. Taranaki CDEM Group has undertaken an internally-driven audit, to track progress since the 2015 MCDEM review, with significant improvements scored in all areas. Final financial and operational performance against the 2020/2021 workplan and budget has been reported in August 2021, including budget allowances and estimates.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Support the Emergency Management office to implement, monitor and report upon the operative Civil Defence Emergency Management Group Plan for Taranaki, and each Civil Defence Emergency Management Annual Business Plan	<p>The Group is continuing to operate in accordance with its approved annual business plan and budget for 2021/2022. A quarterly report detailing progress against the annual business plan is provided to the joint committee each quarter. Regular meetings of council CDEM managers are receiving progress reports on individual council activities supporting the annual business plan.</p> <p>N E</p>
Support the Emergency Management office to maintain, review, and as needs be, implement effective response and recovery procedures to minimise harm or damage to people and property arising from emergency events.	<p>Work by TEMO supporting New Plymouth, Stratford and South Taranaki District Councils, for the support of EOCs and welfare delivery, continues. Appointments and development of Local Controllers, Welfare Managers, and Local Recovery Managers are being maintained. The CDEM Group's response and recovery framework is predicated on local response and recovery delivery (via District Council Emergency Operations Centres), and regional coordination through the Taranaki Emergency Management Office (TEMO) and the regional Emergency Coordination Centre. Specification and development of operational systems for use during response and recovery is underway and implemented, including review of standard operating procedures. An MOU between TRC and the TEMO office clarifies expectations around roles and staff deployment resourcing in the event of incidents and emergencies.</p> <p>N E</p>

Hazard management

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Hazard management






Flood management and general river control

Providing accurate and timely flood warnings, providing flood control advice and undertaking minor works and associated actions (audit of regional plans and consent applications to ensure activities are undertaken without an increased risk of flooding and river erosion) to minimise and prevent damage by floods and river erosion.

Commentary/Highlights

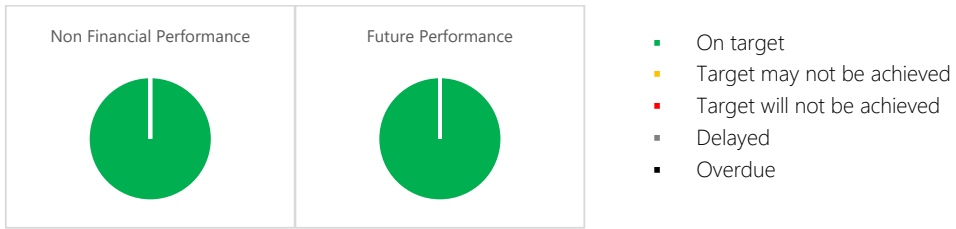
We are actively assisting and providing advice internally and to external land and asset owners on matters relating to rivers and waterway management, as well as damage and erosion caused by the February 2022 events.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Effectively monitor rainfall and river levels and issue timely flood warnings. Maintain continuous monitoring systems (100% functional) and issue timely warnings for all cases, where necessary, in accordance with the Flood Event Standard Operating Procedure (approximately 35 warnings per annum).	Meteorological and hydrometric monitoring sites were maintained to high level of operational standard, with no significant maintenance works required. All incoming telemetry data is monitored continuously and responded to in accordance with the procedures for the monitoring of severe weather and flood events. Twenty-four severe weather watch alerts (25 in 2020-2021) and 13 warnings (6 in 2020-2021) have been received from MetService in the year to March. The Council has issued 4 flood warnings in this period (2 issued in 2020-2021). 
Undertake minor emergency river and flood control works when necessary.	The flood protection schemes didn't experience significant damage in the last quarter, either from extreme events or other means. However, a small amount erosion resulted from the February 2022 events and will be addressed accordingly. 
Respond to 100% of requests for drainage, river and flood control advice and assistance within ten working days.	Provided advice, predominantly to farmers, on a range of requests for general advice on works in streams. 
Facilitate river control projects for the environmental enhancement of the region's waterways.	The willow control programme continues, focusing on removal of willow in riparian areas to improve flood flows and enhance riparian vegetation. 
Resource management planners are given advice to ensure regional plan rule and consent conditions will not increase the risk of flooding or river erosion.	Advice has been given on a range of matters regarding the interpretation of regional plan rules and to provide technical assistance during the processing of resource consent applications. Work has been completed to draft a new flood protection bylaw, to protect flood protection assets. Public consultation has been completed. The bylaws were approved by the Council at a hearing. 

Hazard management

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Hazard management



River control schemes

Managing and maintaining river control scheme works to accepted design standards to minimise and prevent damage by floods and river erosion.

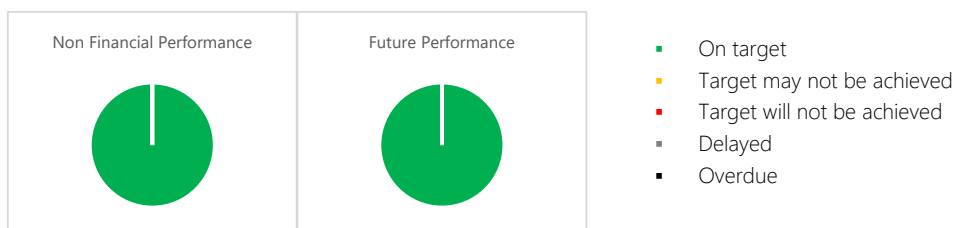
Commentary/Highlights

A detailed asset condition assessment with the input from external expertise (for calibration purposes) as well as post Waitangi weekend flood inspection was completed in February 2022 for all flood protection schemes. Nationally benchmarking the current condition of the schemes, the feedback from the external consultant suggested that the schemes are in an above average acceptable condition. Minor concerns and flood related damages identified during the inspections has been repaired and where required bolstered. Work is still underway to improve the overall asset management system and to align the system with best practice guidelines.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Manage all flood and river control schemes across the region in accordance with asset management plans or management plans; including Lower Waiwhakaiho, Lower Waitara, Opunake, Okato and Waitotara Schemes.	All schemes have been managed as per their asset management plans. 
Manage other minor river schemes to standards as agreed with scheme participants.	No works were planned for this period. 

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Recreation, culture and heritage

Regional gardens

Ensuring that Hollard Gardens, Tupare and Pukeiti are maintained and enhanced as regionally significant recreational and heritage amenities.




Commentary/Highlights

This quarter has again been variable across the 3 gardens. Visitor numbers were reasonable under the pandemic circumstances for the last quarter but overall they are tracking significantly down because of a very poor spring visitation and the cancellation of our summer events due to the pandemic. Some aspects of the garden operation have also been a challenge due to dry spells interspersed with rain storms, staff shortages and the unavailability of contractors. However, despite those issues the gardens continued to maintain the high standard of care for our community and our out of region visitors. We are progressing well with the new tracks and bridges in the Rainforest.

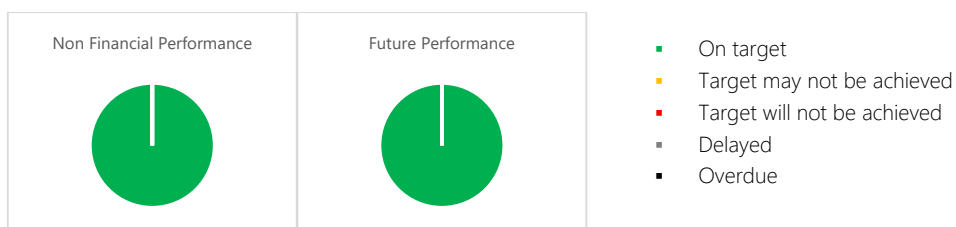
Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Provide three regional gardens (Tupare, Hollard Gardens and Pukeiti) for free general use by the regional community. Tupare, Hollard Gardens and Pukeiti open to the public daily with unrestricted free general access.	The gardens are open all day every day for free general use by the regional community and visitors. The gardens remain open under the traffic light system. NF E
Encourage the increased use of the regional gardens by the community for recreational purposes and for specific events.	Visitor numbers to date July-March Pukeiti 38,757, (same period last year 62,047) Tupare 28,962 (39,665) Hollard Gardens 15,319 (19,872) NF E
Continue implementing the Pukeiti asset management plans focusing on completing the upgrade works in the Zone 1 Garden, the rhododendron collection in Zone 2 and recreational development opportunities in Zone 3. Priority tasks to be completed include: <ul style="list-style-type: none"> • completing the Lodge and surrounds landscaping • continuing the enhancement of the garden and the rhododendron collection. • continuing the implementation of the Plant Collection Plan • refurbishing the plant borders • upgrading the outer ring tracks • completing the fit-out of the Lodge • continuing the growth in recreational activities with the construction of a fitness trail. 	Lodge landscaping is complete including the concrete and landscaping work around the sculpture. The construction of the Family Hut and the Fitness Trails is complete. The tramlines tracks are on hold until all regulatory and compliance matters are covered off. As we move to the next stage of development, new interpretation is being planned with a focus on predator free Kaitake and historical information on the area. Regarding the Pukeiti Rainforest Bridge, we have selected the finalised design and are working through the next steps. A new track from the garden to the family hut is being constructed, this includes a series of footbridges NF E

Recreation, culture and heritage

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Continue implementing the Hollard Gardens asset management plans focusing on: <ul style="list-style-type: none"> • installing a new toilet to meet demand in the Family Corner area • installing new stylized play equipment. 	plan to build a shelter in the Old Garden to replace the demolished summerhouse Hill. 
Continue implementing the Tupare asset management plans focusing on: <ul style="list-style-type: none"> • continuing to improve the story telling • completing new art installation. 	Construct new steps on the bush walk. 
Review and adopt asset management plans for Tupare, Hollard Gardens and Pukeiti by 31 October 2023.	Asset management plans for the three gardens have been completed and adopted for the 2021/2031 period 

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Recreation culture and heritage

Yarrow Stadium

Facilitating the continued maintenance and development of Yarrow Stadium.

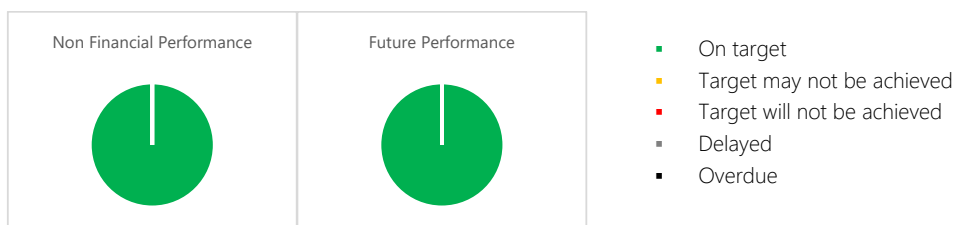
Commentary/Highlights

Following on from the decisions made in 2019/2020 Annual Plan for the up to \$50m repair and refurbishment project, the Council has moved into implementation mode. Contracts have been let for the work on the West Stand - this is nearing completion. Contracts have been secured for the new field, the new lighting, the demolition of the East Stand and the design of the new East Stand. The demolition of the East Stand is complete. The Stadium is expected to be open for business, albeit without a new East Stand, for the 2022 winter sports season. This will be a repaired West Stand, the new lights and the new field.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Contract with New Plymouth District Council for the operation and management of Yarrow Stadium.	The Trust and the New Plymouth District Council have a management agreement for the operation and management of Yarrow Stadium. New Plymouth District Council are operating and managing Yarrow Stadium under this agreement. N E
Undertake asset management planning for the future maintenance, enhancement and development of Yarrow Stadium.	A joint committee of the Council and the New Plymouth District Council have developed and adopted a strategic plan and associated 2015/2025 asset management plan for the long-term development of Yarrow Stadium. Asset management planning for 2018/2028 is on hold while the solutions for the results of earthquake assessments on the two Stands are implemented. N E
Provide regional funding for the future maintenance, enhancement and development of Yarrow Stadium.	Regional funding is provided to the Taranaki Stadium Trust for long-term maintenance and development at Yarrow Stadium. The 2021/2022 funding is being used for the repair and reinstatement programme. N E

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Regional representation, advocacy and investment management

Investment management

Ensuring that the equity, property and treasury investments owned by the Council are efficiently managed.

Commentary/Highlights

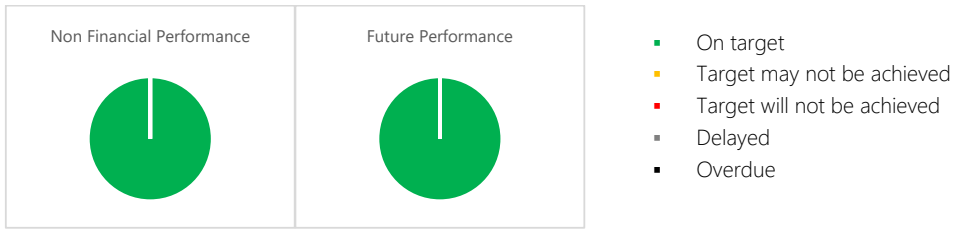
Investment management activities are working well within defined policies and procedures. The annual general meeting of Port Taranaki Ltd has occurred with one director being reappointed. The current low interest rate environment is a positive for the borrowing programme but a negative for our investment portfolio. This is slowly changing as inflation impacts upon interest rates.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Consider Port Taranaki's annual statement of corporate intent and monitor performance against established targets.	Port Taranaki Ltd's performance will be reviewed when considering their 2020/2021 Annual Report on 21 September 2021. Performance for the half year to 31 December 2021 was reviewed in March 2022. Performance against standards set in the statement of corporate intent is reported in the annual report. N E
Appoint Directors at Port Taranaki Ltd's annual general meeting and at other times as required.	Directors reappointment to the Board of Directors will be considered at the Port Taranaki Ltd annual general meeting (AGM). Councillor Littlewood is due for reappointment and was reappointed at the AGM. A process to appoint two new directors has commenced. N E
Undertake on-going liaison with port company directors and management.	Regular formal and informal briefings and discussions occurred between the company/board and the Council throughout 2021/2022. N E
Manage and, where appropriate, divest leasehold land in accordance with the Investment Policy.	Leasehold land is managed in accordance with the Council's Investment Policy. A 4% return from leasehold land rentals is expected in 2021/2022. N E
Manage and maximise returns from treasury investments in accordance with the Investment Policy.	All treasury investments are in accordance with the Council's Investment Policy. N E

Regional representation, advocacy and investment management

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Regional representation, advocacy and investment management




Community engagement

Promoting community awareness, understanding and involvement with the Council's functions and activities, together with demonstrating the value and contribution of the work of the Council to the region.

Commentary/Highlights

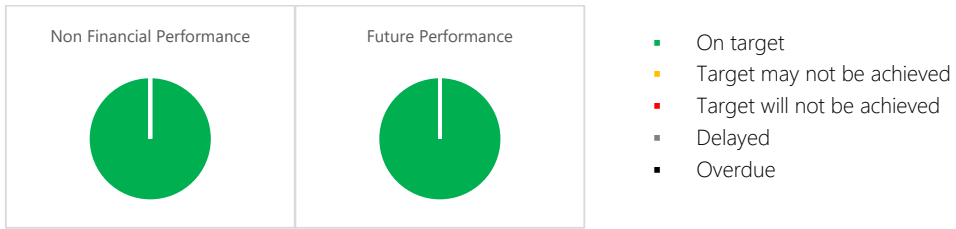
In the last quarter, communication and engagement work continues. Focus areas have included roll-out of new bus fares, keeping the community up-to-date about refurbishment progress at Yarrow Stadium and building awareness and engagement around new freshwater regulations. Significant communications and marketing resource continues to be dedicated toward building community support for, and engagement with, the Towards Predator-Free Taranaki programme and attracting visitors to the regional gardens. 2,704 students (non-unique) participated in the environmental education programme (including EnviroSchools) in the last quarter, and year-to-date progress against target of 8,000 students is good despite Covid-related challenges. The Talking Taranaki newsletter has been published twice; the website attracted 50K users in the first three months of 2022, and social media channels reached 255K (non-unique) users with messages about the Council's work.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Engage with the community across a range of channels including print and digital publications, news media, websites, mobile and social media. Produce five bi-monthly editions of the Council newsletter and publish through print and digital channels.	A range of communication activities have been undertaken to support programmes: new content is added to the website each week and social media activity continues with an audience of approx 18.5 K across 8 accounts. Publication of the compliance monitoring reports resulted in publication of several articles about the performance of various entities. There has been media coverage on response to February's severe weather events including the impact of riparian planting during flooding. The decision to investigate the state of kaimoana stocks in coastal areas also attracted media coverage. 
Implement the environmental awards programme.	In a Covid-affected programme, Environmental Award winners were presented their awards in a series of small scale events. Planning for the 2022 event will get underway in April with approaches to sponsors to fill several vacant sponsorship slots. 
Provide an on-going environmental education programme for school children and the wider community including class visits, field trips, the Pukeiti Rainforest School and support for community projects.	Across Education and EnviroSchools, Council officers are working with preschool, primary, intermediate and high school students throughout the region. For the year-to-date, 6,185 students have attended programmes either inside or outside the classroom (note that this total includes some students who have attended more than one session). Initially, it appeared as though Covid would impact on the number of tamariki participating in environmental and sustainability education programmes, but this has not eventuated, and it is now believed the target of 8,000 students participating will be met. 

Regional representation, advocacy and investment management

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Regional representation, advocacy and investment management


Advocacy and response

Advocating and responding, on behalf of the Taranaki community, to initiatives proposed by other agencies, when those initiatives affect the statutory responsibilities of the Council or relate to matters of regional significance, which are of interest or concern to the people of Taranaki.

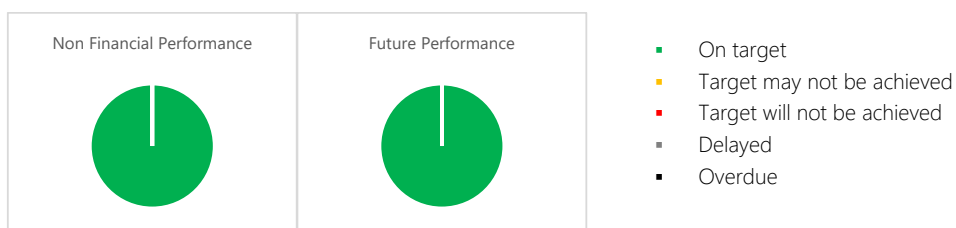
Commentary/Highlights

So far this year 13 submissions have been prepared. This is higher than normal and reflects input to a number of proposals. Senior staff also continue to be involved in various forums associated with policy development, advocacy, liaison, and in response to a range of national proposals.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Assess the implications of policy initiatives proposed by other agencies including discussion documents, proposed policies, strategies, plans and draft legislation, and respond within required timeframes on approximately 20 occasions per year.	Related to the other measure, current work on draft submissions and establishing regular liaison with TLA's and VT. 

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Regional representation, advocacy and investment management




Governance

Facilitating public representation by the Council and its committees in accordance with statutory requirements.

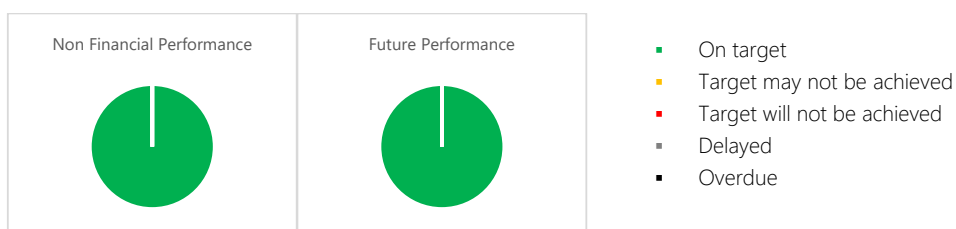
Commentary/Highlights

The Council remains on target with all its statutory governance and engagement obligations. The 2020/2021 Annual Report was adopted on 21 September 2021. Preparations for the 2022/2023 Annual Plan have commenced. The representation review for the 2022 elections is complete. Preparations are in hand for the October 2022 election.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Completion of statutory planning and reporting documents (Long-Term Plan, Annual Plans and Annual Reports) within statutory requirements.	Statutory planning and reporting accountability documents have all been prepared within statutory requirements and timeframes. The 2020/2021 Annual Report was adopted on 21 September 2021. Preparations for the 2022/2023 Annual Plan have commenced. 
Preparation of agendas and minutes and the conduct of meetings in accordance with Standing Orders and the Local Government Official Information and Meetings Act 1987.	All meetings are conducted in accordance with adopted Standing Orders and the Local Government Official Information and Meetings Act 1987. Agendas are publicly available at least 48 hours before each meeting and minutes are prepared and adopted for all meetings. 
Conduct of triennial local authority elections without any need for re-conduct of the elections as a result of judicial review.	The 2019 local authority elections were held in October 2019. The elections were successfully completed with no appeals or judicial reviews held. The next local authority elections are in October 2022. Planning is well in-hand. 

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

www.trc.govt.nz



Date: 9 May 2022

Subject: **Public Transport Operational Update for the Quarter Ending 31 March 2022**

Approved by: M J Nield, Director Corporate Services
S J Ruru, Chief Executive

Document: 3043108

Purpose

1. The purpose of this memorandum is to provide members with an operational report on public transport services for the quarter ending 31 March 2022.

Recommendations

That the Taranaki Regional Council:

- a) receives the memorandum *Public Transport Operational Report for the Quarter Ending 31 March 2022*.

Background

2. As part of the Council's responsibility for promoting an integrated, safe, responsive and sustainable land transport system within the region, a range of activities is required. These include provision of public transport services and the Total Mobility Scheme.

Covid-19

3. Service delivery continued to operate throughout the red traffic light system. As expected, patronage numbers across all services were impacted with the ongoing self-isolation requirements due to the current outbreak of the Omicron variant. Throughout the pandemic, both staff and passengers continued to follow the safety requirements previously in place without any issues.

Citylink Services for the December - March quarter

4. Across the Taranaki region, 118,210 (+8.3% compared to Q2) trips were taken across the New Plymouth urban routes. Despite the increase in patronage with the school terms commencing, the -11.8% variance on the YTD 2021 figures has been a direct result of the current Omicron outbreak. As case numbers linked to the pandemic decline, passenger numbers are expected to return.

Connector (Hāwera to New Plymouth) bus service

5. The Connector Service has provided 10,446 trips, up 99.9% compared to the second quarter. Patronage numbers have increased with the additional secondary school services introduced early February, with full capacity and overflow services operating. With the government's announcement of half price fares for a duration of three months commencing 1 April 2022, potential patronage for regional public transport will increase.

Southlink services

6. The Southlink Services continue to provide the three regular return services between Ōpunake to New Plymouth, Ōpunake to Hāwera and the bi-weekly Waverley to Hāwera service. Total patronage for the quarter was 490. This has shown a decrease of 6.9% for Waverley to Hāwera, up 4.9% on Ōpunake to New Plymouth and down 12.1% on the Ōpunake - Hāwera service compared to the last quarter.

Super Gold Card

7. Super Gold cardholders using the services across the Taranaki region totalled 10,511 for the quarter ending March 2022, showing a decrease of 18% compared to Q2. Patronage for the Super Gold cardholders has been impacted as a direct result of the Omicron outbreak.

Total Mobility Scheme

8. At the end of the quarter, the Total Mobility Scheme has provided 10,739 trips, inclusive of the Ironside providers. In comparison to last quarter's figures, patronage has decreased by 14.3% due to the ongoing Covid-19 outbreak.

Financial considerations—LTP/Annual Plan

9. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

Policy considerations

10. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the Local Government Act 2002, the Resource Management Act 1991 and the Local Government Official Information and Meetings Act 1987.

Iwi considerations

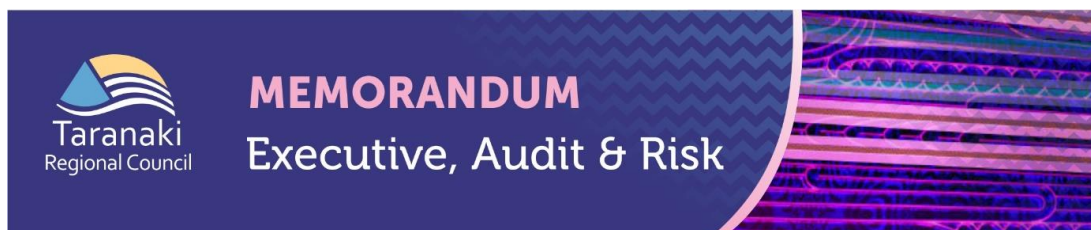
11. This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the Local Government Act 2002) as outlined in the adopted long-term plan and/or annual plan.

Community considerations

12. This memorandum and the associated recommendations have considered the views of the community, interested and affected parties and those views have been recognised in the preparation of this memorandum.

Legal considerations

13. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.



Date: 9 May 2022

Subject: **2021/2022 Annual Report Audit Engagement Letter**

Approved by: M J Nield, Director - Corporate Services
S J Ruru, Chief Executive

Document: 3050724

Purpose

1. The purpose of this memorandum is to receive and consider the Audit Engagement Letter relating to the audit of the *2021/2022 Annual Report*.

Recommendations

That the Taranaki Regional Council:

- a) receives and approves the Audit Engagement Letter for the audit of the *2021/2022 Annual Report*.

Background

2. The Council is commencing the process of preparing, auditing and adopting its *2021/2022 Annual Report*. The Council's auditors (Deloitte) are similarly preparing for the audit of the *Annual Report*.

Discussion

3. Deloitte have prepared an Audit Engagement Letter. As its name suggests, this letter outlines the basis under which the audit is to be undertaken, each party's responsibilities and the reporting to be undertaken. This is a standard document.
4. Management have had the opportunity to review and comment on the Audit Engagement Letter. There are no issues of concern and, accordingly, it is recommended that the document be received and approved.

Financial considerations—LTP/Annual Plan

5. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

Policy considerations

6. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the *Local Government Act 2002*, the *Resource Management Act 1991* and the *Local Government Official Information and Meetings Act 1987*.

Iwi considerations

7. This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the *Local Government Act 2002*) as outlined in the adopted long-term plan and/or annual plan.

Community considerations

8. This memorandum and the associated recommendations have considered the views of the community, interested and affected parties and those views have been recognised in the preparation of this memorandum.

Legal considerations

9. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

Appendices/Attachments

Document 3050740: Audit Engagement Letter - Taranaki Regional Council 2022



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12 April 2022

The Chairperson and Councillors
Taranaki Regional Council
Private Bag 713
STRATFORD 2392

Dear Councillors

AUDIT ENGAGEMENT LETTER

This audit engagement letter is sent to you on behalf of the Auditor-General who is the auditor of all “public entities”, including Taranaki Regional Council, under section 14 of the Public Audit Act 2001 (the Act). The Auditor-General has appointed me, Matt Laing, using the staff and resources of Deloitte Limited, under section 32 and 33 of the Act, to carry out the annual audits of the Taranaki Regional Council’s financial statements and performance information. We will be carrying out these annual audits on the Auditor-General’s behalf, for the year ending 30 June 2022.

This letter outlines:

- the terms of the audit engagement and the nature, and limitations, of the annual audit; and
- the respective responsibilities of the Chairperson and Councillors (“Council”) and me, as the Appointed Auditor, for the financial statements and performance information.

The objectives of the annual audit are:

- to provide an independent opinion on the Council’s financial statements and performance information; and
- to report on other matters that come to our attention as part of the annual audit. Typically those matters will relate to issues of financial management and accountability.

We will carry out the audit in accordance with the Auditor-General’s Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board (collectively the Auditing Standards). The Auditing Standards require that we comply with ethical requirements, and plan and perform the annual audit to obtain reasonable assurance about whether the Taranaki Regional Council’s financial statements and performance information are free from material misstatement. The Auditing Standards also require that we remain alert to issues of concern to the Auditor-General. Such issues tend to relate to matters of financial management and accountability.

Deloitte refers to one or more of Deloitte Touche Tohmatsu Limited (“DTTL”), its global network of member firms, and their related entities (collectively, the “Deloitte organisation”). DTTL (also referred to as “Deloitte Global”) and each of its member firms and related entities are legally separate and independent entities, which cannot obligate or bind each other in respect of third parties. DTTL and each DTTL member firm and related entity is liable only for its own acts and omissions, and not those of each other. DTTL does not provide services to clients. Please see www.deloitte.com/about to learn more.

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Your responsibilities

Our audit will be carried out on the basis that the Council acknowledges that it has responsibility for:

- preparing the financial statements and performance information in accordance with any applicable legal requirements and financial reporting standards;
- having such internal control as determined necessary to enable the preparation of financial statements and performance information that are free from material misstatement, whether due to fraud or error; and
- providing us with:
 - access to all information relevant to preparing the financial statements and performance information such as records, documentation, and other information;
 - all other information, in addition to the financial statements and performance information, to be included in the annual report;
 - additional information that we may request from the Taranaki Regional Council for the purpose of the audit;
 - unrestricted access to Council members and employees that we consider necessary; and
 - written confirmation concerning representations made to us in connection with the audit.

In addition, the Council is responsible:

- for the preparation of the summary financial statements and summary performance information;
- for making the audited summary financial statements and summary performance information readily available to the intended users of that information; and
- for including our audit report on the summary financial statements and summary performance information in any document that contains that information and that indicates that we have reported on that information.

The Council's responsibilities extend to all resources, activities, and entities under its control. We expect that the Council will ensure:

- the resources, activities, and entities under its control have been operating effectively and efficiently;
- it has complied with its statutory obligations including laws, regulations, and contractual requirements;
- it has carried out its decisions and actions with due regard to minimising waste;
- it has met Parliament's and the public's expectations of appropriate standards of behaviour in the public sector in that it has carried out its decisions and actions with due regard to probity; and
- its decisions and actions have been taken with due regard to financial prudence.

We expect the Council and/or the individuals within the Taranaki Regional Council with delegated authority, to immediately inform us of any suspected fraud, where there is a reasonable basis that suspected fraud has occurred - regardless of the amount involved. Suspected fraud also includes instances of bribery and/or corruption.

The Council has certain responsibilities relating to the preparation of the financial statements and performance information and in respect of financial management and accountability matters. These specific responsibilities are set out in Annex 1. Annex 2 contains some additional responsibilities relating to the health and safety of audit staff. We expect members of the Council to be familiar with those responsibilities and, where necessary, have obtained advice about them.

The Council should have documented policies and procedures to support its responsibilities. It should also regularly monitor performance against its objectives.



Our responsibilities

Carrying out the audit

We are responsible for forming an independent opinion on whether the financial statements of Taranaki Regional Council:

- present fairly, in all material respects:
 - its financial position as at 30 June 2022; and
 - its financial performance and cash flows for the year then ended;
- comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Entity Reporting Standards; and
- the funding impact statement, presents fairly, in all material aspects, the amount of funds produced from each source of funding and how the funds were applied as compared to the information included in the Council's Annual Plan.

We are also responsible for forming an independent opinion on whether the performance information of Taranaki Regional Council:

- presents fairly, in all material respects, the performance for the year ended 30 June 2022, including:
 - the levels of service achieved compared with the intended levels of service and whether any intended changes to levels of service were achieved;
 - the reasons for any significant variation between the levels of service achieved and the intended levels of service; and
- complies with generally accepted accounting practice in New Zealand;
- the statement about capital expenditure for each group of activities, presents fairly, in all material respects, actual capital expenditure as compared to the budgeted capital expenditure included in the Council's Annual Plan; and
- the funding impact statement for each group of activities, presents fairly, in all material aspects, the amount of funds produced from each source of funding and how the funds were applied as compared to the information included in the Council's Annual Plan.

An audit involves obtaining evidence about the amounts and disclosures in the financial statements and performance information. How we obtain this information depends on our judgement, including our assessment of the risks of material misstatement of the financial statements and performance information, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies and the reasonableness of accounting estimates, as well as evaluating the overall presentation of the financial statements and performance information.

We do not examine every transaction, nor do we guarantee complete accuracy of the financial statements and performance information. Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with the Auditing Standards.

During the audit, we obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal controls. However, we will communicate to you in writing about any significant deficiencies in internal control relevant to the audit of the financial statements and performance information that we identify during the audit.



During the audit, the audit team will:

- be alert for issues of effectiveness and efficiency – in particular, how the Council and the Regional Council have carried out their activities;
- consider laws and regulations relevant to the audit;
- be alert for issues of waste – in particular, whether the Council obtained and applied the resources of the Regional Council in an economical manner, and whether any resources are being wasted;
- be alert for issues of a lack of probity – in particular, whether the Council and the Regional Council have met Parliament's and the public's expectations of appropriate standards of behaviour in the public sector; and
- be alert for issues of a lack of financial prudence.

You agree that, for the purpose of providing the services covered by this letter, we may use third parties, wherever located, to store and process information received from you or your agents; provided that such third parties are bound by confidentiality obligations similar to those contained in the Terms. For example, Deloitte uses a cloud services platform (currently Microsoft Azure), to host an integrated suite of audit tools which may be used as part of our engagement with you.

In the delivery of services we may engage other Deloitte Network Firms to assist with certain aspects of this engagement. We will at all times remain responsible for the work undertaken in the delivery of those services to you.

Our independence

It is essential that the audit team and Deloitte Limited remain both economically and attitudinally independent of Taranaki Regional Council (the Regional Council); including being independent of management personnel and members of the Council). This involves being, and appearing to be, free of any interest that might be regarded, whatever its actual effect, as being incompatible with the objectivity of the audit team and the Deloitte Limited.

To protect our independence, specific limitations are placed on us in accepting engagements with the Council other than the annual audit. We may accept certain types of other engagements, subject to the requirements of the Auditing Standards. Any other engagements must be the subject of a separate written arrangement between the Council and myself or Deloitte Limited.

Reporting

We will issue an independent audit report that will be attached to the financial statements and performance information. This report contains our opinion on the fair presentation of the financial statements and performance information and whether they comply with the applicable reporting requirements. The audit report may also include comment on other financial management and accountability matters that we consider may be of interest to the addressee of the audit report. In addition, we will issue an audit report that will be attached to the summary financial statements and summary performance information. This audit report will contain an opinion that provides the same level of assurance as the audit report on the full financial statements and full performance information.

We will also issue a management letter that will be sent to the Council. This letter communicates any matters that come to our attention during the audit that, in our opinion, are relevant to the Council. Typically those matters will relate to issues of financial management and accountability. We may also provide other management letters to the Taranaki Regional Council from time to time. We will inform the Council of any other management letters we have issued.

Please note that the Auditor-General may publicly report matters that are identified in the annual audit, in keeping with section 21 of the Public Audit Act 2001.



Next steps

Please acknowledge receipt of this letter and the terms of the audit engagement by signing the enclosed copy of the letter in the space provided and returning it to me. The terms will remain effective until a new Audit Engagement Letter is issued.

If you have any questions about the audit generally, or have any concerns about the quality of the audit, you should contact me as soon as possible. If after contacting me you still have concerns, you should contact the Director of Auditor Appointments at the Office of the Auditor-General on (04) 917 1500.

If you require any further information, or wish to discuss the terms of the audit engagement further before replying, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read "M. Laing", written over a faint circular stamp or watermark.

Matt Laing
Partner
for Deloitte Limited
On behalf of the Auditor-General



I acknowledge the terms of this engagement and that I have the required authority on behalf of the Council.

Signature:

Name:

Title:

Annex 1 – Respective specific responsibilities of the Council and the Appointed Auditor

Responsibilities for the financial statements and performance information	
<i>Responsibilities of the Council</i>	<i>Responsibilities of the Appointed Auditor</i>
<p>You are required by legislation to prepare financial statements and performance information in accordance with legal requirements and financial reporting standards.</p> <p>You must also ensure that any accompanying information in the annual report is consistent with that reported in the audited financial statements and performance information.</p> <p>You are required by legislation to prepare the financial statements and performance information and provide that information to us before the statutory reporting deadline. It is normal practice for you to set your own timetable to comply with statutory reporting deadlines. To meet the reporting deadlines, we are dependent on receiving the financial statements and performance information ready for audit and in enough time to enable the audit to be completed. "Ready for audit" means that the financial statements and performance information have been prepared in accordance with legal requirements and financial reporting standards, and are supported by proper accounting records and complete evidential documentation.</p>	<p>We are responsible for carrying out an annual audit, on behalf of the Auditor-General. We are responsible for forming an independent opinion on whether the financial statements:</p> <ul style="list-style-type: none"> - present fairly, in all material respects: <ul style="list-style-type: none"> - the financial position as at 30 June 2022; and - the financial performance and cash flows for the year then ended; - comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Entity Reporting Standards. - the funding impact statement, presents fairly, in all material respects, the amount of funds produced from each source of funding and how the funds were applied as compared to the information included in the Council's Annual Plan; <p>We are also responsible for forming an independent opinion on whether the performance information:</p> <ul style="list-style-type: none"> - presents fairly, in all material respects, the performance for the year ended 30 June 2022, including: <ul style="list-style-type: none"> - the levels of service achieved compared with the intended levels of service and whether any intended changes to levels of service were achieved; and - the reasons for any significant variation between the levels of service achieved and the intended levels of service. - complies with generally accepted accounting practice in New Zealand; and - the statement about capital expenditure for each group of activities, presents fairly, in all material respects, actual capital expenditure as compared to the budgeted capital expenditure included in the Council's Annual Plan; and - the funding impact statement for each group of activities, presents fairly, in all material respects, the amount of funds produced from each source of funding and how the funds were applied as compared to the information included in the Council's Annual Plan.

Responsibilities for the financial statements and performance information	
<i>Responsibilities of the Council</i>	<i>Responsibilities of the Appointed Auditor</i>
	<p>Materiality is one of the main factors affecting our judgement on the areas to be tested and on the timing, nature, and extent of the tests and procedures performed during the audit. In planning and performing the annual audit, we aim to obtain reasonable assurance that the financial statements and performance information do not have material misstatements caused by either fraud or error. Material misstatements are differences or omissions of amounts and disclosures that, in our judgement, are likely to influence the audit report addressee's overall understanding of the financial statements and performance information.</p> <p>If we find material misstatements that are not corrected, they will be referred to in the audit opinion. The Auditor-General's preference is for you to correct any material misstatements and avoid the need for them to be referred to in the audit opinion.</p> <p>An audit also involves evaluating:</p> <ul style="list-style-type: none"> - the appropriateness of accounting policies used and whether they have been consistently applied; - the reasonableness of the significant accounting estimates and judgements made by those charged with governance; - the appropriateness of the content and measures in any performance information; - the adequacy of the disclosures in the financial statements and performance information; and - the overall presentation of the financial statements and performance information. <p>We will ask you for written confirmation of representations made about the financial statements and performance information. In particular, we will seek confirmation that:</p> <ul style="list-style-type: none"> - the adoption of the going concern basis of accounting is appropriate; - all material transactions have been recorded and are reflected in the financial statements and performance information; - all instances of non-compliance or suspected non-compliance with laws and regulations have been disclosed to us; and - uncorrected misstatements noted during the audit are immaterial to the financial statements and performance information. <p>Any representation made does not in any way reduce our responsibility to perform appropriate audit procedures and enquiries.</p>

Responsibilities for the financial statements and performance information	
<i>Responsibilities of the Council</i>	<i>Responsibilities of the Appointed Auditor</i>
	<p>We will ensure that the annual audit is completed by the reporting deadline or, if that is not practicable because of the non-receipt or condition of the financial statements and performance information, or for some other reason beyond our control, as soon as possible after that.</p> <p>The work papers that we produce in carrying out the audit are the property of the Auditor-General. Work papers are confidential to the Auditor-General and subject to the disclosure provisions in section 30 of the Public Audit Act 2001.</p>

Responsibilities for the accounting records	
<i>Responsibilities of the Council</i>	<i>Responsibilities of the Appointed Auditor</i>
<p>You are responsible for maintaining accounting and other records that:</p> <ul style="list-style-type: none"> - correctly record and explain the transactions of the public entity; - enable you to monitor the resources, activities, and entities under your control; - enable the public entity's financial position to be determined with reasonable accuracy at any time; - enable you to prepare financial statements and performance information that comply with legislation (and that allow the financial statements and performance information to be readily and properly audited); and - are in keeping with the requirements of the Commissioner of Inland Revenue. 	<p>We will perform sufficient tests to obtain reasonable assurance as to whether the underlying records are reliable and adequate as a basis for preparing the financial statements and performance information.</p> <p>If, in our opinion, the records are not reliable or accurate enough to enable the preparation of the financial statements and performance information and the necessary evidence cannot be obtained by other means, we will need to consider the effect on the audit opinion.</p>

Responsibilities for accounting and internal control systems	
<i>Responsibilities of the Council</i>	<i>Responsibilities of the Appointed Auditor</i>
<p>You are responsible for establishing and maintaining accounting and internal control systems (appropriate to the size of the public entity), supported by written policies and procedures, designed to provide reasonable assurance as to the integrity and reliability of financial and - where applicable - performance information reporting.</p>	<p>The annual audit is not designed to identify all significant weaknesses in your accounting and internal control systems. We will review the accounting and internal control systems only to the extent required to express an opinion on the financial statements and performance information.</p> <p>We will report to you separately, on any significant weaknesses in the accounting and internal control systems that come to our notice and that we consider may be relevant to you. Any such report will provide constructive recommendations to assist you to address those weaknesses.</p>

Responsibilities for preventing and detecting fraud and error	
<i>Responsibilities of the Council</i>	<i>Responsibilities of the Appointed Auditor</i>
<p>The responsibility for the prevention and detection of fraud and error rests with you, through the implementation and continued operation of adequate internal control systems (appropriate to the size of the public entity) supported by written policies and procedures.</p> <p>We expect you to formally address the matter of fraud, and formulate an appropriate policy on how to minimise it and (if it occurs) how it will be dealt with. Fraud also includes bribery and corruption.</p> <p>We expect you to consider reporting all instances of actual, suspected, or alleged fraud to the appropriate law enforcement agency, which will decide whether proceedings for a criminal offence should be instituted. We expect you to immediately inform us of any suspected fraud where you, and/or any individuals within the Taranaki Regional Council with delegated authority have a reasonable basis that suspected fraud has occurred - regardless of the amount involved.</p>	<p>We design our audit to obtain reasonable, but not absolute, assurance of detecting fraud or error that would have a material effect on the financial statements and performance information. We will review the accounting and internal control systems only to the extent required for them to express an opinion on the financial statements and performance information, but we will:</p> <ul style="list-style-type: none"> - obtain an understanding of internal control and assess its ability for preventing and detecting material fraud and error; and - report to you any significant weaknesses in internal control that come to our notice. <p>We are required to immediately advise the Office of the Auditor-General of all instances of actual, suspected, or alleged fraud.</p> <p>As part of the audit, you will be asked for written confirmation that you have disclosed all known instances of actual, suspected, or alleged fraud to us.</p> <p>If we become aware of the possible existence of fraud, whether through applying audit procedures, advice from you, or management, or by any other means, we will communicate this to you with the expectation that you will consider whether it is appropriate to report the fraud to the appropriate law enforcement agency. In the event that you do not report the fraud to the appropriate law enforcement agency, the Auditor-General will consider doing so, if it is appropriate for the purposes of protecting the interests of the public.</p>

Responsibilities for compliance with laws and regulations	
<i>Responsibilities of the Council</i>	<i>Responsibilities of the Appointed Auditor</i>
<p>You are responsible for ensuring that the public entity has systems, policies, and procedures (appropriate to the size of the public entity) to ensure that all applicable legislative, regulatory, and contractual requirements that apply to the activities and functions of the public entity are complied with. Such systems, policies, and procedures should be documented.</p>	<p>We will obtain an understanding of the systems, policies, and procedures put in place for the purpose of ensuring compliance with those legislative and regulatory requirements that are relevant to the audit. Our consideration of specific laws and regulations will depend on a number of factors, including:</p> <ul style="list-style-type: none"> - the relevance of the law or regulation to the audit; - our assessment of the risk of non-compliance; - the impact of non-compliance for the addressee of the audit report

Responsibilities for compliance with laws and regulations	
<i>Responsibilities of the Council</i>	<i>Responsibilities of the Appointed Auditor</i>
	<p>The way in which we will report instances of non-compliance that come to our attention will depend on considerations of materiality or significance. We will report to you and to the Auditor-General all material and significant instances of non-compliance.</p> <p>We will also report to you any significant weaknesses that we observe in internal control systems, policies, and procedures for monitoring compliance with laws and regulations.</p>

Responsibilities to establish and maintain appropriate standards of conduct and personal integrity	
<i>Responsibilities of the Council</i>	<i>Responsibilities of the Appointed Auditor</i>
<p>You should at all times take all practicable steps to ensure that your members and employees maintain high standards of conduct and personal integrity. You should document your expected standards of conduct and personal integrity in a "Code of Conduct" and, where applicable, support the "Code of Conduct" with policies and procedures.</p> <p>The expected standards of conduct and personal integrity should be determined by reference to accepted "Codes of Conduct" that apply to the public sector.</p>	<p>We will have regard to whether you maintain high standards of conduct and personal integrity – particularly in matters relating to financial management and accountability. Specifically, we will be alert for significant instances where members and employees of the public entity may not have acted in accordance with the standards of conduct and personal integrity expected of them.</p> <p>The way in which we will report instances that come to our attention will depend on significance. We will report to you and to the Auditor-General all significant departures from expected standards of conduct and personal integrity that come to our attention during the audit.</p> <p>The Auditor-General, on receiving a report from us, may, at his discretion and with consideration of its significance, decide to conduct a performance audit of, or an inquiry into, the matters raised. The performance audit or inquiry will be subject to specific terms of reference, in consultation with you. Alternatively, the Auditor-General may decide to publicly report the matter without carrying out a performance audit or inquiry.</p>

Responsibilities for conflicts of interest and related parties	
<i>Responsibilities of the Council</i>	<i>Responsibilities of the Appointed Auditor</i>
<p>You should have policies and procedures to ensure that your members and employees carry out their duties free from bias.</p> <p>You should maintain a full and complete record of related parties and their interests. It is your responsibility to record and disclose related-party transactions in the financial statements and performance information in accordance with generally accepted accounting practice.</p>	<p>To help determine whether your members and employees have carried out their duties free from bias, we will review information provided by you that identifies related parties, and will be alert for other material related-party transactions. Depending on the circumstances, we may enquire whether you have complied with any statutory requirements for conflicts of interest and whether these transactions have been properly recorded and disclosed in the financial statements and performance information.</p>



Responsibilities for publishing the audited financial statements on a website	
<i>Responsibilities of the Council</i>	<i>Responsibilities of the Appointed Auditor</i>
<p>You are responsible for the electronic presentation of the financial statements and performance information on the public entity's website. This includes ensuring that there are enough security and controls over information on the website to maintain the integrity of the data presented.</p> <p>If the audit report is reproduced in any medium, you should present the complete financial statements, including notes, accounting policies, and any other accountability statements.</p>	<p>Examining the controls over the electronic presentation of audited financial statements and performance information, and the associated audit report, on your website is beyond the scope of the annual audit.</p>



Annex 2 – Health and safety of audit staff

The Auditor-General and Audit Service Providers take seriously their responsibility to provide a safe working environment for audit staff. Under the Health and Safety at Work Act 2015 we need to make arrangements with you to keep our audit staff safe while they are working at your premises. We expect you to provide a safe work environment for our audit staff. This includes providing adequate lighting and ventilation, suitable desks and chairs, and safety equipment, where required. We also expect you to provide them with all information or training necessary to protect them from any risks they may be exposed to at your premises. This includes advising them of emergency evacuation procedures and how to report any health and safety issues.

Executive, Audit & Risk Committee Public Excluded

In accordance with section 48(1) of the *Local Government Official Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Executive, Audit and Risk Committee Meeting on Monday 9 May 2022 for the following reason/s:

Item 9 - Public Excluded Minutes – 28 March 2022

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 10 – IT External Vulnerability Assessment

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of the Act applies, in the course of their duty.

Item 11 – New Plymouth District Council’s Kaitake Trail – Te Ara A Ruhihiweratini Funding Agreement

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 12 – 2021/2022 Audit Planning Report

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 13 – Port Taranaki Ltd: Directorships

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 14 – Yarrow Stadium Plus: Project Steering Group Report

This Item is to be considered in Public Excluded as the public conduct of the whole or the relevant part of the proceedings would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.