



**Date** 29 March 2021, 10am  
**Venue:** Taranaki Regional Council chambers, 47 Cloten Road, Stratford  
**Document:** 2736203

**Members** Councillors N W Walker Committee Chairperson  
 M J Cloke  
 D L Lean (via zoom)  
 M J McDonald  
 D N MacLeod *ex officio*  
 M P Joyce *ex officio*

**Attending** Messrs M J Nield Director – Corporate Services  
 P Ledingham Communications Adviser  
 Ms J Mack Committee Administrator

**Apologies** An apology from Councillor C L Littlewood was received.

**Notification of Late Items** There were no late items.

**1. Confirmation of Minutes – 15 February 2021**

**Resolved**

That the Executive, Audit and Risk Committee of the Taranaki Regional Council:

- a) takes as read and confirms the minutes and resolutions of the Executive, Audit and Risk Committee held in the Taranaki Regional Council Chambers, 47 Cloten road, Stratford on Monday 15 February 2020 at 10am
- b) notes the recommendations therein were adopted by the Taranaki Regional Council on Tuesday 23 February 2021.  
 Cloke/McDonald

**Matters arising**

There were no matters arising.

**2. Financial and Operational Report**

- 2.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum informing members of the operational and financial performance of the Council.

**Recommended**

That the Taranaki Regional Council:

- a) receives the memorandum Financial and Operational Report and the January and February 2021 Financial Reports
- b) notes the digital media update
- c) notes the health and safety reports for January and February 2021.  
Cloke/McDonald

**3. Regional Software Holdings Ltd: Six Month Report to Shareholders to 31 December 2020**

- 3.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive and consider Regional Software Holdings Ltd’s interim report on the operations and activities of the company for the six months ending 31 December 2020.
- 3.2 Mr M J Nield noted his interest as a director on the board of Regional Software Holdings Ltd.

**Recommended**

That the Taranaki Regional Council:

- a) receives Regional Software Holdings Ltd’s interim report for the six months ended 31 December 2020 including the unaudited financial report.  
Cloke/McDonald

**4. Regional Software Holdings Ltd: Draft Statement of Intent for 2021/2022 to 2023/2024**

- 4.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive and consider Regional Software Holdings Ltd’s statement of intent (SOI) for the year ending 30 June 2022 and then to provide feedback to the Board of Directors.
- 4.2 Mr M J Nield noted his interest as a director on the board of Regional Software Holdings Ltd.

**Recommended**

That the Taranaki Regional Council:

- a) receives and considers Regional Software Holdings Ltd’s statement of intent for the year ending 30 June 2022
- b) provides feedback to the Board of Directors of Regional Software Holdings Ltd.  
MacLeod/McDonald

**5. Taranaki Stadium Trust Half Year Report to 31 December 2020**

- 5.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive and consider the Taranaki Stadium Trust’s half-year report for the six months ended 31 December 2020.

- 5.2 Mr M J Nield noted his interest as a trustee on the Taranaki Stadium Trust.
- 5.3 Councillor M J Cloke enquired regarding naming rights of the Stadium. Mr M J Nield commented this process is managed by NPDC and the naming rights will come expire shortly.

**Recommended**

That the Taranaki Regional Council:

- a) receives the Taranaki Stadium Trust's half-year report for the six months ended 31 December 2020.

Cloke/Joyce

**6. Taranaki Stadium Trust: Statement of Intent for the year ending 30 June 2022**

- 6.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive and consider the Taranaki Stadium Trust's statement of intent (SOI) for the year ending 30 June 2022 and then to provide feedback to the Trustees.
- 6.2 Mr M J Nield noted his interest as a trustee on the Taranaki Stadium Trust.

**Recommended**

That the Taranaki Regional Council:

- a) receives and considers the Taranaki Stadium Trust's statement of intent for the year ending 30 June 2022
- b) provides feedback to the Trustees of the Taranaki Stadium Trust.
- c) determines that this decision be recognised as not significant in terms of section 76 of the Local Government Act 2002
- d) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the Act, determines that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

Lean/MacLeod

**7. Port Taranaki Ltd: Half Year Report to 31 December 2020**

- 7.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive and consider Port Taranaki Limited's report on the operations and activities of the company for the six months ending 31 December 2020.
- 7.2 Councillor D N MacLeod noted his interest as a director on Port Taranaki Ltd.

**Recommended**

That the Taranaki Regional Council:

- a) receives Port Taranaki Limited's report for the six months ended 31 December 2020 including the unaudited financial report
- b) notes the 2020/2021 Port Taranaki Ltd dividends of \$3,500,000 in October 2020, \$2,500,000 in November 2020 and \$2,000,000 in February 2021.

Cloke/McDonald

**8. Technology Requirements for External Representatives on Committees**

- 8.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum consider extending the technology solutions provided to councillors to external representatives on committees.

**Recommended**

That the Taranaki Regional Council:

- a) receives the memorandum to consider extending technology solutions provided to councillors to external representatives on committees
- b) agrees to extend the technology solutions provided to councillors to external representatives on committees on the same terms that technology is provided to councillors
- c) determines that this decision be recognised as not significant in terms of section 76 of the *Local Government Act 2002*
- d) determines that it has complied with the decision-making provisions of the *Local Government Act 2002* to the extent necessary in relation to this decision; and in accordance with section 79 of the Act, determines that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

Cloke/Macleod

**9. Public Excluded**

In accordance with section 48(1) of the *Local Government Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Executive, Audit and Risk Committee Meeting on Monday 29 March 2021 for the following reasons:

**Item 10 – Public Excluded Minutes – 15 February 2021**

*That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.*

**Item 11 - Yarrow Stadium Update**

*That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.*

Lean/Cloke

There being no further business, the Committee Chairperson, Councillor N W Walker, declared the open meeting of the Executive, Audit and Risk Committee closed at 10.40am.

**Confirmed**

**Executive, Audit &  
Risk Chairperson:** \_\_\_\_\_

**N W Walker**

**10 May 2021**