



MINUTES

Executive, Audit & Risk

Date 7 December 2020, 10am
Venue: Taranaki Regional Council chambers, 47 Cloten Road, Stratford
Document: 2658894

Members	Councillors	N W Walker M J Cloke D L Lean C L Littlewood M J McDonald	Committee Chairperson (zoom)
Attending	Messrs	M J Nield D Harrison C Clarke P Ledingham	Director - Corporate Services Director - Operations Transport Manager Communications Adviser
	Ms	R Johnson	Financial Services Manager
	Miss	L Davidson	Committee Administrator

Apologies An apology was received from Councillors D N MacLeod and M P Joyce and an apology for lateness from Mr B Roberston who will be joining for the Yarrow Stadium item.

McDonald/Cloke

Notification of Late Items There were no late items.

1. Confirmation of Minutes - 19 October 2020

Resolves

That the Executive, Audit and Risk Committee of the Taranaki Regional Council:

- takes as read and confirms the minutes of the Executive, Audit and Risk Committee of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Monday 19 October 2020 at 10am
- notes the recommendations therein were adopted by the Taranaki Regional Council on Tuesday 3 November 2020.

Lean/McDonald

Matters arising

There were no matters arising.

2. Financial and Operational Report

- 2.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to update members on the financial and operational performance and answered questions arising.

Recommended

That the Taranaki Regional Council:

- a) receives the memorandum Financial and Operational Report and the September and October 2020 financial reports
- b) notes the Regional Integrated Ticketing System Update
- c) notes the digital media update
- d) notes the health and safety report for October 2020
- e) approves the three common seals:
 - 2020/08 - Navigation Safety Bylaws for Port Taranaki and its Approaches
 - 2020/09 – River Control & Flood Protection Bylaws for Taranaki
 - 2020/10 - Deputy Harbour Master Warrant under the Local Government Act 2002 and the Maritime Transport Act 1994 - Mark Travis Charters.

Cloke/McDonald

3. Quarterly Operational Report – September 2020

- 3.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum receiving and considering the Quarterly Operational Report (QOR) for the quarter ended 30 September 2020 and answered questions arising.

Recommended

That the Taranaki Regional Council:

- a) receives and adopts the Quarterly Operational Report for the quarter ended 30 September 2020.

Walker/Lean

4. Public Transport Operational Update for the Quarter Ending 30 September 2020

- 5.1 Mr C Clarke, Transport Manager, spoke to the memorandum providing members with an operational report on public transport services for the quarter ending 30 September 2020.
- 5.3 It was noted that Mr C Clarke has resigned from his position as Transport Manager after 13 years. His contribution to the growth and success of public transport was recognised.

Recommended

That the Taranaki Regional Council:

- a) receives and notes the operational report of the public transport services for the quarter ending 30 September 2020
- b) thanks Mr C Clarke for his services to Public Transport over the last 13 years.
Clope/Lean

5. Local Government Funding Agency - 30 June 2020 Compliance Certificate

- 5.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum receiving and considering the 30 June 2020 Compliance Certificate to the Local Government Funding Agency (LGFA) and answered questions arising.

Recommended

That the Taranaki Regional Council:

- a) receives the Compliance Certificate to the LGFA as at 30 June 2020
- b) notes the content of the Compliance Certificate.
Lean/Clope

6. Trustees Executors Limited - Debenture Trust Deed Reporting

- 6.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum receiving and considering the Reporting Certificate and the Limited Independent Assurance Report in respect of the Trustees Executors Limited Debenture Trust Deed for the year ended 30 June 2020 and answered questions arising.

Recommended

That the Taranaki Regional Council:

- a) receives the Reporting Certificate and the Limited Independent Assurance Report in respect of the Trustees Executors Limited Debenture Trust Deed for the year ended 30 June 2020
- b) notes the content of the Reporting Certificate and Limited Independent Assurance Report.
Walker/Lean

7. Public Excluded

In accordance with section 48(1) of the *Local Government Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Executive, Audit and Risk Committee Meeting on Monday 7 December 2020 for the following reasons:

Item 8 – Public Excluded Minutes – 19 October 2020

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the

withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 9 – 2019/2020 Annual Report and Audit: Report to the Executive, Audit and Risk Committee

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 10 – Yarrow Stadium Update

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Cloke/McDonald

There being no further business, the Committee Chairperson, Councillor N W Walker, declared the open meeting of the Executive, Audit and Risk Committee closed at 10.35am.

Confirmed

**Executive, Audit &
Risk Chairperson:** _____

N W Walker

15 February 2021