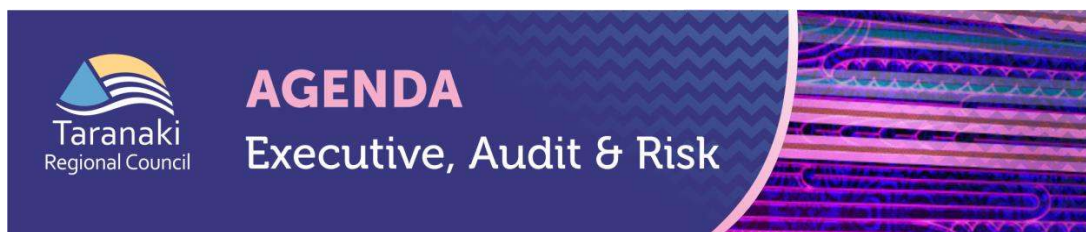




AGENDA

Executive, Audit & Risk

Monday 22 June 2020, 10am



Date: Monday 22 June 2020, 10am

Venue: Taranaki Regional Council chambers, 47 Cloten Road, Stratford

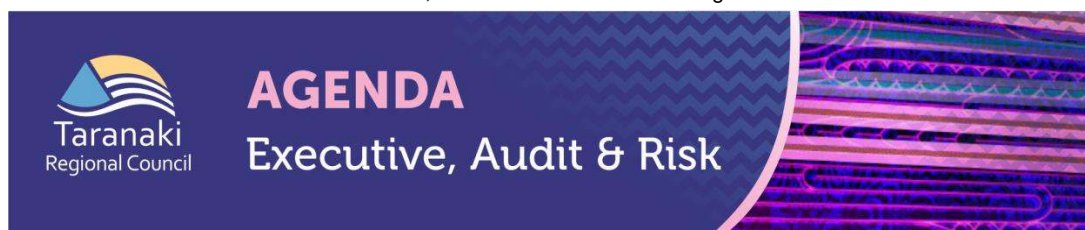
Members

Councillor N W Walker	(Committee Chairperson)
Councillor M J Cloke	
Councillor D L Lean	
Councillor C L Littlewood	
Councillor M J McDonald	
Councillor M P Joyce	(ex officio)
Councillor D N MacLeod	(ex officio) via zoom

Apologies

Notification of Late Items

Item	Page	Subject
	3	Purpose of the committee, membership and health and safety message
Item 1	4	Minutes - 17 February 2020
Item 2	29	Financial and Operational Report
Item 3	66	Quarterly Update
Item 4	109	Public Excluded
Item 5	110	Public Excluded Minutes - 17 February 2020
Item 6	121	Yarrow Stadium Project Steering Group Update
Item 7	139	Review of Wild for Taranaki



Purpose of Executive, Audit and Risk Committee

This committee handles all of the administrative and financial matters relating to Council's operations and works programme. Because these matters relate to all aspects of the Council, the membership is aimed to reflect the different aspects of Council's committee structure.

Responsibilities

Financial and expenditure

Capital expenditure

Work proposals and expenditure

Corporate services and personnel matters

Port Taranaki Ltd matters

General Contractual and other matters.

Membership of Executive, Audit and Risk Committee

Councillor N W Walker (Chairperson)

Councillor M J Cloke

Councillor M P Joyce (ex officio)

Councillor D L Lean

Councillor C L Littlewood

Councillor M J McDonald

Councillor D N MacLeod (ex officio)

Mr B Robertson (Independent - Yarrow Stadium)

Health and Safety Message

Emergency Procedure

In the event of an emergency, please exit through the emergency door in the committee room by the kitchen.

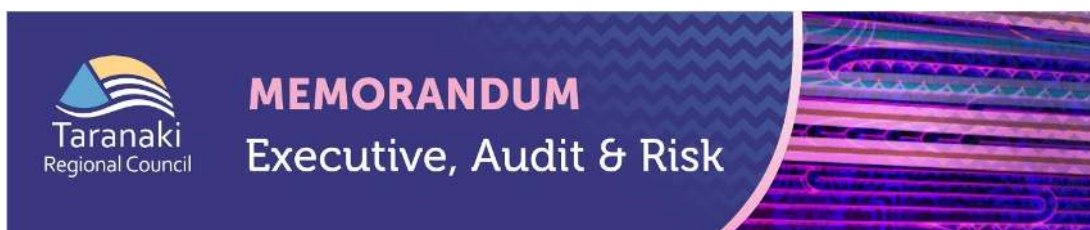
If you require assistance to exit please see a staff member.

Once you reach the bottom of the stairs make your way to the assembly point at the birdcage. Staff will guide you to an alternative route if necessary.

Earthquake

If there is an earthquake - drop, cover and hold where possible.

Please remain where you are until further instruction is given.



Date 22 June 2020

Subject: **Minutes - 17 February 2020**

Approved by: M J Nield, Director Corporate Services
B G Chamberlain, Chief Executive

Document: 2522370

Recommendations

That the Taranaki Regional Council:

- a) receives the confirmed minutes of the Executive, Audit and Risk Committee meeting held at the Taranaki Regional Council, 47 Cloten Road, Stratford on Monday 17 February
- b) receives the confirmed minutes of the of the Ordinary meeting of the Taranaki Regional Council held via audio-visual link (zoom) on Tuesday 7 April 2020 at 10.30am
- c) receives the unconfirmed minutes of the Ordinary meeting of the Taranaki Regional Council held via audio-visual link (zoom) on Tuesday 19 May 2020 at 10.30am.

Background

1. In March 2020 the World Health Organisation declared a worldwide novel coronavirus (COVID-19) pandemic. The New Zealand Government declared a series of alert levels aimed at moving fast and moving hard that essentially put New Zealand in a lockdown situation from 26 March 2020 in an effort to prevent widespread outbreaks of the disease.

2. On Wednesday 25 March 2020, the Emergency Ordinary meeting passed the following resolution:

Resolved:

THAT the Taranaki Regional Council:

- a) receives the memorandum *Governance and Decision-making During Covid-19 Pandemic*
- b) agrees to make delegations to the Chief Executive to make urgent decisions during the Covid-19 pandemic as set out in Attachment 1 after due consultation with the Chairperson, Deputy Chairperson and Committee Chairpersons and with reporting back on the exercise of those delegations
- c) agrees that if local government legislation is amended in relation to quorums at audio-visual meetings, the delegations will be revoked with the Council meeting as a "Committee of the

Whole" using audio-visual means and Committee meetings suspended until after the Epidemic Preparedness (COVID-19) Notice 2020 expires.

3. The Executive, Audit and Risk Committee minutes of Monday 17 February 2020 were therefore, confirmed at the Whole of Committee Ordinary meeting on Tuesday 7 April.
4. Agenda items from the cancelled meeting of Tuesday 17 February 2020 were either received by the Ordinary Committee on Tuesday 7 April or Tuesday 19 May 2020 or were held over for the return of the usual meetings and committee structure.

Decision-making considerations

5. Part 6 (Planning, decision-making and accountability) of the *Local Government Act 2002* has been considered and documented in the preparation of this agenda item. The recommendations made in this item comply with the decision-making obligations of the *Act*.

Financial considerations—LTP/Annual Plan

6. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

Policy considerations

7. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the *Local Government Act 2002*, the *Resource Management Act 1991* and the *Local Government Official Information and Meetings Act 1987*.

Iwi considerations

8. This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the *Local Government Act 2002*) as outlined in the adopted long-term plan and/or annual plan. Similarly, iwi involvement in adopted work programmes has been recognised in the preparation of this memorandum.

Legal considerations

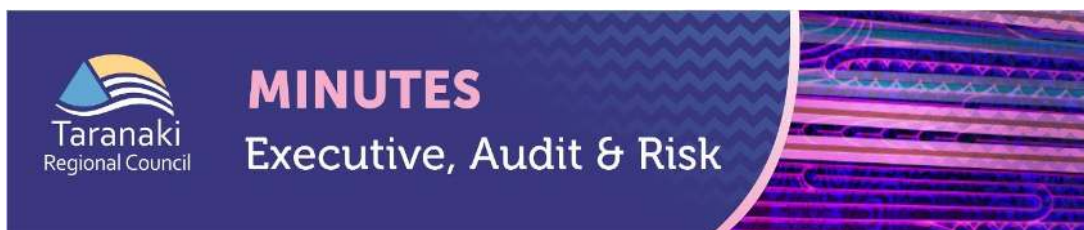
9. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

Appendices/Attachments

Document 2427316: Minutes Executive, Audit and Risk Committee 17 February 2020

Document 2466927: Minutes - Ordinary Committee Meeting - 7 April 2020

Document 2500502: Minutes - Ordinary Committee Meeting - 19 May 2020



Date	17 February 2020, 10.00am
Venue:	Taranaki Regional Council chambers, 47 Cloten Road, Stratford
Document:	2427316

Members	Councillors	N W Walker	Committee Chairperson
		M J Cloke	
		D L Lean	
		C L Littlewood	<i>via zoom</i>
		M J McDonald	
		D N MacLeod	ex officio <i>via zoom</i>
Mr	Mr	M P Joyce	ex officio
		B Robertson	Independent <i>part meeting via zoom</i>
Attending	Messrs	B G Chamberlain	Chief Executive
		M J Nield	Director – Corporate Services
		C Clarke	Transport Services Manager
	Ms	R Johnson	Financial Services Manager
	Miss	L Davidson	Committee Administrator
	Mr	P Ledingham	Communications Advisor
	Mr	Te Kere Davey	Communications Advisor
	Ms	Katie Holland	Communications Advisor
Ms	Fiona Ritson	Policy Analyst (<i>Part meeting</i>)	

Apologies There were no apologies received.

Notification of Late Items There were no late items.

1. Confirmation of Minutes – 2 December 2019

Resolved

That the Executive, Audit and Risk Committee of the Taranaki Regional Council:

- takes as read and confirms the minutes of the Executive, Audit and Risk Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on 2 December 2019 at 10am
- notes the recommendations therein were adopted by the Taranaki Regional Council on 10 December 2019.

Joyce/Lean

Matters arising

There were no matters arising.

2. Financial and Operational Report

- 2.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum informing Members on the operational and financial performance of Council and answered questions arising.

Recommended

That the Taranaki Regional Council:

- a) receives the memorandum and the October, November and December 2019 Financial Reports
- b) notes the Regional Integrated Ticketing System update
- c) notes the digital media report
- d) notes the health and safety reports for November and December 2019.

Walker/Cloke

3. Public Transport Operational Update

- 3.1 Mr C Clarke, Transport Services Manager, spoke to the memorandum to provide Members with an update on the operations of the public transport services for the quarter ending 31 December 2019 and answered questions arising.

Recommended

That the Taranaki Regional Council:

- a) receives and notes the operational report for the public transport services for the quarter ending 31 December 2019.

Lean/McDonald

4. Civic Financial Services Ltd: Statement of Intent for 2020

- 4.1 Mr M J Nield, Director Corporate Services, spoke to the memorandum to inform Members of Civic Financial Services Ltd's Statement of Intent for 2020.

Recommended

That the Taranaki Regional Council:

- a) receives Civic Financial Services Ltd's *Statement of Intent for 2020*.

Lean/McDonald

5. Submission on the Land Transport (NZTA) Legislation Amendment Bill

- 5.1 Mr M J Nield, Director Corporate Services, spoke to the memorandum to introduce a submission made on the *Land Transport (NZTA) Legislation Amendment Bill* (the NZTA Bill), and answered questions arising.

Recommended

That the Taranaki Regional Council:

- a) receives the memorandum, Submission on the *Land Transport (NZTA) Legislation Amendment Bill*
- b) endorses the submission on the *Land Transport (NZTA) Legislation Amendment Bill*.

MacLeod/Littlewood

6. Public Excluded

- 6.1 In accordance with section 48(1) of the *Local Government Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Executive, Audit and Risk Committee Meeting on Monday 17 February 2020 for the following reasons:

Item 7 – Confirmation of Confidential Minutes – 2 December

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 8 – Yarrow Stadium Project Steering Group Update

This Item is to be considered in Public Excluded as the public conduct of the whole or the relevant part of the proceedings would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Lean/McDonald

There being no further business, the Committee Chairperson, Councillor N W Walker, declared the open meeting of the Executive, Audit and Risk Committee closed at 10.20am.

Confirmed

Taranaki Regional

Council Chairperson: _____

D N MacLeod

7 April 2020



Date 7 April 2020, 10.30am
 Venue: Meeting held via audio-visual conferencing (Zoom)
 Document: 2466927

Present	Councillors	D N MacLeod M P Joyce M J Cloke M G Davey D L Lean C L Littlewood M J McDonald D H McIntyre E D Van Der Leden N W Walker C S Williamson	(Chairperson) (Deputy Chairperson) <i>arrived 10.40am</i>
Attending	Messrs	B G Chamberlain S R Hall M J Nield G K Bedford A D McLay R Phipps B Pope C McLellan P Ledingham T K Davey	(Chief Executive) (Director – Operations) (Director – Corporate Services) (Director – Environment Quality) <i>Part meeting</i> (Director – Resource Management) (Science Manager Hydrology / Biology) (Compliance Manager) (Consents Manager) <i>Part meeting</i> (Communications Advisor) (Communications Advisor) <i>Part Meeting</i>
	Ms	J Mack	(Administrator Manager)
	Miss	L Davidson	(Committee Administrator)
Apologies	An apology from Councillor D L Lean for lateness was received and sustained.		
Notification of Late Items	Annual Plan and rates to be discussed under general business.		

1. Confirmation of Minutes – 25 February 2020

Resolves

That the Taranaki Regional Council:

- a) takes as read and confirms the minutes and resolutions of the Ordinary Meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 25 February 2020 at 10.30am.

McIntyre/Cloke

Matters arising

There were no matters arising.

2. Confirmation of Emergency Ordinary Minutes – 25 March 2020

Resolves

That the Taranaki Regional Council:

- a) takes as read and confirms the minutes and resolutions of the Emergency Ordinary Meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Thursday 25 March 2020 at 1pm.

Walker/McDonald

Matters arising

There were no matters arising.

3. Confirmation of Consents and Regulatory Committee Minutes – 4 February 2020

Resolves

That the Taranaki Regional Council:

- a) takes as read and confirms the minutes of the Consents and Regulatory Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 4 February 2020 at 9.30am.
- b) notes the recommendations therein were adopted on Tuesday 25 February 2020.

Williamson/Davey

Matters arising

There were no matters arising.

4. Confirmation of Policy and Planning Committee Minutes – 4 February 2020

Resolves

That the Taranaki Regional Council:

- a) takes as read and confirms the minutes of the Policy and Planning Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 4 February 2020 at 10.30am.
- b) notes the recommendations therein were adopted on Tuesday 25 February 2020.

Littlewood/Walker

Matters arising

There were no matters arising.

5. Confirmation of Executive, Audit and Risk Committee Minutes – 17 February 2020

Resolves

That the Taranaki Regional Council:

- a) takes as read and confirms the minutes of the Executive, Audit and Risk Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Monday 17 February 2020 at 10.00am.
- b) notes the recommendations there in were adopted on Tuesday 25 February.

MacLeod/Walker

Matters arising

- 5.1 An update was provided on Public Passenger Transport through Covid-19 Level four lockdown.

6. Joint Committee Minutes

Resolves

That the Taranaki Regional Council:

- a) receives the unconfirmed minutes of the Taranaki Solid Waste Management Committee Meeting held on Thursday 20 February 2020
- b) receives the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Group Joint Committee meeting held on Tuesday 3 March 2020.

Walker/MacLeod

7. Meeting Dates for April and May 2020

- 7.1 The meeting dates for April and May 2020 were received.
- 7.2 It was noted that due to the Covid-19 lockdown, committee meetings are provisional at this stage. The ordinary meeting for Tuesday 19 May 2020 will go ahead.

8. Consents Monitoring Annual Reports

- 8.1 Mr R Phipps, Science Manager Hydrology/Biology, spoke to the memorandum to advise Members of the 26 tailored compliance monitoring reports that have been prepared since the last committee meeting and answered questions arising.
- 8.2 Councillor D H McIntyre declared an interest in Ravensdown, Fonterra and Trust Power reports.

Resolves

That the Taranaki Regional Council:

- a) receives the 19-12 McKechnie Aluminium Solutions Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- b) receives the 19-17 Lower Waiwhakaiho Catchment Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- c) receives the 19-29 Lepper D H Trust Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- d) receives the 19-31 Fonterra Whareroa Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- e) receives the 19-39 Todd Energy McKee Production Station Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- f) receives the 19-41 STDC Combined Kaponga, Manaia, Patea and Waverley WWTP Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- g) receives the 19-51 Fonterra Kapuni Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- h) receives the 19-55 Greymouth Petroleum Northern Sites Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- i) receives the 19-64 Nova Energy McKee Power Plant Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- j) receives the 19-65 Trustpower Mangorei HEP Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- k) receives the 19-66 Trustpower Motukawa HEP Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- l) receives the 19-71 Lower Waiwhakaiho Air Discharges Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;

- m) receives the 19-73 CD Boyd Drilling Waste and Stockpiling Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- n) receives the 19-77 Trustpower Ltd Patea HEP Scheme Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- o) receives the 19-78 Taranaki By-Products Ltd Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- p) receives the 19-79 STDC Eltham Central Landfill Baseline Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- q) receives the 19-81 Contact Energy Ltd Stratford Power Station Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- r) receives the 19-82 Vector Kapuni GTP Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- s) receives the 19-85 South Taranaki District Council HWWTP Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- t) receives the 19-87 Regional Cleanfill Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- u) receives the 19-88 Concrete Batching Plants Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- v) receives the 19-89 ANZCO Eltham Ltd Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- w) receives the 19-90 Silver Fern Farms Waitotara Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- x) receives the 19-91 Waverley Sawmills Ltd Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- y) receives the 19-92 Civil Quarries Ltd - Everett Road Quarry Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;
- z) receives the 19-93 GSNZ SPV1 Ltd Ahuroa B Gas Storage Facility Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein;

Lean/Joyce

9. Incident, Compliance Monitoring, Non-compliances and Enforcement Summary - 17 January to 26 February 2020

- 9.1 Mr B Pope, Compliance Manager, spoke to the memorandum to consider and receive the summary of the incidents, compliance monitoring, non-compliances and enforcement for the period 17 January 2020 to 26 February 2020 and answered questions arising.

- 9.2 Councillor C L Littlewood declared an interest in Port Taranaki and noted that she has started a new role with Venture Taranaki managing the 2050 Roadmap for Taranaki.
- 9.3 Councillor D N MacLeod also declared an interest in Port Taranaki.

Resolves

That the Taranaki Regional Council:

- a) receives this memorandum
- b) receives the summary of the incidents, compliance monitoring, non-compliances and enforcement for the period from 17 January 2020 to 26 February 2020, notes the action taken by staff acting under delegated authority and adopts the recommendations therein.

Lean/Williamson

10. Resource Consents Issued Under Delegated Authority and Applications in Progress

- 10.1 Mr A D McLay, Director – Resource Management, spoke to the memorandum updating Members of consents granted, consents under application and consent processing actions, since the last meeting. The information was summarised in the attachments. The reports provided more information on consultation undertaken with iwi and the community.

Resolves

That the Taranaki Regional Council:

- a) receives the schedule of resource consents granted and other consent processing actions, made under delegated authority.

Davey/Littlewood

11. Report on notified discharge permit application – Stratford District Council Treated Wastewater Discharge

- 11.1 Mr A D McLay, Director – Resource Management, spoke to the memorandum recommending the approval of a resource consent for Stratford District Council to discharge treated wastewater from the Stratford Wastewater Treatment Plant into the Patea River and answered questions arising.
- 11.2 It was clarified that the Stratford District Council has allowed for future growth of the township with the new treatment system.

Resolves

That the Taranaki Regional Council:

- a) receives this memorandum
- b) notes the extensive and collaborative prehearing process that has occurred to successfully resolve submissions on the application
- c) approves the consent application as recommended in the attached report.

McIntyre/Davey

12. Submission on the Discussion Document: Accelerating Renewable Energy and Energy Efficiency

- 12.1 Mr A D McLay, Director – Resource Management, presented the memorandum to introduce the submission on the discussion document *Accelerating renewable energy and energy efficiency* and to recommend its endorsement.
- 12.2 It was noted that Officers had sent this submission to the Policy and Planning Committee requesting feedback before it was submitted.

Resolves

That the Taranaki Regional Council:

- a) receives the memorandum *Submission on the Discussion Document: Accelerating Renewable Energy and Energy Efficiency*
- b) notes the submission was made prior to endorsement by Council
- c) endorses the submission.

Littlewood/McIntyre

13. Update on Taranaki Taku Tūranga Our Place – Towards Predator Free Taranaki Project

- 13.1 Mr S Hall, Director – Operations, spoke to the memorandum presenting information the quarterly update on the progress of the *Taranaki Taku Tūranga Our Place – Towards Predator-Free Project* and answered questions arising.

Resolves

That the Taranaki Regional Council:

- a) receives this memorandum *Taranaki Taku Tūranga Our Place – Towards Predator-Free Taranaki Project*
- b) notes the progress and milestones achieved in respect of the urban, rural and zero density possum projects of the *Taranaki Taku Tūranga Our Place – Towards Predator-Free Taranaki project*

Walker/Williamson

14. Submissions on National Environmental Standards for Outdoor Storage of Tyres and Air Quality

- 14.1 Mr G K Bedford, Director – Environmental Quality, spoke to the memorandum presenting two submissions sent to the Ministry for the Environment:
- Submission on the *Proposed National Environmental Standards for the Outdoor Storage of Tyres* (NES-OST)

- Submission on the *Proposed Amendments to the National Environmental Standards for Air Quality: particulate matter and mercury emissions* (NES-AQ)
- 14.2 It was noted that Officers had sent these two submissions to the Policy and Planning Committee requesting feedback before they were submitted.

Resolves

That the Taranaki Regional Council:

- a) receives the memorandum entitled *Submissions on National Environmental Standards for the Outdoor Storage of Tyres and Air Quality*
- b) endorses the following submissions sent to the Ministry for the Environment by their due dates:
 - Submission on the *Proposed National Environmental Standards for the Outdoor Storage of Tyres* (NES-OST)
 - Submission on the *Proposed Amendments to the National Environmental Standards for Air Quality: particulate matter and mercury emissions* (NES-AQ)

McIntyre/Davey

15. Financial and Operational Report

- 15.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive information on the operational and financial performance of Council and answered questions arising.

Resolves

That the Taranaki Regional Council:

- a) receives the memorandum and the January and February 2020 financial reports
- b) notes the Regional Integrated Ticketing System update
- c) notes the digital media report
- d) notes the health and safety reports for January 2020 and February 2020

Cloke/Williamson

16. Quarterly Operational Report

- 16.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to consider and receive the Quarterly Operational Report (QOR) for the quarter ended 31 December 2019 and answered questions arising.

Resolves

That the Taranaki Regional Council:

- a) receives and adopts the Quarterly Operational Report for the quarter ended 31 December 2019

Lean/McDonald

17. Port Taranaki Ltd: Half Year Report to 31 December 2019

- 17.1 Mr B G Chamberlain, Chief Executive, spoke to the memorandum to receive and consider Port Taranaki's report on the operations and activities of the company for the six months ended 31 December 2019.
- 17.2 Councillors D N MacLeod and C L Littlewood declared an interest in Port Taranaki Ltd.

Resolves

That the Taranaki Regional Council:

- a) receives Port Taranaki Limited's report for the six months ended 31 December 2019 including the unaudited financial report
- b) notes the 2019/2020 Port Taranaki Ltd dividends of \$3,500,000 in September 2019 and \$4,500,000 in February 2020.

Joyce/Williamson

18. Regional Software Holdings Ltd: Six Month Report to Shareholders to 31 December 2019

- 18.1 Mr M J Nield, Director - Corporate Services, spoke to the report to receive and consider Regional Software Holdings Ltd's interim report on the operations and activities of the company for six months ending 31 December 2019.
- 18.2 Mr M J Nield declared an interest in RHSL as the chairman and board member.

Resolves

That the Taranaki Regional Council:

- a) receives Regional Software Holdings Ltd's interim report for the six months ended 31 December 2019 including the unaudited financial report.

Cloke/Williamson

19. Regional Software Holdings Ltd: Draft Statement of Intent of 2020/2021 to 2022/2023

- 19.1 Mr M J Nield, Director - Corporate Services, spoke to the memorandum to receive and consider Regional Software Holdings Ltd's Statement of Intent (SOI) for the year ending 30 June 2021 and then to provide feedback to the Board of Directors.
- 19.2 Mr M J Nield declared an interest in RHSL as the chairman and board member.
- 19.2 RHSL are well underway with planning of the next generation of IRIS.
- 19.3 Councillor D N MacLeod expressed his gratitude to Mr M J Nield for the work he puts in the RSHL.

Resolves

That the Taranaki Regional Council:

- a) receives the Regional Software Holdings Ltd's Statement of Intent for the year ended 30 June 2021
- b) provides feedback to the Board of Directors of Regional Software Holdings Ltd.
Lean/MacLeod

20. Taranaki Stadium Trust Half Year Report to 31 December 2019

- 20.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive and consider the Taranaki Stadium Trust's half-year report for the six months ended 31 December 2019.
- 20.2 Mr M J Nield and Councillor E D Van Der Leden declared an interest in Taranaki Stadium Trust as Trustees.

Resolves

That the Taranaki Regional Council:

- a) receives the Taranaki Stadium Trust's half-year report for the six months ended 31 December 2019.
Williamson/Cloke

21. Taranaki Stadium Trust: Statement of Intent for the Year Ending 30 June 2021

- 21.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive and consider the Taranaki Stadium Trust's Statement of Intent (SOI) for the year ending 30 June 2021 and then to provide feedback to the Trustees.
- 21.2 Mr M J Nield and Councillor E D Van Der Leden declared an interest in Taranaki Stadium Trust as Trustees.
- 21.3 Councillor M P Joyce congratulated Mr M J Nield for the work he has put in to the Taranaki Stadium Trust and the way he has dealt with the many challenges over the past year. Councillor E D Van Der Leden also expressed thanks to Mr M J Nield for the guidance he has given her as a new trustee to the Taranaki Stadium Trust.

Resolves

That the Taranaki Regional Council:

- a) receives the Taranaki Stadium Trust's Statement of Intent for the year ending 30 June 2021
- b) provides feedback to the Trustees of the Taranaki Stadium Trust.
Joyce/MacLeod

22. Key Functions and Terms of Reference for Regional Transport Committee

- 22.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum advising of the functions of the Regional Transport Committee and the Regional Transport Advisory Group and providing a draft Terms of Reference for the groups.

Resolves

That the Taranaki Regional Council:

- a) notes the role of regional transport committees, as required by the *Land Transport Management act 2003*
- b) receives and endorses the Terms of Reference for the Regional Transport Committee for Taranaki, subject to any comments received
- c) receives and endorses the Terms of Reference for the Regional Transport Advisory Group for Taranaki, subject to any comments received
- d) notes the decision by Stratford District Council to again, join the Taranaki region in respect of transport matters, and that a Memorandum of Understanding has been completed to formalise this arrangement.

McDonald/Cloke

23. General business

23.1 Annual Plan

A discussion was held around the potential to have a lower rates increase than previously forecast. Executive Officers are working through their budgets, looking at realigning some projects or deferring them, to lower costs in order to potentially reduce the rates increase. It was noted that if costs are reduced then over the next couple of years, Council would need to be playing catch-up.

Executive Officers are working on an application to Crown Infrastructure Partners to include the Yarrow Stadium project as an infrastructure project that could be ready to go within the next six months to have some funding provided to assist with the refurbishment.

24. Public Excluded

- 24.1 In accordance with section 48(1) of the *Local Government Information and Meetings Act 1987*, The Taranaki Regional Council resolves that the public is excluded from the following part of the proceedings of the Executive, Audit and Risk Committee Meeting on Tuesday 7 April 2020 for the following reasons:

25. Public Excluded Ordinary Minutes – 25 February 2020

That the public conduct of the whole or relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the

information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is subject of the information.

26. Public Excluded Emergency Ordinary Minutes – 25 March 2020

THAT the public conduct of the whole or relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is subject of the information.

27. Public Excluded Executive, Audit and Risk Committee Minutes – 17 February 2020

THAT the public conduct of the whole or relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is subject of the information.

28. Prosecution

THAT the public conduct of whole or relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where such disclosure would be likely to prejudice the maintenance of the law, including the prevention, investigation and detection of offences, and the right to a fair trial.

29. Yarrow Stadium Project Steering Group Update

THAT the public is excluded to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Lean/Walker

There being no further business, Chairman D N MacLeod, declared the Public Ordinary Meeting of the Taranaki Regional Council closed at 12.17pm.

Confirmed

Chairperson:

D N MacLeod

19 May 2020



Date: 19 May 2020, 10.30am
 Venue: Meeting held via audio-visual conferencing (Zoom)
 Document: 2466927

Present	Councillors	D N MacLeod	(Chairperson)
		M P Joyce	(Deputy Chairperson)
		M J Cloke	
		M G Davey	
		D L Lean	
		C L Littlewood	
		M J McDonald	
		D H McIntyre	
		E D Van Der Leden	
		N W Walker	
C S Williamson			
Attending	Messrs	B G Chamberlain	(Chief Executive)
		S R Hall	(Director - Operations)
		M J Nield	(Director - Corporate Services)
		G K Bedford	(Director - Environment Quality) <i>part meeting</i>
		A D McLay	(Director - Resource Management)
		B Pope	(Compliance Manager) <i>part meeting</i>
		C McLellan	(Consents Manager) <i>part meeting</i>
		S Tamarapa	(Iwi Communications Officer)
		P Ledingham	(Communications Advisor)
		T K Davey	(Communications Advisor)
Ms	V McKay	(Science Manager)	
	H Gerrard	(Science Manager) <i>part meeting</i>	
Miss	L Davidson	(Committee Administrator)	

One member of the public, Mr M Watson, Taranaki Daily News – Reporter.

Apologies There were no apologies received.

Notification of Late Items There were no late items.
 It was noted that there was a minor amendment made to item two the Consent Monitoring Annual Report memorandum, specifically the Mangati section of the report.

1. Confirmation of Minutes – 7 April 2020

Resolved

That the Taranaki Regional Council:

- a) takes as read and confirms the minutes and resolutions of the Ordinary Meeting of the Taranaki Regional Council via audio-visual link (Zoom) on Tuesday 7 April 2020.

Lean/McIntyre

Matters Arising

There were no matters arising.

2. Consent Monitoring Annual Reports

- 2.1 Ms H Gerrard, Science Manager Business Support, spoke to the item advising of five tailored compliance monitoring reports that have been prepared since the last meeting.

Resolved

That the Taranaki Regional Council:

- a) receives the 19-10 Mangati Catchment Integrated Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein
- b) receives the 19-72 South Taranaki Water Supplies Monitoring Programme Annual Report 2018-2019 and adopts the recommendations therein
- c) receives the 19-94 Port Area Catchments (Hongihongi+Herekawe) Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein
- d) receives the 19-95 Waitaha Catchment Monitoring Programme Annual Report 2019-2019 and adopts the specific recommendations therein
- e) receives the 19-96 Oanui Water Supply Ltd Monitoring Programme Annual Report 2018-2019 and adopts the specific recommendations therein.

Lean/Davey

3. Resource Consents Issued Under Delegated Authority and Applications in Progress

- 3.1 Mr C McLellan, Consents Manager, spoke to the report advising of consents granted, consents under application and of consent processing actions since the last meeting.
- 3.2 Councillors N W Walker and M P Joyce declared an interest in Taumaha Trust.

Resolved

That the Taranaki Regional Council:

- a) receives the schedule of resource consents granted and other consent processing actions, made under delegated authority.

Lean/Williamson

4. Incidents, Compliance Monitoring, Non-compliances and Enforcement Summary 27 February 2020 to 29 April 2020

- 4.1 Mr B Pope, Compliance Manager, spoke to the memorandum considering and receiving the summary of incidents, compliance monitoring non-compliances and enforcement for the period 27 February 2020 to 29 April 2020.

Resolved

That the Taranaki Regional Council:

- a) receives this memorandum Incidents, Compliance Monitoring Non-compliances and Enforcement for the period 27 February to 29 April 2020
- b) receives the summary of incidents, compliance monitoring non-compliances and enforcement for the period from 27 February 2020 to 29 April 2020, notes the action taken by staff acting under delegated authority and adopts the recommendations therein.

Lean/Williamson

5. Our Freshwater 2020: MfE and Stats NZ report

- 5.1 Mr A D McLay, Director – Resource Management, spoke to the memorandum introducing *Our Freshwater 2020* the latest report in New Zealand’s environmental reporting series prepared by the Ministry for the Environment and Stats NZ.

Resolved

That the Taranaki Regional Council:

- a) receives the memorandum ‘*Our Freshwater 2020: MfE and Stats NZ report*’.

Cloke/Van Der Leden

6. Report on the Environment Committee on the Resource Management Amendment Bill 2019

- 6.1 Mr B G Chamberlain, Chief Executive, spoke to the memorandum updating members on the Environment Select Committee’s Report to Parliament on the Resource Management Amendment Bill 2019 subsequent to the Committee having heard submissions on the Bill.

Resolved

That the Taranaki Regional Council:

- a) receives the memorandum *Report for the Environment Committee on Resource Management Amendment Bill 2019*
- b) notes the Bill includes some useful proposed changes to the Resource Management Act
- c) notes the climate change provisions of the Bill are very challenging for a region with some high producing greenhouse gas emission facilities associated with industries based around oil and gas production and use

- d) notes the Bill will be brought before the House for a second reading and potentially subsequent readings, before being passed into law, but is a strong indication of the coalition government's policy position.

MacLeod/Williamson

7. Regional Sector Update on the Government's Freshwater Proposals

- 7.1 Mr B G Chamberlain, Chief Executive, spoke to the memorandum updating members on the Government's freshwater proposals and discussions.

Resolved

That the Taranaki Regional Council:

- a) receives this memorandum on the Government's freshwater proposals update
- b) notes the Chair and Chief Executive have been in separate discussions with Government Ministers on the freshwater reforms.

Joyce/Davey

8. Electoral Officer's Report on the 2019 Triennial Elections

- 8.1 Mr M J Nield, Director - Corporate Services, spoke to the memorandum receiving the Council's Electoral Officer's Report on the 2019 Triennial Election.
- 8.2 Councillor Littlewood moved a motion to request that Officers bring an agenda memorandum to Council detailing the voting options for the Triennial elections prior to September 2020.

Resolved

That the Taranaki Regional Council:

- a) requests a report on voting options for the 2022 Triennial Elections.

Littlewood/Joyce

Resolved

That the Taranaki Regional Council:

- a) receives the Electoral Officer's Report on the 2019 Triennial Elections.

Williamson/Van Der Leden

9. Local Government Funding Agency Amendments

- 9.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum considering amendments to certain LGFA documents and to authorise the execution of those documents.

Resolved

That the Taranaki Regional Council:

- a) receives the New Zealand Local Government Funding Agency (LGFA) Amendments report
- b) authorises entry into the documentation noted
- c) authorises any two of the elected members to execute the following deeds for the purposes of recommendation b) above:
 - Amendment and Restatement Deed (Multi-issuer Deed)
 - Amendment and Restatement Deed (Notes Subscription Agreement)
 - Amendment and Restatement Deed (Guarantee and Indemnity)
- d) authorises the Chief Executive to execute the Chief Executive Certificate and such other documents and take such other steps on behalf of Council as the Chief Executive considers it necessary or desirable to execute or take to give effect to recommendation b) above.

Davey/McIntyre

10. Public Transport Operational Update for the Quarter Ending 31 March 2020

- 10.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum providing members with an operational report on public transport services for the quarter ending 31 March 2020, noting that the Covid-19 Pandemic affected the transport services dramatically.
- 10.2 Council and service operators are following national advice and protocols in respect of all services.

Resolved

That the Taranaki Regional Council:

- a) receives and notes the operational report of the public transport services for the quarter ending 31 March 2020.

Cloke/McDonald

11. Financial and Operational Report

- 11.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum receiving information on the operational financial performance of the Council and to confirm the use of the Council’s Common Seal.

- 11.2 Staff were acknowledged for the way they reacted to the situation and working from different environments. Specific mention was given to the Communications team for the work they put in to keeping the community engaged with the Facebook posts.

Resolved

That the Taranaki Regional Council:

- a) receives the memorandum and the March 2020 Financial Report
- b) approves the three common seal transactions
 - 2020/01 – Renewal of Lease – Bulk Storage Terminals Ltd – 35-39 Centennial Drive, New Plymouth
 - 2020/02 – Renewal of Lease – Bidfood Ltd – 27 Centennial Drive, New Plymouth
 - 2020/03 – Renewal of Lease – Bidfood Ltd – 31 Centennial Drive, New Plymouth
- c) notes the Regional Ticketing Integrating System Update
- d) notes the digital media update
- e) notes the health and safety update
Walker/Littlewood

12. Audit Proposal and 2019/2020 Audit Engagement Letter

- 12.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive and consider the audit proposal letter for the audit of the Council and group for the years ended 30 June 2020, 30 June 2021 and 30 June 2022 and the audit engagement letter for the audit of the *2019/2020 Annual Report*.

Resolved

That the Taranaki Regional Council:

- a) receives and approves the audit proposal letter for the audit of the Council and Group for the years ended 30 June 2020, 30 June 2021 and 30 June 2022 and the audit engagement letter for the audit of the *2019/2020 Annual Report*.
McDonald/Van Der Leden

13 2020/2021 Annual Plan, Estimates and Administrative Charges Pursuant to Section 36 of the Resource Management Act 1991

- 13.1 Mr B G Chamberlain, Chief Executive, spoke to the memorandum to receive and consider an update on the 2020/2021 estimates and Annual Plan and then to commence the special consultative procedure (section 83 of the *Local Government Act 2002* – LGA) to enable the Council to fix its 2020/20201 administrative charges pursuant to section 36 of the *Resource Management Act 1991* (RMA).

Resolved

That the Taranaki Regional Council:

- a) receives and notes this memorandum on the update to the 2020/2021 estimates and Annual Plan and to commence the special consultative procedure (section 83 of the *Local Government Act 2002*) to enable the Council to fix its 2020/2021 administrative charges pursuant to section 36 of the *Resource Management Act 1991*
- b) approves the update of the 2020/2021 estimates and Annual Plan in relation to amending the estimates to hold general rates at 2019/2020 levels
- c) notes the update changes the earlier proposal for a 3.8% general rates increase to a 0% change for the 2021/2022 financial year
- d) notes the impact of reducing estimates and revenue streams on the starting point for 2021/2022 and the *2021/2031 Long-Term Plan*
- e) adopts the statement of proposal to fix administrative charges pursuant to section 36 of the *Resource Management Act 1991* for 2020/2021
- f) notes and approves that a summary of the statement of proposal will not be prepared
- g) notes and approves the timetable for the completion of the special consultative procedure and the fixing of the schedule of administrative charges pursuant to section 36 of the *Resource Management Act 1991*
- h) delegates to the Chief Executive the ability to address the payment terms of section 36 of the *Resource Management Act 1991* administrative charges, where the consent holder is facing financial difficulties, by application on a case by case basis.

Davey/Williamson

14. Governance and decision-making arrangements during Covid-19 Pandemic

- 14.1 Mr B G Chamberlain, Chief Executive, spoke to the memorandum for Council to review its decision put in place at the Emergency Ordinary Meeting on 25 March 2020 regarding appropriate governance and decision making arrangements during Covid-19 Pandemic.
- 14.2 On 15 May 2020 it was advised by LGNZ that Council meetings are classified as work so there is no restrictions on the number of people who can attend, however physical distancing is still required.

Resolved

That the Taranaki Regional Council:

- a) receives the memorandum Governance and decision making arrangements during Covid-19 Pandemic
- b) agrees to return to the regular committee and ordinary meeting cycle with all meetings being in-person
- c) monitor the alert level updates and rules as Government changes the protocols.

McDonald/Davey

15. Meeting Dates Notification

- 15.1 The meeting dates for the next round of meetings throughout May and June 2020 were attached for members.

16. Public Excluded

- 16.1 In accordance with section 48(1) of the *Local Government Information and Meetings Act 1987*, the Taranaki Regional Council resolves that the public is excluded from the following part of the proceedings of the Ordinary Meeting on Tuesday 19 May 2020 for the following reasons:

17. Public Excluded Ordinary Minutes - 7 April 2020

THAT the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

18. Prosecution

THAT the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where such disclosure would be likely to prejudice the maintenance of the law, including the prevention, investigation and detection of offences, and the right to a fair trial.

19. Yarrow Stadium Repair and Refurbishment Project: Project Steering Group Report

THAT the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Lean/Walker

There being no further business, Chairman D N MacLeod, declared the Public Ordinary Meeting of the Taranaki Regional Council closed at 12.30pm.

Confirmed

Chairperson:

D N MacLeod

30 June 2020



Date 22 June 2020

Subject: **Financial and Operational Report**

Approved by: M J Nield, Director Corporate Services
B G Chamberlain, Chief Executive

Document: 2513972

Purpose

1. The purpose of this memorandum is to receive information on the operational and financial performance of the Council and to confirm the use of the Council's Common Seal.

Recommendations

That the Taranaki Regional Council:

- a) receives the memorandum and the April 2020 financial report
- b) approves the two common seal transactions:
 - 2020/04 - Renewal of Lease – Todd Petroleum Mining Co Ltd – 89-105 Centennial Drive, New Plymouth
 - 2020/05 – Renewal of Lease – DM Mawson Family Trust – 41 Centennial Drive, New Plymouth.
- c) notes the Regional Integrated Ticketing System update
- d) notes the digital media update
- e) notes the health and safety reports for April and May.

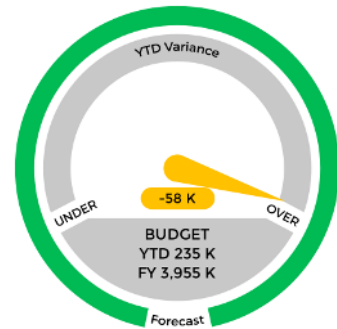
Background

2. The Council produces a Monthly Financial Report outlining the financial performance for the month and year to date. This memorandum supports the Monthly Financial Report by providing additional supporting operational and financial information. The Council operates its Common Seal under delegated authority. Part of that delegated authority is the reporting back of the seal transactions

Discussion

3. Attached is the Monthly Financial Report for April 2020.

4. In the "Financial Indicators Section", for revenue, expenditure and operating surplus/ deficit, for the whole of the Council the actual year to date (YTD) performance is compared against the YTD budget. A green variance indicates that the variance is within plus or minus 5% and less than \$50,000. A yellow variance indicates that the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. A red variance indicates that the variance is more than plus or minus 10% and more than \$100,000. The arrow indicates the trend over time. A green up arrow indicates an improving trend and a red down arrow indicates a deteriorating trend.
5. The financial performance pie graphs for operating expenditure and income show the actual performance against budget and the forecast performance against budget, accumulated for all activities. The green slice indicates the number of activities where the variance is within plus or minus 5% and less than \$50,000. The yellow slice indicates the number of activities where the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. The red slice indicates the number of activities where the variance is more than plus or minus 10% and more than \$100,000.
6. For each Group of Activities (Resource management, Biosecurity and biodiversity, Transport, Hazard management, Recreation culture and heritage, and Regional representation, advocacy and investment management, in the "Financial Indicators Section", for revenue and expenditure, for that group of activities, the actual year to date (YTD) performance is compared against the YTD budget. A green variance indicates that the variance is within plus or minus 5% and less than \$50,000. A yellow variance indicates that the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. A red variance indicates that the variance is more than plus or minus 10% and more than \$100,000. The arrow indicates the trend over time. A green up arrow indicates and improving trend and a red down arrow indicates a deteriorating trend.
7. In the "Operating Expenditure by Activity" section, there is a dial for each activity comparing YTD expenditure against budget and a forecast for the rest of the year. The colours are green - variance of less than plus or minus 5%, yellow - plus or minus variance of more than 5% but less than 10% and red - plus or minus variance of more than 10%. The key components of each dial are:
 - The outer ring is the forecast for the rest of the year - green OK, yellow performance at risk, red target will not be achieved
 - The pointer indicates whether the variance is over or under budget and the colour indicates the scale of the variance - the actual variance figure sits at the bottom of the pointer
 - The YTD and full year (FY) budgets are included in the grey section.
8. Financially, the Council is in-line with the estimates established for 2019/2020 in the *2019/2020 Annual Plan*. At 30 April 2020, the overall financial result is ahead of budget. Significant income and expenditure variances (plus or minus \$100,000) are:



- *Consent processing and administration* - \$197,501 under budget due to other departments spending less time on consent activities, reflecting the level of activity in this area.
- *Compliance monitoring programmes* - \$149,010 over budget due to staff focus on monitoring and reporting.
- *Resource investigations and projects* - \$215,345 under budget due to staff focus on compliance.
- *Sustainable land management plans and plant supply programme* - \$104,603 over budget partly due to higher consent condition expenditure. This additional expenditure is offset by higher consent condition revenues.
- *Waitara River Catchment* - \$3,999,950 under budget due to Waitara Lands expenditure not occurring until after the establishment of the Waitara River Committee.
- *Enhancement grants* - \$312,564 over budget due to the timing of Fresh Water Improvement Fund expenditure and higher forestry STRESS expenditure than originally planned. This additional expenditure is offset by government grant revenue being \$424,173 over budget, as these grants are reimbursed by central government.
- *Biodiversity* - \$153,910 under budget mainly due to the timing of KNE expenditure which has been partially delayed due to Covid-19.
- *Biosecurity and biodiversity direct charges* - \$597,062 under budget mainly due to Predator Free 2050 funding being recognised on an accrual basis (as earned) rather than cash received.
- *Passenger transport* - \$495,976 under budget due to bus contract costs running lower than expected and lower depreciation due to the delay in the regional integrated ticketing project. This is forecast to continue all year.
- *Transport direct charges* - \$169,634 under budget due to bus revenue being down. This has been further impacted by Covid-19. Lost passenger revenue is to be funded by NZTA.
- *Regional gardens* - \$126,390 under budget mainly due to a delay in the Kaitake Trail project.

Operational Report

9. Operationally, programmes are materially on target with the planned levels of activity established for 2019/2020 in the *2019/2020 Annual Plan*.

Regional Integrated Ticketing Project (RITS)

10. The RITS project continues to progress through its development.
11. The website testing was undertaken as previously advised during the week of 27 April. A small number of errors were recorded and have all been resolved. The website is now live for Invercargill City Council (ICC) and Waikato Regional Council (WRC).
12. A revised deployment schedule has been developed and is underway.

13. On-bus ticketing machines installation has been completed in Invercargill, Otago and is progressing in Waikato. ICC and WRC are scheduled to go live in mid and late June respectively.
14. Taranaki is schedule to go live in mid-September 2020.
15. The resolution of the financial back-end and reporting issues are progressing steadily.
16. There is no update on Project NEXT at this time.

Communications and Education

17. Communications activities are delivered across a range of channels including publications, media releases, advertising and digital media. Some recent highlights are:
 - Photos of Stratford’s famous white fantail were posted to the Towards Predator-Free Taranaki Facebook page. The single post reached 26,725 people with 5,198 engagements.
 - A stunning autumnal image taken at Tūpare posted by staff at the gardens with the caption: Tūpare is especially beautiful in the morning light! We love this shot of Gardener Mike under the Senkaki Maples.



Social Media by the Numbers

18. Our Facebook page posts (across all six pages) reached 129,717 people and 5,824 of these people have liked, shared, clicked or commented on our posts. Our Facebook page followers have increased with a total of 331 more followers across our six pages from 30 April to 11 June 2020. Our Tweets reached 7,615 people.

Facebook page	Page followers	Reach	Engagement
TaranakiRegionalCouncil	4,693 (+69)	30,100	594
TaranakiPublicTransport	977 (+63)	30,829	558

Túpare	1,504 (+26)	6,857	481
Pukeiti	2,126 (+67)	13,555	571
Hollard Gardens	1,702 (+16)	7,052	298
Towards Predator-Free Taranaki	1,458 (+90)	41,324	3,322

Twitter profile	Followers	Impressions	Engaged
@TaranakiRC (TRC main)	1,859 (-5)	7,615	11

Top Facebook posts		Reach	Engaged
1	<p>This rare white pīwakawaka (fantail) seems to love hanging out in King Edward Park in Stratford! The first three photos below were taken by Flo Blyde Photography - just gorgeous. And Vicki Zieltjes took the last two - she made a couple of trips to the park yesterday after hearing rumours the fantail was there.</p> <p>(Towards Predator-Free Taranaki)</p>	26,725	5,199
2	<p>ALERT LEVEL 2 SERVICE UPDATES:</p> <p>As we move to alert level 2 tomorrow, our key priority is keeping our passengers and our drivers safe.</p> <p>(Taranaki Public Transport)</p>	9,415	824
3	<p>Welcome back from the team at Pukeiti! You might see a few familiar faces as we take you on a virtual tour of the gardens. We have now reopened to the public and cant wait to see you all again soon ☐ why not come for an explore this weekend?</p> <p>(Pukeiti - gardens)</p>	4,859	424
4	<p>JOB VACANCY: We are looking for a new Gardener to join our team at Hollard Gardens.</p> <p>Hollard Gardens is a horticultural oasis in the very heart of dairying country, near Kaponga. A passionate plantsman's garden and Taranaki showcase, the garden is the achievement of a lifetime's work by Bernie and Rose Hollard.</p> <p>(Taranaki Regional Council)</p>	3,595	396
5	<p>Want to work in a world class garden amidst the ancient rainforests of Taranaki Maunga? Have a qualification in horticulture/landscaping or have practical experience in garden maintenance? This is the role for you! We are looking</p>	3,482	405

	for a Gardener to join the Pukeiti team on a fixed term (parental leave cover). (Pukeiti)		
6	Pukeiti is full of hidden surprises... like the misty knoll! Follow the spiral pathway through a secret tunnel into this magical space on the other side. (Pukeiti – gardens)	2,172	271
7	A walk through Pukeiti – gardens and rainforest has always been peaceful but these days it’s rarely quiet! (A video of birdsong at Pukeiti captured by Toby Shanley) (Towards Predator-Free Taranaki)	1,948	257
8	Wow take a look at the beautiful Taranaki Maunga as Head Gardener Shannon welcomes our community back to Hollard Gardens. We have now reopened under alert level 3 and are ready for you and your bubble to enjoy safely 🌸 We hope to see you soon! (Hollard Gardens)	1,164	132
9	The “whole picture” is being talked about on Donna and Phil Cram’s farm near Awatuna as they host a series of community get-togethers to talk about what they can do to bring the birdsong back to their backyard. (Towards Predator-Free Taranaki)	1,661	353
10	Tūpare is especially beautiful in the morning light! We love this shot of Gardener Mike under the Senkaki Maples. (Tūpare)	1,184	183

Top Tweets (from our TRC profile)		Impressions	Engaged
1	Hard to believe after the weekend we've just had, but for the whole of April rainfall was in lockdown with the rest of us in Taranaki. April rainfall at our monitored sites was well down, ranging from 28% to 77% of normal. Details and more maps here: (TRC)	432	9
2	Want to work in a world class garden amidst the rainforests of Taranaki Maunga? Have a relevant qualification or practical experience in garden maintenance? This is the role for you! We are looking for a Gardener to join the Pukeiti team on a fixed term. (TRC)	182	2

Health and Safety

19. The Health and Safety reports for April and May 2020 are attached.

Common Seal

20. There were two common seal transactions during the period 30 April 2020 – 16 June 2020:

- 2020/04 - Renewal of Lease – Todd Petroleum Mining Co Ltd – 89-105 Centennial Drive, New Plymouth
- 2020/05 – Renewal of Lease – DM Mawson Family Trust – 41 Centennial Drive, New Plymouth.

Decision-making considerations

21. Part 6 (Planning, decision-making and accountability) of the *Local Government Act 2002* has been considered and documented in the preparation of this agenda item. The recommendations made in this item comply with the decision-making obligations of the *Act*.

Financial considerations—LTP/Annual Plan

22. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

Policy considerations

23. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the *Local Government Act 2002*, the *Resource Management Act 1991* and the *Local Government Official Information and Meetings Act 1987*.

Iwi considerations

24. This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the *Local Government Act 2002*) as outlined in the adopted long-term plan and/or annual plan. Similarly, iwi involvement in adopted work programmes has been recognised in the preparation of this memorandum.

Legal considerations

25. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

Appendices/Attachments

Document 2521255: Monthly Financial Report - April 2020

Document 2518319: Health and Safety Report - April 2020

Document 2518429: Health and safety Report - May 2020



APRIL 2020

MONTHLY FINANCIAL REPORT

TARANAKI REGIONAL COUNCIL





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Executive summary

Financial performance

FINANCIAL INDICATORS					
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%					
Total revenue		Operating expenditure		Operating surplus/deficit	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council’s activities:		Council’s total revenue less operating expenditure:	
Actual YTD:	Trend:	Actual YTD:	Trend:	Actual YTD:	Trend:
\$33.2M	\$468.6K under budget ↓	\$28.4M	\$4761.7K under budget ↑	\$4.9M	\$4293.1K Over budget ↑
Against a YTD budget of \$33.7M and a full year budget of \$47.2M.		Against a YTD budget of \$33.1M and a full year budget of \$46.0M.		Against a YTD budget of \$0.6M and a full year budget of \$1.2M.	

FINANCIAL PERFORMANCE			
Operating Expenditure		Income	
Actual	Forecast	Actual	Forecast
Financial Performance 	Future Performance 	Financial Performance 	Future Performance 

Commentary and variances

The overall financial result is ahead of budget. This is mainly due to Waitara Lands reserve expenditure not occurring till future financial years.

Key

This section defines the symbols and colours used in the Executive Summary and the Groups of Activities.

Introduction

In the "Financial Indicators Section", for revenue, expenditure and operating surplus/deficit, for the whole of the Council the actual year to date (YTD) performance is compared against the YTD budget. A green variance indicates that the variance is within plus or minus 5% and less than \$50,000. A yellow variance indicates that the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. A red variance indicates that the variance is more than plus or minus 10% and more than \$100,000. The arrow indicates the trend over time. A green up arrow indicates and improving trend and a red down arrow indicates a deteriorating trend.

The financial performance pie graphs for operating expenditure and income show the actual performance against budget and the forecast performance against budget, accumulated for all activities. The green slice indicates the number of activities where the variance is within plus or minus 5% and less than \$50,000. The yellow slice indicates the number of activities where the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. The red slice indicates the number of activities where the variance is more than plus or minus 10% and more than \$100,000.

The operational performance pie graphs for levels of service and individual activities show the actual performance against budget and the forecast performance against budget, accumulated for all activities. The green slice indicates the number of levels of service/activities where the actual performance is on target. The yellow slice indicates the number of levels of service/activities where the actual performance is at risk of not being achieved. The red slice indicates the number of levels of service/activities where the actual performance is not meeting the target.

For each Group of Activities:

In the "Financial Indicators Section", for revenue and expenditure, for that group of activities, the actual year to date (YTD) performance is compared against the YTD budget. A green variance indicates that the variance is within plus or minus 5% and less than \$50,000. A yellow variance indicates that the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. A red variance indicates that the variance is more than plus or minus 10% and more than \$100,000. The arrow indicates the trend over time. A green up arrow indicates and improving trend and a red down arrow indicates a deteriorating trend.

In the "Operating Expenditure by Activity" section, there is a dial for each activity comparing YTD expenditure against budget and a forecast for the rest of the year. The colours are green – variance of less than plus or minus 5% and less than \$50,000, yellow – plus or minus variance of more than 5% and between \$50,000 and \$100,000 but less than 10% and red – plus or minus variance of more than 10% and \$100,000.

The key components of each dial are:

- The outer ring is the forecast for the rest of the year – green OK, yellow performance at risk, red target will not be achieved
- The pointer indicates whether the variance is over or under budget and the colour indicates the scale of the variance – the actual variance figure sits at the bottom of the pointer
- The YTD and Full Year (FY) budgets are included in the grey section.



The operational performance pie graphs for levels of service and individual activities show the actual performance against budget and the forecast performance against budget, accumulated for all activities within that group of activities. The green slice indicates the number of levels of service/activities where the actual performance is on target. The yellow slice indicates the number of levels of service/activities where the actual performance is at risk of not being achieved. The red slice indicates the number of levels of service/activities where the actual performance is not meeting the target.

Statement of comprehensive revenue and expense

This statement summarises performance against budget for the month and for the year to date.

	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Cost of services							
Resource management	781,817	3,052,776	2,270,959	11,272,853	15,241,011	3,968,158	22,735,911
Biosecurity and biodiversity	368,098	385,627	17,529	5,502,870	5,648,513	145,643	7,243,680
Transport	295,964	396,242	100,278	3,505,957	4,017,604	511,647	4,854,430
Hazard management	120,135	101,502	-18,633	687,941	778,474	90,533	930,238
Recreation culture and heritage	208,425	278,844	70,419	5,793,843	5,899,602	105,759	7,569,128
Regional representation advocacy and investment management	115,618	130,147	14,529	1,573,159	1,459,727	-113,432	1,759,900
Total operating expenditure	1,890,057	4,345,138	2,455,081	28,336,623	33,044,931	4,708,308	45,093,287
Revenue from exchange transactions							
Direct charges revenue	163,673	271,300	-107,627	3,133,159	3,616,500	-483,341	4,169,590
Rent revenue	75,278	91,666	-16,388	1,015,005	916,660	98,345	1,100,000
Dividends	0	0	0	8,000,837	8,000,000	837	8,000,000
Revenue from non-exchange transactions							
General rates revenue	0	0	0	5,965,795	5,965,794	1	7,954,392
Targeted rates revenue	0	0	0	4,433,142	4,433,157	-15	5,910,867
Direct charges revenue	2,163,860	2,158,163	5,697	7,358,861	7,772,141	-413,280	13,507,458
Government grants	186,839	241,456	-54,617	2,965,682	2,496,560	469,122	3,277,474
Vested assets	0	0	0	0	0	0	0
Total income	2,589,650	2,762,585	-172,935	32,872,480	33,200,812	-328,332	43,919,781
Operating surplus/(deficit) before finance income/expenses & taxation	699,593	-1,582,553	2,282,146	4,535,857	155,881	4,379,976	-1,173,506
Finance income	26,368	326,692	-300,324	351,469	491,689	-140,220	3,286,719
Finance expense	0	-93,750	93,750	-40,399	-93,750	53,351	-937,500
Net finance expense	26,368	232,942	-206,574	311,070	397,939	-86,869	2,349,219
Operating surplus before taxation	725,961	-1,349,611	2,075,572	4,846,927	553,820	4,293,107	1,175,713
Other gains/losses							
Gains/(losses) on revaluation of properties	0	0	0	0	0	0	0
Operating surplus before taxation	725,961	-1,349,611	2,075,572	4,846,927	553,820	4,293,107	1,175,713
Income tax expense	0	0	0	0	0	0	10,000
Surplus/(deficit) for the period	725,961	-1,349,611	2,075,572	4,846,927	553,820	4,293,107	1,165,713
Other comprehensive income							
Revaluation of property, plant and equipment	0	0	0	0	0	0	0
Other comprehensive income, net of tax	0	0	0	0	0	0	0
Operating surplus/(deficit)	725,961	-1,349,611	2,075,572	4,846,927	553,820	4,293,107	1,165,713

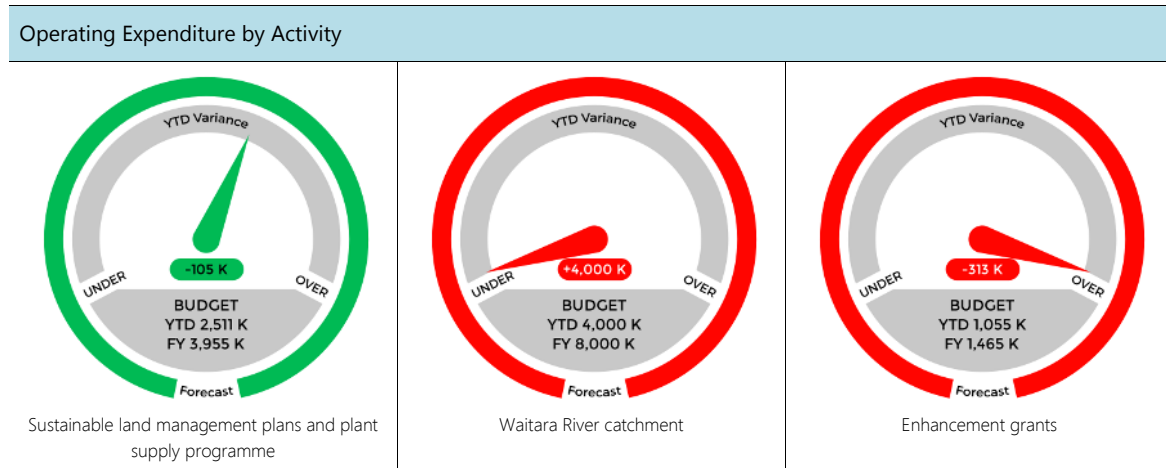
Resource management

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council’s activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$9.3M	\$343.8K over budget ↓	\$11.3M	\$3968.2K under budget ↑
Against a YTD budget of 9.0M and a full year budget of 15.4M.		Against a YTD budget of 15.2M and a full year budget of 22.7M.	

Operating Expenditure by Activity		
<p>Resource management planning</p>	<p>Consent processing and administration</p>	<p>Compliance monitoring programmes</p>
<p>Pollution incidence and response</p>	<p>State of the environment monitoring</p>	<p>Resource investigations and projects</p>

RESOURCE MANAGEMENT



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

Commentary and variances

Overall resource management expenditure is under budget. Material activity variances (> or < than \$100,000) are:

Consent processing and administration - \$197,501 under budget due to other departments spending less time on consent activities, reflecting the level of activity in this area.

Compliance monitoring programmes - \$149,010 over budget due to focus on monitoring and reporting.

Resource investigations and projects - \$215,345 under budget due to staff focus on compliance.

Sustainable land management plans and plant supply programme - \$104,603 over budget partly due to higher consent condition expenditure. This additional expenditure is offset by higher consent condition revenues.

Waitara River catchment - \$3,999,950 under budget due to Waitara Lands expenditure not occurring until after the establishment of the Waitara River Committee.

Enhancement grants - \$312,564 over budget due to the timing of Fresh Water Improvement fund expenditure and higher forestry STRESS expenditure than originally budgeted. This additional expenditure is offset by government grant revenue being \$424,173 over budget, as these grants are largely reimbursed by central government.

RESOURCE MANAGEMENT

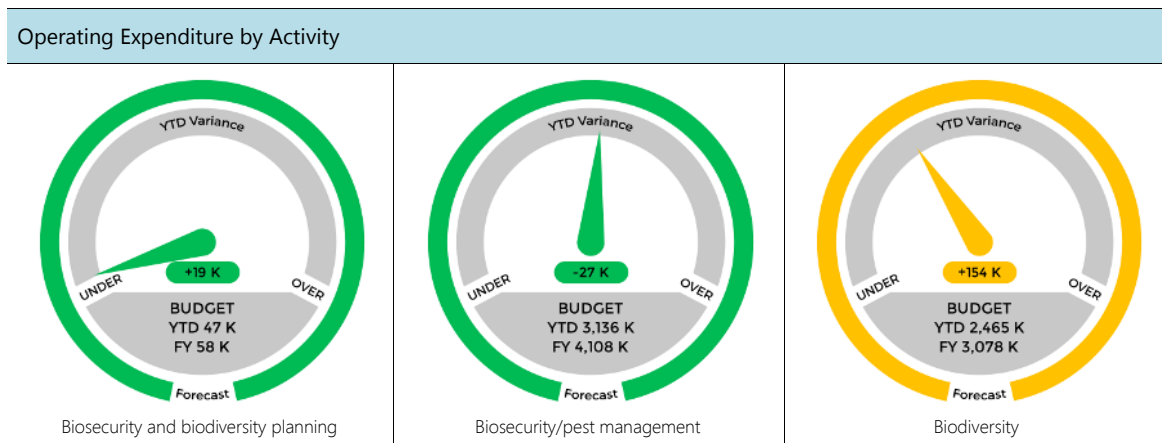
Cost of services statement

RESOURCE MANAGEMENT							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Resource management planning	66,112	75,282	9,170	683,643	773,230	89,587	942,104
Consent processing and administration	39,891	89,003	49,112	724,175	921,676	197,501	1,122,850
Compliance monitoring programmes	200,685	269,072	68,387	2,957,219	2,808,209	-149,010	3,407,947
Pollution incidents and response	99,900	77,951	-21,949	827,192	809,398	-17,794	986,849
State of the environment monitoring	154,996	189,698	34,702	1,929,230	1,978,976	49,746	2,396,113
Resource investigations and projects	6,210	36,834	30,624	167,853	383,198	215,345	459,991
Sustainable land management plans and plant supply programme	194,709	209,448	14,739	2,616,026	2,511,423	-104,603	3,954,815
Waitara River catchment	0	2,000,000	2,000,000	50	4,000,000	3,999,950	8,000,000
Enhancement grants	19,313	105,488	86,175	1,367,465	1,054,901	-312,564	1,465,242
Total expenditure	781,817	3,052,776	2,270,959	11,272,853	15,241,011	3,968,158	22,735,911
Income							
General rates	292,439	292,439	0	2,735,880	2,735,880	0	3,206,905
Direct charges	2,274,871	2,301,271	-26,400	7,994,319	8,074,676	-80,357	14,106,703
Government grants	8,000	83,333	-75,333	1,339,503	915,330	424,173	1,302,000
Transfer from reserves	0	0	0	50	0	50	0
Transfer to reserves	-2,102,624	0	-2,102,624	-4,381,158	0	-4,381,158	0
Investment funds	309,130	375,733	-66,603	3,584,260	3,515,125	69,135	4,120,303
Total income	781,817	3,052,776	-2,270,959	11,272,853	15,241,011	-3,968,158	22,735,911
Operating surplus/(deficit)	0	0	0	0	0	0	0

Biosecurity and biodiversity

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$1.5M	\$597.1K under budget ↑	\$5.5M	\$145.6K under budget ↑
Against a YTD budget of 2.1M and a full year budget of 2.2M.		Against a YTD budget of 5.6M and a full year budget of 7.2M.	



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

Commentary and variances

Overall biosecurity and biodiversity expenditure is on budget. Material activity variances (> or < than \$100,000) are:

Biodiversity - \$153,910 under budget mainly due to the timing of KNE expenditure which has been partially delayed due to Covid-19.

Direct charges revenue is \$597,062 under budget mainly due to Predator Free 2050 funding being recognised on an accrual basis (as earned) rather than cash received.



Cost of services statement

BIOSECURITY AND BIODIVERSITY							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Biosecurity and biodiversity planning	1,848	4,619	2,771	28,373	47,305	18,932	57,710
Biosecurity/pest management	203,832	195,326	-8,506	3,163,646	3,136,448	-27,198	4,107,869
Biodiversity	162,419	185,682	23,263	2,310,850	2,464,760	153,910	3,078,101
Total expenditure	368,098	385,627	17,529	5,502,870	5,648,513	145,643	7,243,680
Income							
General rates	162,138	162,138	0	1,536,355	1,536,355	0	2,148,144
Direct charges	29,997	15,170	14,827	1,541,148	2,138,210	-597,062	2,168,545
Transfer from reserves	0	0	0	0	0	0	167,000
Transfer to reserves	0	0	0	0	0	0	0
Investment funds	175,963	208,319	-32,356	2,425,367	1,973,948	451,419	2,759,991
Total income	368,098	385,627	-17,529	5,502,870	5,648,513	-145,643	7,243,680
Operating surplus/(deficit)	0	0	0	0	0	0	0

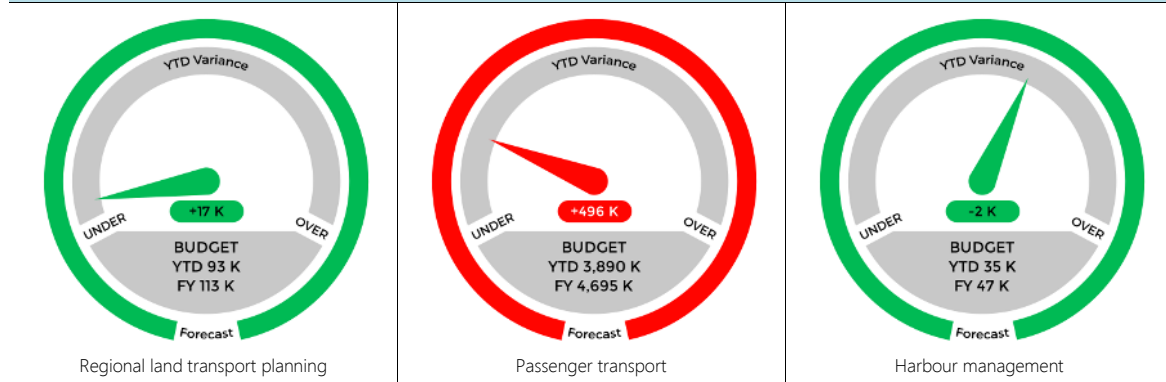
TRANSPORT

Transport

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$2.4M	\$124.7K under budget 	\$3.5M	\$511.6K under budget 
Against a YTD budget of 2.6M and a full year budget of 3.1M.		Against a YTD budget of 4.0M and a full year budget of 4.9M.	

Operating Expenditure by Activity



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

Commentary and variances

Overall transport expenditure is under budget. Material activity variances (> or < than \$100,000) are:

Passenger transport - \$495,976 under budget due to bus contract costs currently running lower than expected and lower depreciation due to the delay in the regional integrated ticketing project. This is forecast to continue all year.

Direct charges revenue is \$169,634 under budget due to bus fare revenue being down. This has been further impacted by Covid-19, with lost passenger revenue to be funded by NZTA.

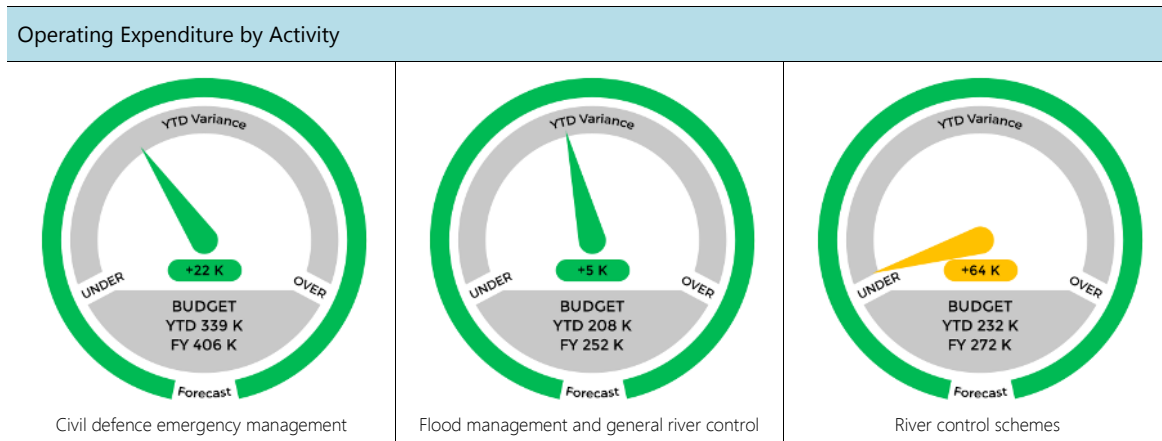
Cost of services statement

TRANSPORT							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Regional land transport planning	6,466	8,868	2,402	75,569	92,803	17,234	113,405
Passenger transport	289,498	387,249	97,751	3,393,825	3,889,801	495,976	4,694,525
Harbour management	0	125	125	36,562	35,000	-1,562	46,500
Total expenditure	295,964	396,242	100,278	3,505,957	4,017,604	511,647	4,854,430
Income							
General rates	61,406	61,406	0	229,182	229,182	0	197,288
Targeted rates	0	0	0	934,568	934,569	-2	1,246,090
Direct charges	27,127	97,816	-70,689	808,526	978,160	-169,634	1,173,800
Government grants	178,839	158,123	20,716	1,626,179	1,581,230	44,949	1,975,474
Government grants for capital	0	0	0	0	0	0	0
Transfer from reserves	0	0	0	0	0	0	8,633
Transfer to reserves	0	0	0	0	0	0	-335
Investment funds	28,592	78,897	-50,305	-92,498	294,463	-386,961	253,480
Total income	295,964	396,242	-100,278	3,505,957	4,017,604	-511,647	4,854,430
Operating surplus/(deficit)	0	0	0	0	0	0	0

Hazard management

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.0M	\$0.1K over budget ↑	\$0.7M	\$90.5K under budget ↓
Against a YTD budget of 0.0M and a full year budget of 0.0M.		Against a YTD budget of 0.8M and a full year budget of 0.9M.	



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

Commentary and variances

Overall hazard management expenditure is under budget. There are no material activity variances (> or < than \$100,000).

HAZARD MANAGEMENT

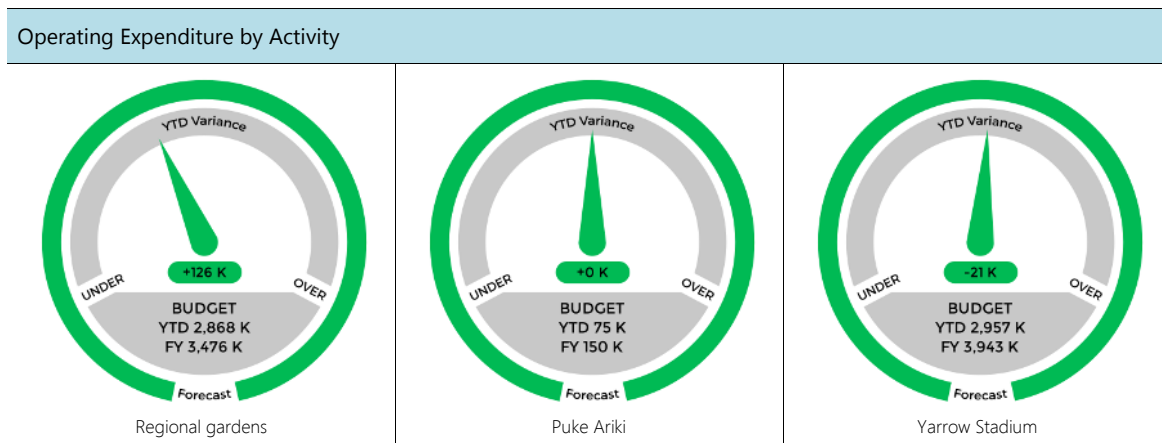
Cost of services statement

HAZARD MANAGEMENT							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Civil defence emergency management	94,748	33,852	-60,896	316,848	338,520	21,672	406,221
Flood management and general river control	18,574	20,681	2,107	202,254	207,507	5,253	251,741
River control schemes	6,813	46,969	40,156	168,839	232,447	63,608	272,276
Total expenditure	120,135	101,502	-18,633	687,941	778,474	90,533	930,238
Income							
General rates	44,424	44,424	0	127,823	127,823	0	144,420
Targeted rates	0	0	0	541,544	541,548	-5	722,058
Direct charges	67	0	67	134	0	134	0
Government grants	0	0	0	0	0	0	0
Transfer from reserves	12,365	0	12,365	182,157	0	182,157	0
Transfer to reserves	0	0	0	-494,226	0	-494,226	-48,296
Investment funds	63,279	57,078	6,201	385,634	164,228	221,406	185,552
Total income	120,135	101,502	18,633	743,066	833,599	-90,533	1,003,734
Operating surplus/(deficit)	0	0	0	55,125	55,125	0	73,496

Recreation, culture and heritage

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.2M	\$10.0K under budget ↓	\$5.8M	\$105.8K under budget ↑
Against a YTD budget of 0.2M and a full year budget of 0.2M.		Against a YTD budget of 5.9M and a full year budget of 7.6M.	



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

Commentary and variances

Overall recreation, culture and heritage expenditure is on budget. Material activity variances (> or < than \$100,000) are:

Regional gardens - \$126,390 under budget mainly due to a delay in Kaitake Trail invoicing from NPDC.

Cost of services statement

RECREATION CULTURE AND HERITAGE							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Regional gardens	208,425	278,844	70,419	2,741,172	2,867,562	126,390	3,476,409
Puke Ariki	0	0	0	75,000	75,000	0	150,000
Yarrow Stadium	0	0	0	2,977,671	2,957,040	-20,631	3,942,719
Total expenditure	208,425	278,844	70,419	5,793,843	5,899,602	105,759	7,569,128
Income							
General rates	114,856	114,856	0	1,216,016	1,216,016	0	1,500,953
Targeted rates	0	0	0	2,957,031	2,957,040	-9	3,942,719
Direct charges	5,911	16,418	-10,507	154,222	164,180	-9,958	197,000
Investment funds	87,658	147,570	-59,912	1,466,575	1,562,366	-95,791	1,928,456
Total income	208,425	278,844	-70,419	5,793,843	5,899,602	-105,759	7,569,128
Operating surplus/(deficit)	0	0	0	0	0	0	0

REGIONAL REPRESENTATION, ADVOCACY AND INVESTMENT MANAGEMENT

Regional representation, advocacy and investment management

Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council’s activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.1M	\$48.8K over budget ↓	\$1.6M	\$113.4K over budget ↑
Against a YTD budget of 0.0M and a full year budget of 0.0M.		Against a YTD budget of 1.5M and a full year budget of 1.8M.	

Operating Expenditure by Activity		
<p>Investment management</p>	<p>Community engagement</p>	<p>Advocacy and response</p>
<p>Governance</p>	<p>Key</p> <ul style="list-style-type: none"> YTD Variance ■ < 5% and less than \$50,000 ■ ≥ 5% < 10% and between \$50,000 and \$100,000 ■ ≥ 10% and greater than \$100,000 	

Commentary and variances

Overall regional representation and advocacy expenditure is over budget. There are no material activity variances (> or < than \$100,000).

Cost of services statement

REGIONAL REPRESENTATION, ADVOCACY AND INVESTMENT MANAGEMENT							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
Expenditure							
Investment management	0	500	500	0	5,000	5,000	6,000
Community engagement	32,447	27,828	-4,619	305,336	287,839	-17,497	350,835
Advocacy and response	10,937	22,876	11,939	328,448	234,534	-93,914	286,139
Governance	72,235	78,943	6,708	939,375	932,354	-7,021	1,116,926
Total expenditure	115,618	130,147	14,529	1,573,159	1,459,727	-113,432	1,759,900
Income							
General rates	55,831	55,831	0	627,575	627,575	0	756,690
Direct charges	130	2,583	-2,453	74,654	25,830	48,824	31,000
Investment funds	59,658	71,733	-12,075	870,929	806,322	64,607	972,210
Total income	115,618	130,147	-14,529	1,573,159	1,459,727	113,432	1,759,900
Operating surplus/(deficit)	0	0	0	0	0	0	0

Statement of financial position

This statement summarises the Council's assets, liabilities and residual equity. The statement is split between current items (those expected to be realised within 12 months) and non-current items (expected to last longer than 12 months).

	Month End Actual \$	2019/2020 Estimates \$	2018/2019 Annual Report \$
Current Assets			
Cash and cash equivalents	8,084,182	1,855,374	4,393,819
Current portion of investments	-	-	8,363,322
Trade and other receivables	1,185,536	2,000,000	3,633,349
Inventories	200,000	-	23,900
Prepayments	268,897	100,000	226,176
Taxation refundable	5,109	-	5,109
Work in progress	379,417	400,000	172,004
Total current assets	10,123,140	4,355,374	16,817,679
Non-current assets			
Treasury investments	10,532,094	6,900,000	2,625,250
Port Taranaki Ltd	26,000,000	26,000,000	26,000,000
Civic Assurance Ltd	1,000	1,000	1,000
Regional Software Holdings Ltd	798,118	798,118	798,118
Loan to Taranaki Stadium Trust	4,000,000	22,870,781	-
Intangible assets	856,383	1,531,576	1,069,117
Investment properties	18,513,000	17,380,500	18,513,000
Property plant and equipment	32,606,658	33,446,828	31,179,780
Deferred tax asset	42,051	-	42,051
Total non-current assets	93,349,304	108,928,803	80,228,316
Total assets	103,472,444	113,284,177	97,045,995
Current liabilities			
Trade and other payables	2,650,426	2,500,000	5,597,421
Work-in-progress	1,340,990	600,000	725,841
Employee entitlements current	1,017,500	935,000	1,106,133
Total current liabilities	5,008,916	4,035,000	7,429,395
Non-current liabilities			
Employee entitlements term	778,300	800,000	778,300
Borrowings	4,000,000	22,870,781	-
Total non-current liabilities	4,778,300	23,670,781	778,300
Total liabilities	9,787,216	27,705,781	8,207,695
Public equity			
Retained earnings	69,861,550	70,211,686	69,707,799
Reserves	18,994,368	10,857,372	14,301,191
Asset revaluation reserves	4,829,310	4,509,338	4,829,310
Total public equity	93,685,228	85,578,396	88,838,300
Total liabilities and equity	103,472,444	113,284,177	97,045,995

Commentary and variances

Reserves have increased significantly due to Waitara Lands reserve distributions.

Capital expenditure and disposals

Capital expenditure in excess of \$10,000 for the month was:

DESCRIPTION	AMOUNT \$
Toyota Rav 4	28,040
Subaru XV Hatchback	28,957
Ford Ranger Ute	51,359
Pukeiti Tramline WIP	17,332
Pukeiti Canopy Walk WIP	34,569

Fixed asset disposals in excess of \$10,000 for the month were:-

DESCRIPTION	AMOUNT \$
Nil	

Local Authorities (Members' Interests) Act 1968

Additions to the *Creditors Detail List* for the month were:

CODE	CREDITOR NAME	ADDRESS	DATE ESTABLISHED
3419	Groundtruth Ltd	P O Box 52, Paekakariki	08-Apr-20
3420	Jim and Elva Pinny	551 Palmer Road, Hawera	15-Apr-20
3421	WSP New Zealand Limited	Private Bag 2037, New Plymouth	29-Apr-20

Notes:

1. The schedule of all previously listed creditors for the purpose of the Local Authorities (Members' Interests) Act 1968 is available for Members' perusal.
2. The schedule excludes any staff who may have become a creditor.
3. Under the terms of Section 6 and Section (1) of the Local Authorities (Members' Interests) Act 1968, members are required to declare if they hold directly or indirectly, a pecuniary interest other than an interest in common with the public.

Financial delegations

The following payments were made during the period to 30 April 2020 that exceeded the budgeted approved delegated authority levels:

DESCRIPTION	AMOUNT \$
Nil	

Aged debtors analysis

The total debtors outstanding at 30 April 2020 were aged as follows:

DESCRIPTION	AMOUNT \$	PERCENT %
Current balance	412,659	46
30 days balance	90,208	10
60 days balance	103,732	12
90 days and over balance	284,900	32
Total debtors	891,499	100

Reserves

As at 30 April 2020 the following reserve balances were held:

DESCRIPTION	AMOUNT \$
Contingency/Disaster Reserve	1,086,000
North Taranaki/Waitara River Control Scheme Reserve	1,470,420
South Taranaki Rivers Control Scheme Reserve	(15,193)
Dividend Equalisation Reserve	6,834,063
Passenger Transport Rate Reserve	8,179
Egmont National Park Control Reserve	498,000
Endowment Land Sales Reserve	2,170,000
Waitara Lands Act 2018 Reserve	6,942,900
Total reserves	18,994,368

Bank and investment balances

As at 30 April 2020 the following cash, bank and investment balances were held:

	% OF TOTAL	INVESTED \$	YIELD %	MATURITY DATE
Bank of New Zealand:				
Call Account	12	2,316,326	0.3	On Call
Current accounts	2	351,691	0.1	On Call
Waitara Lands Account	11	2,100,462	0.1	On Call
Subordinated Notes	5	1,004,428	5.3	17/12/2025
TSB Bank:				
Cheque Accounts		641		On Call
Call Account	18	3,304,900	0.5	On Call
Term Investment	9	1,628,776	3.6	09/04/2021
ASB Bank:				
Cheque Account		9,808		On Call
Term Investment	6	1,035,518	2.8	01/08/2020
Term Investment	11	2,021,287	1.6	14/07/2020
Westpac:				
Waitara Lands Account		353	0.1	On Call
Waitara Lands Term Investment	12	2,216,955	2.9	22/07/2020
Waitara Lands Term Investment	14	2,625,129	2.4	06/10/2020
Total	100	18,616,276	2.8*	

All investments are in accordance with the *Investment Policy*. * Weighted average interest rate.

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Health and Safety Dashboard

Reporting Period:

1 April – 30 April 2020

Incidents (1 July 2019 – 30 June 2020)

Illness 0 (0)	Incidents 1 (25)	Injury 0 (25)
----------------------	-------------------------	----------------------

ACC Claims 0 (6)	Near Miss 4 (49)	Notifiable 0 (0)
-------------------------	-------------------------	-------------------------

Types of Incidents and Injuries

Slips/Trips/Falls (no injury)	-	No Treatment	-
Sprains/Strains	-	First Aid	-
Cuts/Abrasions	-	Medical Centre	-
Bruising	-	Physiotherapy	-
Near Miss	-	Hospital	-
Vehicle Damage	1		
Insect Stings	-	Formal Investigation	-
Other	-	WorkSafe Investigation	-

Health and Wellbeing

Workstation Assessments

Health Monitoring Assessments 0
Pre-employment assessments 0

Wellness Initiatives
Flu Vaccinations - 87

4 return to work plans currently in place
(3 non-work related)

Health and Safety Objectives Update

Health & Safety Committee Meetings 0 Workers Committee meetings 0	Hazard reviews completed: 11
Evacuation practice: Completed October	Pandemic Plan
2020/2021 Wellness Plan developed	WSMP Status: Tertiary Self-Audit – completed December 2019
Health and Safety training days: 4 (online training)	2020/2021 Health and Safety plan to be adopted at the June H&S Meeting

COVID-19 Response and Plan

The response to Covid-19 has been in three distinct phases.

- The initial response was to move into lockdown. The offices were closed and staff relocated to work from home. Essential services and workers were identified. Protocols were established for these essential services. During Level 4, only essential workers were working (when required) in the field. These workers consisted of our river’s staff and investigating officers, who remained on-call. The majority of staff were able, to varying degrees, work successfully from home.
- As New Zealand moved from level 4 to Level 3, there was a significant increase in staff returning to field duties, but the offices remained closed. Level 3 protocols were developed for all departments to ensure the health and safety of all. These were shared and signed off by each staff member. All contractors asked to work during Level 3 have also been required to submit their Level 3 protocols.
- Further protocols were developed for the move to Level 2 and the opening of the offices. There is still a degree of working from home, but there is more of a sense of return to “normality”.

Throughout, the focus has been on the safety and well-being of all staff, customers, contractors and the wider-public. Staff welfare was an important concern. Initially, there was daily contact between managers and staff – this eased back as routines were established. A number of check-ins on staff occurred, including a quiz night and zoom morning teas. Support was provided as and when required. Flu shots were organised and offered to all staff. To date, no staff have reported being Covid-19 positive.

The Council has operated safely and successfully within the identified protocols and Government requirements, throughout the various levels. Staff have responded well to all the changes and the overwhelming response and desire has been to return to work and “normality” as soon as practicable.

Looking forward, there will be changes to the way in which staff undertake their duties. There are positive lessons and improvements resulting from the lockdown.



Health and Safety Dashboard

Reporting Period:

1 May – 31 May 2020

Incidents (1 July 2019 – 30 June 2020)

Illness 0 (0)	Incidents 2 (27)	Injury 0 (25)
----------------------	-------------------------	----------------------

ACC Claims 0 (6)	Near Miss 6 (55)	Notifiable 0 (0)
-------------------------	-------------------------	-------------------------

Types of Incidents and Injuries

Slips/Trips/Falls (no injury)	-	No Treatment	-
Sprains/Strains	-	First Aid	-
Cuts/Abrasions	-	Medical Centre	-
Bruising	-	Physiotherapy	-
Near Miss	-	Hospital	-
Vehicle Damage	2		
Insect Stings	-	Formal Investigation	-
Other	-	WorkSafe Investigation	-

Health and Wellbeing

Workstation Assessments 3

Health Monitoring Assessments 0
Pre-employment assessments 2

Wellness Initiatives
Flu Vaccinations - 10

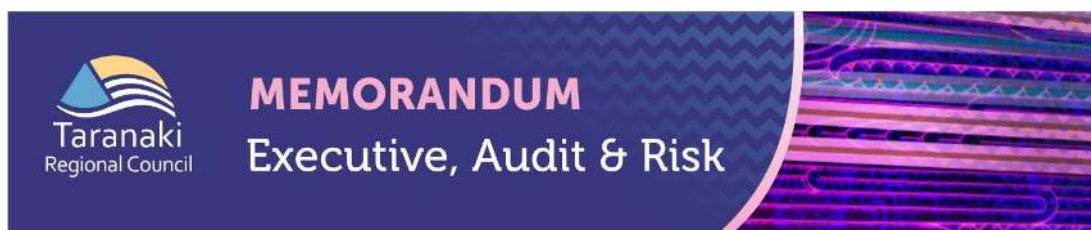
3 return to work plans currently in place
(2 non-work related)

Health and Safety Objectives Update

Health & Safety Committee Meetings 0 Workers Committee meetings 1	Hazard reviews completed: 20
Evacuation practice: Completed October	Pandemic Plan
2020/2021 Wellness Plan developed	WSMP Status: Tertiary Self-Audit – completed December 2019
Health and Safety training days: 2 (online training)	2020/2021 Health and Safety plan to be adopted at the June H&S Meeting

COVID-19 Response and Plan

During the COVID-19 response the Councils response has been focused on the safety and well-being of all staff. The feedback from staff was that they felt well communicated too and enjoyed the benefit of being able to work from home and the flexibility that gives. There continues to be a portion of staff who are working more remotely than previously to complete their jobs, this has enhanced their productivity and work-life balance. All staff adapted well during the changes of COVID-19 levels. At present, we still are unable to complete spirometry (lung function) testing due to the risk that may bring to the Occupational Nurse, on the Environment Services Officers and Gardeners.



Committee	Executive, Audit and Risk Committee
Date	22 June 2020
Subject:	Quarterly Operational Report – March 2020
Approved by:	M J Nield, Director Corporate Services B G Chamberlain, Chief Executive
Document:	2523114

Purpose

1. The purpose of this memorandum is to receive and consider the Council's Quarterly Operational Report (QOR) for the quarter ended 31 March 2020.

Executive summary

2. For the quarter ended 31 March 2020, the QOR shows the Council is making good progress on the adopted works programme. There are no new areas of concern that need to be considered by the Council. This level of performance is forecast to continue throughout the rest of 2019/2020.
3. The following performance measures are noted as being orange. That is, performance to date is at risk of not achieving the target or there is a risk that the year-end performance may not be achieved:
Nil.
4. The following performance measures are noted as being red. That is, performance to date has not achieved the target or the performance for the rest of the year is unlikely to achieve the target:
Nil.

Recommendation

That the Taranaki Regional Council:

- a) receives and adopts the Quarterly Operational Report for the quarter ended 31 March 2020.

Background

5. At the 3 August 2015 Executive Committee meeting, a proposed Operational Performance Reporting Framework was considered and adopted. As part of this framework, a QOR was to be introduced. The purpose of a Quarterly Operational Report (QOR) is to present a snapshot of the Council progressing through the delivery of the programme of activities agreed to in that year's annual plan or long-term plan. It is designed to give a feel for how the Council is progressing and the forecast for the rest of the year.

Discussion

6. This report covers the third quarter of the 2019/2020 year and reports upon the achievement of the approved programme of work for 2019/2020 as adopted in the *2019/2020 Annual Plan*. The focus of the Report is on operational performance. Financial performance will continue to be reported on a monthly basis through the six-weekly Executive, Audit and Risk Committee meetings.
7. The Report is structured on the format of the performance management framework within the *2019/2020 Annual Plan*. Reporting is based upon each activity within the six groups of activities. The following is included:
 - The objective for that activity
 - Commentary/Highlights – a high-level overview of how that activity is progressing and any indications for future performance. Case studies and/or matters of interest may also be included in this section.
 - Outputs/Key performance indicators – these are the annual plan/long-term plan measures for the year together with actual performance to date. “NF” (non-financial status) is the performance year to date and “E” (expected future status) is the forecast for the rest of the year. The colours are as defined below.
 - Scoreboard – Outputs/Key performance indicators – this is a graphical representation of how performance is progressing and how it is forecast to progress for the rest of the year. The key is:
 - green – performance is on target for the year or is forecast to remain on target for the year
 - orange – performance to date is at risk of not achieving the target or there is a risk that the year-end performance may not be achieved
 - red – performance to date has not achieved the target or the performance for the rest of the year is unlikely to achieve the target
 - grey – the performance measure has been delayed
 - black – reporting on the performance measure has not been updated or the forecast for the rest of the year has not been updated.
 - Further explanation of all performance that is not “on target” is provided.
8. For the quarter ended 31 March 2020, the QOR shows the Council is making good progress on the adopted works programme. There are no new areas of concern that need to be considered by the Council. This level of performance is forecast to continue throughout the rest of 2019/2020.

9. Except as noted below the Council is achieving all the measures and targets established in the *2019/2020 Annual Plan*.
10. The following performance measures are noted as being orange. That is, performance to date is at risk of not achieving the target or there is a risk that the year-end performance may not be achieved:
Nil.
11. The following performance measures are noted as being red. That is, performance to date has not achieved the target or the performance for the rest of the year is unlikely to achieve the target:
Nil.

Decision-making considerations

12. Part 6 (Planning, decision-making and accountability) of the *Local Government Act 2002* has been considered and documented in the preparation of this agenda item. The recommendations made in this item comply with the decision-making obligations of the *Act*.

Financial considerations—LTP/Annual Plan

13. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

Policy considerations

14. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the *Local Government Act 2002*, the *Resource Management Act 1991* and the *Local Government Official Information and Meetings Act 1987*.

Iwi considerations

15. This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the *Local Government Act 2002*) as outlined in the adopted long-term plan and/or annual plan. Similarly, iwi involvement in adopted work programmes has been recognised in the preparation of this memorandum.

Legal considerations

16. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

Appendices/Attachments

Document 2523125: March 2020 Quarterly Operational Report



MARCH 2020

QUARTERLY OPERATIONAL REPORT

TARANAKI REGIONAL COUNCIL

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Document

Executive summary

This is the Quarterly Operational Report (QOR) for the three months ended 31 March 2020. The purpose of a QOR is to present a snapshot of the Council progressing through the delivery of the programme of activities agreed to in that year's annual plan or long-term plan. It is designed to give a feel for how the Council is progressing and the forecast for the rest of the year.

This QOR presents the achievement of the programmes of work established by the Council for 2019/2020 in the 2019/2020 Annual Plan.

Except as noted below the Council is achieving all the measures and targets established for 2019/2020 in the 2019/2020 Annual Plan.

The following performance measures are noted as being orange. That is, performance to date is at risk of not achieving the target or there is a risk that the year-end performance may not be achieved:

- Nil

The following performance measures are noted as being red. That is, performance to date has not achieved the target or the performance for the rest of the year is unlikely to achieve the target:

- Nil

Introduction

The purpose of a Quarterly Operational Report (QOR) is to present a snapshot of the Council progressing through the delivery of the programme of activities agreed to in that year's annual plan or long-term plan. It is designed to give a feel for how the Council is progressing and the forecast for the rest of the year.

The QOR is structured in the following manner for each activity within each one of the six groups of activity:

- The objective for that activity
- Commentary/Highlights – a high level overview of how that activity is progressing and any indications for future performance. Case studies and/or matters of interest may also be included in this section.
- Outputs/Key performance indicators – these are the annual plan/long-term plan measures for the year together with actual performance to date. "NF" (non-financial status) is the performance year to date and "E" (expected future status) is the forecast for the rest of the year. The colours are as defined below.
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 - grey – the performance measure has been delayed
 - black – reporting on the performance measure has not been updated or the forecast for the rest of the year has not been updated.
- Further explanation of all performance that is not "on target" is provided.

Resource management

Resource management planning

Preparing, adopting and maintaining comprehensive and publicly considered policies, plans and strategies that will deliver to the Taranaki community, efficient and effective management of the Council's functions and Taranaki's natural and physical resources.


Commentary/Highlights

The focus has been on completing the Coastal Plan review. The Plan and appeals are now before the Environment Court and subject to mediation. Work on the Freshwater and Land Plan continues with assessments of minimum flows and allocation limits. Engagement with iwi/hapu, through the Wai Maori collaborative group, and engagement with other key stakeholders is occurring.

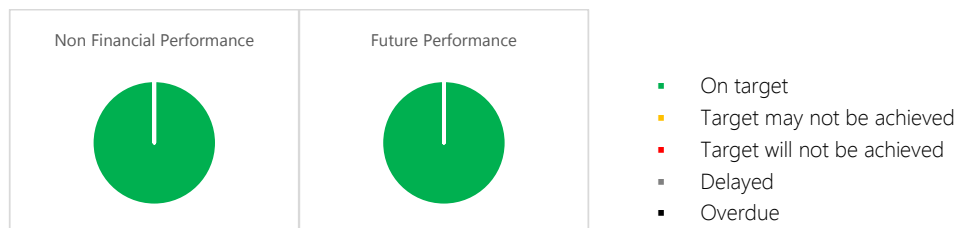
Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Complete preparation/full reviews and interim reviews of resource management policies, plans and strategies:	
Regional Policy Statement: Commence full review in 2019/2020 as part of the development of a combined natural resource management plan.	<p>The Regional Policy Statement for Taranaki (RPS) was made operative in January 2010. An interim review of the RPS has been completed, involving the preparation and targeted consultation of an Interim Review Report in 2017.</p> <p>N E</p>
Regional Coastal Plan: Full review continued in 2019/2020 and will form part of the development of a combined natural resource management plan.	<p>The review is ongoing. A Proposed Coastal Plan and Section 32 evaluation report have been prepared. The Schedule 1 Plan review process continues. Hearing of submissions occurred on 24 July and 1 August 2019. A decisions report and revised Plan were adopted and publicly notified. Currently involved in Environment Court mediation regarding 10 appeals on the Proposed Plan.</p> <p>N E</p>
Regional Air Quality Plan: Commence full review in 2019/2020 as part of the development of a combined natural resource management plan.	<p>The review of the Regional Air Quality Plan for Taranaki was completed and made operative on 25 July 2011. A draft interim review report of the efficiency and effectiveness of that Plan has been completed with the report adopted. Decision made to commence an early review of the Air Quality Plan as part of the preparation of a Natural Resources Plan.</p> <p>N E</p>

Resource management

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
<p>Regional Fresh Water and Land Plan: Full review continued in 2019/2020 and will form part of the development of a combined natural resource management plan.</p>	<p>The reviews of the freshwater and soil plans are ongoing. Focus is on developing a combined Proposed Freshwater and Land Plan that incorporates feedback on the draft Plan, incorporates the findings of more recent engagement and investigations, and is aligned with the Proposed Coastal Plan provisions, and will give effect to National Planning Standards. Preparation of the Draft Section 32 Evaluation Report has also commenced, which has been informed by further work and studies, including a review of limits for environmental flows and the effectiveness of riparian management. Progressive Implementation Programme and regional swimmability targets reviewed and adopted. A consultant's report on environmental flows has been received and stakeholder/iwi workshops held. Wai Maori working group established and regularly meeting to facilitate tangata whenua engagement and input. Currently plans being amended to give effect to National Planning Standards.</p> <p style="text-align: center;">  </p>

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Resource management

Consent processing and administration

Managing the Council's resource consenting responsibilities by efficiently and effectively providing advice on consenting obligations and processing applications.

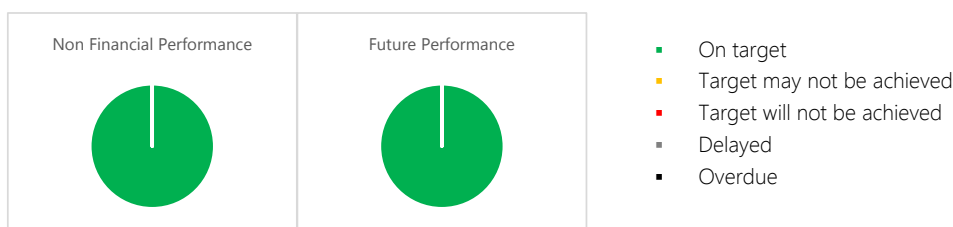
Commentary/Highlights

The number of consents processed for the quarter was similar to last year. The Environment Court has released an interim decision on the Mt Messenger road upgrade project and consent conditions were endorsed. Appeals by iwi have been received on the mana whenua issue and progress has been impacted by covid-19. The 100% consent processing time frame compliance has been maintained, meaning activities are not being delayed.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Provide accurate and timely information in response to all appropriate requests for assistance in implementing Regional Plan rules.	Timely and appropriate information has been provided for all information requests. NF E
Process and determine all of accepted resource consent applications (approximately 400 consents per annum), in compliance with the Resource Management Act 1991, including compliance with statutory timeframes, and the Council's Resource Consents Procedures document.	All of the 21 resource consent applications processed during the month, and 239 for the year to date, were completed in accordance with the statutory procedures of the Act and the Council's Resource Consents Procedures documentation. NF E
Successfully defend 100% of consent decisions appealed to the Environment Court.	Decisions appealed to the Environment Court (Mt Messenger) have yet to be dealt with by the Court NF E
Minimise the number and duration of resource consent hearings by resolving, through the pre-hearing process, at least 50% of submissions received on resource consent applications.	All applications that received submissions (2/2) during the year to date were resolved without a hearing. NF E

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Resource management

Compliance monitoring programmes

Undertaking effective and efficient monitoring of resource consents and, where necessary, undertaking successful enforcement action.

Commentary/Highlights

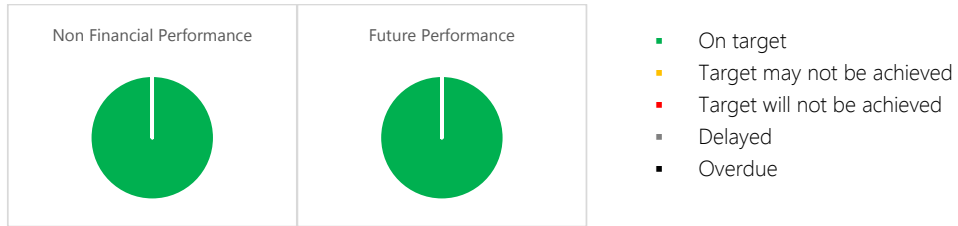
Consent holders are assessed each year on their environmental performance and on consent compliance. The performance is publicly reported. Overall ratings for consent holders in the 2018/2019 year were found to be 83% 'high' and 13% 'good'. Council reporting of individual 2018/2019 programmes is proceeding satisfactorily. A number of individual programmes had been merged for efficiency in 2017/2018, so while monitoring activities have increased overall, the number of programmes shows a reduction from previous years. There are additional ad hoc programmes for hydrocarbon exploration and development activities from time to time. With the continuing downturn in the oil and gas exploration and production sector, it is likely that the number of compliance programmes and reports for this sector will remain at subdued levels. The dairy farm effluent system non-compliance rate in 2017/2018 was at a level slightly higher than the previous year, due to a wetter season, and reflected the need to maintain oxidation pond systems. Appropriate enforcement action has been undertaken in response to non-compliance.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
100% of individual compliance monitoring programmes for all major consents designed, implemented and publicly reported upon (approximately 120 individual compliance monitoring programmes per annum) within the negotiated budgets and completed within nine months of the end of the monitoring period.	The implementation of 113 individual compliance monitoring programmes for the 2019/2020 monitoring period is underway. Overall the level of compliance monitoring on tailored monitoring programmes has remained static. 118 individual scheduled compliance programmes were designed and implemented in the 2018/2019 year, the majority of which are reported on annually (during 2019/2020). By the end of February 2020, 93 annual programmes in 82 reports were published. No hydraulic fracturing and well site reports were completed as yet. March meeting was postponed until April. N E
Implement and report on 100% of recommendations arising from prior year's monitoring of resource consents subject to an individual compliance monitoring programme.	Within each compliance monitoring annual report, recommendations from previous reports are set out and their implementation, via monitoring programme design and consent reviews, is reported upon. Implementation of every recommendation is reported within the relevant report. N E
Implement annual programmes for 100% of resource consents for agricultural discharges and 90% of minor industries not otherwise subject to an individual compliance monitoring programme (approximately 3,300 inspections per annum).	240 inspections of minor industrial operations have been completed. These inspections are to ensure good environmental practices are being achieved. 1551 annual dairy inspections have been completed. N E

Resource management

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Resource management




Pollution incidents and response

Responding effectively to pollution incidents, reducing the occurrence and effects of pollution and other unauthorised incidents and, where necessary, undertaking successful enforcement action.

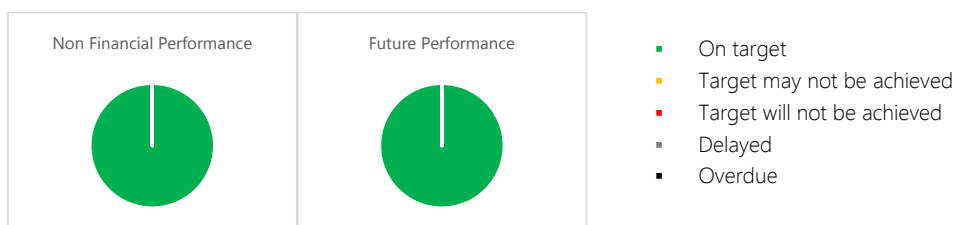
Commentary/Highlights

The number of incidents is above the normal level due to a range of factors. Implemented the Enforcement Policy and successfully used a wide range of enforcement tools, including initiating prosecutions for major non-compliance. There are four prosecutions in the court system, one awaiting a sentence and three awaiting pleas. There have been no significant marine oil spills.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Respond to all consent non-compliance and implement appropriate advisory and enforcement actions to require 100% compliance with resource consents, regional plans and/or national environmental standards.	During compliance monitoring, 148 non-compliance with resource consent conditions were identified. Issued 35 fourteen day letters, 92 abatement notices and 36 infringement notices. No prosecution have been initiated as a result of consent non-compliance. 
Respond to 100% of pollution and other complaints (generally within four hours of receipt) and where appropriate instigate control, clean up and enforcement procedures, where reasonable and appropriate, and publicly report on all environmental incidents.	Responded to all 398 reported incidents (100%) within the required timeframe. Instigated control and clean-up where required. Issued 43 fourteen day letters, 79 abatement notices and 43 infringement notices. Four prosecutions have been initiated as a result of unauthorised incidents. 
Administer and implement the Taranaki Regional Marine Oil Spill Response Plan as agreed with Maritime New Zealand including responding to 100% of oil spills.	Administered the Tier II Taranaki Regional Oil Spill Response Plan in accordance with the programme agreed with Maritime New Zealand. One marine oil spill has occurred that warranted actioning the Plan. 

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Resource management



State of the environment monitoring

Monitoring the state of the environment in Taranaki to enable periodic evaluation of the state of and trends in environmental quality and of the effects of the implementation of the Council’s policies and plans.




Commentary/Highlights

Implementation of the suite of state of the environment programmes is being delivered. Reports on the state of and trends in the ecological quality and stream health of the region's fresh water and the region's freshwater and coastal recreational waters have been published as have studies into pesticides and emerging contaminants in surface water and groundwater and a report recommending a renewed estuarine monitoring programme. Support continues for the environmental data LAWA website and engagement in developing the national EMaR (environmental monitoring and reporting) programmes alongside other regional councils and the Ministry for the Environment. The report from the Office of the Auditor-General into 'Managing freshwater quality: challenges and opportunities', has been received and the comprehensive endorsement of policies and practices is noted, as are suggestions for enhancing collaboration with iwi and the agricultural industry. The Parliamentary Commissioner for the Environment's report 'Focusing Aotearoa New Zealand's environmental reporting system', which calls on the Government for increased commitment to national-scale environmental reporting, has been received.

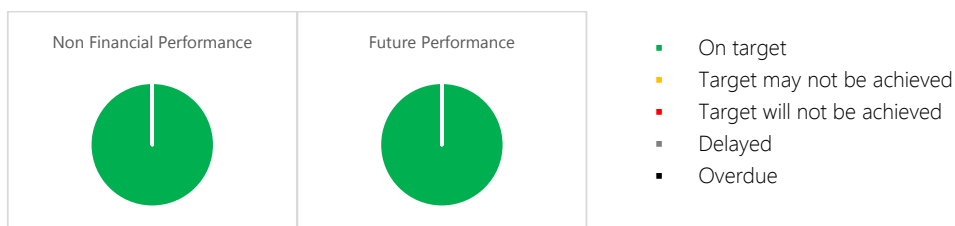
Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Implement and report on 100% of the Council’s state of the environment monitoring programmes comprising monitoring of surface fresh water quantity, levels and flows, fresh water quality, groundwater quantity and quality, coastal waters, biodiversity, air quality and land use sustainability using recognized and reputable methods of data collection, analysis and reporting in accordance with the Council’s State of the Environment Monitoring Procedures document and State of the Environment Monitoring Programmes.	Implementing 100% of the state of the environment monitoring programmes, in accordance with the programmes prepared for 2019/2020. 
Monitor, review and where appropriate, further develop existing programmes by 30 June of each year.	State of the Environment monitoring is being delivered as scheduled. Reporting for SEM physicochemical, SEM Macroinvertebrate, SEM Lake Rotorangi, SEM freshwater recreational bathing, SEM Beach Bathing monitoring programmes and the biannual SEM Groundwater Quantity programme is complete. The instream structures, soft shore marine ecology, coastal sand country and the inventory of regional significant wetlands monitoring programmes are currently under review. Monitoring networks covering freshwater quality and quantity, freshwater ecology, rocky shore ecology, shellfish, stream habitat assessment, soil quality and hill country land use remain stable with no changes. Reporting for the new continuous air quality inhalable particulate matter, with diameter of less than 2.5 micrometers is in preparation. A continuous water quality monitoring site has been installed in the Waingongoro River. Up to six hydrochemical parameters can be monitored simultaneously and compliments three other continuous dissolved oxygen monitoring sites in other rivers designed help address new requirements of NPS for Freshwater. The National Policy Statement periphyton programme is in its third year of monitoring. 

Resource management

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Prepare and publish the five-yearly state of the environment report. The next report is due in 2020.	The five-yearly state of the environment report, Taranaki as one - Taranaki Tangata tu Tahi, was published in July 2015. The next report due in 2020, but due to pending TRC system upgrades this may be delivered in 2021. Annual freshwater quality report cards have been published. 
Maintain all quality assurance programmes and information databases for hydrometric, air quality, physicochemical freshwater, terrestrial biodiversity, fresh water biological and marine biological data. IANZ registration for chemical analysis maintained.	All quality assurance programmes and information databases for hydrometric, air quality, physicochemical freshwater, terrestrial biodiversity, fresh water biological and marine biological data, are being maintained. The Council's contract laboratory maintains International Accreditation New Zealand accreditation for the majority of tests undertaken on behalf of the Council. 
Maintain public access to on-line live regional data on hydrology, meteorology, soil moisture and bathing beach water quality. Live data reported on the Taranaki Regional Council's website.	Live on-line data is being maintained and reported for 40 hydrology sites, 29 meteorology sites, 11 soil moisture sites, 6 continuous water quality sites, 16 freshwater sites, and 14 marine bathing beach water quality sites. Webcam imagery has also been added at 7 key flood warning sites. 

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Resource management

Resource investigations and projects

Providing relevant research information for resource management purposes.


Commentary/Highlights

Activities included pursuing research and funding opportunities relevant to regional council activities in conjunction with Crown Research Institutes, taking into account the MBIE research 2018 and 2019 bidding processes for environmental research funding; advice/input on allocation of CRI core funding, and with several of the National Science Challenges - 'Our Land and Water', 'Resilience Challenge' (natural hazards, especially weather, earthquake, effects of continuing volcanic activity on Mt Taranaki, Matauranga Maori, and coastal sciences), 'Sustainable Seas', 'Deep South' (climate change drivers and effects), and 'Our Biological Heritage'. The Council is continuing to support for studies into the effects of cadmium and fluoride on soil health and productivity, crop integrity, and animal health. Interim research reports have been received. Collaboration continues with Dairy Trust Taranaki in studying water usage and soil condition under varying farm management regimes on farms in Taranaki. Engagement in the MBIE-funded 'Curious minds' community-based science programme has continued, with a number of individual Taranaki-based projects either already underway or in development.

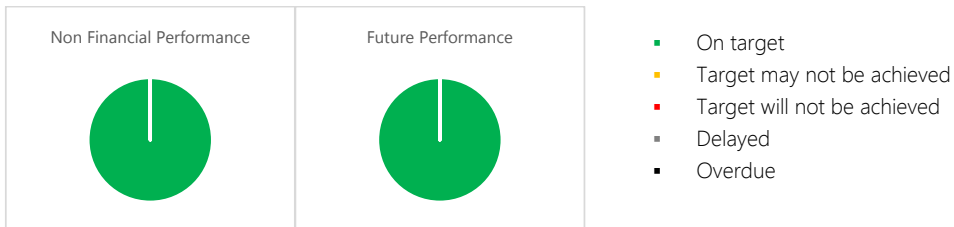
Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
<p>Over the period of the <i>2018/2028 Long-Term Plan</i> the Council intends to undertake a range of resource investigations and applied research projects. These are normally undertaken in partnership with science providers, other councils or resource users but may also include a range of other parties, including iwi, as potential partners for Council resource investigations and projects. Such projects evolve over time. Specifically for 2019/2020, the Council intends to:</p>	
<p>Continue to support the “best practice dairying catchments” study in the Waiokura Stream catchment, and evaluation of data arising from this project.</p>	<p>Continuing to monitor ecological and physicochemical water quality parameters within the Waiokura catchment in the 2019/2020 year.</p> <p>N E</p>
<p>Support studies into the behaviour and bioavailability of cadmium and other contaminants in agricultural soils and fertilizer.</p>	<p>Continuing participation in the national Cadmium Working Group, addressing food safety, soil and fertilizer management and rigorous regional soil testing, farmer and public education and farm practice management, environmental monitoring, and research. An updated national strategy for managing longterm risk from cadmium has been drafted. Studies are underway or have been concluded on cadmium accumulation in a range of forage and market garden crops grown in various soils; levels of Cd within agriculture and food chain systems; options for management of soil systems and fodder pasture to control uptake; field studies into concentrations of cadmium in horticulture produce; soil emendation studies (lime, compost) to control cadmium uptake; characterisation of cadmium binding in soil types; cadmium effects upon soil rhizobia and nitrogen availability; and cadmium effects upon livestock in relation to soil and pasture cadmium. A LandCare soils study showed no clear trend for cadmium levels in Taranaki soils.</p> <p>N E</p>

Resource management

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
<p>Engagement in “Envirolink” and other science research opportunities, to enhance knowledge base for policy development and implementation. Projects with clear relevance and benefit to Taranaki to be adopted through “Envirolink” and other funding opportunities.</p>	<p>Envirolink projects encompassing DNA detection of fish species, satellite-based sensing of coastal water quality, technology for determining flows in lowland streams, capture of satellite-based imagery, and aerial-based quantification of cyanobacteria are progressing. There is on-going engagement with MBIE’s National Science Challenges, to pursue projects of benefit to the Taranaki region- specifically the 'Resilience Challenge' (eg Mt Taranaki volcanic effects on agriculture, petroleum/petrochemical industry, lifelines resilience, effective civil defence amongst iwi), 'Bioheritage', 'Sustainable Seas', and 'Our Land and Water' challenges. Endeavour Funding for a 5-year study 'Transitioning Taranaki to a future of long-term volcanic activity' has been approved, focussing on governance, economic, and social challenges. The Council is participating in a national research proposal on 'regenerative agriculture'. MBIE have approved a seismic risk analysis of Taranaki data, utilizing hydrocarbon-related seismic survey exploration data. Envirolink tools proposals have been considered for recommendation to MBIE for funding in 2020.</p> <p style="text-align: right;">  </p>

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Resource management

Sustainable land management plans and plant supply programme

Promoting sustainable land and riparian management by providing land management advice and information on an individual property basis and through advocacy and facilitation.

Commentary/Highlights

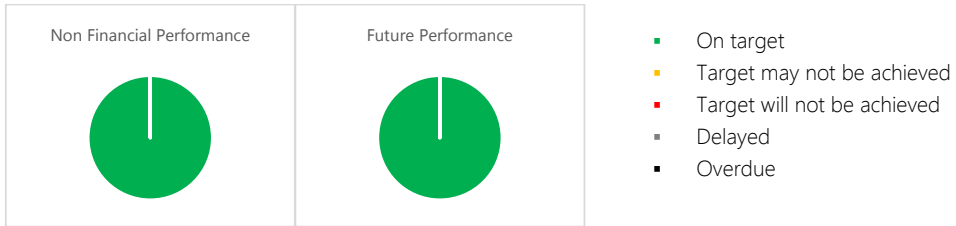
To date, over 500,000 plants have been ordered for the current winter planting season. The South Taranaki and Regional Erosion Support Scheme is well patronised with an increased interest in new forestry plantings. Land Management has been able to continue servicing clients and completing GIS/database maintenance while operating from home under Level 4 of the Covid-19 lockdown. The riparian plan auditing application has been field tested and is now ready to use.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Planning services. Provide property planning services to landholders. Prepare plans covering 1,000 ha of land use capability mapping in the hill country and 100 riparian plans in the intensive water management zone.	For the month of March 2020, no farm plans have been prepared. Year to date, 2 comprehensive farm plan and no agroforestry plans have been prepared. Plans cover 67.5% or 206,529 hectares of the land in private ownership in the hill country. For the month of March 2020, 3 new riparian plans were prepared. 38 riparian plans (32 riparian plans and 6 add-ons) have been completed for the year. NF E
Monitoring and reporting. Liaise with and monitor approximately 2,600 riparian plans and 100 farm plans and report on the implementation of the recommended fencing and planting.	For the year to date, there have been 9,534 liaisons (1,988 observations and 7,546 events). As at end of March, a total of 5,251.9 km of new fencing has been erected and 3,416.1 km of new planting has been established, resulting in 87.4 of waterways protected by fencing and 75.6% of waterways having adequate vegetation where recommended, respectively. For the year to date, 60% of the farm plan, 3-year monitoring cycle has been completed. NF E
Provision of advice. When requested, provide advice on sustainable land management practices within ten working days.	Responded to 3 requests all within the required timeframe. YTD = 32 requests responded to. NF E
Provide, on a cost-recovery basis, approximately 450,000 suitable plants for land stabilisation, soil conservation and riparian planting programmes.	620,000 native plants have been tendered for the 2020 winter planting year. NF E
Implement the South Taranaki and Regional Erosion Support Soil Conservation Programme including an estimated 4,000 poplar poles, 50 ha of protection forestry and construction of 22 km of retirement fencing to retire 400 ha of marginal land.	Until the end of the October reporting period, 3,946 poles planted, 4.5 kilometres of fencing to protect 0.3 hectares of retirement, and 75.6 hectares of new forestry is reported. For the June 2020 reporting period, 28.6 ha of retirement; 26 km of fencing to protect 78 ha of forestry is proposed. All funds allocated with proposals. NF E

Resource management

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Resource management

Enhancement grants

Promoting the protection of the environment through the provision of targeted enhancement grants.

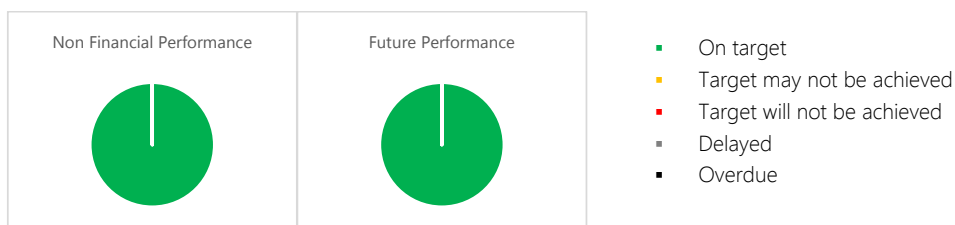
Commentary/Highlights

The Freshwater Improvement Fund (FIF) is well on track and the maintenance component (\$500,000) for weed control and plant blanking is being well utilised by planholders. The FIF planting fund (\$500,000) has stimulated new planting of around 180,000 plants. All Biodiversity plan funding fully allocated for the year.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Implement a programme using environmental enhancement grants for the protection of habitats of regional significance.	<p>EEG: \$97,126.44 has been allocated to projects with \$74,008.04 paid out in grants. WCF: \$98,501.86 allocated to projects in 2019/2020 with \$74,688.21 paid out. Biodiversity: \$230,000 KNE funding is fully allocated, \$10,469.58 has been paid out for the year to date. These projects include support for biodiversity plans, regionally significant wetland projects and "Wild for Taranaki" projects.</p> <p>N E</p>

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Biosecurity and biodiversity

Biosecurity and biodiversity planning

Preparing, adopting and maintaining comprehensive and publicly considered policies, plans and strategies that will deliver to the Taranaki community, efficient and effective management of the Council’s biosecurity and biosecurity functions.

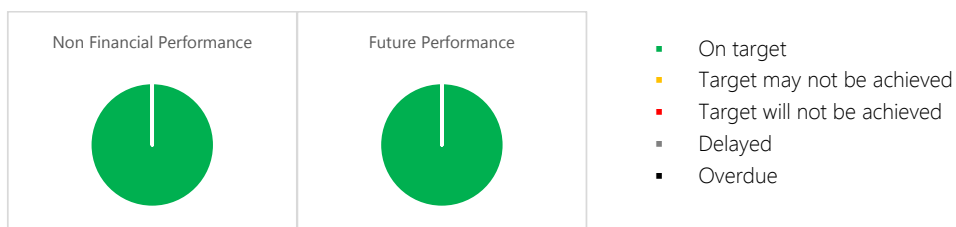
Commentary/Highlights

Pest management plan and strategy, delivering efficient and effective management of biosecurity functions, are in place in accordance with statutory requirements. A minor change to the strategy is being progressed.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Undertake an interim review of the Pest Management Plan for Taranaki in 2022/2023 and a ten-year full review in 2027/2028.	<p>A review of the pest plant and animal strategies was completed with a new Pest Management Plan and TRC Biosecurity Strategy adopted in February 2018.</p> <p>N E</p>

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Biosecurity and biodiversity

Biosecurity/pest management

Controlling pest plants and animals to minimise their adverse effects on biodiversity, primary production and the regional economy and environment.

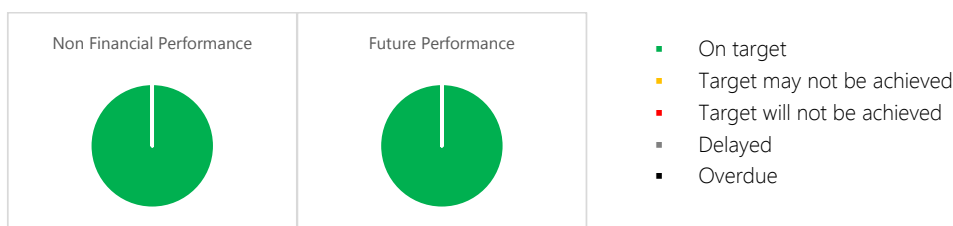
Commentary/Highlights

The self-help possum control programme’s main focus has been on landowners in the southern zone. Public inquiries for a range of pest plant and pest animals continue to be responded to. The next phase of Old Man’s Beard control within the Waingongoro operations continued with some heavy infestations being controlled. Pest plant work continued through spring/summer with officers undertaking inspections and issuing notices.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Undertake operational programmes through both the <i>Pest Management Plan for Taranaki</i> and the <i>Biosecurity Strategy</i> including:	
Eradication of selected pest plants.	50 sites inspected this quarter with remedial work undertaken. NF E
Inspection, monitoring and where necessary, enforcement of sustained control pest programmes.	Self-help possum control programme continues this quarter with 35 pre-maintenance monitoring lines being undertaken. Post control monitoring shows from 108 lines completed and the programme is running at 6.69% Residual Trap Catch (RTC). 13 direction notices issued for possums this quarter. Undertook 665 pest plant inspections issuing 24 Notices of Direction for sustained control pest plants this month. NF E
Raising public awareness of and respond to enquiries related to pest issues.	Council continue to raise awareness through the various media outlets and staff were able to offer advice and education as part of contacts during covid 19 lock down. Council received 22 inquiries for pest animals this quarter, 9 of which are sustained control. 43 inquiries for pest plants received, 19 of which are sustained control. The breakdown of sustained control for March were unable to be calculated due to lock down requirements NF E

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Biosecurity and biodiversity

Biodiversity

Maintaining and enhancing the indigenous biodiversity of the Taranaki region and managing pests to limit the impact on production and environmental values, including working alongside landowners and other groups and agencies in accordance with the Council's policies and its biodiversity and biosecurity strategies.

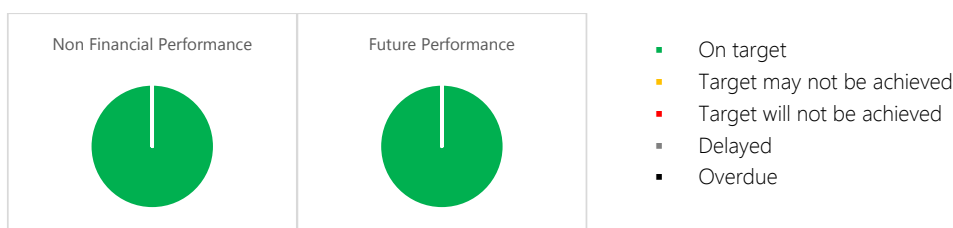
Commentary/Highlights

Continued to undertake ecological assessments to identify new Key Native Ecosystems (KNEs). Work programmes prepared and initiated to protect habitat, threatened and regionally distinctive species.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Continue to assess ecosystem sites within the region on a voluntary basis, in order to identify further key native ecosystems.	<p>Thirty-four (34) full Ecological Condition Assessments and seventeen (17) rapid assessments have been carried out at biodiversity sites within the region for the financial year to date. Landowners are liaised with and are encouraged to actively manage threats to biodiversity, and, where sites meet KNE criteria, are encouraged to have those sites scheduled as KNEs and be considered for biodiversity plans.</p> <p>N E</p>
Prepare at least 20 biodiversity plans per annum for properties containing key native ecosystems (KNE).	<p>Work has been initiated on the preparation of twenty-six (26) new biodiversity plans to be completed during 2019/20. For the year to date, at the end of March 2020, twenty-four (24) of these plans have been completed.</p> <p>N E</p>
Initiate and support implementation of work programmes on all KNE's with a biodiversity plan.	<p>A 2019/20 works programme has been prepared in detail and approved for all KNE sites with existing biodiversity plans (138 sites), along with twenty-four (24) KNE sites that have received a new biodiversity plan for the year to date. At the end of March 2019 works have been initiated at most KNE sites with a biodiversity plan.</p> <p>N E</p>

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Biosecurity and biodiversity

Towards Predator Free Taranaki

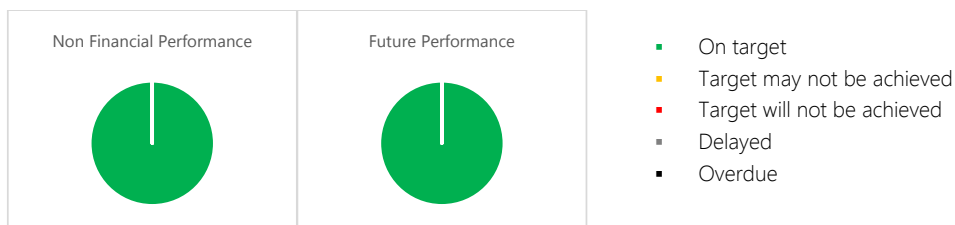
Commentary/Highlights

Rural: Year two mustelid trapping around Mt Taranaki completed this quarter with good support from landowners. Urban: traps continue to sell well with staff focusing in small gaps in the network. Zero Possums: Initial possum control completed with staff and contractors now focused on detecting and removing survivors.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Support voluntary control of rodents in urban areas aiming for 1 in 5 properties trapping or baiting.	Traps continue to sell well through both Mitre 10 stores and schools. Working hard on increasing volunteers support through reserves with around half the network now being checked by volunteers. New towns starting to be targeted, NPDC have employed a volunteer coordinator to help with the trapping programme
Undertake mustelid control on 20,000ha surrounding Mt Taranaki.	Contractors undertaking checks and teaching landowners how to use traps and remote monitoring systems
Complete a zero possum trial over 4,467 ha surrounding the Kaitake range and prevent re-infestation using a virtual barrier and electronic incursion detection system	Continued detect and remove phase as we work towards Zero density. Any possums detected will be hunted down and removed. We continue to work closely with TMP MWLC and ZIP on this project. During Covid-19 lockdown automatic traps and cameras remained active.

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Transport

Regional land transport planning

Contributing to an effective, efficient and safe land transport system in the public interest.

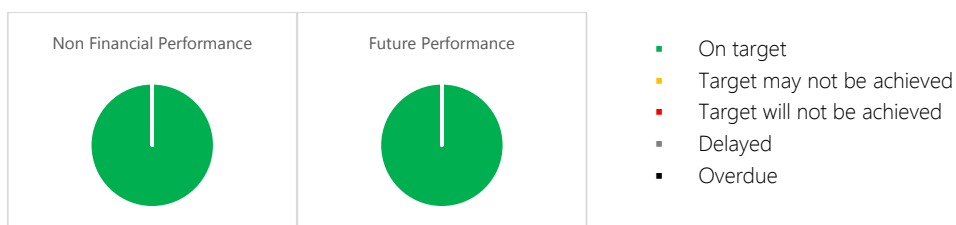
Commentary/Highlights

A review of the Regional Public Transport Plan 2014/2024 is ongoing, with it expected to be completed in 2020/2021. To date fourteen variations have been required to the Regional Land Transport Plan 2015/16 – 2020/21.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Complete preparation/full reviews and interim reviews of the transport policies, plans and strategies:	
Review, monitor and make adjustments to the regional land transport plan, as required, in accordance with statutory requirements.	Fourteen variations have been required to the Regional Land Transport Plan (RLTP). N E
Complete a full review of the Regional Land Transport Plan 2021/2022-2026/2027 during 2020/2021.	Review to be carried out during 2020/2021. N E
Complete a mid-term review of the Regional Land Transport Plan 2021/2022-2026/2027 during 2023/2024.	Review to be carried out during 2023/2024. N E
Review and make adjustments to the Transport Activity Procurement Strategy, as required, in accordance with statutory requirements.	The review of the Transport Activity Procurement Strategy for the Taranaki region was completed in March 2020 and submitted to Waka Kotahi NZ Transport Agency for endorsement. N E

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Transport

Passenger transport

Promoting the provision of community public transport in Taranaki and assist the transport needs of the transport disadvantaged.

Commentary/Highlights

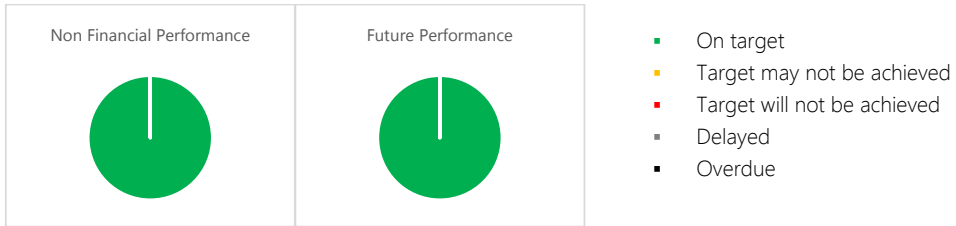
On the 23 March 2020 New Zealand moved to Covid-19 Alert Level 3 and then to Alert Level 4 within 48 hours. All services were significantly impacted with either reduced services levels in operation or suspended altogether. Therefore this quarter's results have been impacted by the beginning of the countrywide lockdown. The Total Mobility Scheme continues to assist people with impairments throughout the region. The number of trips for the quarter was down 8%, just over 1,000 trips, compared to the corresponding quarter in 2018/2019. Existing passenger services continue to be provided throughout the region with ongoing monitoring of patronage, farebox recovery and the region's commerciality ratio. Total patronage across the services was down 1%, approximately 21,500 trips on the corresponding quarter in 2018/2019.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Provide Total Mobility subsidy assistance to qualifying persons through the New Zealand Transport Agency supported Total Mobility Scheme.	<p>Provided Total Mobility Scheme services to the targeted areas. Trips YTD are 39,241 an increase of 7.3% (2018/2019 - 49,009). An additional 4,288 trips were made by the Ironside Vehicle Society, a decrease of 15% (2018/2019 - 6,753). Figures for March were impacted by the country moving to Alert Level 4 and restrictions on travel.</p> <p>N E</p>
Operate public transport services in the New Plymouth district and regional Taranaki consistent with the Regional Public Transport Plan subject to funding approval from the New Zealand Transport Agency and the availability of local share funding.	<p>Passenger transport services in the New Plymouth district and regional Taranaki were operated consistent with the Regional Public Transport Plan. However, service levels on these have been impacted by Covid-19 and travel restrictions under Alert Level 4.</p> <p>N E</p>
Monitor the region's bus service contracts including patronage growth and fare box recovery. Monitor the commerciality ratio of the region's public transport services and publish the ratio annually.	<p>Patronage growth on the region's bus services YTD decreased 3.6% (2018/2019: 4.1%). Farebox recovery YTD is 37.9% (2018/2019: 38.1%). Commerciality ratio YTD is 39% (2018/2019: 39%). However, we effectively lost seven days of 'usual' patronage and revenue across our main services due to Covid-19 and the impact of Alert Level 4. This has had a small negative impact all the indicators reported here for March.</p> <p>N E</p>
Provide financial assistance to the Ironside Vehicle Society subject to funding eligibility criteria being met.	<p>Financial assistance to the Ironside Vehicle Society in 2019/2020 is set at a base level of \$65,000.</p> <p>N E</p>

Transport

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Transport


Harbour management

Promoting safe navigation for all users of the waters of Port Taranaki.

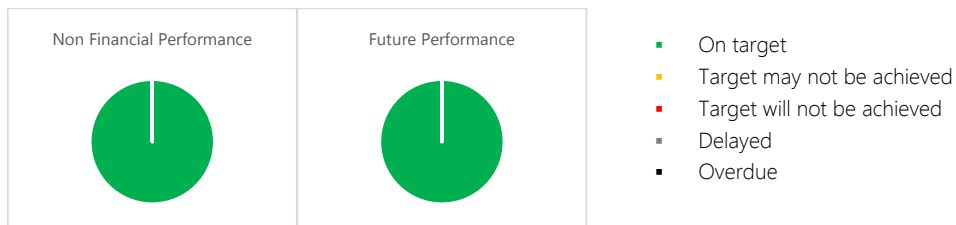
Commentary/Highlights

There were no significant navigation and safety incidents at the port and there was compliance with the required codes and management systems.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Provide harbourmaster and harbour warden services for Port Taranaki and implement the Navigation Bylaw for Port Taranaki and Approaches. No significant breaches of the requirements of the New Zealand Port and Maritime Safety Code, including the Port Taranaki Harbour Safety Management System.	To date, no breaches have been reported. The Harbourmaster is continuing to make positive changes, including reviewing the Code document. 

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Hazard management

Civil defence emergency management

Supporting, within the Taranaki community and Iwi, an integrated comprehensive emergency management system including hazard awareness, reducing risk, maintaining readiness, and providing response and recovery capacity and capabilities.

Commentary/Highlights

The Taranaki Civil Defence Emergency Management (CDEM) Group has identified key areas for development: expansion and re-deployment of the Taranaki Emergency Management Office (TEMO), to support and mentor district councils in delivery of CDEM functions at the local level (including risk identification and reduction, community readiness and resilience, in-house response and recovery capacity and capability, and local operational centres) and re-structuring of existing governance and administrative delivery of CDEM activities. The Group has new constituting arrangements, including new funding agreements, alternative delivery of administrative functions, and the CDEM regional management role for the Emergency Management Office. The current Group Plan reflects the reviewed arrangements and agreements. Related work projects being implemented include identification and implementation of territorial authority responsibilities and functions; ongoing analysis of and research into hazards and risks for the Taranaki region; strategic recovery planning; responding to Government CDEM sector reform; renovation and redevelopment of the TEMO building; a comprehensive training programme; and adoption and implementation of an annual work plan incorporating governance, risk identification and reduction, organisational resilience, and capacity and capability enhancement.

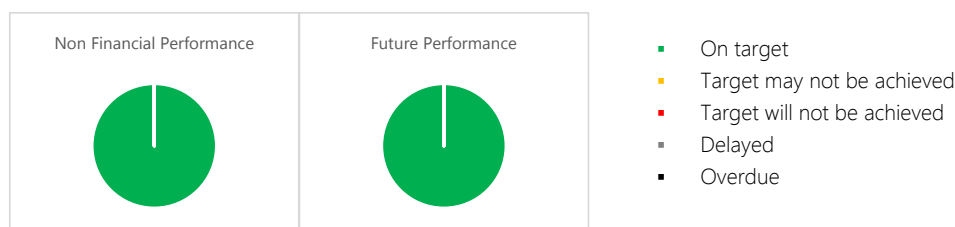
Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Support the Emergency Management office to prepare, implement, monitor and report upon the Taranaki Civil Defence Emergency Management Annual Business Plan.	<p>The Group has adopted an annual business plan and budget for 2019/2020, specifying roles, responsibilities and targets for the year, and has received a report on delivery of the 2018/2019 Annual Business Plan. The 2019/2020 Annual Business Plan for Taranaki Civil Defence and Emergency Management (CDEM) is being reported to the TRC, the CEG, and the CDEMG Group throughout the year. Six key activity areas have been identified in the 2019/2020 Business Plan: (i) strong governance arrangement and accountability, including work plans and programmes together with administration of advisory groups, the Co-ordinating Executive Group (CEG) and the CDEM Group meetings. (ii) disaster risk identification and reduction, management, strengthening risk planning and integration; (iii) organisational resilience, focusing operational systems and protocols for emergency operations/coordination centres at district level; (iv) community resilience through volunteer management protocols, public education, community resilience plans and a Group resilience strategy; (v) capability development through recruitment, education and training courses; and (vi) response and recovery arrangements through planning, and appointment of local Controllers, Recovery Managers and CIMS function leads. Regular meetings of council CDEM managers are receiving progress reports on individual council activities supporting the annual business plan.</p> <p>N E</p>

Hazard management

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
<p>Support the Emergency Management office to implement, monitor and report upon the operative Civil Defence Emergency Management Group Plan for Taranaki, and draft, and notify the next Plan in accordance with the statutory review period.</p>	<p>The new Group Plan was adopted in June 2018 and came into effect on 1 July 2018. The next statutory review of the Plan is due in 2023. Work on a recovery strategy in Taranaki is continuing, arising from a new requirement under the CDEM Act to include this element within group plans. The Annual Report for CDEM activities and performance in 2018/2019 has been presented to the CEG and Group. Related work projects arising from the new Group Plan have been subsequently implemented, including receipt and adoption of a review of TA responsibilities and functions, a stocktake of hazards and risks research undertaken for the Taranaki region, a stocktake of regional readiness, and risk reduction, risk and hazard identification workshops. A CDEM Group strategy, vision and priorities have been adopted.</p> <p style="text-align: center;">N E</p>
<p>Support the Emergency Management office to maintain, review, and as needs be, implement effective response and recovery procedures to minimise harm or damage to people and property arising from emergency events.</p>	<p>Work by TEMO supporting New Plymouth, Stratford and South Taranaki District Councils, for the establishment of EOCs, continues. Delivery of training for EOC and ECC staff is occurring and future course sessions are scheduled. Appointments and development of Local Controllers and Local Recovery Managers are being maintained. The CDEM Group's response and recovery framework is predicated on local response and recovery delivery (via District Council Emergency Operations Centres), and regional coordination through the Taranaki Emergency Management Office (TEMO) and the regional Emergency Coordination Center. Specification and development of operational systems for use during response and recovery is underway and implemented, including review of standard operating procedures. Emergency operations systems are being configured for the new operating model. A flood response plan has been finalized, and tsunami response plan review initiated. An MOU between TRC and the TEMO office has been agreed, to clarify expectations around roles and staff deployment resourcing in the event of incidents and emergencies</p> <p style="text-align: center;">N E</p>

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Hazard management

Flood management and general river control

Providing accurate and timely flood warnings, providing flood control advice and undertaking minor works and associated actions (audit of regional plans and consent applications to ensure activities are undertaken without an increased risk of flooding and river erosion) to minimise and prevent damage by floods and river erosion.

Commentary/Highlights

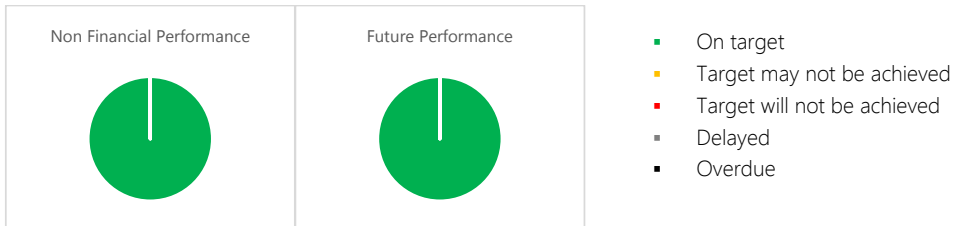
Information from rainfall and river level monitoring systems was provided. Provided advice to landowners on a range of river/stream flood control advice and drainage related matters. The willow control programme is active and is being utilised well. Continued to provide specialist advice on statutory and technical matters.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Effectively monitor rainfall and river levels and issue timely flood warnings. Maintain continuous monitoring systems (100% functional) and issue timely warnings for all cases, where necessary, in accordance with the Flood Event Standard Operating Procedure (approximately 35 warnings per annum).	Meteorological and hydrometric monitoring sites were maintained to high level of operational standard, with no significant maintenance works required. All incoming telemetry data is monitored continuously and responded to in accordance with the procedures for the monitoring of severe weather and flood events. Twenty-five severe weather watch alerts and six warnings have been received from MetService in the year to March. The Council has issued one flood warning over the same period. N E
Undertake minor emergency river and flood control works when necessary.	No emergency works requiring funding have been required this quarter. N E
Respond to 100% of requests for drainage, river and flood control advice and assistance within ten working days.	Provided advice, predominantly to farmers, on a range of requests for general advice on works in streams. N E
Facilitate river control projects for the environmental enhancement of the region's waterways.	The willow control programme continues, focusing on removal of willow in riparian areas to improve flood flows and enhance riparian vegetation. N E
Resource management planners are given advice to ensure regional plan rule and consent conditions will not increase the risk of flooding or river erosion.	Advice has been given on a range of matters regarding the interpretation of regional plan rules and to provide technical assistance during the processing of resource consent applications. N E

Hazard management

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Hazard management



River control schemes

Managing and maintaining river control scheme works to accepted design standards to minimise and prevent damage by floods and river erosion.

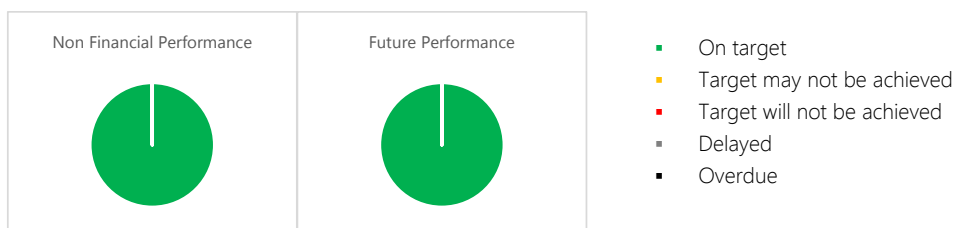
Commentary/Highlights

All schemes (Lower Waiwhakaiho, Lower Waitara, Okato, Opunake, and Waitotara) have been maintained as per their respective asset management plans. A range of maintenance works have been occurring across the schemes including vegetation clearance within the flood channel and asset maintenance works.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Manage all flood and river control schemes across the region in accordance with asset management plans or management plans; including Lower Waiwhakaiho, Lower Waitara, Opunake, Okato and Waitotara Schemes.	All schemes have been managed as per their asset management plans. 
Manage other minor river schemes to standards as agreed with scheme participants.	No works were planned for this period. 

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Recreation, culture and heritage




Regional gardens

Ensuring that Hollard Gardens, Tupare and Pukeiti are maintained and enhanced as regionally significant recreational and heritage amenities.




Commentary/Highlights

The March quarter started normally with the usual summer visiting patterns and the implementation of our public events programme. However from mid March the impact of the COVID-19 virus started to affect our visitor numbers. The Regional Gardens were and are in good condition which held them in good stead for the lockdown. The Family Hut fit out and the construction of the tramline feeder tracks were making good progress prior to the lockdown.

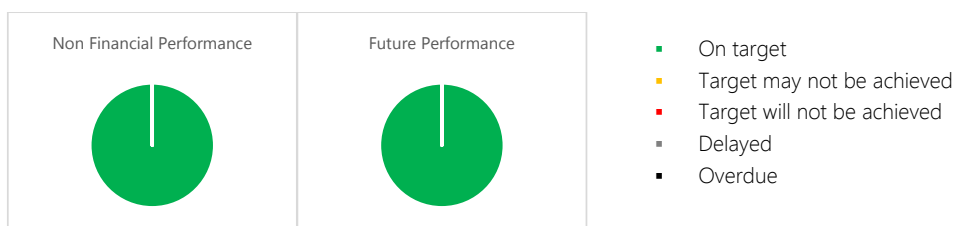
Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Provide three regional gardens (Tupare, Hollard Gardens and Pukeiti) for free general use by the regional community. Tupare, Hollard Gardens and Pukeiti open to the public daily with unrestricted free general access.	The gardens are open all day every day for free general use by the regional community and visitors 
Encourage the increased use of the regional gardens by the community for recreational purposes and for specific events.	Visitor numbers for July till end of February: Pukeiti 44,243, Tupare 33,712 and Hollard Gardens 17,283. Events July till end of February: Pukeiti 49, Tupare 25 and Hollard Gardens 27. Workshops and summer events have been well attended. 
Continue implementing the Pukeiti asset management plans focusing on completing the upgrade works in the Zone 1 Garden, the rhododendron collection in Zone 2 and recreational development opportunities in Zone 3. Priority tasks to be completed include: <input type="checkbox"/> completing the Lodge and surrounds landscaping <input type="checkbox"/> continuing the enhancement of the garden and the rhododendron collection. <input type="checkbox"/> continuing the implementation of the Plant Collection Plan <input type="checkbox"/> refurbishing the plant borders <input type="checkbox"/> upgrading the outer ring tracks <input type="checkbox"/> completing the fit-out of the Lodge <input type="checkbox"/> continuing the growth in recreational activities with the construction of a fitness trail.	Lodge landscaping and the construction of the Family Hut have been on hold during the lock down. The tramlines tracks are on hold until all regulatory and compliance matters are addressed. As we move to the next stage of development, new interpretation is being planned with a focus on predator free Kaitake and historical information on the area. Regarding the Canopy Walk, we are working through the design proposals and will continue with the various due diligence stages until we are able to commit to a finalized design. Prior to the lock down, we upgraded some tracks to all weather mountain bike and walking standards. 

Recreation, culture and heritage

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Continue implementing the Hollard Gardens asset management plans focusing on: □ installing a new toilet to meet demand in the Family Corner area □ installing new stylized play equipment.	The construction of the workshop , the new shelter and barbeque construction are now complete A new toilet by the events pavilion is also recently complete and commissioned The drinking fountain that is part of the new bbq shelter has arrived and will be installed shortly 
Continue implementing the Tupare asset management plans focusing on: □ continuing to improve the story telling □ completing new art installation.	The cottage heating is installed as well as the new display cabinets. The top lawn has been reshaped and a retaining wall, new plantings to improve the arrival experience and a paved area and seating provide a new venue for wedding ceremonies. the replacement of the archway and balustrade (due to rot etc) in the Elizabeth Garden is complete the completion of the geo tech testing of the tennis court site is complete with no further action required 
Review and adopt asset management plans for Tupare, Hollard Gardens and Pukeiti by 31 October 2020.	Asset management plans for the three gardens have been completed and adopted. The next review of the plans is scheduled for 2020/2021 with the revision now in progress. 

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Recreation culture and heritage


Yarrow Stadium

Facilitating the continued maintenance and development of Yarrow Stadium.

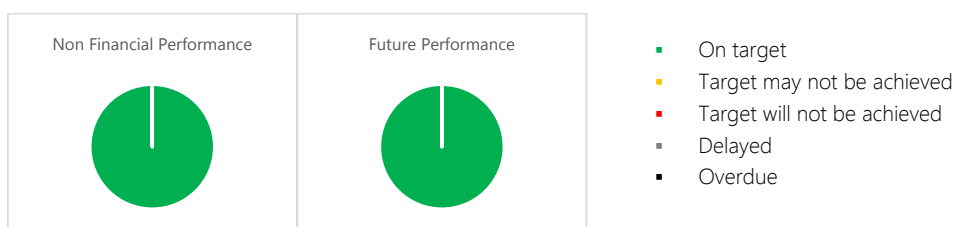
Commentary/Highlights

Following on from the decisions made in 2019/2020 Annual Plan for the up to \$50m repair and refurbishment project, the Council has moved into implementation mode. Since the consultation phase, the detailed design process has been progressing. The Council has set up the Project Steering Group and it is getting into its work. There is a programme of peer review to be undertaken on the detailed design before going to the marketplace. The first pieces of work to go to the marketplace will be the training centre and the West Stand repair, however the project has been placed on pause whilst the Covid-19 pandemic lockdown is in place. The changing environment post lockdown will need to be addressed.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Contract with New Plymouth District Council for the operation and management of Yarrow Stadium.	The Trust and the New Plymouth District Council have a management agreement for the operation and management of Yarrow Stadium. New Plymouth District Council are operating and managing Yarrow Stadium under this agreement. 
Undertake asset management planning for the future maintenance, enhancement and development of Yarrow Stadium.	A joint committee of the Council and the New Plymouth District Council have developed and adopted a strategic plan and associated 2015/2025 asset management plan for the long-term development of Yarrow Stadium. Asset management planning for 2018/2028 is on hold while the solutions for the results of earthquake assessments on the two Stands are implemented. 
Provide regional funding for the future maintenance, enhancement and development of Yarrow Stadium.	Regional funding is provided to the Taranaki Stadium Trust for long-term maintenance and development at Yarrow Stadium. The 2019/2020 funding is being used for the repair and reinstatement programme. 

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Regional representation, advocacy and investment management

Investment management

Ensuring that the equity, property and treasury investments owned by the Council are efficiently managed.

Commentary/Highlights

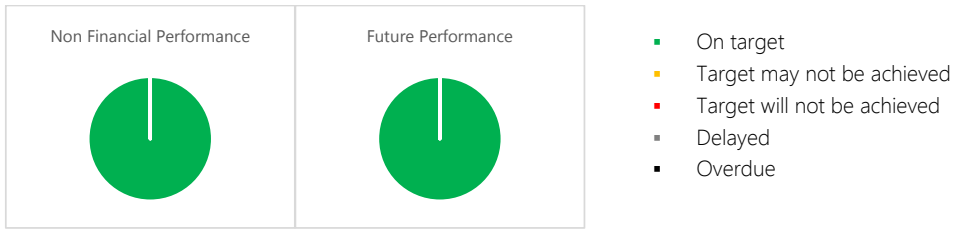
Investment management activities are working well within defined policies and procedures. The annual general meeting of Port Taranaki Ltd has occurred with two directors being reappointed.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Consider Port Taranaki's annual statement of corporate intent and monitor performance against established targets.	The 2019/2020 SCI was considered in August 2019. Port Taranaki Ltd's performance was reviewed when considering their 2018/2019 Annual Report on 1 October 2019. Performance for the half year to 31 December 2019 was reviewed on 7 April 2020. Performance against standards set in the statement of corporate intent is reported in the annual report. N E
Appoint Directors at Port Taranaki Ltd's annual general meeting and at other times as required.	Messrs Dryden and Marshall retired by rotation and were reappointed at the 26 September 2019 Port Taranaki Ltd annual general meeting (AGM). N E
Undertake on-going liaison with port company directors and management.	Regular formal and informal briefings and discussions occurred between the Board and the Council throughout 2019/2020. N E
Manage and, where appropriate, divest leasehold land in accordance with the Investment Policy.	Leasehold land is managed in accordance with the Council's Investment Policy. A 5% return from leasehold land rentals is expected in 2019/2020. No properties have been divested. N E
Manage and maximise returns from treasury investments in accordance with the Investment Policy.	All treasury investments are in accordance with the Council's Investment Policy. N E

Regional representation, advocacy and investment management

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Regional representation, advocacy and investment management




Community engagement

Promoting community awareness, understanding and involvement with the Council's functions and activities, together with demonstrating the value and contribution of the work of the Council to the region.

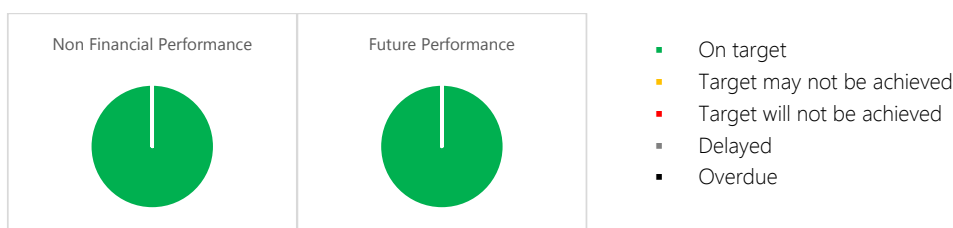
Commentary/Highlights

The implementation of the digital and social media strategy is the primary focus and good progress is being made on all fronts. A lot of time and energy has gone into supporting the Towards Predator-Free Taranaki project. The web design and redevelopment project is progressing well with Stage 4 going live in 2019/2020. Work is progressing on using live environmental data for a surfing app. The transport app has been delayed by the NZTA and the integrated ticketing project. The 2019 Environmental Awards were successfully held in October 2019. The environmental education programme continues to be busy and successful. The Enviroschools programme has been built into existing programmes.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Engage with the community across a range of channels including print and digital publications, news media, websites, mobile and social media. Produce five bi-monthly editions of the Council newsletter and publish through print and digital channels.	A range of communications activities have been undertaken to support Council programmes. The website is being maintained and enhanced, and social media activity continues to grow with 4,562 followers on Facebook. Three issues of Talking Taranaki newsletter have been published to date. 17 environmental awards were presented in October 2019. 
Implement the environmental awards programme.	17 environmental awards were presented in October 2019. 
Provide an on-going environmental education programme for school children and the wider community including class visits, field trips, the Pukeiti Rainforest School and support for community projects.	The Education Officer has delivered 150 education sessions/field trips involving 6189 students (including the Gardens' School Programmes), 29 planning meetings, 4 professional development sessions and 3 issues of the SITE newsletter. The Enviroschools Regional Coordinator and facilitator are supporting the Enviroschools programme. 

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Regional representation, advocacy and investment management


Advocacy and response

Advocating and responding, on behalf of the Taranaki community, to initiatives proposed by other agencies, when those initiatives affect the statutory responsibilities of the Council or relate to matters of regional significance, which are of interest or concern to the people of Taranaki.

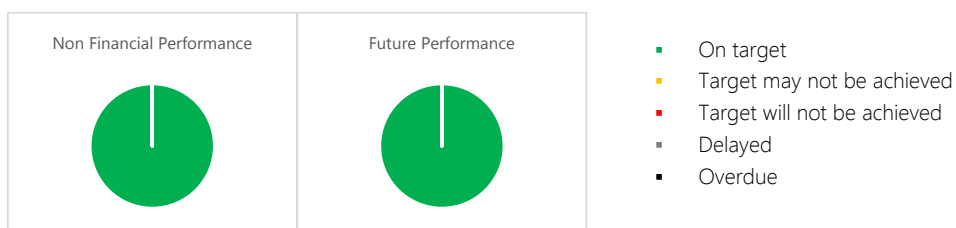
Commentary/Highlights

To date 20 submissions have been prepared and approved. This is higher than the normal level. Senior Council staff also continue to be involved in various forums associated with policy development, advocacy, liaison and in response to a range of national proposals.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Assess the implications of policy initiatives proposed by other agencies including discussion documents, proposed policies, strategies, plans and draft legislation, and respond within required timeframes on approximately 20 occasions per year.	To date, twenty (20) submissions have been made. 

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Regional representation, advocacy and investment management

Governance

Facilitating public representation by the Council and its committees in accordance with statutory requirements.

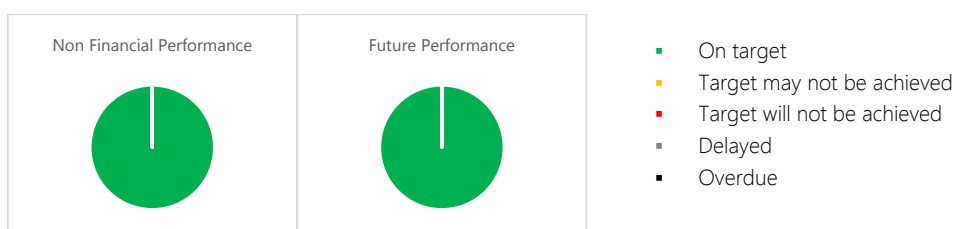
Commentary/Highlights

The Council remains on target with all its statutory governance and engagement obligations. The 2018/2019 Annual Report was adopted on 1 October 2019. The 2019 elections have been completed. Work on the 2020/2021 Annual Plan is commencing for adoption in June 2020.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Completion of statutory planning and reporting documents (Long-Term Plan, Annual Plans and Annual Reports) within statutory requirements.	Statutory planning and reporting accountability documents have all been prepared within statutory requirements and timeframes. The 2018/2019 Annual Report was adopted on 1 October 2019. The 2020/2021 Annual Plan will not be subject to further public consultation/engagement with the final plan being adopted in May 2020. N E
Preparation of agendas and minutes and the conduct of meetings in accordance with Standing Orders and the Local Government Official Information and Meetings Act 1987.	All meetings are conducted in accordance with adopted Standing Orders and the Local Government Official Information and Meetings Act 1987. Agendas are publicly available at least 48 hours before each meeting and minutes are prepared and adopted for all meetings. N E
Conduct of triennial local authority elections without any need for re-conduct of the elections as a result of judicial review.	The 2019 local authority elections were held in October 2019. The elections were successfully completed with no appeals or judicial reviews held. The next local authority elections are in October 2022. N E

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

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Executive, Audit & Risk Committee Public Excluded

In accordance with section 48(1) of the *Local Government Official Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Executive, Audit and Risk Committee Meeting on Monday 22 June 2020 for the following reason/s:

Item 5 - Confidential Minutes - 17 February 2020

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 6 - Yarrow Stadium Project Steering Group Update

This Item is to be considered in Public Excluded as the public conduct of the whole or the relevant part of the proceedings would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 7 - Wild for Taranaki Review

This Item is to be considered in Public Excluded as the public conduct of the whole or the relevant part of the proceedings would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.