



# **AGENDA**

## **Executive, Audit & Risk**

Monday 7 December 2020, 10am

## Executive, Audit & Risk Committee

07 December 2020 10:00 AM - 11:00 AM

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### **Purpose of Executive, Audit and Risk Committee**

This committee handles all of the administrative and financial matters relating to Council's operations and works programme. Because these matters relate to all aspects of the Council, the membership is aimed to reflect the different aspects of Council's committee structure.

### **Responsibilities**

Financial and expenditure

Capital expenditure

Work proposals and expenditure

Corporate services and personnel matters

Port Taranaki Ltd matters

General Contractual and other matters.

### **Membership of Executive, Audit and Risk Committee**

Councillor N W Walker (Chairperson)

Councillor M J Cloke

Councillor M P Joyce (ex officio)

Councillor D L Lean

Councillor C L Littlewood

Councillor M J McDonald

Councillor D N MacLeod (ex officio)

Mr B Robertson (Independent - Yarrow Stadium)

### **Health and Safety Message**

#### **Emergency Procedure**

In the event of an emergency, please exit through the emergency door in the committee room by the kitchen.

If you require assistance to exit please see a staff member.

Once you reach the bottom of the stairs make your way to the assembly point at the birdcage. Staff will guide you to an alternative route if necessary.

#### **Earthquake**

If there is an earthquake - drop, cover and hold where possible.

Please remain where you are until further instruction is given.



**Date** 7 December 2020

**Subject:** **Confirmation of Minutes - 19 October 2020**

**Approved by:** M J Nield, Director - Corporate Services  
S J Ruru, Chief Executive

**Document:** 2653518

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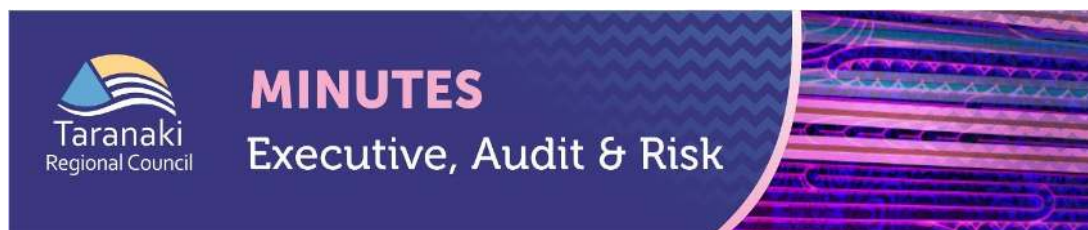
**Recommendations**

That the Executive, Audit and Risk Committee of the Taranaki Regional Council:

- a) takes as read and confirms the minutes of the Executive, Audit and Risk Committee Meeting of the Taranaki Regional Council held in the Taranaki Regional Council Chambers, 47 Cloten Road, Stratford on Monday 19 October 2020 at 10am.
- b) notes the recommendations therein were adopted by the Taranaki Regional Council on 3 November 2020.

**Appendices/Attachments**

Document 2616003: Minutes Executive, Audit and Risk Committee meeting - 19 October 2020



<b>Date</b>	19 October 2020, 10am
<b>Venue:</b>	Taranaki Regional Council chambers, 47 Cloten Road, Stratford
<b>Document:</b>	2616003

<b>Members</b>	Councillors	N W Walker	Committee Chairperson
		M J Cloke	
		D L Lean	
		C L Littlewood	
		M J McDonald	
		M P Joyce	ex officio
<b>Attending</b>	Messrs	S J Ruru	Chief Executive
		M J Nield	Director – Corporate Services
		D Harrison	Director – Operations
		C Clarke	Transport Manager
		G Rine	Gardens Manager ( <i>arrived 10.55am</i> )
		P Ledingham	Communications Adviser
	Ms	R Johnson	Financial Services Manager
Ms	J Paterson	Yarrow Stadium Project Steering Group	
Miss	L Davidson	Committee Administrator	

**Apologies** An apology was received from Councillor D N MacLeod and Mr B Robertson, Yarrow Stadium Project Steering Group. An apology for lateness was received from Councillor D L Lean. McDonald/Joyce

**Notification of Late Items** There were no late items.

*Councillor D L Lean arrived 10.05am*

1. **Hearing of Submissions on the Draft Regional Public Transport Plan for Taranaki 2020 – 2030**
  - 1.1 Mr M J Nield introduced the following submitters who wished to speak to their written submission on the draft *Regional Public Transport Plan for Taranaki 2020 – 2030*.
    - Submission No. 7 Colin Bell
    - Submission No. 9 Catherine Cheung
    - Submission No. 12 Urs Signer

Submission No. 14	Taranaki District Health Board	Maria Cashmore
Submission No. 15	Inglewood Community Board	Graeme Sykes Jono Burrows

- 1.2 The Committee discussed and deliberated on all submissions received.
- 1.3 Councillor C L Littlewood noted an interest in relation to Taranaki Trails Trust and Western Institute of Technology.
- 1.4 Acknowledgement was given to Mr C Clarke and his team as well as the Policy team for their work on the *Regional Public Transport Plan* and the Bee cards which go live today.

### **Recommends**

That the Taranaki Regional Council:

- a) receives and acknowledges with thanks the submissions forwarded in response to the draft *Regional Public Transport Plan 2020 – 2030*
- b) considers, amends and adopts the recommendations contained within the attached officers' report and as a result of submissions, amends the *Regional Public Transport Plan for Taranaki 2020 – 2030*
- c) adopts the *Regional Public Transport Plan 2020 – 2030*.  
McDonald/Joyce

## **2. Confirmation of Minutes – 14 September 2020**

### **Resolves**

That the Executive, Audit and Risk Committee of the Taranaki Regional Council:

- a) takes as read and confirms the minutes of the Executive, Audit and Risk Committee of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Monday 14 September 2020 at 10am
- b) notes the recommendations therein were adopted by the Taranaki Regional Council on Tuesday 22 September 2020.  
Lean/Littlewood

### **Matters arising**

There were no matters arising.

**3. Financial and Operational Report**

- 3.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to update members on the financial and operational performance of Council.

**Recommended**

That the Taranaki Regional Council:

- a) receives the memorandum *Financial and Operational Report* and the July and August 2020 financial reports
  - b) notes the Regional Integrated Ticketing System Update
  - c) notes the digital media update
  - d) notes the health and safety report for September 2020
- Cloke/Joyce

**4. Asset Management Plan for Pukeiti**

- 4.1 Mr D Harrison, Director – Operations, spoke to the memorandum advising that the updated asset management plan for Pukeiti has been prepared and to summarise the revisions of this plan.

**Recommended**

That the Taranaki Regional Council:

- a) receives and adopts the *Pukeiti Asset Management Plan 2021/2031*
  - b) agrees to include the budgets and summarised proposals of the *Pukeiti Asset Management Plan* in the *2021/2031 Long-Term Plan Statement of Proposal*.
- Cloke/Lean

**5. Asset Management Plans for the Lower Waiwhakaiho Flood Control Scheme, Lower Waitara River Flood Control Scheme, Ōkato Scheme and Ōpunake Flood Control Scheme**

- 5.1 Mr D Harrison, Director – Operations, spoke to the memorandum advising of the updated asset management plans for Lower Waiwhakaiho Flood Control Scheme (Waiwhakaiho Scheme), the Lower Waitara River Flood Control Scheme (Waitara Scheme), the Ōkato Scheme and the new asset management plan developed for the Ōpunake Flood Control Scheme and to explain the purpose and content of these plans.

**Recommended**

That the Taranaki Regional Council:

- a) receives and adopts the updated asset management plans for the Lower Waiwhakaiho Flood Control Scheme, the Lower Waitara Flood Control Scheme and the Ōkato Scheme and the new asset management plan for the Ōpunake Flood Control Scheme
- b) notes that these schemes take into account Section 101B – Infrastructure Strategy of the *Local Government Act 2002*

- c) notes that these plans will be amended as required to recognise other changes to the scheme assets and management processes.

Littlewood/Cloke

## **6. Asset Management Plans for Hollard Gardens and Tūpare**

- 6.1 Mr D Harrison, Director – Operations, spoke to the memorandum advising that the revised asset management plans for Hollard Gardens and Tūpare and to provide a summary of the revisions.

### **Recommended**

That the Taranaki Regional Council:

- a) receives and adopts the Hollard Gardens and Tūpare asset management plans
- b) agrees to the budgets and summarised proposals of the two asset management plans in the *2021/2031 Long-Term Plan Statement of Proposal*.

Joyce/Cloke

## **7. Regional Software Holdings Ltd Annual Report for the year ended 30 June 2020**

- 7.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum for Members to receive and consider the *Regional Software Holdings Ltd's Annual Report* for the year ended 30 June 2020.
- 7.2 Mr M J Nield noted his interest as a director on board for Regional Software Holdings Ltd.

### **Recommended**

That the Taranaki Regional Council:

- a) receives the *Regional Software Holdings Ltd's Annual Report* for the year ended 30 June 2020.

Cloke/McDonald

## **8. Taranaki Stadium Trust 2019/2020 Annual Report**

- 8.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive and consider the Taranaki Stadium Trust's *2019/2020 Annual Report*.
- 8.2 Mr M J Nield noted his interest as a trustee on the Taranaki Stadium Trust.



**Recommended**

That the Taranaki Regional Council:

- a) receives the Taranaki Stadium Trust's 2019/2020 Annual Report.

Joyce/Cloke

**9. Public Excluded**

In accordance with section 48(1) of the *Local Government Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Executive, Audit and Risk Committee Meeting on Monday 19 October 2020 for the following reasons:

**Item 10 – Public Excluded Minutes – 14 September 2020**

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

**Item 11 – Yarrow Stadium Update**

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Lean/Cloke

There being no further business, the Committee Chairperson, Councillor N W Walker, declared the open meeting of the Executive, Audit and Risk Committee closed at 12.15pm.

**Confirmed**

**Executive, Audit &  
Risk Chairperson:** \_\_\_\_\_

**N W Walker**

**7 December 2020**



**Date** 7 December 2020

**Subject:** **Financial and Operational Report**

**Approved by:** M J Nield, Director - Corporate Services  
S J Ruru, Chief Executive

**Document:** 2645019

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### **Purpose**

1. The purpose of this memorandum is to receive information on operational and financial performance and to confirm Common Seal transactions.

### **Recommendations**

That the Taranaki Regional Council:

- a) receives the memorandum *Financial and Operational Report* and the September and October 2020 financial reports
- b) notes the Regional Integrated Ticketing System Update
- c) notes the digital media update
- d) notes the health and safety report for October 2020
- e) approves the three common seals:
  - 2020/08 - Navigation Safety Bylaws for Port Taranaki and its Approaches
  - 2020/09 - River Control & Flood Protection Bylaws for Taranaki
  - 2020/10 - Deputy Harbour Master Warrant under the *Local Government Act 2002* and the *Maritime Transport Act 1994* - Mark Travis Charters.

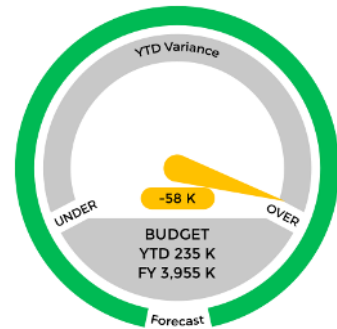
### **Background**

2. The Council produces a Monthly Financial Report outlining the financial performance for the month and year to date. This memorandum supports the Monthly Financial Report by providing additional supporting operational and financial information. The Common Seal is operated under delegated authority. Part of that delegated authority is the reporting back of the seal transactions.

### **Discussion**

3. Attached are the Monthly Financial Reports for September and October 2020.

4. In the "Financial Indicators Section", for revenue, expenditure and operating surplus/ deficit, for the whole of the Council the actual year to date (YTD) performance is compared against the YTD budget. A green variance indicates that the variance is within plus or minus 5% and less than \$50,000. A yellow variance indicates that the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. A red variance indicates that the variance is more than plus or minus 10% and more than \$100,000. The arrow indicates the trend over time. A green up arrow indicates an improving trend and a red down arrow indicates a deteriorating trend.
5. The financial performance pie graphs for operating expenditure and income show the actual performance against budget and the forecast performance against budget, accumulated for all activities. The green slice indicates the number of activities where the variance is within plus or minus 5% and less than \$50,000. The yellow slice indicates the number of activities where the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. The red slice indicates the number of activities where the variance is more than plus or minus 10% and more than \$100,000.
6. For each Group of Activities (Resource management, Biosecurity and biodiversity, Transport, Hazard management, Recreation culture and heritage, and Regional representation, advocacy and investment management, in the "Financial Indicators Section", for revenue and expenditure, for that group of activities, the actual year to date (YTD) performance is compared against the YTD budget. A green variance indicates that the variance is within plus or minus 5% and less than \$50,000. A yellow variance indicates that the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. A red variance indicates that the variance is more than plus or minus 10% and more than \$100,000. The arrow indicates the trend over time. A green up arrow indicates and improving trend and a red down arrow indicates a deteriorating trend.
7. In the "Operating Expenditure by Activity" section, there is a dial for each activity comparing YTD expenditure against budget and a forecast for the rest of the year. The colours are green – variance of less than plus or minus 5%, yellow – plus or minus variance of more than 5% but less than 10% and red – plus or minus variance of more than 10%. The key components of each dial are:
  - The outer ring is the forecast for the rest of the year - green OK, yellow performance at risk, red target will not be achieved
  - The pointer indicates whether the variance is over or under budget and the colour indicates the scale of the variance - the actual variance figure sits at the bottom of the pointer
  - The YTD and full year (FY) budgets are included in the grey section.
8. Financially, the Council is in-line with the estimates established for 2020/2021 in the *2020/2021 Annual Plan*. At 31 October 2020, the overall financial result is behind budget. Significant income and expenditure variances (plus or minus \$100,000) are:



- *Resource management planning* under budget by \$105,635 due to staff vacancies and expenditure forecasted to occur later in the year
- *Compliance monitoring programmes* - \$187,400 over budget due to staff focus on monitoring and reporting
- *Enhancement grants* - \$401,790 over budget due to the timing of Fresh Water Improvement fund and STRESS expenditure. This additional expenditure is offset by government grant revenue being \$351,382 over budget.
- *Resource management direct charges revenue* - \$144,222 under budget due to the timing of work being completed. This is forecasted to return to budget by year-end.
- *Biosecurity/pest management* - \$447,855 over budget and *Biodiversity* - \$142,955 over budget due to the early timing of Towards Predator Free Taranaki expenditure. Both of these variances are forecasted to be on budget by year-end.
- *Passenger transport* - \$239,491 under budget due to bus contract costs currently running lower than expected and lower depreciation due to the delay in the implementation of the regional integrated ticketing project.
- *Transport direct charges revenue* - \$102,334 under budget due to bus fare revenue being down. This has been impacted by some fare free promotion days in October and the ongoing impacts of Covid-19.
- *Regional Gardens* - \$462,867 under budget due to a delay in the Kaitake Trail project funding.

### **Operational Report**

9. Operationally, programmes are materially on target with the planned levels of activity established for 2020/2021 in the 2020/2021 *Annual Plan*. The Quarterly Operational report for September 2020 is part of the Agenda for this meeting.

### **Regional Integrated Ticketing System**

10. The RITS project has now been deployed across all consortia councils with the project moving to the operational stage for the duration of the contract.
11. A new governance group has been organised to oversee the operational phase of RITS and will continue to progress outstanding issues.
12. Taranaki went live on Monday 19 October 2020 as planned. The rollout was very successful. This was the result of the hard work of the transport team, with support from public bus operators and the contracted retail network staff at i-SITEs and Libraries.
13. Project NEXT – continues to be progressed. Waka Kotahi are assessing which aspects of the project they will fund and which costs councils will need to consider as part of future LTPs.

### **Communications and Education**

14. Communications activities are delivered across a range of channels including publications, media releases, advertising and digital media. Some recent highlights are:

- A post about four-year old Mia, who won the honour of naming a new variety of vireya during Pukeiti’s summer passport challenge competition. Mia got to plant ‘Rosy Comet’ in the garden at Pukeiti on 29 October.





- A post to the Towards Predator-Free Taranaki Facebook page sharing pictures taken by local conservationist and bird watching enthusiast Tony Green of toutouwai at Lake Mangamahoe. The post reached over 11,000 users and had 691 total engagements.

### Social Media by the Numbers

15. The total reach (non-unique users) across all six Facebook pages was 120,637 people. The total user engagement (where users liked, shared, clicked or commented) on our posts was 7,313. Our Facebook page followers have increased with 408 more followers across our six pages from 8 October to 25 November 2020. Our Tweets gained 1,634 impressions (the number of times users viewed TRC tweets).

Facebook page	Page followers	Reach	Engagement
TaranakiRegionalCouncil	4,915 (+85)	37,969	2,079
TaranakiPublicTransport	1,081 (+32)	18,884	611
Tūpare	1,633 (+94)	4,558	202
Pukeiti	2,358 (+59)	11,463	634
Hollard Gardens	1,885 (+54)	4,004	250
Towards Predator-Free Taranaki	1,862 (+84)	43,759	3,537

Top Facebook posts		Reach	Engaged
1	<p>These two toutouwai (North Island robins) were spotted at Lake Mangamahoe last week, at least 15km from Te Papakura o Taranaki (the national park).</p> <p>(Towards Predator-Free Taranaki)</p>	11,117	691
2	<p>FREE CITYLINK BUSES TO THE NP CHRISTMAS PARADE!</p>  <p>Free Citylink services will run on Saturday 28 November for the NP Christmas Parade.</p> <p>Special timetables are available now</p> <p>(Taranaki Public Transport)</p>	7,288	87
3	<p>We asked Halema to walk us through backyard rat trapping - a "trapping for beginners" if you will. It's well worth a watch if you're thinking about giving it a go as it covers everything from setting the trap to what to do with the rats you catch.</p> <p>If you're already trapping at home, what other tips would you give beginners?</p> <p>(Towards Predator-Free Taranaki)</p>	6,931	86
4	<p>Do you have a DOC 200 trap on your farm? Check out these top tips from Emily to help you set it, maintain it and get the best results possible.</p> <p>Do you have any other tips, tricks or questions? We'd love to hear them, please post below.</p> <p>(Towards Predator-Free Taranaki)</p>	6,254	125
5	<p>We have two exciting opportunities to join our team!</p> <p>Consents Officer: We are looking for a motivated person to join our busy consents team. The work is interesting and varied and involves applications for a diverse range of industrial, urban and rural activities.</p> <p>(Taranaki Regional Council)</p>	2,467	53
6	<p>This week our science team started its summer water quality monitoring at Taranaki's most popular beaches, lakes and rivers - regularly testing up to 40 sites across the region</p>  <p>(Taranaki Regional Council)</p>	1,700	14
7	<p>Four-year old Mia finally got to plant the 'Rosy Comet' over the weekend. A new variety of vireya that she won the honour of naming during our summer passport challenge competition.</p>	1,046	102

Top Facebook posts		Reach	Engaged
	With its rosy pink petals and elongated shape, we think Rosy Comet is the perfect name! Check it out in the kākāpō house on your next visit. (Pukeiti)		
8	Happy visitors learning natural skincare techniques this morning at our Hayley Benseman Natural Skincare workshop. So much insight and such a great workshop, thank you Hayley 🙌 (Pukeiti)	951	40
9	Did you know our playground area is spray-free? We are proud to announce the introduction of sawdust to our Family Corner as a natural solution to pesky weeds! This has eliminated the need to use any herbicides. (Hollard Gardens)	794	19
10	A great first weekend welcoming visitors of the Taranaki Garden Festival to Tūpare. Read on to see what's on this week and make sure we are on the top of your 'must visit' list! (Tūpare)	703	25

### Health and Safety

16. The Health and Safety report for October 2020 is attached.

### Common Seal

17. There were three Common Seal transactions for the period:

- 2020/08 - Navigation Safety Bylaws for Port Taranaki and its Approaches
- 2020/09 - River Control & Flood Protection Bylaws for Taranaki
- 2020/10 - Deputy Harbour Master Warrant under the *Local Government Act 2002* and the *Maritime Transport Act 1994* - Mark Travis Charters.

### Pukeiti Asset Management Plan

18. At the Executive, Audit and Risk meeting on 19 October 2020, the Committee adopted the Pukeiti Asset Management Plan noting the feedback from Iwi and Hapū timeline had been extended. No Iwi and Hapū feedback was received.

### Decision-making considerations

19. Part 6 (Planning, decision-making and accountability) of the *Local Government Act 2002* has been considered and documented in the preparation of this agenda item. The

recommendations made in this item comply with the decision-making obligations of the Act.

### **Financial considerations—LTP/Annual Plan**

20. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

### **Policy considerations**

21. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the *Local Government Act 2002*, the *Resource Management Act 1991* and the *Local Government Official Information and Meetings Act 1987*.

### **Iwi considerations**

22. This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the *Local Government Act 2002*) as outlined in the adopted long-term plan and/or annual plan. Similarly, iwi involvement in adopted work programmes has been recognised in the preparation of this memorandum.

### **Legal considerations**

23. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

### **Appendices/Attachments**

Document 2614733: October Health and Safety Report

Document 2654596: September 2020 Monthly Financial Report

Document 2654614: October 2020 Monthly Financial Report





## Health and Safety Dashboard

Reporting Period:

1 October – 31 October 2020

### Incidents (1 July 2020 – 30 June 2021)

<b>Illness 0 (0)</b>	<b>Incidents 1 (5)</b>	<b>Injury 4 (8)</b>
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<b>ACC Claims 3 (4)</b>	<b>Near Miss 1 (27)</b>	<b>Notifiable 0 (0)</b>
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### Types of Incidents and Injuries

Slips/Trips/Falls (no injury)	-
Sprains/Strains	3
Cuts/Abrasions	-
Bruising	-
Near Miss	1
Vehicle Damage	1
Insect Stings	1
Other	-

No Treatment	-
First Aid	-
Medical Centre	-
Physiotherapy/Osteopath	3
Hospital	-

Formal Investigation	-
WorkSafe Investigation	-

### Health and Wellbeing

**Workstation Assessments 1**

**Health Monitoring Assessments 20**  
**Pre-employment assessments 2**

**Wellness Initiatives**  
**'Getting through together'**

**1 return to work plan currently in place**  
**1 non-work related return to work plan**

## Health and Safety Objectives Update

**Skin Checks – 55 people attended**

**Hazard reviews completed:  
58**

**Health and Safety Workers Committee  
Meeting  
(Roadsafe goggles)**

**Pandemic Plan reviewed and updated**

**2020/2021 Wellness Plan developed**

**Predator Free 2050 Contractors  
all pre-approved**

**Health and Safety training days:  
Legal Safe Conference  
Kayak Training  
Traffic Management Controllers  
Forklift Training**

**2020/2021 Health and Safety plan  
adopted**



SEPTEMBER 2020

# MONTHLY FINANCIAL REPORT

TARANAKI REGIONAL COUNCIL



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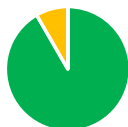
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## Executive summary

### Financial performance

FINANCIAL INDICATORS					
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%					
Total revenue		Operating expenditure		Operating surplus/deficit	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council’s activities:		Council’s total revenue less operating expenditure:	
Actual YTD:	Trend:	Actual YTD:	Trend:	Actual YTD:	Trend:
\$6.2M	\$3899.7K under budget ↓	\$9.4M	\$292.8K over budget ↓	\$-3.2M	\$4192.5K behind budget ↓
Against a YTD budget of \$10.1M and a full year budget of \$47.9M.		Against a YTD budget of \$9.1M and a full year budget of \$49.2M.		Against a YTD budget of \$1.0M and a full year budget of \$-1.3M.	

FINANCIAL PERFORMANCE			
Operating Expenditure		Income	
Actual	Forecast	Actual	Forecast
Financial Performance 	Future Performance 	Financial Performance 	Future Performance 

### Commentary and variances

The overall financial result is tracking behind budget. This is mainly due to the Port Taranaki Limited dividend not being received until October 2020 (a month later than planned).

## Key

This section defines the symbols and colours used in the Executive Summary and the Groups of Activities.

### Introduction

In the "Financial Indicators Section", for revenue, expenditure and operating surplus/deficit, for the whole of the Council the actual year to date (YTD) performance is compared against the YTD budget. A green variance indicates that the variance is within plus or minus 5% and less than \$50,000. A yellow variance indicates that the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. A red variance indicates that the variance is more than plus or minus 10% and more than \$100,000. The arrow indicates the trend over time. A green up arrow indicates and improving trend and a red down arrow indicates a deteriorating trend.

The financial performance pie graphs for operating expenditure and income show the actual performance against budget and the forecast performance against budget, accumulated for all activities. The green slice indicates the number of activities where the variance is within plus or minus 5% and less than \$50,000. The yellow slice indicates the number of activities where the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. The red slice indicates the number of activities where the variance is more than plus or minus 10% and more than \$100,000.

The operational performance pie graphs for levels of service and individual activities show the actual performance against budget and the forecast performance against budget, accumulated for all activities. The green slice indicates the number of levels of service/activities where the actual performance is on target. The yellow slice indicates the number of levels of service/activities where the actual performance is at risk of not being achieved. The red slice indicates the number of levels of service/activities where the actual performance is not meeting the target.

### For each Group of Activities:

In the "Financial Indicators Section", for revenue and expenditure, for that group of activities, the actual year to date (YTD) performance is compared against the YTD budget. A green variance indicates that the variance is within plus or minus 5% and less than \$50,000. A yellow variance indicates that the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. A red variance indicates that the variance is more than plus or minus 10% and more than \$100,000. The arrow indicates the trend over time. A green up arrow indicates and improving trend and a red down arrow indicates a deteriorating trend.

In the "Operating Expenditure by Activity" section, there is a dial for each activity comparing YTD expenditure against budget and a forecast for the rest of the year. The colours are green – variance of less than plus or minus 5% and less than \$50,000, yellow – plus or minus variance of more than 5% and between \$50,000 and \$100,000 but less than 10% and red – plus or minus variance of more than 10% and \$100,000.

The key components of each dial are:

- The outer ring is the forecast for the rest of the year – green OK, yellow performance at risk, red target will not be achieved
- The pointer indicates whether the variance is over or under budget and the colour indicates the scale of the variance – the actual variance figure sits at the bottom of the pointer
- The YTD and Full Year (FY) budgets are included in the grey section.



The operational performance pie graphs for levels of service and individual activities show the actual performance against budget and the forecast performance against budget, accumulated for all activities within that group of activities. The green slice indicates the number of levels of service/activities where the actual performance is on target. The yellow slice indicates the number of levels of service/activities where the actual performance is at risk of not being achieved. The red slice indicates the number of levels of service/activities where the actual performance is not meeting the target.



## Statement of comprehensive revenue and expense

This statement summarises performance against budget for the month and for the year to date.

	Month			Year to date			2020/2021
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>Cost of services</b>							
Resource management	1,554,159	1,258,205	-295,954	4,163,234	3,718,271	-444,963	24,532,923
Biosecurity and biodiversity	705,218	515,481	-189,737	1,656,789	1,301,024	-355,765	7,360,373
Transport	379,097	421,674	42,577	1,095,182	1,241,916	146,734	4,992,065
Hazard management	82,233	78,271	-3,962	230,667	237,388	6,721	998,686
Recreation culture and heritage	268,326	364,161	95,835	1,829,158	2,153,518	324,360	8,554,161
Regional representation advocacy and investment management	148,048	138,794	-9,254	411,089	426,387	15,298	1,760,516
<b>Total operating expenditure</b>	<b>3,137,081</b>	<b>2,776,586</b>	<b>-360,495</b>	<b>9,386,119</b>	<b>9,078,504</b>	<b>-307,615</b>	<b>48,198,724</b>
<b>Revenue from exchange transactions</b>							
Direct charges revenue	254,888	285,963	-31,075	792,896	870,389	-77,493	4,376,777
Rent revenue	106,738	95,833	10,905	313,301	287,499	25,802	1,150,000
Dividends	0	4,000,000	-4,000,000	0	4,000,000	-4,000,000	8,000,000
<b>Revenue from non-exchange transactions</b>							
General rates revenue	0	0	0	1,988,598	1,988,598	0	7,954,392
Targeted rates revenue	0	0	0	1,492,806	1,492,793	13	5,971,173
Direct charges revenue	184,719	215,194	-30,475	479,040	629,082	-150,042	15,026,419
Government grants	362,648	248,414	114,234	1,054,321	745,242	309,079	4,094,968
Vested assets	0	0	0	0	0	0	0
<b>Total income</b>	<b>908,992</b>	<b>4,845,404</b>	<b>-3,936,412</b>	<b>6,120,961</b>	<b>10,013,603</b>	<b>-3,892,642</b>	<b>46,573,729</b>
<b>Operating surplus/(deficit) before finance income/expenses &amp; taxation</b>	<b>-2,228,088</b>	<b>2,068,818</b>	<b>-4,296,906</b>	<b>-3,265,157</b>	<b>935,099</b>	<b>-4,200,256</b>	<b>-1,624,995</b>
Finance income	27,242	25,000	2,242	92,911	100,000	-7,089	1,341,772
Finance expense	0	0	0	-10,202	-25,000	14,798	-1,041,772
Net finance expense	27,242	25,000	2,242	82,709	75,000	7,709	300,000
<b>Operating surplus before taxation</b>	<b>-2,200,846</b>	<b>2,093,818</b>	<b>-4,294,664</b>	<b>-3,182,448</b>	<b>1,010,099</b>	<b>-4,192,547</b>	<b>-1,324,995</b>
<b>Other gains/losses</b>							
Gains/(losses) on revaluation of properties	0	0	0	0	0	0	0
<b>Operating surplus before taxation</b>	<b>-2,200,846</b>	<b>2,093,818</b>	<b>-4,294,664</b>	<b>-3,182,448</b>	<b>1,010,099</b>	<b>-4,192,547</b>	<b>-1,324,995</b>
Income tax expense	0	0	0	0	0	0	10,000
<b>Surplus/(deficit) for the period</b>	<b>-2,200,846</b>	<b>2,093,818</b>	<b>-4,294,664</b>	<b>-3,182,448</b>	<b>1,010,099</b>	<b>-4,192,547</b>	<b>-1,334,995</b>
<b>Other comprehensive income</b>							
Revaluation of property, plant and equipment	0	0	0	0	0	0	0
<b>Other comprehensive income, net of tax</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating surplus/(deficit)</b>	<b>-2,200,846</b>	<b>2,093,818</b>	<b>-4,294,664</b>	<b>-3,182,448</b>	<b>1,010,099</b>	<b>-4,192,547</b>	<b>-1,334,995</b>

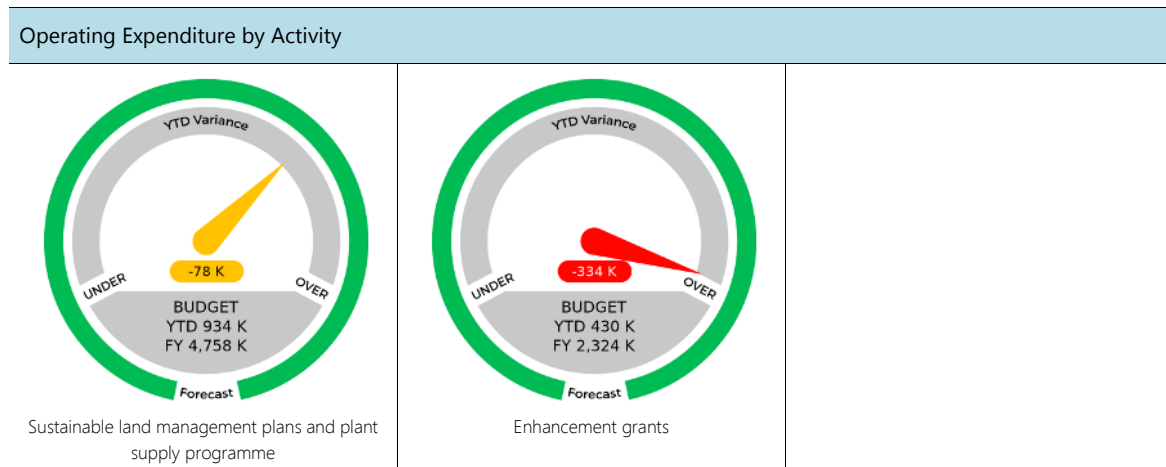
## Resource management

### Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$1.5M	\$149.8K over budget ↑	\$4.2M	\$445.0K over budget ↓
Against a YTD budget of 1.3M and a full year budget of 17.3M.		Against a YTD budget of 3.7M and a full year budget of 24.5M.	

Operating Expenditure by Activity		
<p>Resource management planning</p>	<p>Consent processing and administration</p>	<p>Compliance monitoring programmes</p>
<p>Pollution incidence and response</p>	<p>State of the environment monitoring</p>	<p>Resource investigations and projects</p>

RESOURCE MANAGEMENT



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

Commentary and variances

Overall resource management expenditure is over budget. Material activity variances (> or < than \$100,000) are:

Compliance monitoring programmes - \$142,191 over budget due to staff focus on monitoring and reporting.

Enhancement grants - \$334,295 over budget due to the timing of Fresh Water Improvement fund expenditure. This additional expenditure is offset by government grant revenue being \$278,916 over budget.

Direct charges revenue - \$129,143 under budget due to the timing of work across the organisation. This is forecasted to return to budget by year end.

## RESOURCE MANAGEMENT

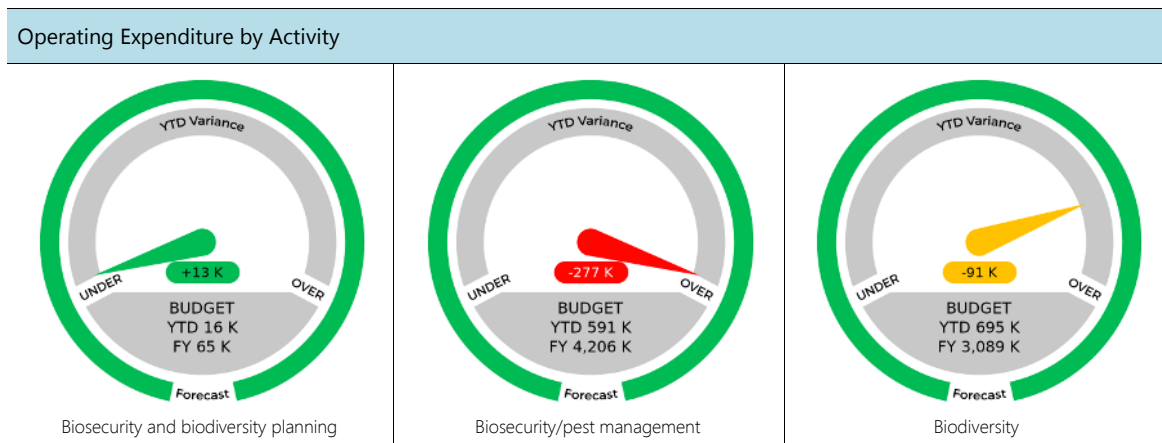
## Cost of services statement

RESOURCE MANAGEMENT							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>Expenditure</b>							
Resource management planning	74,205	83,392	9,187	177,842	255,991	78,149	1,055,744
Consent processing and administration	87,647	90,391	2,744	257,566	292,280	34,714	1,157,001
Compliance monitoring programmes	358,290	281,356	-76,934	1,003,226	861,035	-142,191	3,535,190
Pollution incidents and response	68,491	79,900	11,409	276,020	244,474	-31,546	1,004,005
State of the environment monitoring	236,363	194,309	-42,054	610,322	594,059	-16,263	2,434,537
Resource investigations and projects	27,237	34,952	7,715	61,868	106,654	44,786	435,802
Sustainable land management plans and plant supply programme	368,854	311,354	-57,500	1,011,879	933,611	-78,268	4,757,793
Waitara River catchment	0	0	0	50	0	-50	7,828,882
Enhancement grants	333,073	182,551	-150,522	764,462	430,167	-334,295	2,323,969
<b>Total expenditure</b>	<b>1,554,159</b>	<b>1,258,205</b>	<b>-295,954</b>	<b>4,163,234</b>	<b>3,718,271</b>	<b>-444,963</b>	<b>24,532,923</b>
<b>Income</b>							
General rates	337,628	337,628	0	991,049	991,049	0	3,061,369
Direct charges	313,438	365,504	-52,066	963,369	1,092,512	-129,143	15,258,159
Government grants	192,076	83,333	108,743	528,915	249,999	278,916	2,036,000
Transfer from reserves	0	0	0	0	0	0	0
Transfer to reserves	-15,167	-8,333	-6,834	-44,397	-24,999	-19,398	-100,000
Investment funds	726,184	480,073	246,111	1,724,298	1,409,710	314,588	4,277,395
<b>Total income</b>	<b>1,554,159</b>	<b>1,258,205</b>	<b>295,954</b>	<b>4,163,234</b>	<b>3,718,271</b>	<b>444,963</b>	<b>24,532,923</b>
<b>Operating surplus/(deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Biosecurity and biodiversity

### Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.1M	\$17.6K over budget ↓	\$1.7M	\$355.8K over budget ↓
Against a YTD budget of 0.0M and a full year budget of 2.7M.		Against a YTD budget of 1.3M and a full year budget of 7.4M.	



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

### Commentary and variances

Overall biosecurity and biodiversity expenditure is over budget. Material activity variances (> or < than \$100,000) are:

Biosecurity/pest management - \$277,317 over budget due to the timing of Towards Predator Free Taranaki expenditure. This is forecasted to be on budget by year end.

## BIOSECURITY AND BIODIVERSITY

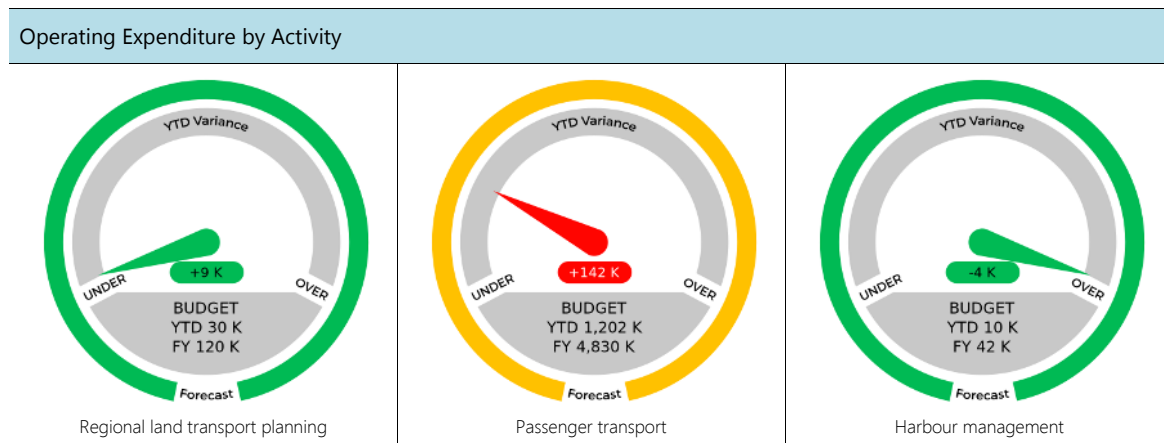
## Cost of services statement

BIOSECURITY AND BIODIVERSITY							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>Expenditure</b>							
Biosecurity and biodiversity planning	1,298	5,159	3,861	3,204	15,779	12,575	65,272
Biosecurity/pest management	316,622	172,150	-144,472	868,006	590,689	-277,317	4,206,046
Biodiversity	387,297	338,172	-49,125	785,578	694,556	-91,022	3,089,055
<b>Total expenditure</b>	<b>705,218</b>	<b>515,481</b>	<b>-189,737</b>	<b>1,656,789</b>	<b>1,301,024</b>	<b>-355,765</b>	<b>7,360,373</b>
<b>Income</b>							
General rates	208,653	208,653	0	523,582	523,582	0	1,985,485
Direct charges	12,756	15,295	-2,539	63,504	45,885	17,619	2,700,737
Transfer from reserves	0	0	0	0	0	0	0
Transfer to reserves	0	0	0	0	0	0	-100,000
Investment funds	483,809	291,533	192,276	1,069,703	731,557	338,146	2,774,151
<b>Total income</b>	<b>705,218</b>	<b>515,481</b>	<b>189,737</b>	<b>1,656,789</b>	<b>1,301,024</b>	<b>355,765</b>	<b>7,360,373</b>
<b>Operating surplus/(deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Transport

### Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.8M	\$14.3K under budget ↑	\$1.1M	\$146.7K under budget ↑
Against a YTD budget of 0.8M and a full year budget of 3.2M.		Against a YTD budget of 1.2M and a full year budget of 5.0M.	



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

### Commentary and variances

Overall transport expenditure is under budget. Material activity variances (> or < than \$100,000) are:

Passenger transport - \$141,581 under budget due to bus contract costs running lower than expected and lower depreciation due to the delay in the regional integrated ticketing project.

## TRANSPORT

## Cost of services statement

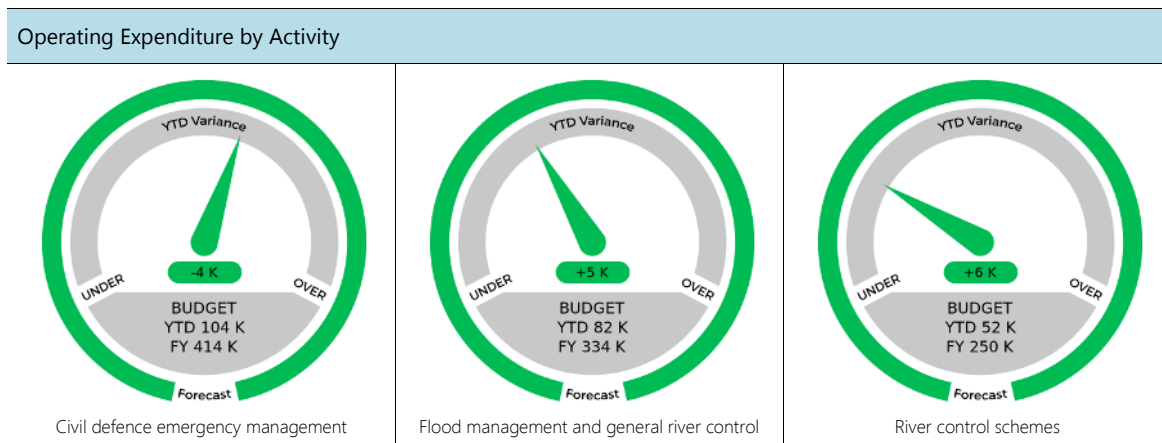
TRANSPORT							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>Expenditure</b>							
Regional land transport planning	5,577	10,023	4,446	20,378	29,568	9,190	120,377
Passenger transport	362,520	401,526	39,006	1,060,392	1,201,973	141,581	4,830,188
Harbour management	11,000	10,125	-875	14,412	10,375	-4,037	41,500
<b>Total expenditure</b>	<b>379,097</b>	<b>421,674</b>	<b>42,577</b>	<b>1,095,182</b>	<b>1,241,916</b>	<b>146,734</b>	<b>4,992,065</b>
<b>Income</b>							
General rates	66,216	66,216	0	55,451	55,451	0	199,448
Targeted rates	0	0	0	320,170	320,169	1	1,280,678
Direct charges	97,061	97,858	-797	249,147	293,574	-44,427	1,174,300
Government grants	170,572	165,081	5,491	525,405	495,243	30,162	2,058,968
Government grants for capital	0	0	0	0	0	0	0
Transfer from reserves	0	0	0	0	0	0	0
Transfer to reserves	0	0	0	0	0	0	0
Investment funds	45,248	92,519	-47,271	-54,992	77,479	-132,471	278,671
<b>Total income</b>	<b>379,097</b>	<b>421,674</b>	<b>-42,577</b>	<b>1,095,182</b>	<b>1,241,916</b>	<b>-146,734</b>	<b>4,992,065</b>
<b>Operating surplus/(deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## Hazard management

### Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.0M	\$0.2K over budget ↑	\$0.2M	\$6.7K under budget ↓
Against a YTD budget of 0.0M and a full year budget of 0.0M.		Against a YTD budget of 0.2M and a full year budget of 1.0M.	



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

### Commentary and variances

Overall hazard management expenditure is on budget. There are no material activity variances (> or < than \$100,000).

## HAZARD MANAGEMENT

## Cost of services statement

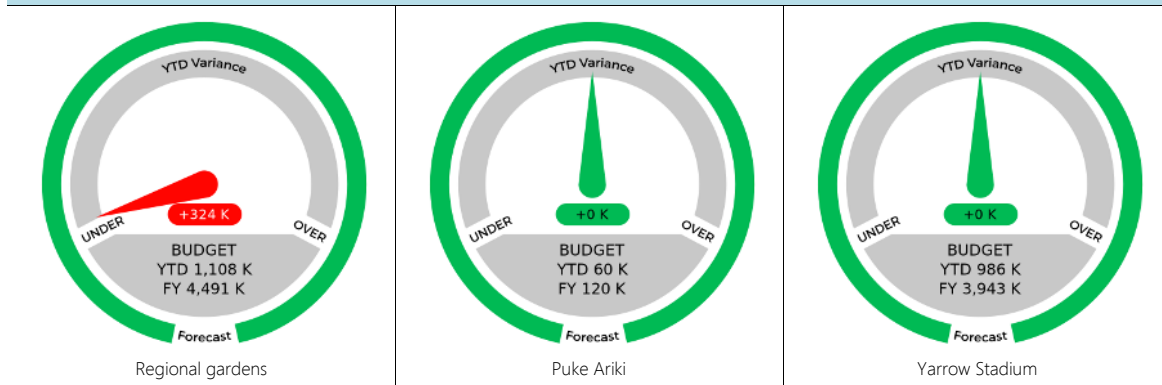
HAZARD MANAGEMENT							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>Expenditure</b>							
Civil defence emergency management	38,268	34,505	-3,763	107,138	103,515	-3,623	414,058
Flood management and general river control	22,033	26,555	4,522	77,354	81,959	4,605	334,138
River control schemes	21,932	17,211	-4,721	46,175	51,914	5,739	250,490
<b>Total expenditure</b>	<b>82,233</b>	<b>78,271</b>	<b>-3,962</b>	<b>230,667</b>	<b>237,388</b>	<b>6,721</b>	<b>998,686</b>
<b>Income</b>							
General rates	32,651	32,651	0	30,302	30,302	0	162,654
Targeted rates	0	0	0	186,944	186,944	0	747,776
Direct charges	58	0	58	175	0	175	0
Government grants	0	0	0	0	0	0	0
Transfer from reserves	28,525	0	28,525	42,982	0	42,982	0
Transfer to reserves	0	0	0	-160,597	0	-160,597	-50,228
Investment funds	20,999	45,620	-24,621	153,057	42,338	110,719	227,263
<b>Total income</b>	<b>82,233</b>	<b>78,271</b>	<b>3,962</b>	<b>252,863</b>	<b>259,584</b>	<b>-6,721</b>	<b>1,087,465</b>
<b>Operating surplus/(deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22,196</b>	<b>22,196</b>	<b>0</b>	<b>88,779</b>

## Recreation, culture and heritage

### Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.0M	\$9.6K under budget ↑	\$1.8M	\$324.4K under budget ↑
Against a YTD budget of 0.0M and a full year budget of 0.2M.		Against a YTD budget of 2.2M and a full year budget of 8.6M.	

### Operating Expenditure by Activity



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

### Commentary and variances

Overall recreation, culture and heritage expenditure is under budget. Material activity variances (> or < than \$100,000) are:

Regional Gardens - \$324,360 under budget due to a delay in the Kaitake Trail project funding.

## RECREATION, CULTURE AND HERITAGE

## Cost of services statement

RECREATION CULTURE AND HERITAGE							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>Expenditure</b>							
Regional gardens	268,326	364,161	95,835	783,478	1,107,838	324,360	4,491,442
Puke Ariki	0	0	0	60,000	60,000	0	120,000
Yarrow Stadium	0	0	0	985,680	985,680	0	3,942,719
<b>Total expenditure</b>	<b>268,326</b>	<b>364,161</b>	<b>95,835</b>	<b>1,829,158</b>	<b>2,153,518</b>	<b>324,360</b>	<b>8,554,161</b>
<b>Income</b>							
General rates	145,061	145,061	0	466,618	466,618	0	1,841,487
Targeted rates	0	0	0	985,693	985,680	13	3,942,719
Direct charges	31,272	16,418	14,854	39,696	49,254	-9,558	197,000
Investment funds	91,993	202,682	-110,689	337,152	651,966	-314,814	2,572,955
<b>Total income</b>	<b>268,326</b>	<b>364,161</b>	<b>-95,835</b>	<b>1,829,158</b>	<b>2,153,518</b>	<b>-324,360</b>	<b>8,554,161</b>
<b>Operating surplus/(deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Regional representation, advocacy and investment management

### Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council’s activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.0M	\$17.8K under budget ↓	\$0.4M	\$15.3K under budget ↓
Against a YTD budget of 0.0M and a full year budget of 0.1M.		Against a YTD budget of 0.4M and a full year budget of 1.8M.	

Operating Expenditure by Activity		
<p>Investment management</p>	<p>Community engagement</p>	<p>Advocacy and response</p>
<p>Governance</p>	<p>Key</p> <ul style="list-style-type: none"> <li>YTD Variance</li> <li>■ &lt; 5% and less than \$50,000</li> <li>■ ≥ 5% &lt; 10% and between \$50,000 and \$100,000</li> <li>■ ≥ 10% and greater than \$100,000</li> </ul>	

### Commentary and variances

Overall regional representation and advocacy expenditure is on budget. There are no material activity variances (> or < than \$100,000).

## REGIONAL REPRESENTATION, ADVOCACY AND INVESTMENT MANAGEMENT

## Cost of services statement

REGIONAL REPRESENTATION, ADVOCACY AND INVESTMENT MANAGEMENT							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>Expenditure</b>							
Investment management	0	500	500	0	1,500	1,500	6,000
Community engagement	44,769	35,158	-9,611	106,383	106,978	595	438,513
Advocacy and response	18,570	25,155	6,585	51,957	77,810	25,853	319,091
Governance	84,709	77,981	-6,728	252,749	240,099	-12,650	996,912
<b>Total expenditure</b>	<b>148,048</b>	<b>138,794</b>	<b>-9,254</b>	<b>411,089</b>	<b>426,387</b>	<b>15,298</b>	<b>1,760,516</b>
<b>Income</b>							
General rates	55,360	55,360	0	170,254	170,254	0	703,948
Direct charges	187	6,083	-5,896	492	18,249	-17,757	73,000
Investment funds	92,500	77,351	15,149	240,343	237,884	2,459	983,568
<b>Total income</b>	<b>148,048</b>	<b>138,794</b>	<b>9,254</b>	<b>411,089</b>	<b>426,387</b>	<b>-15,298</b>	<b>1,760,516</b>
<b>Operating surplus/(deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Statement of financial position

This statement summarises the Council's assets, liabilities and residual equity. The statement is split between current items (those expected to be realised within 12 months) and non-current items (expected to last longer than 12 months).

	Month End Actual \$	2020/2021 Estimates \$	2019/2020 Annual Report \$
<b>Current Assets</b>			
Cash and cash equivalents	2,611,187	632,347	2,945,237
Current portion of investments	12,919,443	-	12,595,467
Trade and other receivables	4,267,341	2,000,000	6,969,430
Inventories	272,185	-	162,185
Loan to Taranaki Stadium Trust	4,000,000	25,000,000	4,000,000
Prepayments	227,949	100,000	245,831
Work in progress	322,197	400,000	189,382
<b>Total current assets</b>	<b>24,620,302</b>	<b>28,132,347</b>	<b>27,107,532</b>
<b>Non-current assets</b>			
Treasury investments	1,000,000	4,900,000	1,000,000
Port Taranaki Ltd	26,000,000	26,000,000	26,000,000
Civic Assurance Ltd	1,000	1,000	1,000
Regional Software Holdings Ltd	798,118	798,118	798,118
Intangible assets	792,985	1,825,922	869,701
Investment properties	19,559,000	17,380,500	19,559,000
Property plant and equipment	33,010,993	35,040,516	32,786,757
Deferred tax asset	80,499	-	80,499
<b>Total non-current assets</b>	<b>81,242,597</b>	<b>85,946,056</b>	<b>81,095,075</b>
<b>Total assets</b>	<b>105,862,899</b>	<b>114,078,403</b>	<b>108,202,607</b>
<b>Current liabilities</b>			
Trade and other payables	4,501,347	2,500,000	5,539,140
Work-in-progress	2,453,352	600,000	591,816
Employee entitlements current	1,160,001	935,000	1,141,005
Borrowings	4,000,000	-	4,000,000
<b>Total current liabilities</b>	<b>12,114,700</b>	<b>4,035,000</b>	<b>11,271,961</b>
<b>Non-current liabilities</b>			
Employee entitlements term	556,500	800,000	556,500
Borrowings	-	25,000,000	-
<b>Total non-current liabilities</b>	<b>556,500</b>	<b>25,800,000</b>	<b>556,500</b>
<b>Total liabilities</b>	<b>12,671,200</b>	<b>29,835,000</b>	<b>11,828,461</b>
<b>Public equity</b>			
Retained earnings	67,156,920	60,800,538	70,501,379
Reserves	20,817,907	18,933,527	20,655,895
Asset revaluation reserves	5,216,872	4,509,338	5,216,872
<b>Total public equity</b>	<b>93,191,699</b>	<b>84,243,403</b>	<b>96,374,146</b>
<b>Total liabilities and equity</b>	<b>105,862,899</b>	<b>114,078,403</b>	<b>108,202,607</b>

### Commentary and variances

There are no significant variances to report.

## Capital expenditure and disposals

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Capital expenditure in excess of \$10,000 for the month was:

DESCRIPTION	AMOUNT \$
Nimble HF Hybrid Hardware	101,048
CTO HPE DL380 Server	13,609
DustTrak DRX Handheld	19,760
Ford Everest	60,089
My TRC Website Development WIP	32,400

Fixed asset disposals in excess of \$10,000 for the month were:-

DESCRIPTION	AMOUNT \$
Nil	



## Local Authorities (Members' Interests) Act 1968

Additions to the *Creditors Detail List* for the month were:

CODE	CREDITOR NAME	ADDRESS	DATE ESTABLISHED
3561	LandSAR Training Limited	P O Box 13182, Christchurch	01-Sep-20
3562	BM & PL Jordan Family Trust	849 Ihaia Road, Opunake	02-Sep-20
3563	Jeff Owen & Margaret Hoskin	28 Mahoetahi Road, Waitara	02-Sep-20
3564	DE & JD Morgan Family Trust	349 Ngariki Road, Opunake	02-Sep-20
3565	Aljo Farm Limited / Drumoak Trust	2005 Main South Road, Hawera	02-Sep-20
3567	Meyer DR Trust & Est B A Meyer	168 Kokiri Road, Manaia	03-Sep-20
3568	Jack Trust Partnership	18C Ashmore Drive, New Plymouth	03-Sep-20
3569	Riverstone Lands Limited	155 Kaimata Road North, Inglewood	03-Sep-20
3570	Esternwest Farms Limited	933 East Road, Stratford	03-Sep-20
3571	SC & MJ O'Neill Family Trust	P O Box 173, Stratford	03-Sep-20
3572	Taradise Farm	436 Kaimata Road Sth, Inglewood	04-Sep-20
3573	Hoopman Family Trust	1571 Upper Oeo Road, Hawera	08-Sep-20
3574	RM & HR Whyte Trust	810 Hastings Road, Hawera	09-Sep-20
3575	Rockavista Trusts Partnership	204 Upper Puniho Road, New Plymouth	09-Sep-20
3576	Good, Christine Nola	2969A South Road, Opunake	09-Sep-20
3577	Dowding, Ms Lesley	23B Curtis Street, Okato	09-Sep-20
3578	CG Rawlinson & Co	248 East Road, Stratford	09-Sep-20
3579	Clement AW & JM Trust	497 Wiremu Road, Opunake	10-Sep-20
3580	Oakline Holdings Limited	1434 Skeet Road, Hawera	10-Sep-20
3581	CA Midgley Farm Partnership	23 Montrose Place, New Plymouth	10-Sep-20
3582	Danz Family Trust Partnership	2344 Eltham Road, Hawera	10-Sep-20
3583	Bushline Trusts Partnership	1196 Rowan Road, Hawera	10-Sep-20
3584	Charteris Family Trust	275 Greenwood Road, Pitone	10-Sep-20
3585	Powerbox Pacific Ltd	P O Box 300 479, Albany, Auckland	10-Sep-20
3586	Towntry Limited	235 Patiki Road, Opunake	11-Sep-20
3587	Fully Equipped Ltd	P O Box 20-077 Te Rapa, Hamilton	11-Sep-20
3588	McPhillips, Mr Daniel	1247 Palmer Road, Stratford	11-Sep-20
3589	Ohawe Farm Limited	174 Ohawe Beach Road, Hawera	11-Sep-20
3590	Phillip Nigel & Diane Lee Waite	631 Auroa Road, Hawera	11-Sep-20
3591	David Charles & Michelle Anne Cathie	69 Patiki Road, Opunake	11-Sep-20
3592	Schorn Trust	122 New Road, Stratford	11-Sep-20
3593	Denbigh & Hayley Van Kerssen Hills	630 Lincoln Road, Inglewood	11-Sep-20
3594	Hu Farms Limited	232 Hu Road, Eltham	11-Sep-20
3595	Rosemount Dairy Ltd	P O Box 43, Waverley	11-Sep-20
3596	BMW Farms / Whatalotta Heifers Ltd	18 Shearer Drive, Oakura	11-Sep-20
3598	BM Savage Trust No 1	932 Bird Road, Stratford	14-Sep-20
3599	Makura Farms	110 Branch Road, New Plymouth	14-Sep-20

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3600	MP & NJ Van der Poel Family Trust	23E Arden Place, Oakura	14-Sep-20
3601	Delvin Kapuni Limited	1312 Skeet Road, Hawera	14-Sep-20
3602	Bernard & Josephine Kelly	36 Redwood Cres, New Plymouth	14-Sep-20
3603	Terence & Colleen Fleming	572 Ihaia Road, Opunake	14-Sep-20
3604	Simon Stokes Consulting	52 Waterways Drive, Ohope	14-Sep-20
3605	PJ & HJ Horo & Family Trust	722 Ngariki Road, Rahotu, Opunake	14-Sep-20
3607	Mangamahoe Farms	4 Seaton Street, New Plymouth	14-Sep-20
3608	Quest Software International Limited	City Gate Park, Mahon, Cork, Ireland	14-Sep-20
3609	JB Dairy 2015 Limited	236 Kent Road, New Plymouth	15-Sep-20
3610	Te Roti Farm (2015) Limited	227 Te Roti Road, Hawera	15-Sep-20
3611	Armitstead & Co Trust	390 Upper Duthie Road, Stratford	15-Sep-20
3612	Warren & Leonie Jan West	2165 Opunake Road, Awatuna	17-Sep-20
3613	JEL Farms Limited	420 Leith Road, New Plymouth	17-Sep-20
3614	Coastal Country Farms Limited	327 Hampton Road, New Plymouth	17-Sep-20
3615	Coldstream Partnership Trust	268 Cardiff Road, Stratford	18-Sep-20
3616	Mullag Partnership	60 Ball Road, Patea	21-Sep-20
3617	Waiwira Holdings Limited	2066 South Road, Patea	21-Sep-20
3618	Gibbins, David	627 Tarata Road, Inglewood	21-Sep-20
3619	Mount View Trust	648 Taikatu Road, Hawera	21-Sep-20
3620	Ecostore	125 The Strand, Parnell, Auckland	21-Sep-20
3621	New Plymouth Joinery Ltd	P O Box 88, New Plymouth	21-Sep-20
3622	Helms RJ Family Trust	228 Albert Road, Egmont Village	21-Sep-20
3623	Inland North Holdings Trust	29 Snell Road, Waitara	22-Sep-20
3624	Clonakillity Farms Limited	5180 Mountain Road, Eltham	22-Sep-20
3625	Estate of MJ Abbott	334 Lower Duthie Road, Hawera	22-Sep-20
3626	DJ & KA Lawn Family Trust	71 Messenger Terrace, Oakura	23-Sep-20
3627	Glennos Farms Limited	479 Upper Glen Road, Hawera	23-Sep-20
3628	Kiley Family Trust	P O Box 31543, Lower Hutt	23-Sep-20
3629	Wooldridge, Mr Ross	88 Dover Road, New Plymouth	23-Sep-20
3630	Jardan Farms	98 Little Lepper Road, Inglewood	23-Sep-20
3631	Dickson, Mr Andrew	44 Gloag Street, Waverley	23-Sep-20
3632	True Blue Trusts	930 Auroa Road, Hawera	24-Sep-20
3633	Mittsoff Limited	389 Mid Puniho Road, New Plymouth	24-Sep-20
3634	Hawera Auto Court Limited	P O Box 748, Hawera	30-Sep-20
3635	Goodin Farms Limited	725 Mid Kahui Road, Opunake	30-Sep-20

Notes:

1. The schedule of all previously listed creditors for the purpose of the Local Authorities (Members' Interests) Act 1968 is available for Members' perusal.
2. The schedule excludes any staff who may have become a creditor.
3. Under the terms of Section 6 and Section (1) of the Local Authorities (Members' Interests) Act 1968, members are required to declare if they hold directly or indirectly, a pecuniary interest other than an interest in common with the public.

## Financial delegations

The following payments were made during the period to 30 September 2020 that exceeded the budgeted approved delegated authority levels:

DESCRIPTION	AMOUNT \$
Nil	

## Aged debtors analysis

The total debtors outstanding at 30 September 2020 were aged as follows:

DESCRIPTION	AMOUNT \$	PERCENT %
Current balance	2,977,121	93.3
30 days balance	33,148	1.1
60 days balance	14,624	0.5
90 days and over balance	166,769	5.2
<b>Total debtors</b>	<b>3,191,662</b>	<b>100</b>

## Reserves

As at 30 September 2020 the following reserve balances were held:

DESCRIPTION	AMOUNT \$
Contingency/Disaster Reserve	1,086,000
North Taranaki/Waitara River Control Scheme Reserve	1,329,125
South Taranaki Rivers Control Scheme Reserve	(16,911)
Dividend Equalisation Reserve	6,424,063
Egmont National Park Control Reserve	613,000
Endowment Land Sales Reserve	2,170,000
Waitara Lands Act 2018 Reserve	9,212,631
<b>Total reserves</b>	<b>20,817,907</b>

## Bank and investment balances

As at 30 September 2020 the following cash, bank and investment balances were held:

	% OF TOTAL	INVESTED \$	YIELD %	MATURITY DATE
Bank of New Zealand:				
Call Account	10	1,717,826	0.3	On Call
Current accounts	5	872,226	0.1	On Call
Waitara Lands Account		1,046	0.1	On Call
Term Investment	6	1,003,567	1.4	27/11/2020
Subordinated Notes	6	1,000,000	5.3	17/12/2025
TSB Bank:				
Cheque Accounts		791		On Call
Call Account		8,661	0.5	On Call
Term Investment	10	1,653,462	3.6	09/04/2021
Waitara Lands Term Investment	13	2,204,469	1.6	31/01/2021
ASB Bank:				
Cheque Account		10,334		On Call
Term Investment	6	1,051,133	1.3	20/02/2021
Waitara Lands Term Investment	13	2,114,632	1.9	07/11/2020
Westpac:				
Waitara Lands Account		303	0.1	On Call
Waitara Lands Term Investment	16	2,651,670	2.4	06/10/2020
Waitara Lands Term Investment	14	2,240,511	1.8	22/01/2021
<b>Total</b>	<b>100</b>	<b>16,530,630</b>	<b>2.3*</b>	

All investments are in accordance with the *Investment Policy*. \* Weighted average interest rate.

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OCTOBER 2020

# MONTHLY FINANCIAL REPORT

TARANAKI REGIONAL COUNCIL



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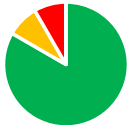





## Executive summary

### Financial performance

FINANCIAL INDICATORS					
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%					
Total revenue		Operating expenditure		Operating surplus/deficit	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council’s activities:		Council’s total revenue less operating expenditure:	
Actual YTD:	Trend:	Actual YTD:	Trend:	Actual YTD:	Trend:
\$10.6M	\$394.8K under budget ↑	\$11.9M	\$262.8K over budget ↑	\$-1.4M	\$657.6K behind budget ↑
Against a YTD budget of \$10.9M and a full year budget of \$47.9M.		Against a YTD budget of \$11.6M and a full year budget of \$49.2M.		Against a YTD budget of \$-0.7M and a full year budget of \$-1.3M.	

FINANCIAL PERFORMANCE			
Operating Expenditure		Income	
Actual	Forecast	Actual	Forecast
Financial Performance 	Future Performance 	Financial Performance 	Future Performance 

### Commentary and variances

The overall financial result is tracking behind budget. This is mainly due to timing differences between budgets and actuals. The overall result is still expected to be close to budget at year end.

## Key

This section defines the symbols and colours used in the Executive Summary and the Groups of Activities.

### Introduction

In the "Financial Indicators Section", for revenue, expenditure and operating surplus/deficit, for the whole of the Council the actual year to date (YTD) performance is compared against the YTD budget. A green variance indicates that the variance is within plus or minus 5% and less than \$50,000. A yellow variance indicates that the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. A red variance indicates that the variance is more than plus or minus 10% and more than \$100,000. The arrow indicates the trend over time. A green up arrow indicates and improving trend and a red down arrow indicates a deteriorating trend.

The financial performance pie graphs for operating expenditure and income show the actual performance against budget and the forecast performance against budget, accumulated for all activities. The green slice indicates the number of activities where the variance is within plus or minus 5% and less than \$50,000. The yellow slice indicates the number of activities where the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. The red slice indicates the number of activities where the variance is more than plus or minus 10% and more than \$100,000.

The operational performance pie graphs for levels of service and individual activities show the actual performance against budget and the forecast performance against budget, accumulated for all activities. The green slice indicates the number of levels of service/activities where the actual performance is on target. The yellow slice indicates the number of levels of service/activities where the actual performance is at risk of not being achieved. The red slice indicates the number of levels of service/activities where the actual performance is not meeting the target.

### For each Group of Activities:

In the "Financial Indicators Section", for revenue and expenditure, for that group of activities, the actual year to date (YTD) performance is compared against the YTD budget. A green variance indicates that the variance is within plus or minus 5% and less than \$50,000. A yellow variance indicates that the variance is greater than plus or minus 5% and between \$50,000 and \$100,000 but less than plus or minus 10% and more than \$100,000. A red variance indicates that the variance is more than plus or minus 10% and more than \$100,000. The arrow indicates the trend over time. A green up arrow indicates and improving trend and a red down arrow indicates a deteriorating trend.

In the "Operating Expenditure by Activity" section, there is a dial for each activity comparing YTD expenditure against budget and a forecast for the rest of the year. The colours are green – variance of less than plus or minus 5% and less than \$50,000, yellow – plus or minus variance of more than 5% and between \$50,000 and \$100,000 but less than 10% and red – plus or minus variance of more than 10% and \$100,000.

The key components of each dial are:

- The outer ring is the forecast for the rest of the year – green OK, yellow performance at risk, red target will not be achieved
- The pointer indicates whether the variance is over or under budget and the colour indicates the scale of the variance – the actual variance figure sits at the bottom of the pointer
- The YTD and Full Year (FY) budgets are included in the grey section.



The operational performance pie graphs for levels of service and individual activities show the actual performance against budget and the forecast performance against budget, accumulated for all activities within that group of activities. The green slice indicates the number of levels of service/activities where the actual performance is on target. The yellow slice indicates the number of levels of service/activities where the actual performance is at risk of not being achieved. The red slice indicates the number of levels of service/activities where the actual performance is not meeting the target.

## Statement of comprehensive revenue and expense

This statement summarises performance against budget for the month and for the year to date.

	Month			Year to date			2020/2021
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>Cost of services</b>							
Resource management	1,190,441	1,158,540	-31,901	5,353,676	4,876,811	-476,865	24,532,923
Biosecurity and biodiversity	610,289	389,909	-220,380	2,267,078	1,690,933	-576,145	7,360,373
Transport	306,642	408,191	101,549	1,401,824	1,650,107	248,283	4,992,065
Hazard management	67,410	90,923	23,513	298,077	328,311	30,234	998,686
Recreation culture and heritage	232,522	371,029	138,507	2,061,680	2,524,547	462,867	8,554,161
Regional representation advocacy and investment management	119,899	138,623	18,724	530,987	565,010	34,023	1,760,516
<b>Total operating expenditure</b>	<b>2,527,203</b>	<b>2,557,215</b>	<b>30,012</b>	<b>11,913,321</b>	<b>11,635,719</b>	<b>-277,602</b>	<b>48,198,724</b>
<b>Revenue from exchange transactions</b>							
Direct charges revenue	283,954	285,963	-2,009	1,076,850	1,156,352	-79,502	4,376,777
Rent revenue	95,184	95,833	-649	408,485	383,332	25,153	1,150,000
Dividends	3,500,000	0	3,500,000	3,500,000	4,000,000	-500,000	8,000,000
<b>Revenue from non-exchange transactions</b>							
General rates revenue	0	0	0	1,988,598	1,988,598	0	7,954,392
Targeted rates revenue	0	0	0	1,492,806	1,492,793	13	5,971,173
Direct charges revenue	85,604	180,694	-95,090	564,644	809,776	-245,132	15,026,419
Government grants	350,190	248,414	101,776	1,404,510	993,656	410,854	4,094,968
Vested assets	0	0	0	0	0	0	0
<b>Total income</b>	<b>4,314,932</b>	<b>810,904</b>	<b>3,504,028</b>	<b>10,435,894</b>	<b>10,824,507</b>	<b>-388,613</b>	<b>46,573,729</b>
<b>Operating surplus/(deficit) before finance income/expenses &amp; taxation</b>	<b>1,787,730</b>	<b>-1,746,311</b>	<b>3,534,041</b>	<b>-1,477,427</b>	<b>-811,212</b>	<b>-666,215</b>	<b>-1,624,995</b>
Finance income	25,865	25,000	865	118,776	125,000	-6,224	1,341,772
Finance expense	0	0	0	-10,202	-25,000	14,798	-1,041,772
Net finance expense	25,865	25,000	865	108,574	100,000	8,574	300,000
<b>Operating surplus before taxation</b>	<b>1,813,595</b>	<b>-1,721,311</b>	<b>3,534,906</b>	<b>-1,368,853</b>	<b>-711,212</b>	<b>-657,641</b>	<b>-1,324,995</b>
<b>Other gains/losses</b>							
Gains/(losses) on revaluation of properties	0	0	0	0	0	0	0
<b>Operating surplus before taxation</b>	<b>1,813,595</b>	<b>-1,721,311</b>	<b>3,534,906</b>	<b>-1,368,853</b>	<b>-711,212</b>	<b>-657,641</b>	<b>-1,324,995</b>
Income tax expense	0	0	0	0	0	0	10,000
<b>Surplus/(deficit) for the period</b>	<b>1,813,595</b>	<b>-1,721,311</b>	<b>3,534,906</b>	<b>-1,368,853</b>	<b>-711,212</b>	<b>-657,641</b>	<b>-1,334,995</b>
<b>Other comprehensive income</b>							
Revaluation of property, plant and equipment	0	0	0	0	0	0	0
<b>Other comprehensive income, net of tax</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating surplus/(deficit)</b>	<b>1,813,595</b>	<b>-1,721,311</b>	<b>3,534,906</b>	<b>-1,368,853</b>	<b>-711,212</b>	<b>-657,641</b>	<b>-1,334,995</b>

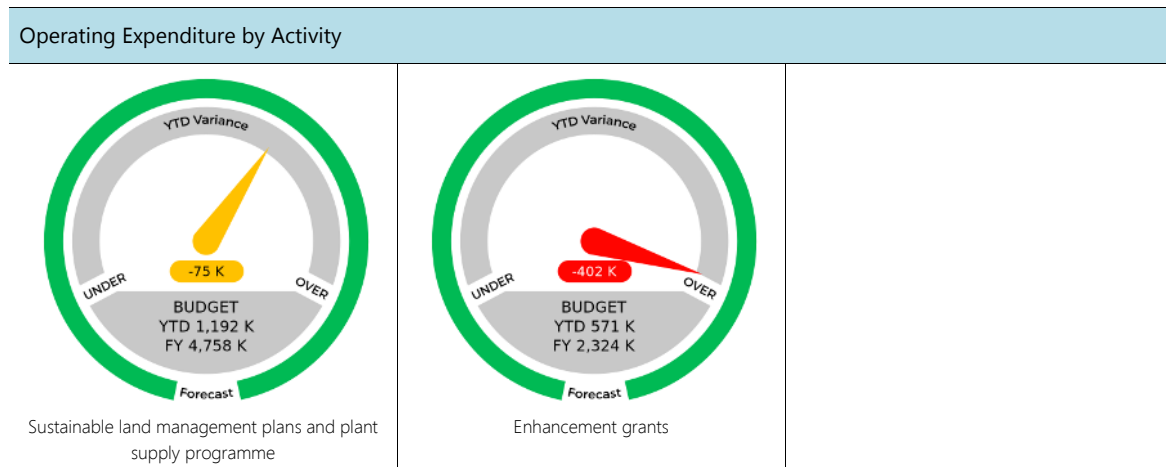
## Resource management

### Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$2.0M	\$207.2K over budget ↑	\$5.4M	\$476.9K over budget ↓
Against a YTD budget of 1.8M and a full year budget of 17.3M.		Against a YTD budget of 4.9M and a full year budget of 24.5M.	

Operating Expenditure by Activity		
<p>Resource management planning</p>	<p>Consent processing and administration</p>	<p>Compliance monitoring programmes</p>
<p>Pollution incidence and response</p>	<p>State of the environment monitoring</p>	<p>Resource investigations and projects</p>

RESOURCE MANAGEMENT



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

Commentary and variances

Overall resource management expenditure is over budget. Material activity variances (> or < than \$100,000) are:

Resource management planning - \$105,635 under budget due to staff vacancies and expenditure forecasted to occur later in the year.

Compliance monitoring programmes - \$187,400 over budget due to staff focus on monitoring and reporting.

Enhancement grants - \$401,790 over budget due to the timing of Fresh Water Improvement fund and STRESS expenditure. This additional expenditure is offset by government grant revenue being \$351,382 over budget.

Direct charges revenue - \$144,222 under budget mainly due to the timing of work being completed. This is forecasted to return to budget by year end.

## RESOURCE MANAGEMENT

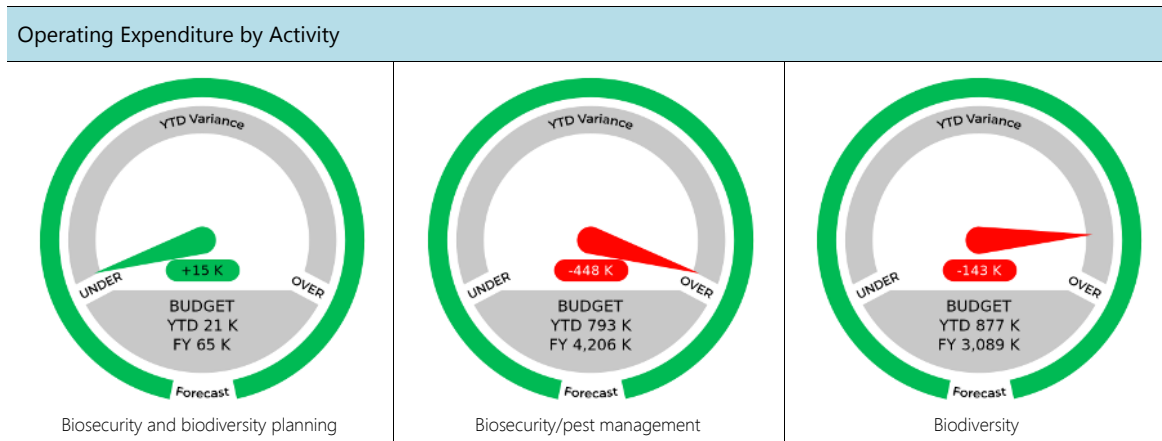
## Cost of services statement

RESOURCE MANAGEMENT							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>Expenditure</b>							
Resource management planning	56,474	83,960	27,486	234,316	339,951	105,635	1,055,744
Consent processing and administration	80,899	90,484	9,585	338,465	382,764	44,299	1,157,001
Compliance monitoring programmes	324,062	278,854	-45,208	1,327,289	1,139,889	-187,400	3,535,190
Pollution incidents and response	57,348	79,272	21,924	333,368	323,746	-9,622	1,004,005
State of the environment monitoring	194,187	192,531	-1,656	804,509	786,590	-17,919	2,434,537
Resource investigations and projects	14,422	34,730	20,308	76,290	141,384	65,094	435,802
Sustainable land management plans and plant supply programme	255,018	258,173	3,155	1,266,896	1,191,784	-75,112	4,757,793
Waitara River catchment	0	0	0	50	0	-50	7,828,882
Enhancement grants	208,031	140,536	-67,495	972,493	570,703	-401,790	2,323,969
<b>Total expenditure</b>	<b>1,190,441</b>	<b>1,158,540</b>	<b>-31,901</b>	<b>5,353,676</b>	<b>4,876,811</b>	<b>-476,865</b>	<b>24,532,923</b>
<b>Income</b>							
General rates	310,445	310,445	0	1,301,494	1,301,494	0	3,061,369
Direct charges	315,925	331,004	-15,079	1,279,294	1,423,516	-144,222	15,258,159
Government grants	155,799	83,333	72,466	684,714	333,332	351,382	2,036,000
Transfer from reserves	0	0	0	0	0	0	0
Transfer to reserves	-13,281	0	-13,281	-57,678	-24,999	-32,679	-100,000
Investment funds	421,553	433,758	-12,205	2,145,851	1,843,468	302,383	4,277,395
<b>Total income</b>	<b>1,190,441</b>	<b>1,158,540</b>	<b>31,901</b>	<b>5,353,675</b>	<b>4,876,811</b>	<b>476,865</b>	<b>24,532,923</b>
<b>Operating surplus/(deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Biosecurity and biodiversity

### Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.1M	\$9.1K over budget ↓	\$2.3M	\$576.1K over budget ↓
Against a YTD budget of 0.1M and a full year budget of 2.7M.		Against a YTD budget of 1.7M and a full year budget of 7.4M.	



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

### Commentary and variances

Overall biosecurity and biodiversity expenditure is over budget. Material activity variances (> or < than \$100,000) are:

Biosecurity/pest management - \$447,855 over budget due to the early timing of Towards Predator Free Taranaki expenditure.

Biodiversity - \$142,955 over budget due to the early timing of Towards Predator Free Taranaki expenditure.

Both of these variances are forecasted to be on budget by year end.



## BIOSECURITY AND BIODIVERSITY

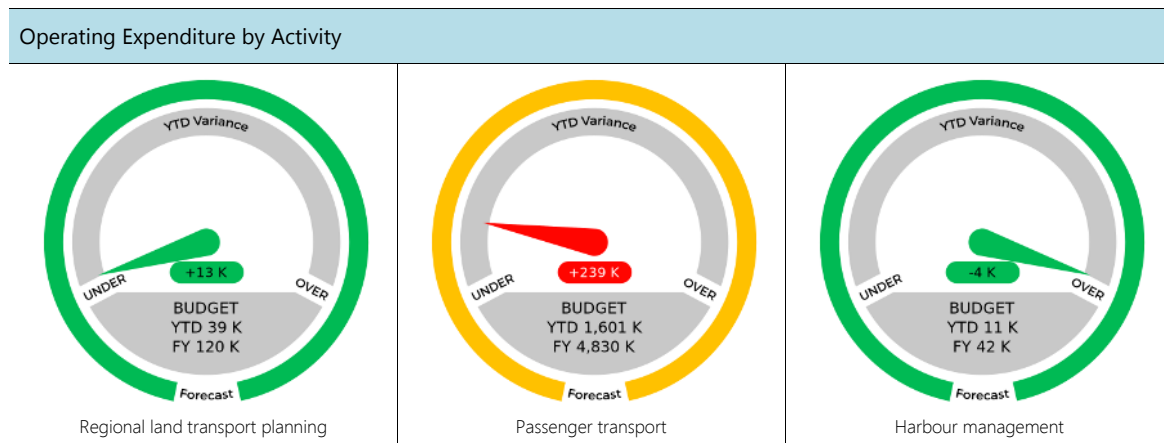
## Cost of services statement

BIOSECURITY AND BIODIVERSITY							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>Expenditure</b>							
Biosecurity and biodiversity planning	3,109	5,200	2,091	6,313	20,979	14,666	65,272
Biosecurity/pest management	372,368	201,830	-170,538	1,240,374	792,519	-447,855	4,206,046
Biodiversity	234,812	182,879	-51,933	1,020,390	877,435	-142,955	3,089,055
<b>Total expenditure</b>	<b>610,289</b>	<b>389,909</b>	<b>-220,380</b>	<b>2,267,078</b>	<b>1,690,933</b>	<b>-576,145</b>	<b>7,360,373</b>
<b>Income</b>							
General rates	156,270	156,270	0	679,852	679,852	0	1,985,485
Direct charges	6,818	15,295	-8,477	70,322	61,180	9,142	2,700,737
Transfer from reserves	0	0	0	0	0	0	0
Transfer to reserves	0	0	0	0	0	0	-100,000
Investment funds	447,201	218,344	228,857	1,516,904	949,901	567,003	2,774,151
<b>Total income</b>	<b>610,289</b>	<b>389,909</b>	<b>220,380</b>	<b>2,267,078</b>	<b>1,690,933</b>	<b>576,145</b>	<b>7,360,373</b>
<b>Operating surplus/(deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Transport

### Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$1.0M	\$42.9K under budget ↓	\$1.4M	\$248.3K under budget ↑
Against a YTD budget of 1.1M and a full year budget of 3.2M.		Against a YTD budget of 1.7M and a full year budget of 5.0M.	



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

### Commentary and variances

Overall transport expenditure is under budget. Material activity variances (> or < than \$100,000) are:

Passenger transport - \$239,491 under budget due to bus contract costs currently running lower than expected and lower depreciation due to the delay in the implementation of the regional integrated ticketing project.

Direct charges revenue - \$102,334 under budget due to bus fare revenue being down. This has been impacted by some fare free promotion days in October and the on-going impacts of Covid-19.

## TRANSPORT

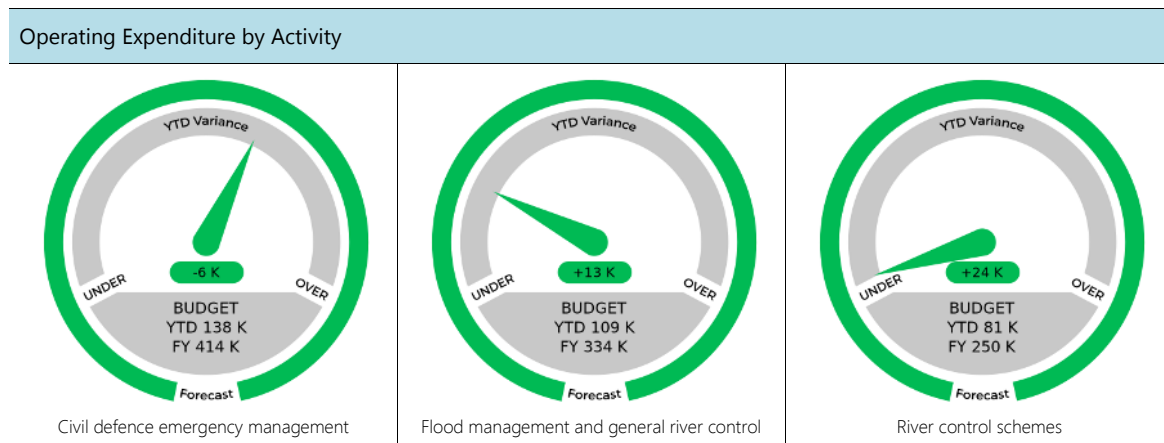
## Cost of services statement

TRANSPORT							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>Expenditure</b>							
Regional land transport planning	5,923	9,437	3,514	26,301	39,005	12,704	120,377
Passenger transport	300,719	398,629	97,910	1,361,111	1,600,602	239,491	4,830,188
Harbour management	0	125	125	14,412	10,500	-3,912	41,500
<b>Total expenditure</b>	<b>306,642</b>	<b>408,191</b>	<b>101,549</b>	<b>1,401,824</b>	<b>1,650,107</b>	<b>248,283</b>	<b>4,992,065</b>
<b>Income</b>							
General rates	60,592	60,592	0	116,043	116,043	0	199,448
Targeted rates	0	0	0	320,170	320,169	1	1,280,678
Direct charges	39,951	97,858	-57,907	289,098	391,432	-102,334	1,174,300
Government grants	194,391	165,081	29,310	719,796	660,324	59,472	2,058,968
Government grants for capital	0	0	0	0	0	0	0
Transfer from reserves	0	0	0	0	0	0	0
Transfer to reserves	0	0	0	0	0	0	0
Investment funds	11,709	84,660	-72,951	-43,283	162,139	-205,422	278,671
<b>Total income</b>	<b>306,642</b>	<b>408,191</b>	<b>-101,549</b>	<b>1,401,824</b>	<b>1,650,107</b>	<b>-248,283</b>	<b>4,992,065</b>
<b>Operating surplus/(deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Hazard management

### Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● $\geq 5\%$ and ● $< 10\% \geq 10\%$			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.0M	\$0.2K over budget ↑	\$0.3M	\$30.2K under budget ↑
Against a YTD budget of 0.0M and a full year budget of 0.0M.		Against a YTD budget of 0.3M and a full year budget of 1.0M.	



Key	YTD Variance
■	$< 5\%$ and less than \$50,000
■	$\geq 5\% < 10\%$ and between \$50,000 and \$100,000
■	$\geq 10\%$ and greater than \$100,000

### Commentary and variances

Overall hazard management expenditure is slightly under budget. There are no material activity variances ( $>$  or  $<$  than \$100,000).

## HAZARD MANAGEMENT

## Cost of services statement

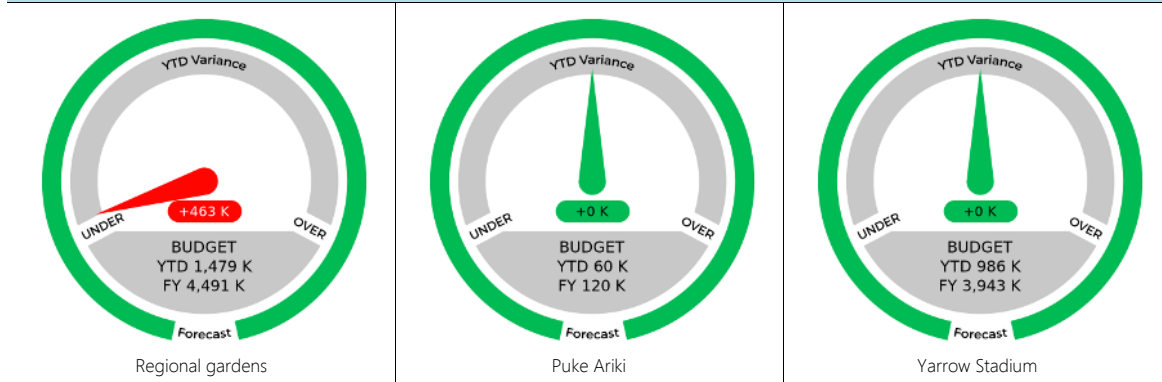
HAZARD MANAGEMENT							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>Expenditure</b>							
Civil defence emergency management	37,350	34,505	-2,845	144,488	138,020	-6,468	414,058
Flood management and general river control	18,882	27,206	8,324	96,236	109,165	12,929	334,138
River control schemes	11,179	29,212	18,033	57,354	81,126	23,772	250,490
<b>Total expenditure</b>	<b>67,410</b>	<b>90,923</b>	<b>23,513</b>	<b>298,077</b>	<b>328,311</b>	<b>30,234</b>	<b>998,686</b>
<b>Income</b>							
General rates	37,929	37,929	0	68,231	68,231	0	162,654
Targeted rates	0	0	0	186,944	186,944	0	747,776
Direct charges	29	0	29	205	0	205	0
Government grants	0	0	0	0	0	0	0
Transfer from reserves	16,834	0	16,834	59,817	0	59,817	0
Transfer to reserves	0	0	0	-160,597	0	-160,597	-50,228
Investment funds	12,617	52,994	-40,377	165,674	95,332	70,342	227,263
<b>Total income</b>	<b>67,410</b>	<b>90,923</b>	<b>-23,513</b>	<b>320,273</b>	<b>350,507</b>	<b>-30,234</b>	<b>1,087,465</b>
<b>Operating surplus/(deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22,196</b>	<b>22,196</b>	<b>0</b>	<b>88,779</b>

## Recreation, culture and heritage

### Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council's activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.1M	\$6.0K under budget ↑	\$2.1M	\$462.9K under budget ↑
Against a YTD budget of 0.1M and a full year budget of 0.2M.		Against a YTD budget of 2.5M and a full year budget of 8.6M.	

### Operating Expenditure by Activity



Key	YTD Variance
■	< 5% and less than \$50,000
■	≥ 5% < 10% and between \$50,000 and \$100,000
■	≥ 10% and greater than \$100,000

### Commentary and variances

Overall recreation, culture and heritage expenditure is under budget. Material activity variances (> or < than \$100,000) are:

Regional Gardens - \$462,867 under budget due to a delay in the Kaitake Trail project funding.

## RECREATION, CULTURE AND HERITAGE

## Cost of services statement

RECREATION CULTURE AND HERITAGE							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>Expenditure</b>							
Regional gardens	232,522	371,029	138,507	1,016,000	1,478,867	462,867	4,491,442
Puke Ariki	0	0	0	60,000	60,000	0	120,000
Yarrow Stadium	0	0	0	985,680	985,680	0	3,942,719
<b>Total expenditure</b>	<b>232,522</b>	<b>371,029</b>	<b>138,507</b>	<b>2,061,680</b>	<b>2,524,547</b>	<b>462,867</b>	<b>8,554,161</b>
<b>Income</b>							
General rates	147,926	147,926	0	614,544	614,544	0	1,841,487
Targeted rates	0	0	0	985,693	985,680	13	3,942,719
Direct charges	19,929	16,418	3,511	59,625	65,672	-6,047	197,000
Investment funds	64,667	206,685	-142,018	401,818	858,651	-456,833	2,572,955
<b>Total income</b>	<b>232,522</b>	<b>371,029</b>	<b>-138,507</b>	<b>2,061,680</b>	<b>2,524,547</b>	<b>-462,867</b>	<b>8,554,161</b>
<b>Operating surplus/(deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Regional representation, advocacy and investment management

### Financial performance

FINANCIAL INDICATORS			
Financial threshold key (for adverse variances): ● ≥5% and ● <10% ≥10%			
Total revenue		Operating expenditure	
What the Council earns – rates, charges, grants and investment income:		The costs to operate Council’s activities:	
Actual YTD:	Trend:	Actual YTD:	Trend:
\$0.0M	\$23.7K under budget ↓	\$0.5M	\$34.0K under budget ↑
Against a YTD budget of 0.0M and a full year budget of 0.1M.		Against a YTD budget of 0.6M and a full year budget of 1.8M.	

Operating Expenditure by Activity		
<p>Investment management</p>	<p>Community engagement</p>	<p>Advocacy and response</p>
<p>Governance</p>	<p>Key</p> <ul style="list-style-type: none"> <li>YTD Variance</li> <li>■ &lt; 5% and less than \$50,000</li> <li>■ ≥ 5% &lt; 10% and between \$50,000 and \$100,000</li> <li>■ ≥ 10% and greater than \$100,000</li> </ul>	

### Commentary and variances

Overall regional representation and advocacy expenditure is slightly under budget. There are no material activity variances (> or < than \$100,000).



## REGIONAL REPRESENTATION, ADVOCACY AND INVESTMENT MANAGEMENT

## Cost of services statement

REGIONAL REPRESENTATION, ADVOCACY AND INVESTMENT MANAGEMENT							
	Month			Year to date			2019/2020
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>Expenditure</b>							
Investment management	0	500	500	0	2,000	2,000	6,000
Community engagement	24,087	34,792	10,705	130,469	141,770	11,301	438,513
Advocacy and response	15,434	25,345	9,911	67,391	103,155	35,764	319,091
Governance	80,379	77,986	-2,393	333,127	318,085	-15,042	996,912
<b>Total expenditure</b>	<b>119,899</b>	<b>138,623</b>	<b>18,724</b>	<b>530,987</b>	<b>565,010</b>	<b>34,023</b>	<b>1,760,516</b>
<b>Income</b>							
General rates	55,289	55,289	0	225,543	225,543	0	703,948
Direct charges	187	6,083	-5,896	679	24,332	-23,653	73,000
Investment funds	64,423	77,251	-12,828	304,765	315,135	-10,370	983,568
<b>Total income</b>	<b>119,899</b>	<b>138,623</b>	<b>-18,724</b>	<b>530,987</b>	<b>565,010</b>	<b>-34,023</b>	<b>1,760,516</b>
<b>Operating surplus/(deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Statement of financial position

This statement summarises the Council's assets, liabilities and residual equity. The statement is split between current items (those expected to be realised within 12 months) and non-current items (expected to last longer than 12 months).

	Month End Actual \$	2020/2021 Estimates \$	2019/2020 Annual Report \$
<b>Current Assets</b>			
Cash and cash equivalents	2,500,863	632,347	2,945,237
Current portion of investments	15,110,821	-	12,595,467
Trade and other receivables	2,357,394	2,000,000	6,969,430
Inventories	162,185	-	162,185
Loan to Taranaki Stadium Trust	4,000,000	25,000,000	4,000,000
Prepayments	765,285	100,000	245,831
Work in progress	364,801	400,000	189,382
<b>Total current assets</b>	<b>25,261,349</b>	<b>28,132,347</b>	<b>27,107,532</b>
<b>Non-current assets</b>			
Treasury investments	1,004,428	4,900,000	1,000,000
Port Taranaki Ltd	26,000,000	26,000,000	26,000,000
Civic Assurance Ltd	1,000	1,000	1,000
Regional Software Holdings Ltd	798,118	798,118	798,118
Intangible assets	769,584	1,825,922	869,701
Investment properties	19,559,000	17,380,500	19,559,000
Property plant and equipment	33,094,591	35,040,516	32,786,757
Deferred tax asset	80,499	-	80,499
<b>Total non-current assets</b>	<b>81,307,221</b>	<b>85,946,056</b>	<b>81,095,075</b>
<b>Total assets</b>	<b>106,568,570</b>	<b>114,078,403</b>	<b>108,202,607</b>
<b>Current liabilities</b>			
Trade and other payables	3,552,440	2,500,000	5,539,140
Work-in-progress	2,294,335	600,000	591,816
Employee entitlements current	1,160,001	935,000	1,141,005
Borrowings	4,000,000	-	4,000,000
<b>Total current liabilities</b>	<b>11,006,776</b>	<b>4,035,000</b>	<b>11,271,961</b>
<b>Non-current liabilities</b>			
Employee entitlements term	556,500	800,000	556,500
Borrowings	-	25,000,000	-
<b>Total non-current liabilities</b>	<b>556,500</b>	<b>25,800,000</b>	<b>556,500</b>
<b>Total liabilities</b>	<b>11,563,276</b>	<b>29,835,000</b>	<b>11,828,461</b>
<b>Public equity</b>			
Retained earnings	68,974,068	60,800,538	70,501,379
Reserves	20,814,354	18,933,527	20,655,895
Asset revaluation reserves	5,216,872	4,509,338	5,216,872
<b>Total public equity</b>	<b>95,005,294</b>	<b>84,243,403</b>	<b>96,374,146</b>
<b>Total liabilities and equity</b>	<b>106,568,570</b>	<b>114,078,403</b>	<b>108,202,607</b>

### Commentary and variances

There are no significant variances to report

## Capital expenditure and disposals

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Capital expenditure in excess of \$10,000 for the month was:

DESCRIPTION	AMOUNT \$
Subaru XV Hatchbacks x 3	104,916
MG HS Essence	36,127
Subaru Outback	43,580
Hollard Gardens Carpark Extension WIP	27,442

Fixed asset disposals in excess of \$10,000 for the month were:-

DESCRIPTION	AMOUNT \$
2016 Ford Ranger XLT	23,826

## Local Authorities (Members' Interests) Act 1968

Additions to the *Creditors Detail List* for the month were:

CODE	CREDITOR NAME	ADDRESS	DATE ESTABLISHED
3636	Gudopp, Phillip	4125 Mokau Road, Mokau	01-Oct-20
3637	Merani Farms Limited	346 Rugby Road, Inglewood	01-Oct-20
3638	KT & ME Lawn Limited	175 Oxford Road, New Plymouth	01-Oct-20
3639	Waste Management New Zealand	P O Box 305426, Auckland	02-Oct-20
3640	GenSafe Limited	265C Tukapa Street, New Plymouth	02-Oct-20
3641	Keelinn Farms Limited	191 Ahuroa Road, Stratford	05-Oct-20
3642	Bublitz Farms Limited	158 Matangara Road, Hawera	05-Oct-20
3643	Coastal Agriservices	97 Tasman Street, Opunake	05-Oct-20
3644	Ace Fencing Taranaki	4 Harris Street, Waitara	05-Oct-20
3645	Treemachine Services	11A Saltash Street, New Plymouth	05-Oct-20
3646	Polrama Farm Partnership	511 Rama Road, Hawera	05-Oct-20
3647	Ross J Sinclair Family Trust	750 Opua Road, Opunake	05-Oct-20
3648	Ian Wallace	1136A South Road, Oakura	06-Oct-20
3649	Yates Family Trust	428 Tarata Road, Inglewood	07-Oct-20
3650	Taylor Patrick Ltd	P O Box 8258, New Plymouth	07-Oct-20
3651	Babbage Consultants Limited	Shortland Street, Auckland	07-Oct-20
3652	S & L Conaglen Trust	267 Rawhitiroa Road, Eltham	09-Oct-20
3653	Zebra Group Ltd T/A Qstands	P O Box 202104, Auckland	09-Oct-20
3654	Pro Clean Taranaki Ltd	P O Box 43, Hawera	09-Oct-20
3655	Farm Feed Limited	142 Nolan Road, Hawera	09-Oct-20
3656	F McDonald Limited	1 York Road, New Plymouth	13-Oct-20
3657	Van Druten Family Trust Partnership	P O Box 12, Opunake	13-Oct-20
3658	R & K Houghton Family Trust	224 Opunake Road, Stratford	14-Oct-20
3661	Mangaehu Family Trust	88 Dover Road, New Plymouth	16-Oct-20
3662	Arete Consultants Ltd	1291 Carrington Road, New Plymouth	16-Oct-20
3663	Shining Peak Brewing Ltd	59 Gill Street, New Plymouth	22-Oct-20
3664	The Baking Company (Pukeiti)	2290 Carrington Road, New Plymouth	22-Oct-20

Notes:

1. The schedule of all previously listed creditors for the purpose of the Local Authorities (Members' Interests) Act 1968 is available for Members' perusal.
2. The schedule excludes any staff who may have become a creditor.
3. Under the terms of Section 6 and Section (1) of the Local Authorities (Members' Interests) Act 1968, members are required to declare if they hold directly or indirectly, a pecuniary interest other than an interest in common with the public.

## Financial delegations

The following payments were made during the period to 31 October 2020 that exceeded the budgeted approved delegated authority levels:

DESCRIPTION	AMOUNT \$
Nil	

## Aged debtors analysis

The total debtors outstanding at 31 October 2020 were aged as follows:

DESCRIPTION	AMOUNT \$	PERCENT %
Current balance	342,199	36
30 days balance	461,564	48
60 days balance	23,652	2
90 days and over balance	132,826	14
<b>Total debtors</b>	<b>960,241</b>	<b>100</b>

## Reserves

As at 31 October 2020 the following reserve balances were held:

DESCRIPTION	AMOUNT \$
Contingency/Disaster Reserve	1,086,000
North Taranaki/Waitara River Control Scheme Reserve	1,312,290
South Taranaki Rivers Control Scheme Reserve	(16,911)
Dividend Equalisation Reserve	6,424,063
Egmont National Park Control Reserve	613,000
Endowment Land Sales Reserve	2,170,000
Waitara Lands Act 2018 Reserve	9,225,912
<b>Total reserves</b>	<b>20,814,354</b>

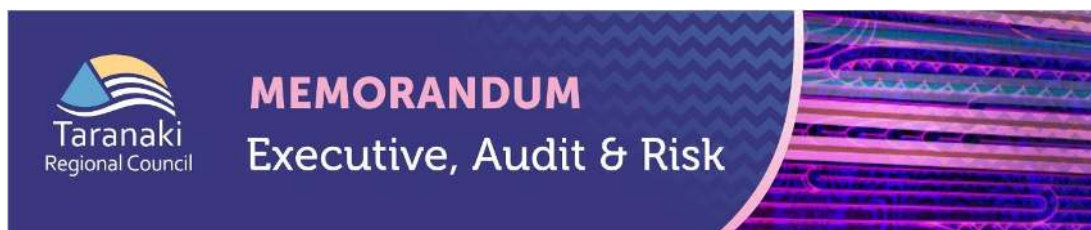
## Bank and investment balances

As at 31 October 2020 the following cash, bank and investment balances were held:

	% OF TOTAL	INVESTED \$	YIELD %	MATURITY DATE
Bank of New Zealand:				
Call Account	8	1,518,398	0.3	On Call
Current accounts	5	932,079	0.1	On Call
Waitara Lands Account		1,046	0.1	On Call
Term Investment	5	1,004,756	1.4	27/11/2020
Term Investment	12	2,200,060	1.0	30/04/2020
Subordinated Notes	5	1,004,428	5.3	17/12/2025
TSB Bank:				
Cheque Accounts		781		On Call
Call Account		37,922	0.5	On Call
Term Investment	9	1,629,177	3.6	09/04/2021
Waitara Lands Term Investment	12	2,207,457	1.6	31/01/2021
ASB Bank:				
Cheque Account		10,334		On Call
Term Investment	6	1,052,265	1.3	20/02/2021
Waitara Lands Term Investment	11	2,117,967	1.9	07/11/2020
Westpac:				
Waitara Lands Account		303	0.1	On Call
Waitara Lands Term Investment	14	2,654,621	1.2	06/04/2021
Waitara Lands Term Investment	12	2,244,518	1.8	22/01/2021
<b>Total</b>	<b>100</b>	<b>18,616,112</b>	<b>1.9*</b>	

All investments are in accordance with the *Investment Policy*. \* Weighted average interest rate.

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**Date:** 7 December 2020

**Subject:** **Quarterly Operational Report – September 2020**

**Approved by:** M J Nield, Director - Corporate Services  
S J Ruru, Chief Executive

**Document:** 2639438

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### **Purpose**

1. The purpose of this memorandum is to receive and consider the Council's Quarterly Operational Report (QOR) for the quarter ended 30 September 2020.

### **Executive summary**

2. For the quarter ended 30 September 2020, the QOR shows the Council is making good progress on the adopted works programme. There are no new areas of concern that need to be considered by the Council. This level of performance is forecast to continue throughout the rest of 2020/2021.
3. The following performance measures are noted as being orange. That is, performance to date is at risk of not achieving the target or there is a risk that the year-end performance may not be achieved:  
Nil.
4. The following performance measures are noted as being red. That is, performance to date has not achieved the target or the performance for the rest of the year is unlikely to achieve the target:  
Nil.

### **Recommendations**

That the Taranaki Regional Council:

- a) receives and adopts the Quarterly Operational Report for the quarter ended 30 September 2020.

### **Background**

5. The purpose of a Quarterly Operational Report (QOR) is to present a snapshot of the Council progressing through the delivery of the programme of activities agreed to in



that year's annual plan or long-term plan. It is designed to give a feel for how the Council is progressing and the forecast for the rest of the year.

## Discussion

6. This report covers the first quarter of the 2020/2021 year and reports upon the achievement of the approved programme of work for 2020/2021 as adopted in the *2020/2021 Annual Plan*. The focus of the Report is on operational performance. Financial performance will continue to be reported on a monthly basis through the six-weekly Executive, Audit and Risk Committee meetings.
7. The Report is structured on the format of the performance management framework within the *2020/2021 Annual Plan*. Reporting is based upon each activity within the six groups of activities. The following is included:
  - The objective for that activity
  - Commentary/Highlights – a high-level overview of how that activity is progressing and any indications for future performance. Case studies and/or matters of interest may also be included in this section.
  - Outputs/Key performance indicators – these are the annual plan/long-term plan measures for the year together with actual performance to date. “NF” (non-financial status) is the performance year to date and “E” (expected future status) is the forecast for the rest of the year. The colours are as defined below.
  - Scoreboard – Outputs/Key performance indicators – this is a graphical representation of how performance is progressing and how it is forecast to progress for the rest of the year. The key is:
    - green – performance is on target for the year or is forecast to remain on target for the year
    - orange – performance to date is at risk of not achieving the target or there is a risk that the year-end performance may not be achieved
    - red – performance to date has not achieved the target or the performance for the rest of the year is unlikely to achieve the target
    - grey – the performance measure has been delayed
    - black – reporting on the performance measure has not been updated or the forecast for the rest of the year has not been updated.
  - Further explanation of all performance that is not “on target” is provided.
8. For the quarter ended 30 September 2020, the QOR shows the Council is making good progress on the adopted works programme. There are no new areas of concern that need to be considered by the Council. This level of performance is forecast to continue throughout the rest of 2020/2021.
9. Except as noted below the Council is achieving all the measures and targets established in the *2020/2021 Annual Plan*.
10. The following performance measures are noted as being orange. That is, performance to date is at risk of not achieving the target or there is a risk that the year-end performance may not be achieved:

Nil.

11. The following performance measures are noted as being red. That is, performance to date has not achieved the target or the performance for the rest of the year is unlikely to achieve the target:

Nil.

### **Decision-making considerations**

12. Part 6 (Planning, decision-making and accountability) of the *Local Government Act 2002* has been considered and documented in the preparation of this agenda item. The recommendations made in this item comply with the decision-making obligations of the *Act*.

### **Financial considerations—LTP/Annual Plan**

13. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

### **Policy considerations**

14. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the *Local Government Act 2002*, the *Resource Management Act 1991* and the *Local Government Official Information and Meetings Act 1987*.

### **Iwi considerations**

15. This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the *Local Government Act 2002*) as outlined in the adopted long-term plan and/or annual plan. Similarly, iwi involvement in adopted work programmes has been recognised in the preparation of this memorandum.

### **Legal considerations**

16. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

### **Appendices/Attachments**

Document 2639431: September 2020 Quarterly Operational Report



SEPTEMBER 2020

# QUARTERLY OPERATIONAL REPORT

TARANAKI REGIONAL COUNCIL



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## Executive summary

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This is the Quarterly Operational Report (QOR) for the three months ended 30 September 2020. The purpose of a QOR is to present a snapshot of the Council progressing through the delivery of the programme of activities agreed to in that year's annual plan or long-term plan. It is designed to give a feel for how the Council is progressing and the forecast for the rest of the year.

This QOR presents the achievement of the programmes of work established for 2020/2021 in the *2020/2021 Annual Plan*.

Except as noted below the Council is achieving all the measures and targets established for 2020/2021 in the *2020/2021 Annual Plan*.

The following performance measures are noted as being orange. That is, performance to date is at risk of not achieving the target or there is a risk that the year-end performance may not be achieved:

Nil.

The following performance measures are noted as being red. That is, performance to date has not achieved the target or the performance for the rest of the year is unlikely to achieve the target:

Nil.

## Introduction

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The purpose of a Quarterly Operational Report (QOR) is to present a snapshot of the Council progressing through the delivery of the programme of activities agreed to in that year's annual plan or long-term plan. It is designed to give a feel for how the Council is progressing and the forecast for the rest of the year.

The QOR is structured in the following manner for each activity within each one of the six groups of activity:

- The objective for that activity
- Commentary/Highlights – a high level overview of how that activity is progressing and any indications for future performance. Case studies and/or matters of interest may also be included in this section.
- Outputs/Key performance indicators – these are the annual plan/long-term plan measures for the year together with actual performance to date. "NF" (non-financial status) is the performance year to date and "E" (expected future status) is the forecast for the rest of the year. The colours are as defined below.
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  - grey – the performance measure has been delayed
  - black – reporting on the performance measure has not been updated or the forecast for the rest of the year has not been updated.
- Further explanation of all performance that is not "on target" is provided.

## Resource management

### Resource management planning

Preparing, adopting and maintaining comprehensive and publicly considered policies, plans and strategies that will deliver to the Taranaki community, efficient and effective management of the Council's functions and Taranaki's natural and physical resources.

### Commentary/Highlights


The focus has been on completing the Coastal Plan review. The Plan and appeals are now before the Environment Court and subject to mediation. Work on the Freshwater and Land Plan continues with assessments of minimum flows and allocation limits. Engagement with iwi/hapu, through the Wai Maori collaborative group, and engagement with other key stakeholders is occurring. RPS review underway with project brief approved by Council. The Government's major Essential Freshwater programme has been released and staff are developing implementation programmes and estimating costs for the LTP.

### Outputs/Key performance indications

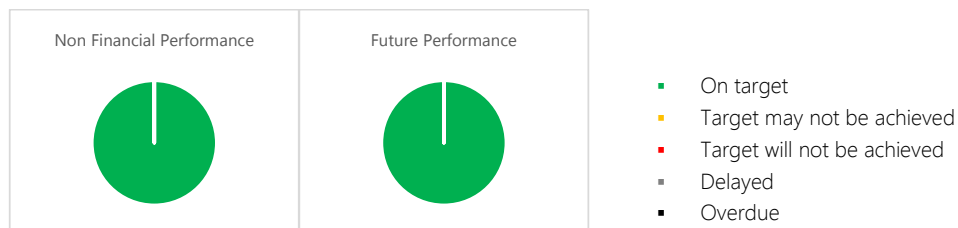
PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Complete preparation/full reviews and interim reviews of resource management policies, plans and strategies:	
Regional Policy Statement: Commence full review in 2020/2021 as part of the development of a combined natural resource management plan.	<p>The Regional Policy Statement for Taranaki (RPS) was made operative in January 2010. An interim review of the RPS has been completed, involving the preparation and targeted consultation of an Interim Review Report in 2017. Project brief to commence review of the RPS was received at the Policy and Planning Committee meeting of 1 September.</p> <p><b>N E</b></p>
Regional Coastal Plan: Full review continued in 2020/2021.	<p>The review is ongoing. A Proposed Coastal Plan and Section 32 evaluation report have been prepared. The Schedule 1 Plan review process continues. Hearing of submissions occurred on 24 July and 1 August 2019. A decisions report and revised Plan were adopted and publicly notified. Currently involved in Environment Court mediation regarding 10 appeals on the Proposed Plan.</p> <p><b>N E</b></p>
Regional Air Quality Plan: Commence full review in 2020/2021 as part of the development of a combined natural resource management plan.	<p>The review of the Regional Air Quality Plan for Taranaki was completed and made operative on 25 July 2011. A draft interim review report of the efficiency and effectiveness of that Plan has been completed with the report adopted. Decision made to commence an early review of the Air Quality Plan and work in progress as part of the preparation of a Natural Resources Plan.</p> <p><b>N E</b></p>



Resource management

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
<p>Regional Fresh Water and Land Plan: Full review continued in 2020/2021 and will form part of the development of a combined natural resource management plan.</p>	<p>The reviews of the freshwater and soil plans are ongoing. Focus is on developing and combined provisions into a new Natural Resources Plan that incorporates feedback on an earlier draft Plan, incorporates the findings of more recent engagement and investigations, is aligned with the Proposed Coastal Plan provisions, and will give effect to National Planning Standards. Preparation of the Draft Section 32 Evaluation Report has also commenced, which has been informed by further work and studies, including a review of limits for environmental flows and the effectiveness of riparian management. Progressive Implementation Programme and regional swimmability targets reviewed and adopted. Consultant reports on environmental flows has been received and stakeholder/iwi workshops held. Wai Maori working group established and regularly meeting to facilitate tangata whenua engagement and input. Currently draft plan provisions being amended to give effect to National Planning Standards.</p> <p style="text-align: center;">  </p>

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Resource management

### Consent processing and administration

Managing the Council's resource consenting responsibilities by efficiently and effectively providing advice on consenting obligations and processing applications.

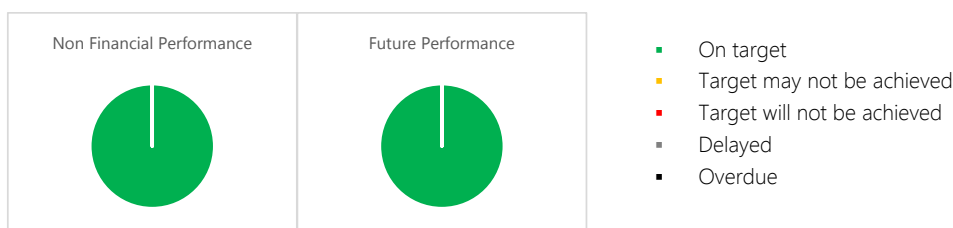
#### Commentary/Highlights

The number of consents processed for the quarter was similar to last year. The 100% consent processing time frame compliance has been maintained, meaning activities are not being delayed. Excellent prehearing success rate for the quarter. No appeals on decisions during the quarter.

#### Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Provide accurate and timely information in response to all appropriate requests for assistance in implementing Regional Plan rules.	Timely and appropriate information has been provided for all information requests. <b>N E</b>
Process and determine all of accepted resource consent applications (approximately 400 consents per annum), in compliance with the Resource Management Act 1991, including compliance with statutory timeframes, and the Council's Resource Consents Procedures document.	All of the 15 resource consent applications processed during the month, and the 53 processed during the year to date, were completed in accordance with the statutory procedures of the Act and the Council's Resource Consents Procedures documentation. <b>N E</b>
Successfully defend 100% of consent decisions appealed to the Environment Court.	Decisions appealed to the Environment Court (Mt Messenger) have yet to be dealt with by the Court. There are no other appeals. <b>N E</b>
Minimise the number and duration of resource consent hearings by resolving, through the pre-hearing process, at least 50% of submissions received on resource consent applications.	No applications receiving submissions have been issued in the year to date <b>N E</b>

#### Scoreboard – Outputs/Key performance indications



#### Explanation for key performance indications other than "On target"

N/A

## Resource management

## Compliance monitoring programmes

Undertaking effective and efficient monitoring of resource consents and, where necessary, undertaking successful enforcement action.

## Commentary/Highlights

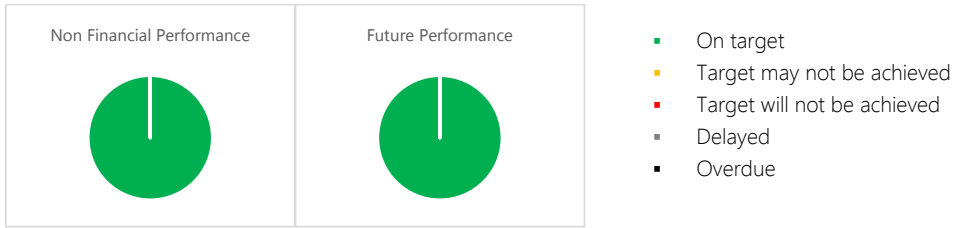
Consent holders are monitored during each year and assessed at the end of the period on their latest environmental performance and on consent compliance. The performance is publicly reported. Overall ratings for consent holders in the 2019/2020 year were found to be 81% 'high' and 17% 'good'. Individual reports covering the 2019/2020 period are being presented to the Council as they are prepared. The number and intensity of compliance monitoring in 2020/2021 continues at approximately the same level as in recent years. There are additional ad hoc programmes for hydrocarbon exploration and development activities from time to time. With the continuing downturn in the oil and gas exploration and production sector, it is likely that the number of compliance programmes and reports for this sector will remain at subdued levels. Rates of compliance within the dairy effluent sector improved during the 2012-2020 season. Appropriate advisory and enforcement action has been undertaken and reported in response to non-compliance.

## Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
100% of individual compliance monitoring programmes for all major consents designed, implemented and publicly reported upon (approximately 100 individual compliance monitoring programmes per annum) within the negotiated budgets and completed within nine months of the end of the monitoring period.	The implementation of 108 individual compliance monitoring programmes for the 2020/2021 monitoring period is underway. Overall the level of compliance monitoring on tailored monitoring programmes has remained static. 108 individual scheduled compliance programmes were designed and implemented in the 2019/2020 year, the majority of which are reported on annually (during 2020/2021). By the end of September eleven annual programmes in eleven reports were published. Four hydraulic fracturing and no well site reports have also been completed.  
Implement and report on 100% of recommendations arising from prior year's monitoring of resource consents subject to an individual compliance monitoring programme.	Within each compliance monitoring annual report, recommendations from previous reports are set out and their implementation, via monitoring programme design and consent reviews, is reported upon. Implementation of every recommendation is reported within the relevant report.  
Implement annual programmes for 100% of resource consents for agricultural discharges and 90% of minor industries not otherwise subject to an individual compliance monitoring programme (approximately 3,300 inspections per annum).	134 inspections of minor industrial operations have been completed. These inspections are to ensure good environmental practices are being achieved. 437 annual dairy inspections have been completed.  

Resource management

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Resource management




**Pollution incidents and response**

Responding effectively to pollution incidents, reducing the occurrence and effects of pollution and other unauthorised incidents and, where necessary, undertaking successful enforcement action.

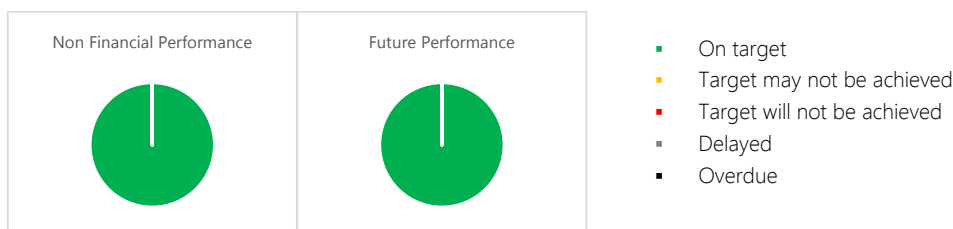
**Commentary/Highlights**

Implemented the Enforcement Policy and successfully used a wide range of enforcement tools, including initiating prosecutions for major non-compliance. There are currently five prosecutions in the court system, which is well above the normal level. Most have indicated guilty pleas and none are related to farm dairy effluent. There have been no significant marine oil spills.

**Outputs/Key performance indications**

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Respond to all consent non-compliance and implement appropriate advisory and enforcement actions to require 100% compliance with resource consents, regional plans and/or national environmental standards.	During compliance monitoring, 47 non-compliance with resource consent conditions were identified. Issued 12 fourteen day letters, 54 abatement notices and 15 infringement notices. No prosecution have been initiated as a result of consent non-compliance.  
Respond to 100% of pollution and other complaints (generally within four hours of receipt) and where appropriate instigate control, clean up and enforcement procedures, where reasonable and appropriate, and publicly report on all environmental incidents.	Responded to all 104 reported incidents (100%) within the required timeframe. Instigated control and clean-up where required. Issued 18 fourteen day letters, 21 abatement notices and 13 infringement notices. One prosecution has been initiated as a result of unauthorised incidents.  
Administer and implement the Taranaki Regional Marine Oil Spill Response Plan as agreed with Maritime New Zealand including responding to 100% of oil spills.	Administered the Tier II Taranaki Regional Oil Spill Response Plan in accordance with the programme agreed with Maritime New Zealand. No marine oil spills have occurred that warranted actioning the Plan.  

**Scoreboard – Outputs/Key performance indications**



**Explanation for key performance indications other than “On target”**

N/A

Resource management

State of the environment monitoring

Monitoring the state of the environment in Taranaki to enable periodic evaluation of the state of and trends in environmental quality and of the effects of the implementation of the Council’s policies and plans.

Commentary/Highlights

Implementation of the suite of state of the environment programmes is being delivered. Reports on the state of and trends in the ecological quality and stream health of the region's fresh water have been published. Support continues for the environmental data LAWA website and engagement in developing the national EMaR (environmental monitoring and reporting) programmes alongside other regional councils and the Ministry for the Environment. Staff continued SEM work as a nationally deemed 'essential service' during the covid-19 lockdown. Staff continue to review the significant implications of the Government's National Policy Statement and National Environmental Standards relating to fresh water, for the scope and scale of the Council's current environmental monitoring and measurement programmes and future resourcing requirements

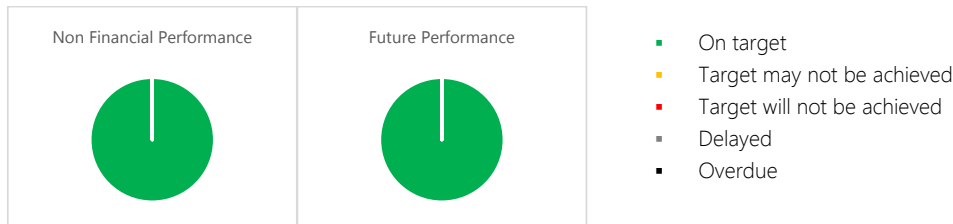
Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
<p>Implement and report on 100% of the Council’s state of the environment monitoring programmes comprising monitoring of surface fresh water quantity, levels and flows, fresh water quality, groundwater quantity and quality, coastal waters, biodiversity, air quality and land use sustainability using recognized and reputable methods of data collection, analysis and reporting in accordance with the Council’s State of the Environment Monitoring Procedures document and State of the Environment Monitoring Programmes.</p>	<p>Implementing 100% of the state of the environment monitoring programmes, in accordance with the programmes prepared for 2020/2021.</p> <p><b>N E</b></p>
<p>Monitor, review and where appropriate, further develop existing programmes by 30 June of each year.</p>	<p>The new NPS for freshwater has extend the attributes currently monitored. There are a wide range of new analyses required, at both existing and new sites (13 additional compulsory attributes, including in-stream biotic integrity measures, suspended and deposited sediment, and dissolved oxygen; fish distribution, diversity and abundance; fish passage and barriers, and new networks of sites). The work will encompass physical, chemical, ecological, and hydrological data gathering, collation, and reporting, together with the associated infrastructure support (in-stream monitoring and telemetering devices). Existing state of the environment monitoring is being delivered as scheduled, with the physicochem, MCI, Lake Rotorangi and Rocky Shore reports, commenting on data collected between 2017 and 2019, already published this year.</p> <p><b>N E</b></p>

Resource management

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Prepare and publish the five-yearly state of the environment report. The next report is due in 2020.	The delivery of five yearly report has been delayed and its format changed. The intent now is to use an interactive online platform for the public to access to data, trends and the necessary narration associated with them. Options to deliver this are being explored.  <b>N E</b>
Maintain all quality assurance programmes and information databases for hydrometric, air quality, physicochemical freshwater, terrestrial biodiversity, fresh water biological and marine biological data. IANZ registration for chemical analysis maintained.	All quality assurance programmes and information databases for hydrometric, air quality, physicochemical freshwater, terrestrial biodiversity, fresh water biological and marine biological data, are being maintained. The Council's contract laboratory maintains International Accreditation New Zealand accreditation for the majority of tests undertaken on behalf of the Council.  <b>N E</b>
Maintain public access to on-line live regional data on hydrology, meteorology, soil moisture and bathing beach water quality. Live data reported on the Taranaki Regional Council's website.	Live on-line data is being maintained and reported for 40 hydrology sites, 29 meteorology sites, 11 soil moisture sites, 6 continuous water quality sites, 16 freshwater sites, and 14 marine bathing beach water quality sites. Webcam imagery has also been added at 7 key flood warning sites.  <b>N E</b>

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Resource management

Resource investigations and projects

Providing relevant research information for resource management purposes.

Commentary/Highlights

Activities included pursuing research and funding opportunities relevant to regional council activities in conjunction with Crown Research Institutes, taking into account the Ministry of Business, Innovation and Employment research funding processes for environmental research and opportunities within several of the National Science Challenges - 'Our Land and Water', 'Resilience Challenge' (natural hazards, especially weather, earthquake, effects of continuing volcanic activity on Mt Taranaki, Matauranga Maori, and coastal sciences), 'Sustainable Seas', 'Deep South' (climate change drivers and effects), and 'Our Biological Heritage'. The Council is continuing to support studies into the effects of cadmium and fluoride on soil health and productivity, crop integrity, and animal health. Collaboration continues with Dairy Trust Taranaki in studying water usage and soil condition under varying farm management regimes on farms in Taranaki. Engagement in the MBIE-funded 'Curious minds' community-based science programme has continued, with a number of individual Taranaki-based projects underway and in development.

Outputs/Key performance indications

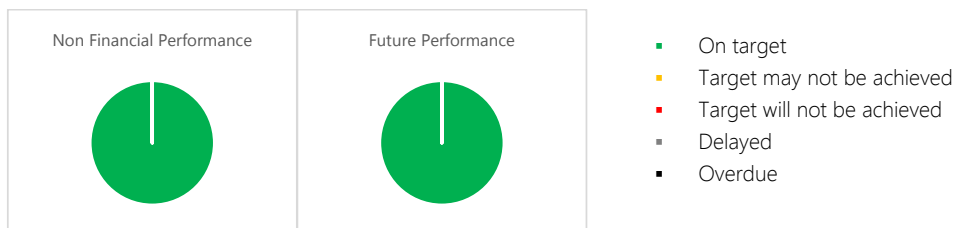
PERFORMANCE MEASURE	ACTUAL PERFORMANCE
<p>Over the period of the <i>2018/2028 Long-Term Plan</i> the Council intends to undertake a range of resource investigations and applied research projects. These are normally undertaken in partnership with science providers, other councils or resource users but may also include a range of other parties, including iwi, as potential partners for Council resource investigations and projects. Such projects evolve over time. Specifically for 2020/2021:</p> <p>Continue to support the “best practice dairying catchments” study in the Waiokura Stream catchment, and evaluation of data arising from this project.</p>	<p>Continuing to monitor ecological and physicochemical water quality parameters within the Waiokura catchment in the 2020/2021 year. The Council is collaborating with DairyNZ in an updated review integrating land management, water quality, and stream health over the fifteen years of the 'Best Practice Dairy Catchments' programme in the catchment.</p> <p style="text-align: center;"><b>N E</b></p>
<p>Support studies into the behaviour and bioavailability of cadmium and other contaminants in agricultural soils and fertilizer.</p>	<p>Continuing in the national Cadmium Working Group, addressing food safety, soil and fertilizer management and rigorous regional soil testing, farmer and public education and farm practice management, environmental monitoring, and research. An updated national strategy for managing long-term risk from cadmium has been drafted. Studies are underway on cadmium accumulation in a range of forage and market garden crops grown in various soils; levels of Cd within agriculture and food chain systems; options for management of soil systems and fodder pasture to control uptake; field studies into concentrations of cadmium in horticulture produce; soil emendation studies (lime, compost) to control cadmium uptake; characterisation of cadmium binding in soil types; cadmium migration and transportation; cadmium effects upon soil rhizobia and nitrogen availability; and cadmium effects upon livestock in relation to soil and pasture cadmium.</p> <p style="text-align: center;"><b>N E</b></p>



Resource management

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
<p>Engagement in "Envirolink" and other science research opportunities, to enhance knowledge base for policy development and implementation. Projects with clear relevance and benefit to Taranaki to be adopted through "Envirolink" and other funding opportunities.</p>	<p>Envirolink projects encompassing DNA detection of fish species, satellite-based sensing of coastal water quality, technology for determining flows in lowland streams, capture of satellite-based imagery, and aerial-based quantification of cyanobacteria are progressing. There is on-going engagement with MBIE's National Science Challenges, to pursue projects of benefit to the Taranaki region. Specifically, the 'Resilience Challenge' (eg Mt Taranaki volcanic effects on agriculture, petroleum/petrochemical industry, lifelines resilience, effective civil defence amongst iwi). Endeavour Funding for a 5-year study 'Transitioning Taranaki to a future of long-term volcanic activity' has been approved, focusing on governance, economic, and social challenges. Participating in a national research proposal on 'regenerative agriculture'. MBIE have approved a seismic risk analysis of Taranaki data, utilizing hydrocarbon-related seismic survey exploration data. Continuing to lead participatory (citizen) science projects in Taranaki.</p> <p style="text-align: right;"> <span style="background-color: #4CAF50; border-radius: 50%; padding: 2px 5px;">N</span> <span style="background-color: #4CAF50; border-radius: 50%; padding: 2px 5px;">E</span> </p>

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

## Resource management






## Sustainable land management plans and plant supply programme

Promoting sustainable land and riparian management by providing land management advice and information on an individual property basis and through advocacy and facilitation.

## Commentary/Highlights

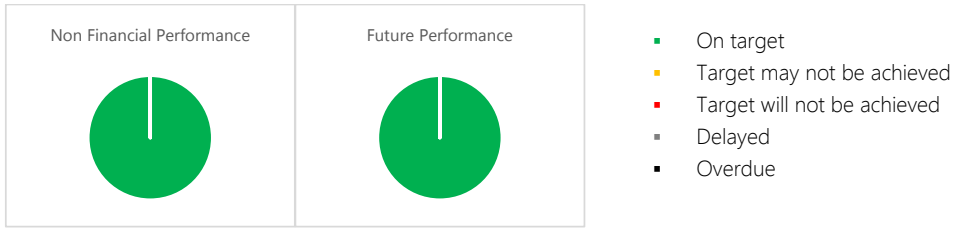
The last phase of implementing MFE's Freshwater Improvement Fund (\$2 million over 2 years) has been completed with riparian planting undertaken over the winter 2020. Final reporting is underway and a financial audit of the project is pending. Signed a contract with MFE for \$5 million dollars to plant around 900,000 plants over the winter of 2021. This is a shovel ready project funded from the Public Waterways and Ecological Restoration Fund. The growing of the plants by nurseries has been contracted out and the tender for their planting is about to be advertised. Actively promoting the project to plan holders. Planting of 306 hectares of forestry through the South Taranaki and Regional Erosion Support Scheme (STRESS) is near complete.

## Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Planning services. Provide property planning services to landholders. Prepare plans covering 2,000 ha of land use capability mapping in the hill country and 30 riparian plans in the intensive water management zone.	For the month of September 2020, 0 farm plans and 0 agroforestry plans have been prepared. Year to date, 0 comprehensive farm plan and 0 agroforestry plans have been prepared. Plans cover 68% or 208,199 hectares of the land in private ownership in the hill country. For the month of September 2020, 0 new riparian plan was prepared. 1 has been completed for the year.  
Monitoring and reporting. Liaise with and monitor approximately 2,600 riparian plans and 150 farm plans and report on the implementation of the recommended fencing and planting.	As at the 1st October, there have been 3,305 liaisons (516 observations and 2,789 events). As at 30 September, a total of 5,467 km of new fencing has been erected and 3,740 km of new planting has been established, resulting in 88.46% of waterways protected by fencing and 77.2% of waterways having adequate vegetation where recommended, respectively. For the year to date, 96% of the farm plan, 3-year monitoring cycle has been completed for the year.  
Provision of advice. When requested, provide advice on sustainable land management practices within ten working days.	Responded to 9 requests in September. YTD = 21 requests responded to.  
Provide, on a cost-recovery basis, approximately 550,000 suitable plants for land stabilisation, soil conservation and riparian planting programmes.	YTD 323,236 Plants sold.  
Implement the South Taranaki and Regional Erosion Support Soil Conservation Programme including an estimated 4,000 poplar poles, 233 ha of protection forestry and construction of 10 km of retirement fencing to retire 200 ha of marginal land.	Until the end of August, 11 km of fence, 246 hectares of exotic forestry and 58 hectares of native forestry have been approved to the value of \$566,673.  

Resource management

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Resource management

### Enhancement grants

Promoting the protection of the environment through the provision of targeted enhancement grants.

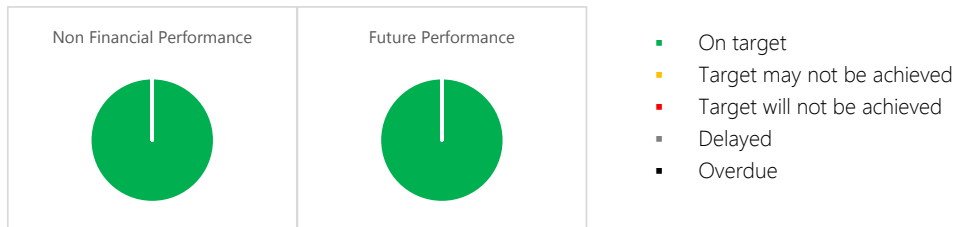
### Commentary/Highlights

Both Wetland Enhancement and Biodiversity Plan funding is fully allocated for the year.

### Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Implement a programme using environmental enhancement grants for the protection of habitats of regional significance.	<p>EEG (BD and wetland projects combined) allocation is \$110,537.95 and \$35,518.85 paid out in grants. \$75,814.95 is allocated for LM EEG wetland projects with \$35,391.85 paid out in grants. WCF: \$28,998.50 allocated to projects in 2020/2021 with \$22,381.30 paid out.</p> <p><b>N E</b></p>

### Scoreboard – Outputs/Key performance indications



### Explanation for key performance indications other than “On target”

N/A

## Biosecurity and biodiversity


### Biosecurity and biodiversity planning

Preparing, adopting and maintaining comprehensive and publicly considered policies, plans and strategies that will deliver to the Taranaki community, efficient and effective management of the Council’s biosecurity and biosecurity functions.

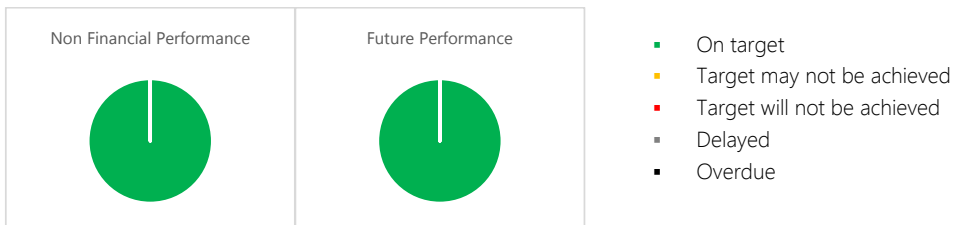
### Commentary/Highlights

Pest management plan and strategy, delivering efficient and effective management of biosecurity functions, are in place in accordance with statutory requirements. A minor change to the strategy is well advanced.

### Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Undertake a partial review of the Pest Management Plan for Taranaki in 2020/2021, an interim review in 2022/2023 and a ten-year full review in 2027/2028.	A review of the pest plant and animal strategies was completed with a new Pest Management Plan and TRC Biosecurity Strategy adopted in February 2018. A partial review of the Pest Plan has commenced to include mustelids.  

### Scoreboard – Outputs/Key performance indications



### Explanation for key performance indications other than “On target”

N/A

Biosecurity and biodiversity

**Biosecurity/pest management**

Controlling pest plants and animals to minimise their adverse effects on biodiversity, primary production and the regional economy and environment.

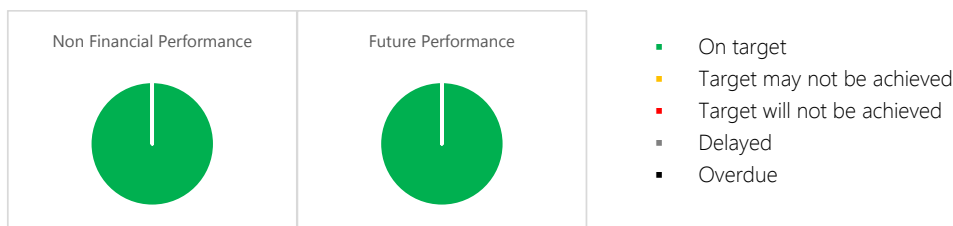
**Commentary/Highlights**

The self-help possum control programme’s main focus has been on landowners in the Eastern zone. Public inquiries for a range of pest plant and pest animals continue to be responded to. Planning for the next phase of Old Man’s Beard control within the Waingongoro catchment continued with work expected to commence in November. Pest plant work slows down during the winter with officers preparing for spring/summer inspections.

**Outputs/Key performance indications**

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Undertake operational programmes through both the <i>Pest Management Plan for Taranaki</i> and the <i>Biosecurity Strategy</i> including:	
Eradication of selected pest plants.	Eradication Pest Plants - direct control 18 (29) observations and 1 (1) remediation's undertaken this month for Giant Reed and Maderia vine. (189—2019/2020)  <b>N E</b>
Inspection, monitoring and where necessary, enforcement of sustained control pest programmes.	Self-help possum control programme continues in the East zone with 14 pre-maintenance (wax tag) monitoring lines being laid this month (YTD 189). Post trap catch monitoring programme will not start until November 20 to ascertain the Residual Trap Catch Index (RTCI). 0 direction notices have been issued for possums this month (YTD 4). Undertook 68 pest plant inspections this month issuing 11 Notice of Direction for sustained control pest plants (YTD 13).  <b>N E</b>
Raising public awareness of and respond to enquiries related to pest issues.	Continued to raise awareness through the various media outlets. Received 21 enquiries for pest animals this month, 4 of which relate to sustained control. 19 enquiries for pest plants received, 11 of which relate to sustained control.  <b>N E</b>

**Scoreboard – Outputs/Key performance indications**



**Explanation for key performance indications other than “On target”**

N/A

Biosecurity and biodiversity

**Biodiversity**

Maintaining and enhancing the indigenous biodiversity of the Taranaki region and managing pests to limit the impact on production and environmental values, including working alongside landowners and other groups and agencies in accordance with the Council's policies and its biodiversity and biosecurity strategies.

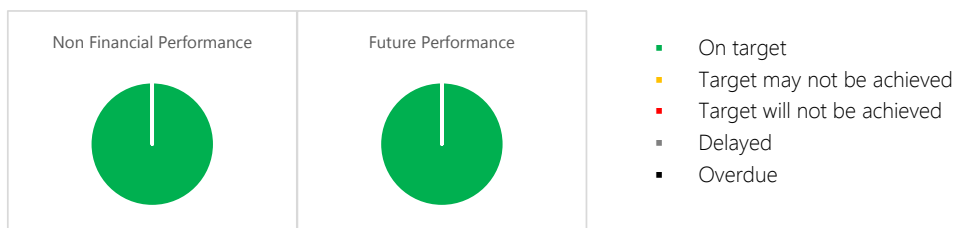
**Commentary/Highlights**

New Biodiversity plans and work programmes have been prepared to protect habitat, threatened and regionally distinctive species. Field work will be undertaken on these sites throughout summer. Staff continue to undertake ecological assessments to identify new Key Native Ecosystems (KNEs).

**Outputs/Key performance indications**

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Continue to assess ecosystem sites within the region on a voluntary basis, in order to identify further key native ecosystems.	Ten ecological Condition Assessments have been carried out at natural areas within the region for the year to date, giving rise to the scheduling of one new KNE to date. Landowners are liaised with and are encouraged to actively manage threats to biodiversity, and, where sites meet KNE criteria, landowners will be encouraged to have those sites scheduled as KNEs.  <b>N E</b>
Prepare at least 20 biodiversity plans per annum for properties containing key native ecosystems (KNE).	For the year to date seven new Biodiversity Plans have been completed for the owners of KNE sites. In addition to this, work is progressing steadily on plans for a further seventeen KNEs to be completed this year.  <b>N E</b>
Initiate and support implementation of work programmes on all KNE's with a biodiversity plan.	A 2020/21 annual works programme has been prepared and approved for all KNE sites with biodiversity plans (164 plans existing at 1 July 2020 and 7 new biodiversity plans prepared to date). At the end of September 2020 works has been initiated at some KNE sites. An additional seventeen biodiversity plans will be prepared for KNE sites during the financial year, and initial works will be initiated upon approval of those plans.  <b>N E</b>

**Scoreboard – Outputs/Key performance indications**



**Explanation for key performance indications other than “On target”**

N/A

Biosecurity and biodiversity

Towards Predator Free Taranaki

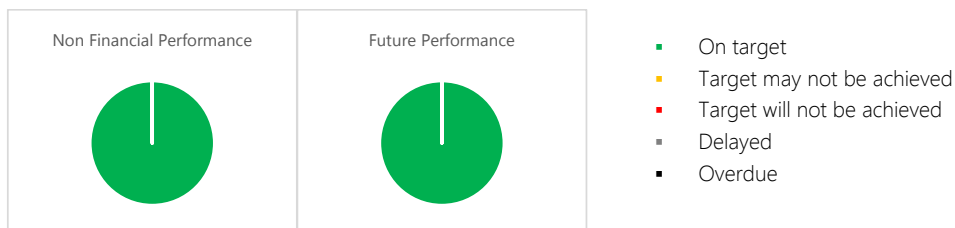
Commentary/Highlights

Rural: Preparation for year the mustelid trapping around in Warea and Rahotu areas continued with landowners being asked to sign up to the programme in September and traps being deployed throughout October and November. Urban: Traps continue to sell well with staff focusing in small gaps in the network. Zero Possums: Initial possum control completed with staff and contractors now focused on detecting and removing survivors.

Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Support voluntary control of rodents in urban areas aiming for 1 in 5 properties trapping or baiting.	Trap sales through both Mitre 10 stores continued along with volunteers undertaking trapping through reserves, staff continued to engage with key groups and planning for new towns trap roll out targeted.  
Undertake mustelid control on 20,000ha in the Okato and Warea areas.	Contracts for 2021-22 operations have been signed, traps and equipment being purchased ready for deployment starting in October  
Complete/maintain possums at zero density over 4,467 ha surrounding the Kaitake range and prevent re-infestation using a virtual barrier and electronic incursion detection system.	The remove phase of "detect and remove" continues, any possums detected will be hunted down and removed. The virtual trap barrier continued to stop possums trying to get through to the zero area. We continue to work closely with TMP MWLC and ZIP on this project.  

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A



## Transport

### Regional land transport planning

Contributing to an effective, efficient and safe land transport system in the public interest.

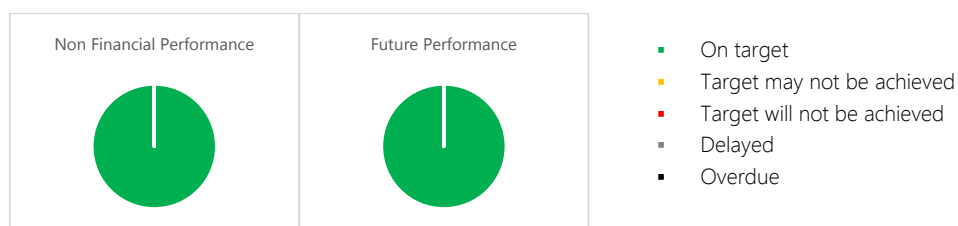
#### Commentary/Highlights

A review of the Regional Public Transport Plan 2014/2024 continued. The draft RPTP was notified for submissions on 29 August with 19 submissions being received by the closing date 25 September 2020. A State Highway 3 Working Party meeting was held 10 September 2020. The Regional Land Transport Plan for Taranaki 2021/22 - 2026/27 continues development. The new Plan is required to be adopted by 30 June 2021. To date fourteen variations have been required to the Regional Land Transport Plan 2015/16 – 2020/21. The Regional Transport Committee continues to be concerned at the relatively slow progress of delivery of state highway improvement projects and the standard of maintenance on the state highway network.

#### Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
<p>Complete preparation/full reviews and interim reviews of the transport policies, plans and strategies:</p> <p>Review, monitor and make adjustments to the regional land transport plan, as required, in accordance with statutory requirements.</p>	<p>Fourteen variations have been required to the Regional Land Transport Plan (RLTP). The latest variation being approved by Council at its meeting 30 June 2020.</p> <p><b>N E</b></p>
<p>Complete a full review of the Regional Land Transport Plan 2021/2022-2026/2027 during 2020/2021.</p>	<p>Review to be carried out during 2020/2021.</p> <p><b>N E</b></p>
<p>Complete a mid-term review of the Regional Land Transport Plan 2021/2022-2026/2027 during 2023/2024.</p>	<p>Review to be carried out during 2023/2024.</p> <p><b>N E</b></p>
<p>Review and make adjustments to the Transport Activity Procurement Strategy, as required, in accordance with statutory requirements.</p>	<p>The Transport Activity Procurement Strategy is current and in accordance with statutory requirements.</p> <p><b>N E</b></p>

#### Scoreboard – Outputs/Key performance indications



Transport

Explanation for key performance indications other than "On target"

N/A

## Transport

## Passenger transport

Promoting the provision of community public transport in Taranaki and assist the transport needs of the transport disadvantaged.

## Commentary/Highlights

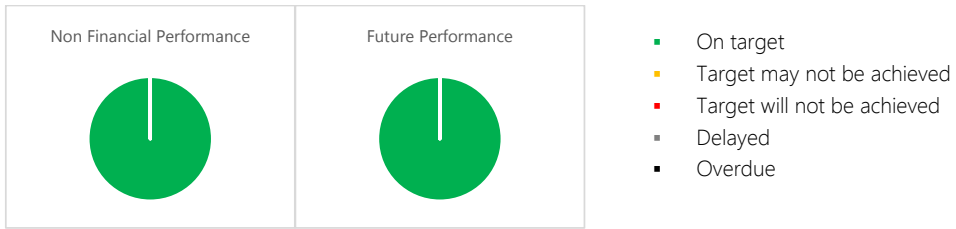
The Total Mobility Scheme continues to assist people with impairments throughout the region. The number of trips is down 8.4% this quarter compared to the corresponding quarter in 2019/2020. Existing passenger services continue to be provided throughout the region with ongoing monitoring of patronage, farebox recovery and the region's commerciality ratio. Total patronage across the services is down 15.9% on the corresponding quarter in 2019/2020. A return to Covid-19 Alert Level 2 in mid-August with physical distancing requirements and mandatory face coverings is seen as a likely cause of reduced patronage. The Bee Card, integrated ticketing system, was successfully launched in October 2020.

## Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Provide Total Mobility subsidy assistance to qualifying persons through the New Zealand Transport Agency supported Total Mobility Scheme.	<p>Provided Total Mobility Scheme services to the targeted areas. Trips for 2020/2021 total 13,099 an decrease of 5.9% (2019/2020 - 50,522). An additional 1,216 trips were made by the Ironside Vehicle Society, a decrease of 28.9% (2019/2020 - 4,714).</p> <p><b>N E</b></p>
Operate public transport services in the New Plymouth district and regional Taranaki consistent with the Regional Public Transport Plan subject to funding approval from the New Zealand Transport Agency and the availability of local share funding.	<p>Passenger transport services in the New Plymouth district and regional Taranaki were operated consistent with the Regional Public Transport Plan.</p> <p><b>N E</b></p>
Monitor the region's bus service contracts including patronage growth and fare box recovery. Monitor the commerciality ratio of the region's public transport services and publish the ratio annually.	<p>Patronage growth on the region's bus services in 2020/21 decreased 16% (2018/2019: -17%). Farebox recovery for 2020/21 is 40.8% (2019/2020: 36.9%) and the Commerciality ratio is 35% (2019/2020: 38%). These financial ratios exclude the foregone revenue contribution from Waka Kotahi (NZTA). Assessments for this is ongoing until December 2020.</p> <p><b>N E</b></p>
Provide financial assistance to the Ironside Vehicle Society subject to funding eligibility criteria being met.	<p>Financial assistance to the Ironside Vehicle Society in 2020/2021 is set at a base level of \$65,000.</p> <p><b>N E</b></p>

Transport

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Transport


## Harbour management

Promoting safe navigation for all users of the waters of Port Taranaki.

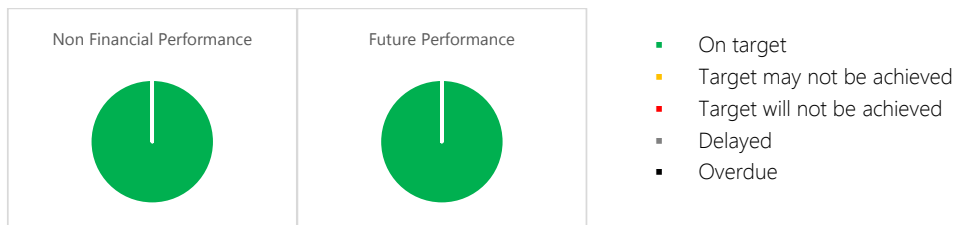
### Commentary/Highlights

There were no significant navigation and safety incidents at the port and there was compliance with the required codes and management systems.

### Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Provide harbourmaster and harbour warden services for Port Taranaki and implement the Navigation Bylaw for Port Taranaki and Approaches. No significant breaches of the requirements of the New Zealand Port and Maritime Safety Code, including the Port Taranaki Harbour Safety Management System.	To date, no breaches have been reported. The Harbourmaster is continuing to make positive changes, including reviewing the Code document.  

### Scoreboard – Outputs/Key performance indications



### Explanation for key performance indications other than “On target”

N/A

## Hazard management

### Civil defence emergency management

Supporting, within the Taranaki community and Iwi, an integrated comprehensive emergency management system including hazard awareness, reducing risk, maintaining readiness, and providing response and recovery capacity and capabilities.

#### Commentary/Highlights

The Taranaki Civil Defence Emergency Management (CDEM) Group has identified key areas for development: expansion and re-deployment of the Taranaki Emergency Management Office (TEMO) functions and responsibilities, to support and mentor district councils in delivery of CDEM functions at the local level and re-structuring of previous governance and administrative delivery of CDEM activities. The Group Plan reflects the reviewed arrangements and agreements. Related work projects being implemented include identification and implementation of territorial authority responsibilities and functions; ongoing analysis of and research into hazards and risks for the Taranaki region; strategic recovery planning; responding to Government CDEM sector reform; renovation and redevelopment of the TEMO building; a comprehensive training programme; and adoption and implementation of an annual work plan incorporating governance, risk identification and reduction, organisational resilience, and capacity and capability enhancement. Taranaki CDEM Group has undertaken an internally-driven audit, to track progress since the 2015 MCDEM review, with significant improvements scored in all areas.

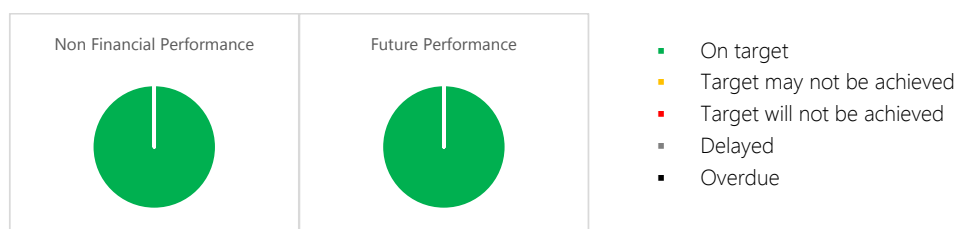
#### Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Support the Emergency Management office to prepare, implement, monitor and report upon the Taranaki Civil Defence Emergency Management Annual Business Plan.	<p>The Group has adopted an annual business plan and budget for 2020/2021, specifying roles, responsibilities and targets for the year, and has received a report on delivery of the 2019/2020 Annual Business Plan. Six key activity areas have been identified in the 2020/2021 Business Plan: (i) strong governance arrangement and accountability, including work plans and programmes together with administration of advisory groups, the Co-ordinating Executive Group (CEG) and the CDEM Group meetings. (ii) disaster risk identification and reduction, management, strengthening risk planning and integration; (iii) organisational resilience, focusing operational systems and protocols for emergency operations/coordination centres at district level; (iv) community resilience through volunteer management protocols, public education, community resilience plans and a Group resilience strategy; (v) capability development through recruitment, education and training courses; and (vi) response and recovery arrangements through planning, and appointment of local Controllers, Recovery Managers and CIMS function leads. Regular meetings of council CDEM managers are receiving progress reports on individual council activities supporting the annual business plan.</p> <p><b>N E</b></p>

Hazard management

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
<p>Support the Emergency Management office to implement, monitor and report upon the operative Civil Defence Emergency Management Group Plan for Taranaki, and draft, and notify the next Plan in accordance with the statutory review period.</p>	<p>The current Group Plan was adopted in June 2018 and came into effect on 1 July 2018. The next statutory review of the Plan is due in 2023. Work on a recovery strategy in Taranaki is continuing, arising from a new requirement under the CDEM Act to include this element within group plans. The Annual Report for CDEM activities and performance in 2019/2020 has been presented to the CEG and Group. Related work projects arising from the new Group Plan have been subsequently implemented, including receipt and adoption of a review of TA responsibilities and functions, a stocktake of hazards and risks research undertaken for the Taranaki region, a stocktake of regional readiness, and risk reduction, risk and hazard identification workshops. A CDEM Group strategy, vision and priorities were incorporated into the Plan.</p> <p style="text-align: center;"><b>N E</b></p>
<p>Support the Emergency Management office to maintain, review, and as needs be, implement effective response and recovery procedures to minimise harm or damage to people and property arising from emergency events.</p>	<p>A regional recovery programme following the covid-19 epidemic continues in effect, supported through the TEMO office and Group. Work by TEMO supporting New Plymouth, Stratford and South Taranaki District Councils, for the support of EOCs, continues. Delivery of training for EOC and ECC staff has been undertaken and future course sessions are scheduled. Appointments and development of Local Controllers, Welfare Managers, and Local Recovery Managers are being maintained. The CDEM Group's response and recovery framework is predicated on local response and recovery delivery (via District Council Emergency Operations Centres), and regional coordination through the Taranaki Emergency Management Office (TEMO) and the regional Emergency Coordination Center. Specification and development of operational systems for use during response and recovery is underway and implemented, including review of standard operating procedures. Emergency operations systems are being configured for the new operating model. A tsunami response plan review is underway. An MOU between TRC and the TEMO office clarifies expectations around roles and staff deployment resourcing in the event of incidents and emergencies</p> <p style="text-align: center;"><b>N E</b></p>

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

## Hazard management

## Flood management and general river control

Providing accurate and timely flood warnings, providing flood control advice and undertaking minor works and associated actions (audit of regional plans and consent applications to ensure activities are undertaken without an increased risk of flooding and river erosion) to minimise and prevent damage by floods and river erosion.

## Commentary/Highlights

Information from rainfall and river level monitoring systems was provided. Provided advice to landowners on a range of river/stream flood control advice and drainage related matters. The willow control programme is active and is being utilised well. Continued to provide specialist advice on statutory and technical matters.

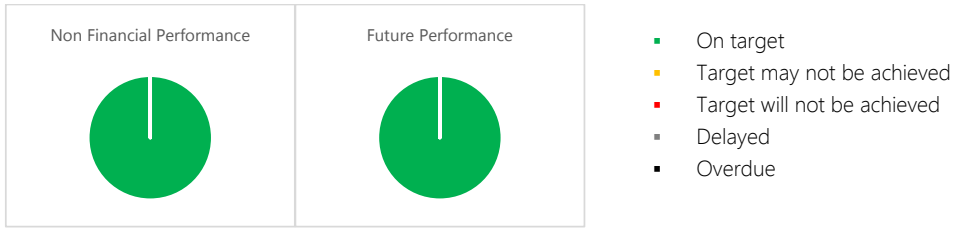
## Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Effectively monitor rainfall and river levels and issue timely flood warnings. Maintain continuous monitoring systems (100% functional) and issue timely warnings for all cases, where necessary, in accordance with the Flood Event Standard Operating Procedure (approximately 35 warnings per annum).	Meteorological and hydrometric monitoring sites were maintained to high level of operational standard, with no significant maintenance works required. All incoming telemetry data is monitored continuously and responded to in accordance with the procedures for the monitoring of severe weather and flood events. Ten severe weather watch alerts (7 in 2019-2020) and three warnings (3 in 2019-2020) have been received from MetService in the year to September. The Council has issued one flood warning over the same period (none issued in 2019-2020).  <b>N E</b>
Undertake minor emergency river and flood control works when necessary.	No emergency works requiring funding have been required this quarter.  <b>N E</b>
Respond to 100% of requests for drainage, river and flood control advice and assistance within ten working days.	Provided advice, predominantly to farmers, on a range of requests for general advice on works in streams.  <b>N E</b>
Facilitate river control projects for the environmental enhancement of the region's waterways.	The willow control programme continues, focusing on removal of willow in riparian areas to improve flood flows and enhance riparian vegetation.  <b>N E</b>
Resource management planners are given advice to ensure regional plan rule and consent conditions will not increase the risk of flooding or river erosion.	Advice has been given on a range of matters regarding the interpretation of regional plan rules and to provide technical assistance during the processing of resource consent applications. Work has been completed to draft a new flood protection bylaw, to protect TRC flood protection assets. Public consultation has been completed.  <b>N E</b>



Hazard management

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than "On target"

N/A

Hazard management



### River control schemes

Managing and maintaining river control scheme works to accepted design standards to minimise and prevent damage by floods and river erosion.

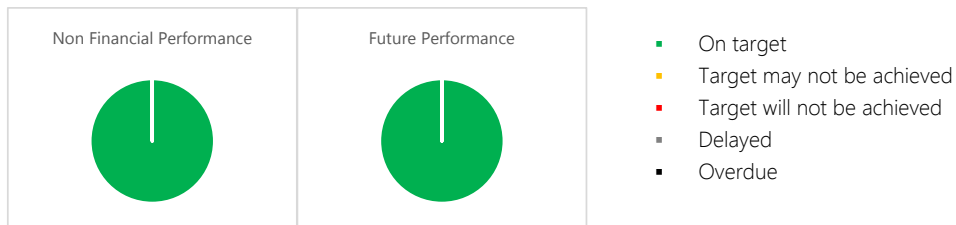
#### Commentary/Highlights

All schemes (Lower Waiwhakaiho, Lower Waitara, Okato, Opunake, and Waitotara) have been maintained as per their respective asset management plans. A range of maintenance works have been occurring across the schemes including vegetation clearance within the flood channel and asset maintenance works.

#### Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Manage all flood and river control schemes across the region in accordance with asset management plans or management plans; including Lower Waiwhakaiho, Lower Waitara, Opunake, Okato and Waitotara Schemes.	All schemes have been managed as per their asset management plans.  
Manage other minor river schemes to standards as agreed with scheme participants.	No works were planned for this period.  

#### Scoreboard – Outputs/Key performance indications



#### Explanation for key performance indications other than “On target”

N/A

## Recreation, culture and heritage




### Regional gardens

Ensuring that Hollard Gardens, Tupare and Pukeiti are maintained and enhanced as regionally significant recreational and heritage amenities.

### Commentary/Highlights

The focus has been on completing winter garden projects at the respective gardens. At Hollard Gardens, the carpark extension was completed which will provide much needed capacity during spring and summer and the cottage landscape project was finally completed. The Pukeiti projects in zone 1 are now all complete apart from the artwork. The Family Hut is now complete and available and is currently heavily booked through to April. The 3 gardens have experienced significant growth in visitors compared with the same quarter last year indicating an increase in domestic tourism.

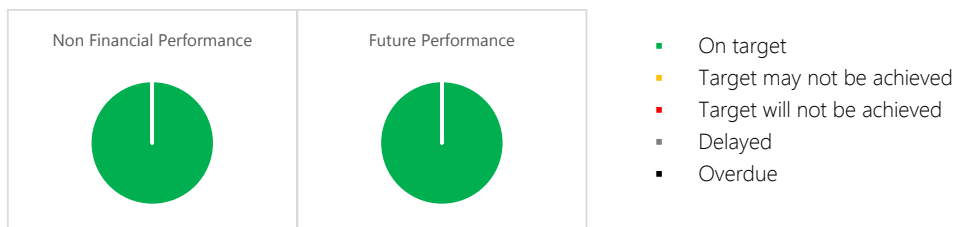
### Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Provide three regional gardens (Tupare, Hollard Gardens and Pukeiti) for free general use by the regional community. Tupare, Hollard Gardens and Pukeiti open to the public daily with unrestricted free general access.	The gardens are open all day every day for free general use by the regional community and visitors. If the country were to go back to level 4, the gardens would close however critical maintenance would continue with all required safety measures in place.  
Encourage the increased use of the regional gardens by the community for recreational purposes and for specific events.	Visitor numbers for last year: Pukeiti 53,320, Tupare 41,616 and Hollard Gardens 21,673. Events for the year: Pukeiti 63, Tupare 28 and Hollard Gardens 32. Workshops and summer events up till the lockdown were well attended. It is pleasing to note that despite the lock down there was an overall increase in visitor numbers to Hollard Gardens. Both Tupare and Pukeiti had a drop in visitor numbers and in particular, Pukeiti's drop was associated with an improvement in more accurate counting methodologies.  
Continue implementing the Pukeiti asset management plans focusing on completing the upgrade works in the Zone 1 Garden, the rhododendron collection in Zone 2 and recreational development opportunities in Zone 3. Priority tasks to be completed include: <input type="checkbox"/> completing the Lodge and surrounds landscaping <input type="checkbox"/> continuing the enhancement of the garden and the rhododendron collection. <input type="checkbox"/> continuing the implementation of the Plant Collection Plan <input type="checkbox"/> refurbishing the plant borders <input type="checkbox"/> upgrading the outer ring tracks <input type="checkbox"/> completing the fit-out of the Lodge <input type="checkbox"/> continuing the growth in recreational activities with the construction of a fitness trail.	Lodge landscaping is complete apart from the art work. The construction of the Family Hut is complete. The tramlines tracks are on hold until all regulatory and compliance matters are covered off. As we move to the next stage of development, new interpretation is being planned with a focus on predator free Kaitake and historical information on the area. Regarding the Pukeiti Rainforest Bridge, we have selected the finalized design and are working through the next steps.  

Recreation culture and heritage

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Continue implementing the Hollard Gardens asset management plans focusing on: □ installing a new toilet to meet demand in the Family Corner area □ installing new stylized play equipment.	extend carpark to allow for more capacity  NF E
Continue implementing the Tupare asset management plans focusing on: □ continuing to improve the story telling □ completing new art installation.	new thematic booklets have been produced to enhance the visitor experience  NF E
Review and adopt asset management plans for Tupare, Hollard Gardens and Pukeiti by 31 October 2020.	Asset management plans for the three gardens have been completed and adopted. The next review of the plans is scheduled for 2020/2021 with the revision now in progress and on schedule.  NF E

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Recreation, culture and heritage

## Yarrow Stadium

Facilitating the continued maintenance and development of Yarrow Stadium.

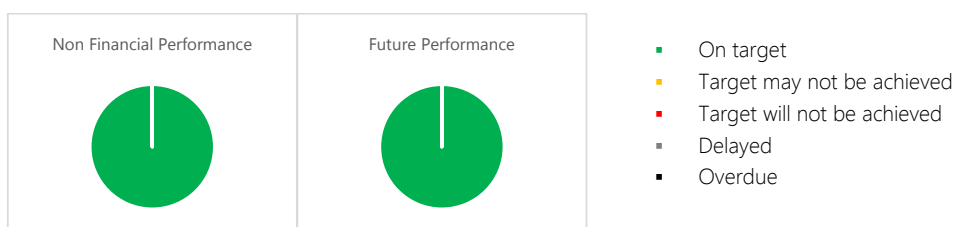
### Commentary/Highlights

Following on from the decisions made in 2019/2020 Annual Plan for the up to \$50m repair and refurbishment project, the Council has moved into implementation mode. Since the consultation phase, the detailed design process has been progressing. The Council has set up the Project Steering Group and it is getting into its work. The project was placed on pause whilst the Covid-19 pandemic lockdown is in place. This pause has been removed with the \$20m of shovel-ready funding from the Government and the re-scoping of the project. The first pieces of work are now in the market for tender with work expected to commence around Christmas 2020.

### Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Contract with New Plymouth District Council for the operation and management of Yarrow Stadium.	The Trust and the New Plymouth District Council have a management agreement for the operation and management of Yarrow Stadium. New Plymouth District Council are operating and managing Yarrow Stadium under this agreement.  <b>N E</b>
Undertake asset management planning for the future maintenance, enhancement and development of Yarrow Stadium.	A joint committee of the Council and the New Plymouth District Council have developed and adopted a strategic plan and associated 2015/2025 asset management plan for the long-term development of Yarrow Stadium. Asset management planning for 2018/2028 is on hold while the solutions for the results of earthquake assessments on the two Stands are implemented.  <b>N E</b>
Provide regional funding for the future maintenance, enhancement and development of Yarrow Stadium.	Regional funding is provided to the Taranaki Stadium Trust for long-term maintenance and development at Yarrow Stadium. The 2020/2021 funding is being used for the repair and reinstatement programme.  <b>N E</b>

### Scoreboard – Outputs/Key performance indications



### Explanation for key performance indications other than "On target"

N/A

## Regional representation, advocacy and investment management

### Investment management

Ensuring that the equity, property and treasury investments owned by the Council are efficiently managed.

### Commentary/Highlights

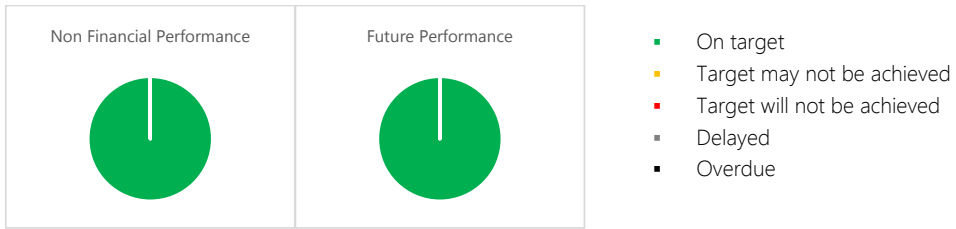
Investment management activities are working well within defined policies and procedures. The annual general meeting of Port Taranaki Ltd has occurred with three directors being reappointed. The current low interest rate environment is a positive for the borrowing programme but a negative for our investment portfolio.

### Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Consider Port Taranaki's annual statement of corporate intent and monitor performance against established targets.	The 2020/2021 SCI was considered in August 2020. Port Taranaki Ltd's performance was reviewed when considering their 2019/2020 Annual Report in September 2020. Performance for the half year to 31 December 2020 will be reviewed in February 2021. Performance against standards set in the statement of corporate intent is reported in the annual report.  <b>N E</b>
Appoint Directors at Port Taranaki Ltd's annual general meeting and at other times as required.	Directors Krogh, MacLeod and Meads were reappointment to the Board of Directors at the 30 September 2020 Port Taranaki Ltd annual general meeting (AGM).  <b>N E</b>
Undertake on-going liaison with port company directors and management.	Regular formal and informal briefings and discussions occurred between the Board and the Council throughout 2020/2021.  <b>N E</b>
Manage and, where appropriate, divest leasehold land in accordance with the Investment Policy.	Leasehold land is managed in accordance with the Council's Investment Policy. A 5% return from leasehold land rentals is expected in 2020/2021. No properties have been divested.  <b>N E</b>
Manage and maximise returns from treasury investments in accordance with the Investment Policy.	All treasury investments are in accordance with the Council's Investment Policy.  <b>N E</b>

Regional representation, advocacy and investment management

Scoreboard – Outputs/Key performance indications



Explanation for key performance indications other than “On target”

N/A

Regional representation, advocacy and investment management

## Community engagement

Promoting community awareness, understanding and involvement with the Council's functions and activities, together with demonstrating the value and contribution of the work of the Council to the region.

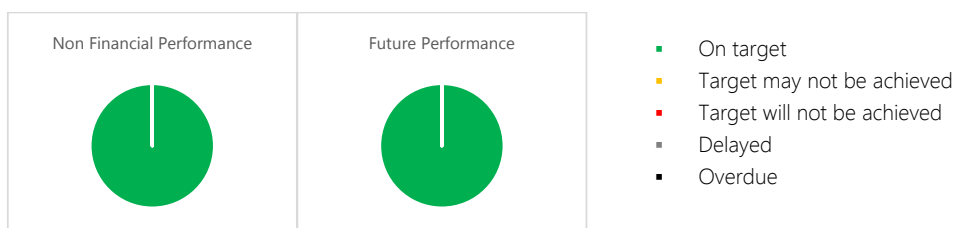
### Commentary/Highlights

The implementation of the digital and social media strategy is the primary focus and good progress is being made on all fronts. A lot of time and energy has gone into supporting the Towards Predator-Free Taranaki project. Planning for the 2020 Environmental Awards is well underway. The environmental education programme continues to be busy and successful. The EnviroSchools programme has been built into existing programmes with demand continuing to outstrip supply - there is a list of schools wishing to join the programme.

### Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Engage with the community across a range of channels including print and digital publications, news media, websites, mobile and social media. Produce five bi-monthly editions of the Council newsletter and publish through print and digital channels.	A range of communications activities have been undertaken to support Council programmes. The website is being maintained and enhanced, and social media activity continues to grow with 4,648 followers on Facebook. Three issues of Talking Taranaki newsletter have been published to date. 17 environmental awards were presented in October 2019.  NF E
Implement the environmental awards programme.	The 2020 environmental awards will be announced on 29 October 2020.  NF E
Provide an on-going environmental education programme for school children and the wider community including class visits, field trips, the Pukeiti Rainforest School and support for community projects.	The Education Officer has delivered 150 education sessions/field trips involving 6189 students (including the Gardens' School Programmes), 29 planning meetings, 4 professional development sessions and 3 issues of the SITE newsletter. During the Covid-19 lockdown online resources were developed including a series of videos on Backyard Biodiversity (2 per week). The EnviroSchools Regional Coordinator and facilitator are supporting the EnviroSchools programme.  NF E

### Scoreboard – Outputs/Key performance indications



### Explanation for key performance indications other than "On target"

N/A



Regional representation, advocacy and investment management

## Advocacy and response

Advocating and responding, on behalf of the Taranaki community, to initiatives proposed by other agencies, when those initiatives affect the statutory responsibilities of the Council or relate to matters of regional significance, which are of interest or concern to the people of Taranaki.

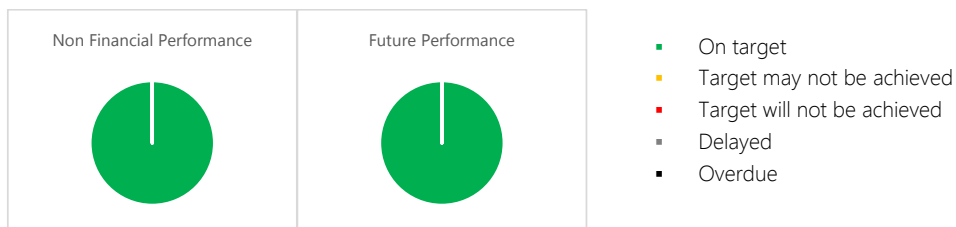
### Commentary/Highlights

To date only one submission has been prepared and approved. This is much lower than normal and reflects the lower number of opportunities and available resources. Senior staff also continue to be involved in various forums associated with policy development, advocacy, liaison, and in response to a range of national proposals.

### Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Assess the implications of policy initiatives proposed by other agencies including discussion documents, proposed policies, strategies, plans and draft legislation, and respond within required timeframes on approximately 20 occasions per year.	One (1) submission made in September.  N E

### Scoreboard – Outputs/Key performance indications



### Explanation for key performance indications other than “On target”

N/A

Regional representation, advocacy and investment management

## Governance

Facilitating public representation by the Council and its committees in accordance with statutory requirements.

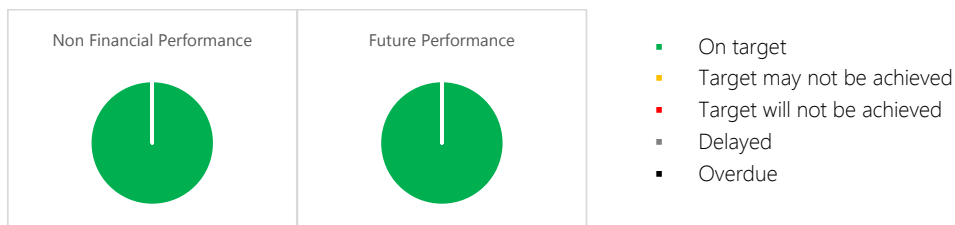
### Commentary/Highlights

The Council remains on target with all its statutory governance and engagement obligations. The 2019/2020 Annual Report was adopted on 22 September 2020 (one of the first in the country). The 2019 elections have been completed. Induction for Iwi representatives is ongoing as are hui on the operations of the two relevant committees. The focus is currently on the preparation of the draft 2021/2031 Long-Term Plan ahead of the December Councillor workshop on consideration of the draft in February 2021.

### Outputs/Key performance indications

PERFORMANCE MEASURE	ACTUAL PERFORMANCE
Completion of statutory planning and reporting documents (Long-Term Plan, Annual Plans and Annual Reports) within statutory requirements.	Statutory planning and reporting accountability documents have all been prepared within statutory requirements and timeframes. The 2019/2020 Annual Report was adopted on 22 September 2020. The 2021/2031 Long-Term Plan is under preparation.  <b>N E</b>
Preparation of agendas and minutes and the conduct of meetings in accordance with Standing Orders and the Local Government Official Information and Meetings Act 1987.	All meetings are conducted in accordance with adopted Standing Orders and the Local Government Official Information and Meetings Act 1987. Agendas are publicly available at least 48 hours before each meeting and minutes are prepared and adopted for all meetings.  <b>N E</b>
Conduct of triennial local authority elections without any need for re-conduct of the elections as a result of judicial review.	The 2019 local authority elections were held in October 2019. The elections were successfully completed with no appeals or judicial reviews held. The next local authority elections are in October 2022..  <b>N E</b>

### Scoreboard – Outputs/Key performance indications



### Explanation for key performance indications other than "On target"

N/A

[www.trc.govt.nz](http://www.trc.govt.nz)



**Date** 7 December 2020

**Subject:** **Public Transport Operational Update for the Quarter Ending 30 September 2020**

**Approved by:** M J Nield, Director Corporate Services  
S J Ruru, Chief Executive

**Document:** 2649200

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### **Purpose**

1. The purpose of this memorandum is to provide members with an operational report on public transport services for the quarter ending 30 September 2020.

### **Recommendation**

That the Taranaki Regional Council:

- a) receives and notes the operational report of the public transport services for the quarter ending 30 September 2020.

### **Background**

2. As part of the Council's responsibility for promoting an integrated, safe, responsive and sustainable land transport system within the region, a range of activities are required, including provision of public transport services and the Total Mobility Scheme.

### **Covid-19**

3. The impact of Covid-19 continued during the quarter as we moved to Alert Level 2 during part of August and September, with physical distancing required. Reduced bus capacity and potential concern passengers may have for buses being points of transmission is evidenced by the patronage drop the Citylink experienced this quarter. The Connector service was not impacted as the service is exempt from physical distancing due to the passenger booking system it operates meaning contact tracing is readily available.

### **Citylink (New Plymouth, Bell Block, Waitara and Oakura) bus service**

4. Patronage for the quarter decreased 16.6%. Total patronage was 146,275 down 29,044. Decreases were across all patronage types, with the most significant being child down 16,699 trips or 15%, adult down 2,068 trips or 27% and seniors/SuperGold down 1,952 trips or 14%. Total revenue was \$209,896 compared to \$273,946 for the same period last year, a difference of \$64,050 or 23.4%.

### **Connector (Hāwera to New Plymouth) bus service**

5. Patronage for the quarter decreased 1.8%. A total of 8,346 trips were recorded compared to 8,503 in the same quarter 2019/2020. Increases in patronage were recorded in WITT 739 trips or 22%, tertiary 48 trips or 12% and child 10 trips or 6%. Community Services cardholders were down 169 trips or 69% with SuperGold car patronage down 233 trips or 27%. Total revenue was \$52,673 compared to \$54,665 for the same period last year, a difference of \$157 or 1.8%.

### **Southlink services**

6. Patronage for the September quarter was up on both the Ōpunake to Hāwera and the Ōpunake to New Plymouth services however is down on the Waverley to Hāwera service in comparison to the same period last year. The performance of each service is detailed below.
7. Waverley-Pātea-Hāwera patronage was 151, down 165 or 52% compared to the same quarter last year. The most significant differences were adult patronage down 75 or 48% and SuperGold Cardholder patronage down 77 or 53%. Total revenue was \$330 compared to \$655 for the same period last year, a difference of \$325 or 50%.
8. Ōpunake to Hāwera patronage was 103, an increase of 23 or 29% compared to the same quarter last year. Adult patronage was up 20 or 95% and SuperGold Cardholders were up 16 or 40%. Total revenue was \$141 compared to \$90 for the same period last year, an increase of \$51 or 56%.
9. Patronage for the Ōpunake to New Plymouth service was 219 a small increase of 7 or 3% compared to the same quarter last year. Child patronage showed a significant increase of 100 or 270% whilst adult patronage was down 23 or 59% and SuperGold Cardholder patronage was down 49 or 44%. Total revenue was \$858 compared to \$676 for the same period last year, an increase of \$182 or 27%.

### **SuperGold Card**

10. SuperGold Cardholder patronage for all services for the quarter totalled 11,488 compared with 14,057 trips, a decrease of 2,569 or 18%, on the same period last year.

### **Total Mobility Scheme**

11. Trips for the quarter were 13,099 down 817 or 6% on the same period last year.

### **Ironside Vehicle Society Incorporated**

12. Total trips for the quarter were 1216, down 494 or 29% on the same period last year. Of the total, 876, or 72% involved wheelchair passengers.

### **Decision-making considerations**

13. Part 6 (Planning, decision-making and accountability) of the *Local Government Act 2002* has been considered and documented in the preparation of this agenda item. The recommendations made in this item comply with the decision-making obligations of the *Act*.

### **Financial considerations—LTP/Annual Plan**

14. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

### **Policy considerations**

15. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the *Local Government Act 2002* and the *Land Transport Management Act 2003*.

### **Iwi considerations**

16. This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the *Local Government Act 2002*) as outlined in the adopted long-term plan and/or annual plan. Similarly, iwi involvement in adopted work programmes has been recognised in the preparation of this memorandum.

### **Legal considerations**

17. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

### **Appendices/Attachments**

Document 2649172: Public Transport Programme Update – operational overview September 2020

## Public Transport Programme Update – Operational Overview September 2020

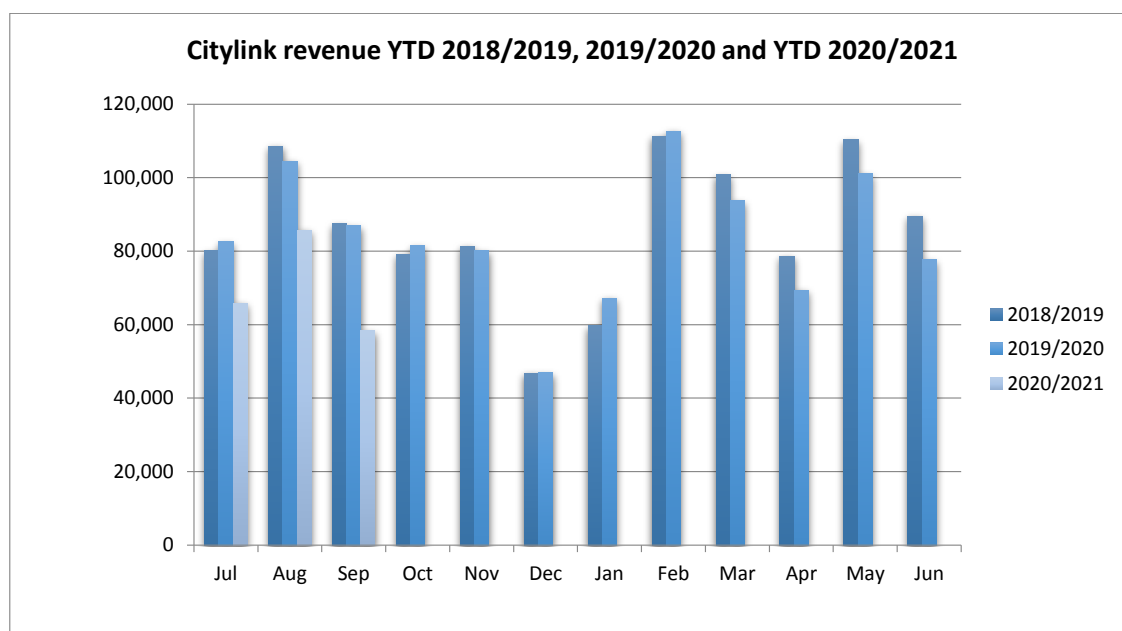
### Citylink Performance

	Sep 2020 quarter	Sep 2019 quarter	19/20 vs 20/21
Patronage	146,275	175,319	-16.57%
Revenue	\$209,896	\$273,946	-23.38%
Farebox*	31.4%	41.3%	-23.97%
Commerciality*	32.5%	42.9%	-24.24%

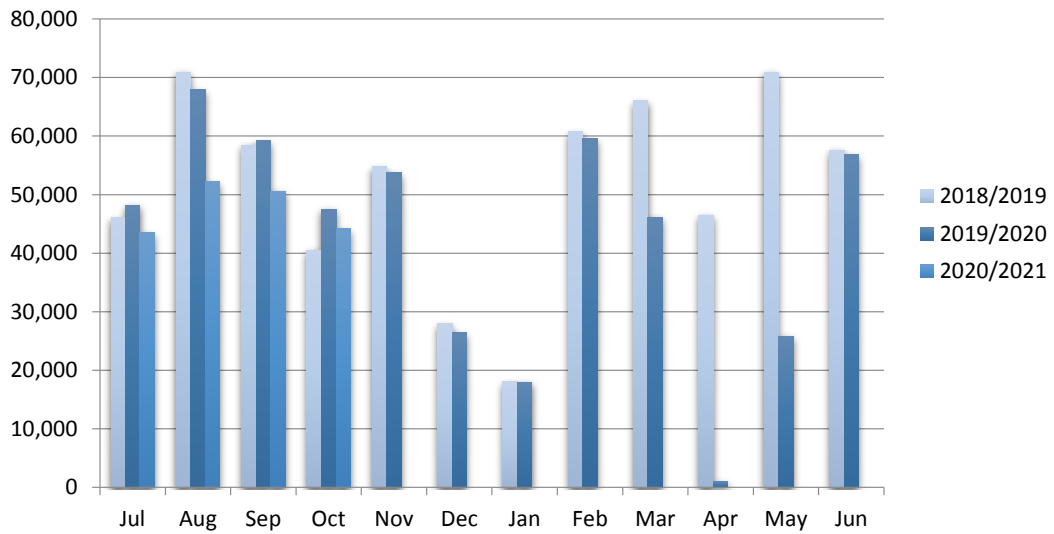
\*Ratios exclude indexation costs

### Citylink Patronage

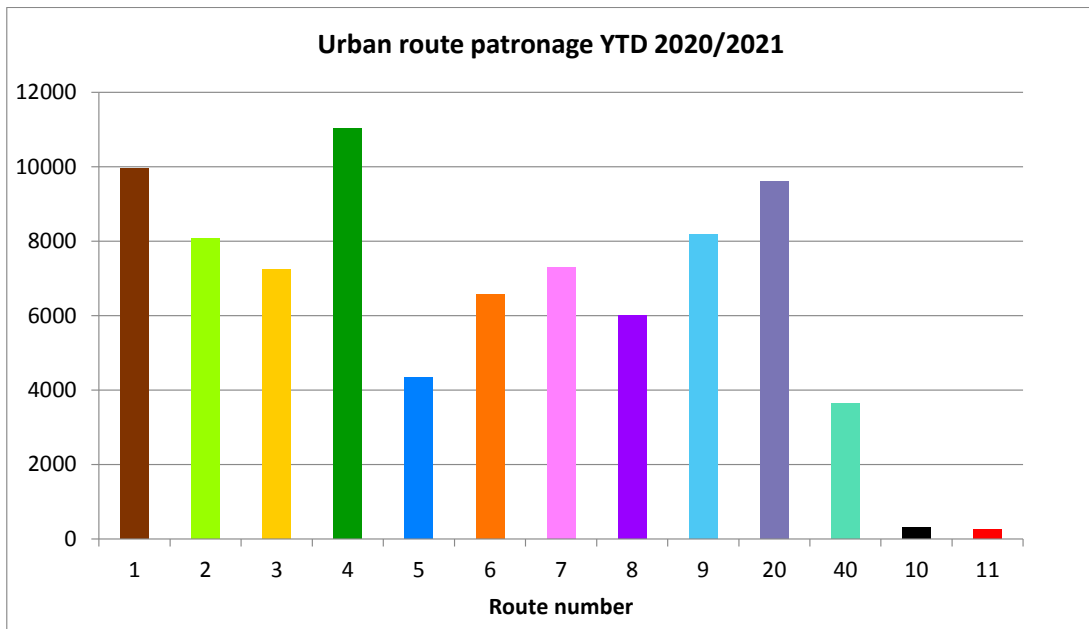
	Sep 2020 quarter	Sep 2019 quarter	19/20 vs 20/21
Adult	5,651	7,719	-27%
Child/Student	91,456	108,155	-15%
Senior/SuperGold	12,108	14,060	-14%
Tertiary	787	1,106	-29%
Comm Services Card	9,633	11,290	-15%
Access	1,055	1,119	-6%
WITT	6,493	6,778	-4%
Transfer	19,092	23,421	-18%
Promotion	0	1,671	-100%



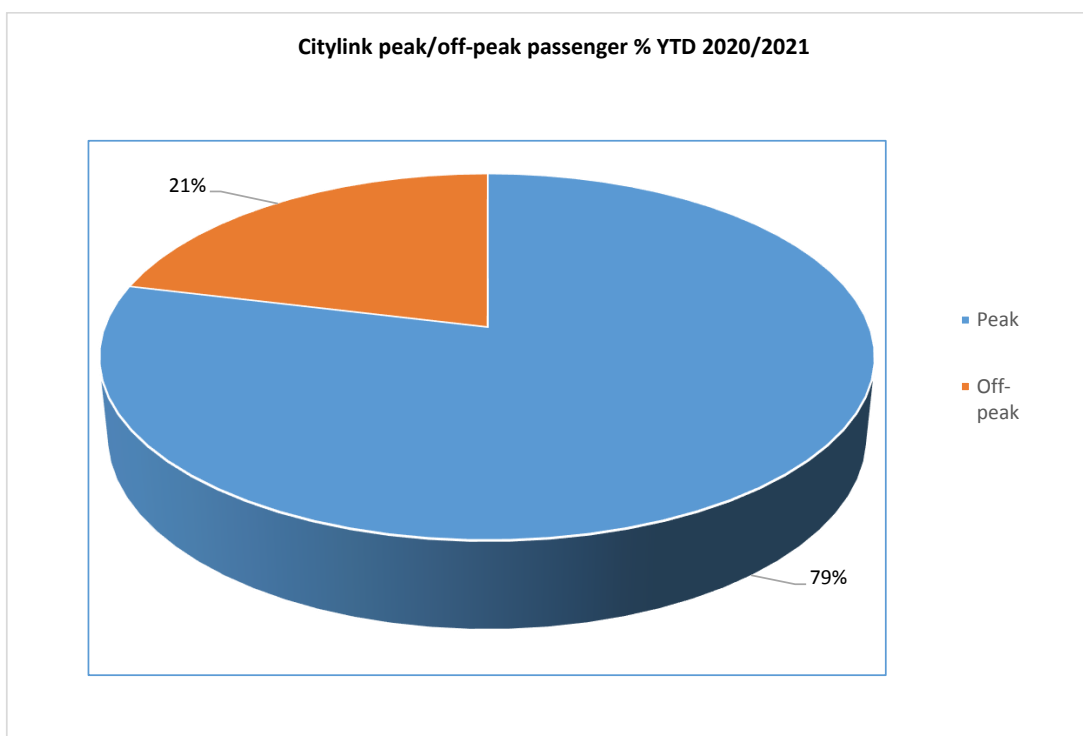
**Citylink patronage 2018/2019, 2019/2020 and YTD 2020/2021**



**Urban route patronage YTD 2020/2021**







**Connector Performance**

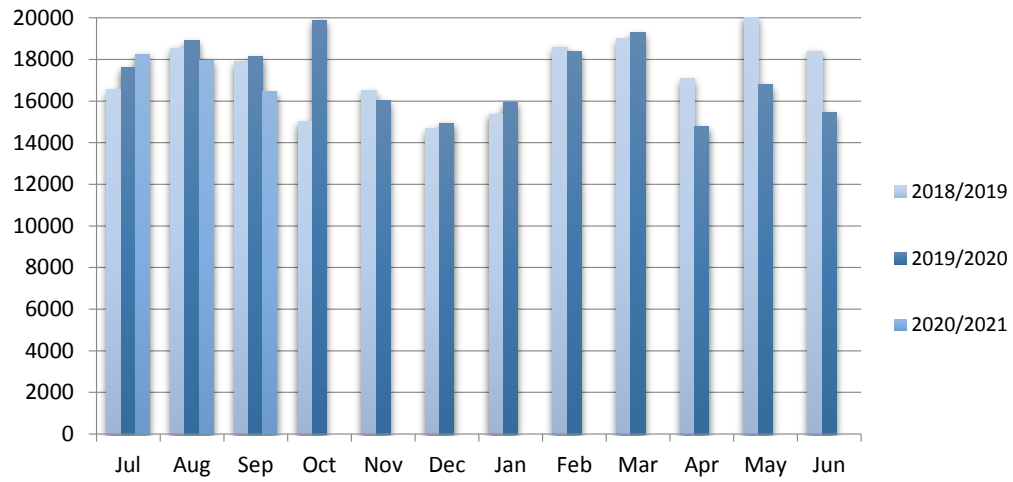
	Sep 2020 quarter	Sep 2019 quarter	19/20 vs 20/21
Patronage	8,346	8,503	-1.8%
Revenue	\$52,673	\$54,665	-3.6%
Farebox*	53.6%	59.2%	-9.5%
Commerciality*	53.6%	59.2%	-9.5%

\*Ratios exclude indexation costs

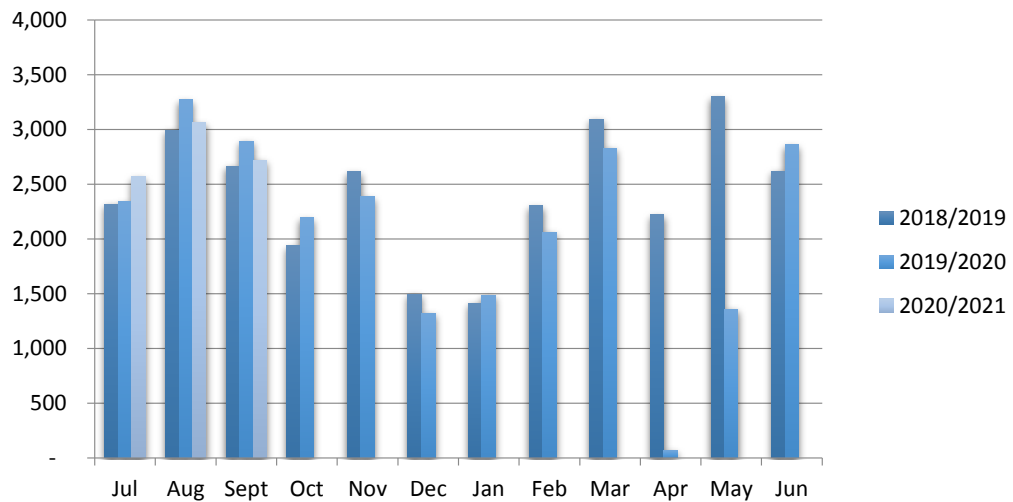
**Connector Patronage**

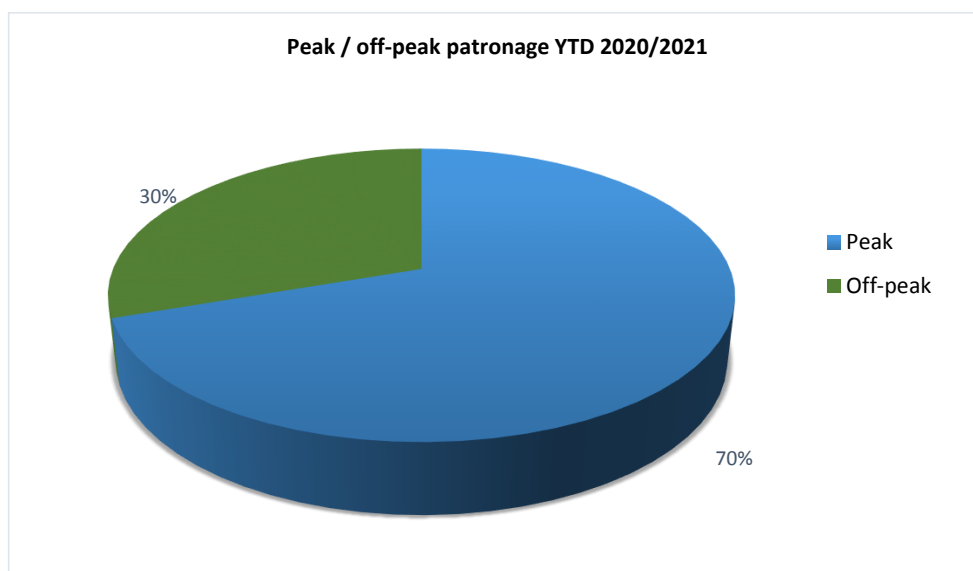
	Sept 2020 quarter	Sept 2019 quarter	19/20 vs 20/21
Access	5	16	-69%
Adult	1046	1131	-8%
Beneficiary	514	683	-25%
Child	174	164	6%
Seniors	80	99	-19%
SuperGold	641	874	-27%
TDHB	531	640	-17%
Tertiary	461	413	12%
WITT	4,128	3,389	22%
Training (Paid)	654	935	-30%
Promotion	112	159	-30%

**Connector revenue 2018/2019, 2019/2020 and YTD 2020/2021**



**Connector patronage 2018/2019, 2019/2020 and YTD 2020/2021**





### Southlink performance

#### Waverly to Hawera

	Sep 2020 quarter	Sep 2019 quarter	19/20 vs 20/21
Patronage	151	316	-52%
Revenue	\$330	\$655	-50%
Farebox*	4.9%	9.8%	-50%
Commerciality*	4.9%	9.8%	-50%

\*Ratios exclude indexation costs

#### Opunake - Kaponga - Manaia - Hawera

	Sep 2020 quarter	Sep 2019 quarter	19/20 vs 20/21
Patronage	103	80	29%
Revenue	\$141	\$90	56%
Farebox*	4.81%	2.90%	66%
Commerciality*	4.81%	2.90%	66%

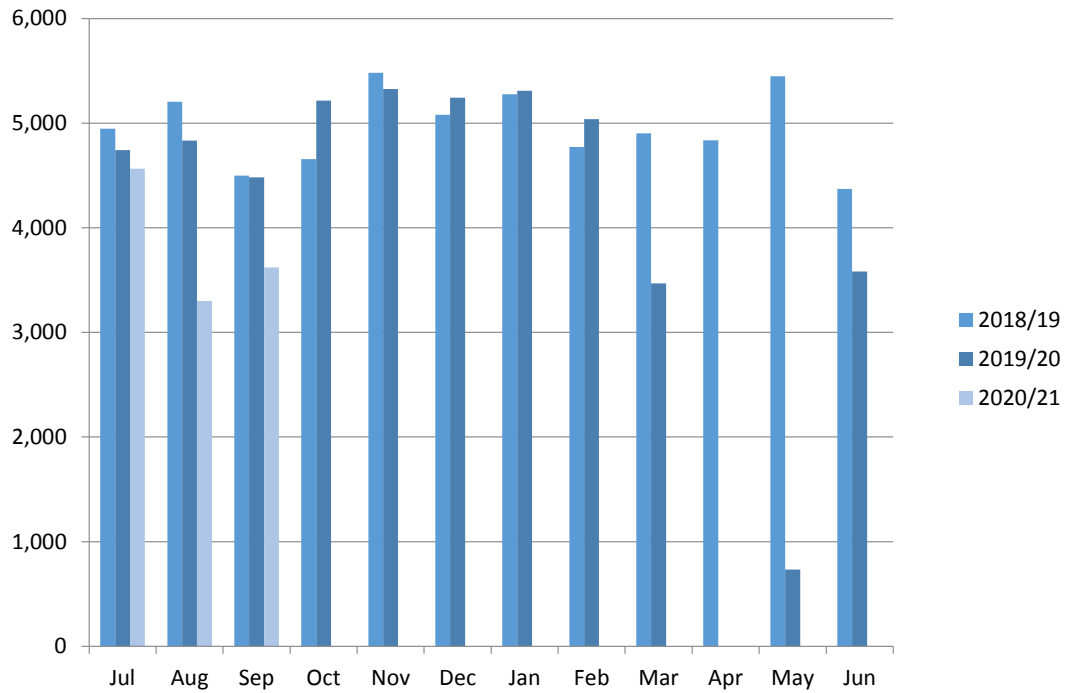
\*Ratios exclude indexation costs

#### Opunake to New Plymouth

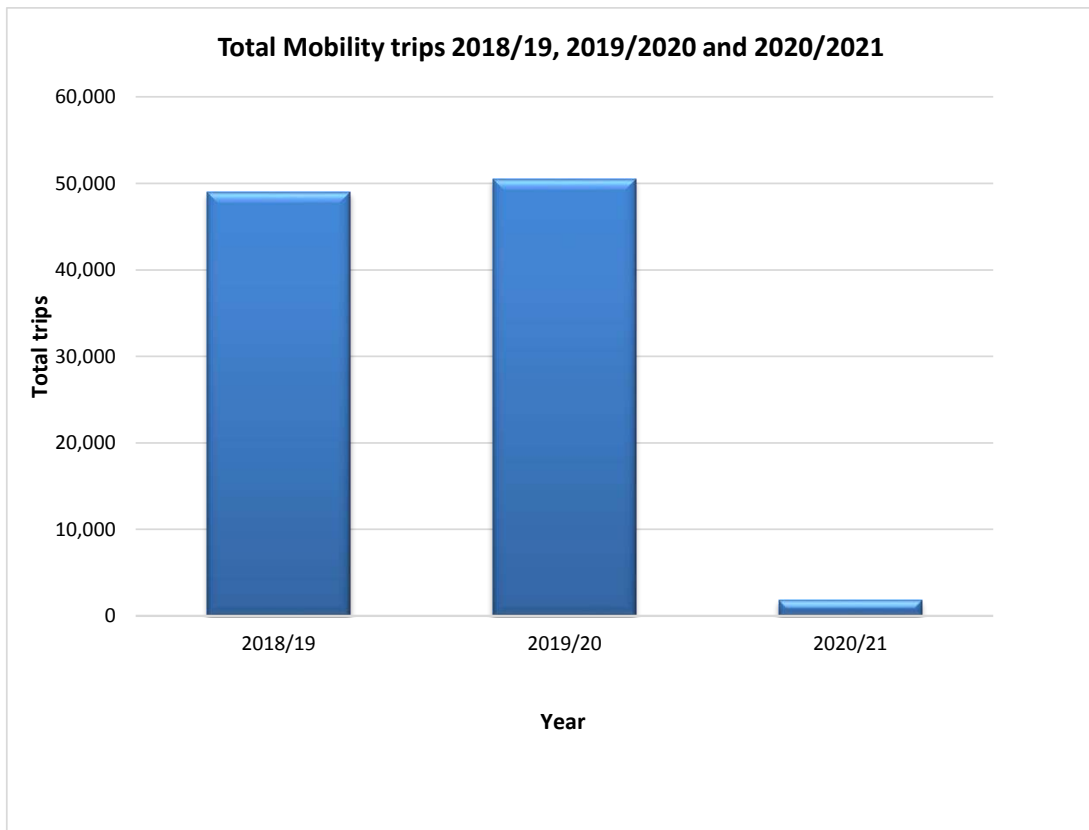
	Sep 2020 quarter	Sep 2019 quarter	19/20 vs 20/21
Patronage	219	212	3%
Revenue	\$858	\$676	27%
Farebox*	16.03%	14.67%	9%
Commerciality*	16.03%	14.67%	9%

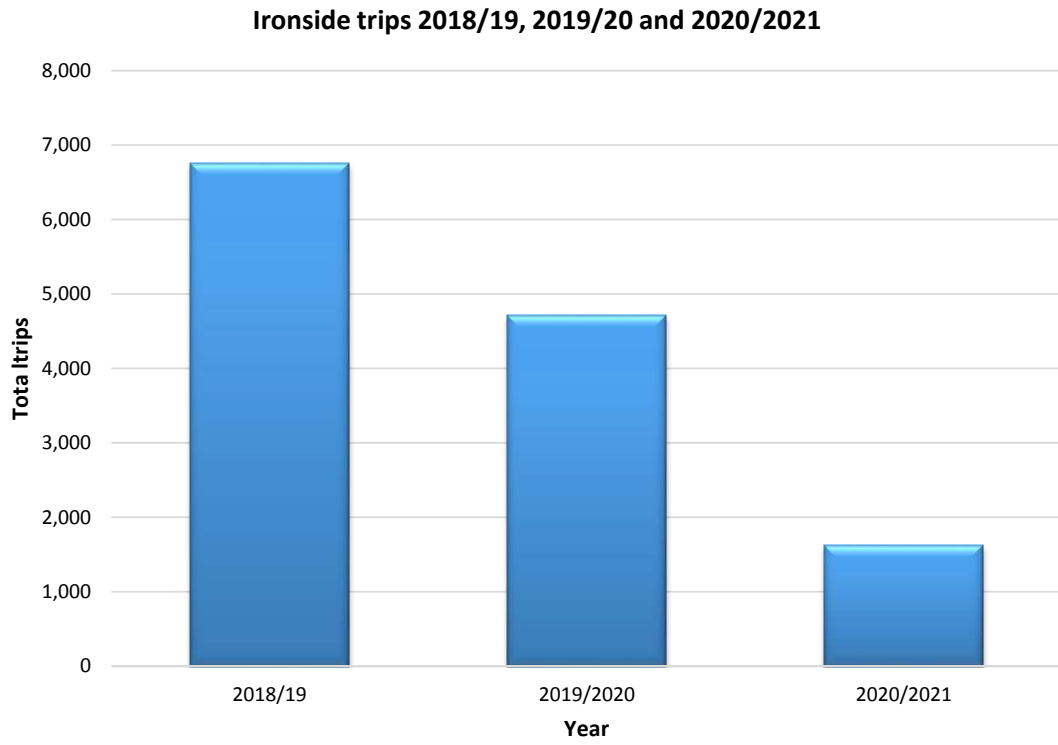
\*Ratios exclude indexation costs

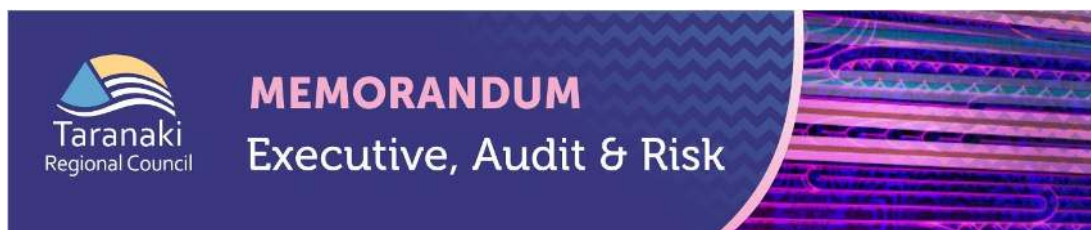
**SGC patronage YTD 2018/2019, 2019/2020 and 2020/2021**



**Total Mobility trips 2018/19, 2019/2020 and 2020/2021**







**Date:** 7 December 2020

**Subject:** **Local Government Funding Agency - 30 June 2020 Compliance Certificate**

**Approved by:** M J Nield, Director - Corporate Services  
S J Ruru, Chief Executive

**Document:** 2653280

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**Purpose**

1. The purpose of this memorandum is to receive and consider the 30 June 2020 Compliance Certificate to the Local Government Funding Agency (LGFA).

**Recommendations**

That the Taranaki Regional Council:

- a) receives the Compliance Certificate to the LGFA as at 30 June 2020
- b) notes the content of the Compliance Certificate.

**Background**

2. The Council is required to provide an annual compliance certificate to LGFA. The certificate certifies the Council's compliance with the LGFA financial covenants as at 30 June. As at 30 June 2020 the Council had \$4,000,000 of LGFA borrowings.

**Discussion**

3. When the Council borrowed from LFGA it agreed to comply with the financial covenants contained in the following table:

<b>Financial covenant</b>	<b>Lending policy covenants</b>	<b>Foundation policy covenants</b>
Net Debt / Total Revenue	<175%	<280%
Net Interest / Total Revenue	<20%	<20%

Financial covenant	Lending policy covenants	Foundation policy covenants
Net Interest / Annual Rates Income	<25%	<30%
Liquidity	<110%	<110%

4. As set out in the table above, there are two set of covenants that apply. The "Lending policy covenants" apply to the Council, as it does not have an external credit rating.
5. The attached compliance certificate and appendix A to the compliance certificate demonstrates that the Council is well within the required financial covenants.
6. The Council has complied with all financial covenants and reporting requirements of the LGFA for the year ending 30 June 2020.

#### **Decision-making considerations**

7. Part 6 (Planning, decision-making and accountability) of the *Local Government Act 2002* has been considered and documented in the preparation of this agenda item. The recommendations made in this item comply with the decision-making obligations of the *Act*.

#### **Financial considerations—LTP/Annual Plan**

8. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

#### **Policy considerations**

9. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the *Local Government Act 2002*, the *Resource Management Act 1991* and the *Local Government Official Information and Meetings Act 1987*.

#### **Iwi considerations**

10. This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the *Local Government Act 2002*) as outlined in the adopted long-term plan and/or annual plan. Similarly, iwi involvement in adopted work programmes has been recognised in the preparation of this memorandum.

#### **Legal considerations**

11. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

#### **Appendices/Attachments**

Document 2653939: LGFA Compliance Certificate for the year ending 30 June 2020



## Compliance Certificate

To New Zealand Local Government Funding Agency Limited  
Attention Mark Butcher (CEO)  
Email [Mark.Butcher@lgfa.co.nz](mailto:Mark.Butcher@lgfa.co.nz)  
Date 30<sup>th</sup> November 2020  
Re **Multi-issuer Deed dated 30 November 2011 ("Deed")**

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Terms defined in the Deed have the same meanings in this Compliance Certificate unless the context requires otherwise;

1. This certificate is given to you pursuant to clause 7.5 of the Deed.
2. For the purpose of this certificate the Test Date is 30 June 2020.
3. I, Michael John Nield of Taranaki Regional Council ("issuer") certify that to the best of my knowledge and belief have made due enquiry the covenants and ratios detailed in appendix A (comparing actual performance to the financial covenant) were true and correct in all respects as at the Test Date.
4. The issuer provides the following details relating to breaches of the covenants and ratios detailed in appendix A (if any) as at the Test Date: complied with credit rating covenant under Schedule 1 of the Shareholders' Agreement dated 30 November 2011.

Dated: 30 November 2020.

  
Name: MJ Nield  
Title: Director - Corporate Services  
Council: Taranaki Regional Council

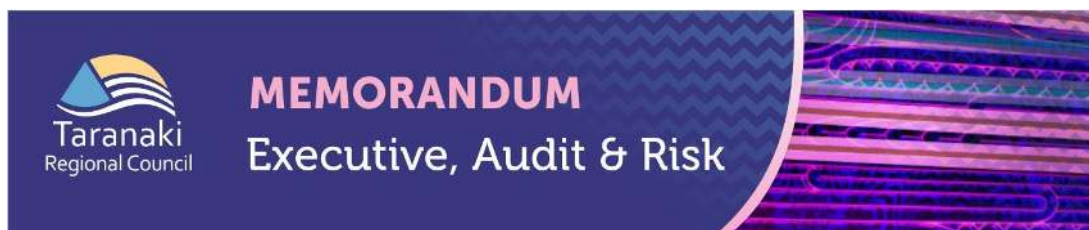


## APPENDIX A to Compliance Certificate

<b>Financial Covenant (Clause 7.5)</b>	<b>Required Performance (%)</b>	<b>Actual Performance (%)</b>
Net Debt: Total Revenue	<175%	-28.6%
Net Interest: Total Revenue	<20%	-0.8%
Net interest: Annual Rates	<25%	-2.7%
Available Financial Accommodation: External Indebtedness	>110%	513.5%

<b>Financial Covenant Components</b>	
Net Debt	-\$12.541 million
Total Revenue	\$43.870 million
Net Interest	-\$0.371 million
Annual Rates Income	\$13.865 million
Available Financial Accommodation	\$20.541 million

<b>Credit Rating by Standard and Poor's</b>	
Long Term	Not Rated
Short Term	Not Rated



**Date:** 7 December 2020

**Subject:** **Trustees Executors Limited - Debenture Trust Deed Reporting**

**Approved by:** M J Nield, Director - Corporate Services  
S J Ruru, Chief Executive

**Document:** 2653288

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### **Purpose**

1. The purpose of this memorandum is to receive and consider the Reporting Certificate and the Limited Independent Assurance Report in respect of the Trustees Executors Limited Debenture Trust Deed for the year ended 30 June 2020.

### **Recommendations**

That the Taranaki Regional Council:

- a) receives the Reporting Certificate and the Limited Independent Assurance Report in respect of the Trustees Executors Limited Debenture Trust Deed for the year ended 30 June 2020
- b) notes the content of the Reporting Certificate and Limited Independent Assurance Report.

### **Background**

2. For the Local Government Funding Agency (LGFA) borrowings, the Council has entered into a Debenture Trust Deed with Trustees Executors Limited. Under the Debenture Trust Deed, the Council has granted security over its rates and rates revenue. Trustees Executors Limited hold this security for the benefit of any holders of stock. The Council has granted security stock (with a floating nominal amount) to LGFA to secure the borrowings.
3. The Debenture Trust Deed contains reporting obligations to the Trustee, which include a Reporting Certificate, and an Auditors Compliance Report for the year ended 30 June 2020.

### **Discussion**

4. The Council has met all of its Trustees Executors Limited reporting responsibilities for the year ended 30 June 2020.

Deloitte carried out a Limited Independent Assurance Engagement in respect of the Council's Debenture Trust Deed for the year ended 30 June 2020 and reported an unqualified conclusion.

5. As at 30 June 2020, the Council had \$4,000,000 principal money owing under security (LGFA) stock as well as being one of a group of guarantors of the LGFA. As at 30 June 2020, the Council had \$12,437,500,000 of security stock on issue associated with the guarantee.
6. The Reporting Certificate and Limited Independent Assurance Report are attached.

### **Decision-making considerations**

7. Part 6 (Planning, decision-making and accountability) of the *Local Government Act 2002* has been considered and documented in the preparation of this agenda item. The recommendations made in this item comply with the decision-making obligations of the Act.

### **Financial considerations—LTP/Annual Plan**

8. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

### **Policy considerations**

9. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the *Local Government Act 2002*, the *Resource Management Act 1991* and the *Local Government Official Information and Meetings Act 1987*.

### **Iwi considerations**

10. This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the *Local Government Act 2002*) as outlined in the adopted long-term plan and/or annual plan. Similarly, iwi involvement in adopted work programmes has been recognised in the preparation of this memorandum.

### **Legal considerations**

11. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

### **Appendices/Attachments**

Document 2626802: 30 June 2020 Signed Reporting Certificate

Document 2627300: Deloitte Limited Independent Assurance Report - Oct 2020

## REPORTING CERTIFICATE

I, **Steve J Ruru** the Chief Executive of Taranaki Regional Council (the **Council**) hereby certify to the best of my knowledge and belief for the purposes of the Debenture Trust Deed dated on or about the 9<sup>th</sup> October 2019 (the **Trust Deed**):

1. Since the date on which the last Reporting Certificate containing this certification was given:
  - (a) all interest due on the Stock has been paid;
  - (b) all Stock which has fallen due for repayment has been repaid;
  - (c) no Enforcement Event has occurred and remains unremedied;
2. As at 30 June 2020 the total amount of Stock issued and outstanding under the Trust Deed (showing separately the respective nominal amounts) is as follows:
  - (i) Debenture Stock of: \$-
  - (ii) Security Stock (issued with a fixed nominal amount) of: \$-
  - (iii) Bearer Stock of: \$-together with:
  - (iv) Security Stock (issued with a floating nominal amount),<sup>[1]</sup> which as at 30 June 2020 amounted to: \$12,441,500,000 plus accrued interest
3. The Council has complied with the Act in connection with the Trust Deed, the Registrar and Paying Agreement, and any borrowing documentation which the Council has entered into under, in accordance with or secured by the Trust Deed.
4. On the basis of such information as to the financial position and prospects of the Council as is generally received by me in my capacity as Chief Executive (including reports from the Council's financial managers), I am not aware of any reason why the Council will not be able to meet its liabilities in relation to Stock and interest thereon which are anticipated to fall due or to become payable during the twelve months from the date of this Certificate.

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<sup>[1]</sup> Note that Council LGFA borrowing is \$4,000,000 and the Council LGFA guarantee is \$12,437,500,000.

<sup>[2]</sup> Note that the floating nominal amounts disclosed exclude the nominal amounts of security stock with a floating nominal amount issued by the Council (a) in relation to the Equity Commitment Deed dated on or about 7 December 2011 (as amended from time to time), and (b) in relation to the Multi Issuer Deed dated on or about 7 December 2011 (as amended from time to time), other than security stock which relates to LG Securities.

5. For the purposes of paragraph [4] of this Certificate, I have considered in particular:
- (a) the liability of the Council under the Security Stock Certificate(s) issued with a floating nominal amount;
  - (b) the likelihood of the liabilities secured by those Security Stock Certificates being called on; and
  - (c) the ability of the Council to recover or recoup from other parties in relation to any payments that the Council would be required to make in respect of those Security Stock Certificates.
6. Since the date on which the last Reporting Certificate containing this certification was given the Council has complied in all material respects with all the material provisions, covenants and obligations under the Trust Deed, and I am not aware of any reason why in the period of twelve months from the date of this Certificate the Council will not so comply with such provisions, covenants and obligations.

This Certificate is given by me as Chief Executive of the Council in good faith on behalf of the Council and I shall have no personal liability in connection with the issuing of this Certificate.

**Dated: 30 October 2020**



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S J Ruru  
Chief Executive  
Taranaki Regional Council



### Limited Independent Assurance Report

#### To Taranaki Regional Council and to Trustees Executors Limited in respect of Taranaki Regional Council's Debenture Trust Deed for the year ended 30 June 2020

The Auditor-General is the auditor of Taranaki Regional Council (the Council) pursuant to the Public Audit Act 2001. The Auditor-General has appointed me, Melissa Youngson, using the staff and resources of Deloitte Limited to carry out the audit of the annual financial statements and performance information of the Taranaki Regional Council. On behalf of the Auditor-General, I have also carried out this Limited Independent Assurance Engagement, using the staff and resources of Deloitte Limited, as referred to in the Debenture Trust Deed dated 9 October 2019 (the Trust Deed).

#### Council's Responsibilities

The Council is required to provide a copy of the annual report, which includes the audited financial statements and performance information of the Council and our audit opinion, to Trustees Executors Limited (Trustee) under clause 10.2.1 of the Trust Deed.

The Council is responsible for preparing Reporting Certificates to the Trustee in accordance with clause 10.2.4 of the Trust Deed. The Council is responsible for such internal control as is determined necessary to ensure compliance with the requirements of the Trust Deed and also to enable the preparation of Reporting Certificates that are free from material misstatement, whether due to fraud or error.

The Council is responsible for keeping the Register and ensuring that it is separately audited in accordance with clause 4.2.8 of the Trust Deed.

The Council is required to comply with the full requirements of the Trust Deed, including the continuing covenants and reporting requirements.

The Council is responsible for interpreting the clauses and definitions in the Trust Deed. We make no representations as to whether these interpretations of the Trust Deed are appropriate.

#### Trustee's Responsibilities

The Trustee monitors the Council's compliance under the terms of the Trust Deed. The terms of the Trust Deed were agreed by the Trustee and the Council. We are not a signatory to the Trust Deed and we were not consulted about the terms of the Trust Deed. We therefore take no responsibility for the adequacy of the terms of the Trust Deed for monitoring the Council.

The receipt of this Limited Independent Assurance Report (Report) and the audited financial statements and performance information of the Council, and any reliance on the audit opinion contained in our auditor's report attached to those audited financial statements and performance information, does not relieve the Trustee of its responsibilities under the Trust Deed and relevant legislation.

The Financial Markets Authority (FMA) issued a guidance note titled "Monitoring by Securities Trustees and Statutory Supervisors"<sup>1</sup>. This guidance note sets out the FMA's expectations about how Trustees will carry out their monitoring functions effectively. Where applicable, it is the Trustee's responsibility to meet the FMA's expectations as set out in the guidance note.

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<sup>1</sup> Please refer to the FMA website for a copy of the guidance note titled "Monitoring by Securities Trustees and Statutory Supervisors" (2013).



### Our Responsibilities

We conducted our Limited Independent Assurance Engagement in accordance with the International Standard on Assurance Engagements (New Zealand) 3000 (Revised): *Assurance Engagements Other Than Audits or Reviews of Historical Financial Information* issued by the External Reporting Board. A copy of this standard is available on the External Reporting Board's website. A Limited Independent Assurance Engagement is not an audit and the procedures that have been performed are less than for an audit. As a result, the level of assurance that has been obtained is substantially lower than the assurance that would have been obtained had an audit been performed.

This standard requires that we comply with ethical requirements and plan and perform our Limited Independent Assurance Engagement to obtain limited assurance about whether anything has come to our attention to indicate the Reporting Certificate prepared for the year ended 30 June 2020 has not been prepared in accordance with the requirements of clause 10.2.4 of the Trust Deed.

The procedures performed when carrying out the audit of the annual financial statements and performance information of the Council are not designed to assess whether the Council has complied with the Trust Deed or to make an evaluation of the Reporting Certificate(s) the Council issued to the Trustee.

The scope of this Limited Independent Assurance Engagement is to report on certain matters stated in clause 10.2.6 of the Trust Deed based on information obtained as a byproduct of our engagement to perform the audit of the annual financial statements and performance information of the Council for the year ended 30 June 2020.

For the purpose of providing our Report, unless expressly stated, we have not performed any further procedures beyond those required to complete our engagement to perform the audit of the annual financial statements and performance information of the Council.

In the performance of our duties as auditors, unless expressly stated, we do not perform any work at the time the Reporting Certificate for the year ended 30 June 2020 is prepared by the Council. Accordingly, our statements contained in the Report in relation to the matters addressed in clause 10.2.6 of the Trust Deed must be viewed in that context.

Our responsibility under clause 10.2.6 of the Trust Deed is to:

- From our perusal of the Reporting Certificate dated 30 October 2020 given on behalf of the Council pursuant to clause 10.2.4 and, as far as matters that we will observe in the performance of our duties as auditors are concerned, report whether anything is brought to our attention to indicate that the statements made in such Reporting Certificate are not materially correct.

In meeting this responsibility, we agreed the total amount of all categories of Stock in the Reporting Certificate dated 30 June 2020 with Computershare Investor Services and the Local Government Funding Agency.

With reference to the other assertions made by the Chief Executive in the Reporting Certificate our procedures have been limited to talking to management and considering any issues which might have come to our attention as a byproduct of our engagement to perform the audit of the annual financial statements and performance information of the Council.

- Report whether, in performing our duties as auditors, we have:
  - become aware of any matters which, in our opinion, are relevant to the exercise or performance of the powers or duties conferred or imposed on the Trustee; and
  - disclosed any matter that, in our opinion, calls for further investigation by the Trustee in the interests of the Stockholders.



In meeting this responsibility, our procedures have been limited to talking to management and considering any issues which might have come to our attention as a byproduct of our engagement to perform the audit of the annual financial statements and performance information of the Council.

- Report, as at the end of the financial year, from the audit procedures performed as part of our engagement to perform the audit of the annual financial statements and performance information of the Council, whether anything came to our attention to indicate that, in all material respects, principal money due and payable on the Stock and interest due and payable on the Stock, had not been paid.

We have not tested that each individual Stockholder has received all monies due and payable to them.

- Report whether the Council's agents have maintained the Register in accordance with the requirements of the Trust Deed.

The Council is responsible for maintaining the Register and ensuring it is separately audited in accordance with clause 4.2.8.

The audit of the Register is a separate engagement in the same way the engagement to perform the audit of the annual financial statements and performance information is a separate engagement. Our procedures were limited to asking the Council for a copy of the audit report about the Register.

- Report as at 30 June 2020:
  - the amount of Stock and how much is Security Stock and Bearer Stock; and
  - the Principal Money owing or secured under the Stock distinguishing between Security Stock and other categories of Stock.

In meeting this responsibility, we have agreed the total of all categories of Stock with Computershare Investor Services and the Local Government Funding Agency. We have not tested that each individual Stockholder has received all monies due and payable to them.

#### **Limitations and Use of this Report**

This Limited Independent Assurance Report has been prepared solely for the Council and the Trustee in accordance with the Trust Deed. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the Council and the Trustee or for any purpose other than that for which it was prepared.

We report to you as accountants, not lawyers. Accordingly, we are not aware of all the powers and duties of trustees which may exist in statute, regulation, case law, legal precedent or otherwise.

Other than as expressly stated, we have not undertaken any additional audit work after signing our audit report on the Council's financial statements and performance information. We explain the scope of our audit engagement in our audit report on the Council's financial statements and performance information for the year ended 30 June 2020.

Because of the inherent limitations in evidence gathering procedures, it is possible that fraud, error or non-compliance may occur and not be detected. As the procedures performed for this engagement are not performed continuously throughout the period and the procedures performed in respect of the Council's compliance with the Trust Deed are undertaken on a test basis (that is, we do not check every transaction), our Limited Independent Assurance Engagement cannot be relied on to detect all instances where the Council may not have complied with the requirements of the Trust Deed. Our Conclusion has been formed on the above basis.





### Unqualified Conclusion

Based on our work described in this report, nothing has come to our attention that causes us to believe that:

- The statements made by the Council in the Reporting Certificate dated 30 October 2020 pursuant to clause 10.2.4 are materially incorrect (Reporting Certificate dated 30 October 2020 is given in appendix one).
- There are any matters which, in our opinion, are relevant to the exercise or performance of the powers or duties conferred or imposed on the Trustee;
- There are any matters that, in our opinion, calls for further investigation by the Trustee in the interests of the Stockholders;
- In all material respects, that the Council has not paid all principal money due and payable on the Stock and all interest due and payable on the Stock.

Our Limited Independent Assurance Engagement was completed on 30 October 2020 and our conclusion is expressed as at that date.

### The Register and Stock

The Council has provided us with a copy of the audit report about the Register. Please refer to appendix two for a copy of the audit report about the Register.

Based on the work described in this Report, as at 30 June 2020 the following balances are given:

o	Total stock of	\$12,441,500,000
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This is comprised of:

o	Security stock (issued with a floating nominal amount) of	\$12,437,500,000
o	Security stock (Local Government Funding Agency stock) of	\$4,000,000

Based on the work described in this Report, as at 30 June 2020 the following balances are given:

o	Total Principal Money owing and secured under the stock of	\$4,000,000
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This is comprised of:

o	Security stock (Local Government Funding Agency stock) of	\$4,000,000
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The Council is one of a group of guarantors of the Local Government Funding Agency. As at 30 June 2020 the Council had 12,437,500k units of Security Stock on issue associated with the guarantee.



The difference between Security Stock on issue associated with the guarantee and total borrowings of the Local Government Funding Agency at 30 June 2020 is as follows:

12,437,500k	units of Security Stock on issue associated with the guarantee
75,735k	accrued interest
(800,000)k	Treasury Stock <sup>2</sup> held by the Local Government Funding Agency
194,268k	Treasury Stock lent to the market via repurchase agreements by the Local Government Funding Agency
11,907,503k	Total borrowings of the Local Government Funding Agency at 30 June 2020

#### Independence and quality control

When carrying out the engagement, we complied with the Auditor-General's:

- Independence and other ethical requirements, which incorporate the independence and ethical requirements of Professional and Ethical Standard 1 issued by the New Zealand Auditing and Assurance Standards Board; and
- Quality control requirements, which incorporate the quality control requirements of Professional and Ethical Standard 3 (Amended) issued by the New Zealand Auditing and Assurance Standards Board.

Other than this engagement and our audit of the Council's annual financial statements and performance information, we have no relationship with or interests in the Council or any of its subsidiaries or the Trustee.

**Melissa Youngson**

Partner

for Deloitte Limited on behalf of the Auditor-General  
Hamilton, New Zealand

Encl: Appendix one: Copy of the reporting certificate dated 30 October 2020  
Appendix two: Copy of the audit report about the Register dated 31 July 2020

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<sup>2</sup> Treasury Stock is stock which is bought back by the issuing entity reducing the amount of outstanding stock on the open market. When an entity repurchases its stock, it reduces its liabilities.

Appendix one: Copy of the reporting certificate dated 30 October 2020

## REPORTING CERTIFICATE

I, **Steve J Ruru** the Chief Executive of Taranaki Regional Council (the **Council**) hereby certify to the best of my knowledge and belief for the purposes of the Debenture Trust Deed dated on or about the 9<sup>th</sup> October 2019 (the **Trust Deed**):

1. Since the date on which the last Reporting Certificate containing this certification was given:
  - (a) all interest due on the Stock has been paid;
  - (b) all Stock which has fallen due for repayment has been repaid;
  - (c) no Enforcement Event has occurred and remains unremedied:
2. As at 30 June 2020 the total amount of Stock issued and outstanding under the Trust Deed (showing separately the respective nominal amounts) is as follows:
  - (i) Debenture Stock of: \$-
  - (ii) Security Stock (issued with a fixed nominal amount) of: \$-
  - (iii) Bearer Stock of: \$-together with:
  - (iv) Security Stock (issued with a floating nominal amount),<sup>[1]</sup> which as at 30 June 2020 amounted to: \$12,441,500,000 plus accrued interest
3. The Council has complied with the Act in connection with the Trust Deed, the Registrar and Paying Agreement, and any borrowing documentation which the Council has entered into under, in accordance with or secured by the Trust Deed.
4. On the basis of such information as to the financial position and prospects of the Council as is generally received by me in my capacity as Chief Executive (including reports from the Council's financial managers), I am not aware of any reason why the Council will not be able to meet its liabilities in relation to Stock and interest thereon which are anticipated to fall due or to become payable during the twelve months from the date of this Certificate.

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<sup>[1]</sup> Note that Council LGFA borrowing is \$4,000,000 and the Council LGFA guarantee is \$12,437,500,000.

<sup>[2]</sup> Note that the floating nominal amounts disclosed exclude the nominal amounts of security stock with a floating nominal amount issued by the Council (a) in relation to the Equity Commitment Deed dated on or about 7 December 2011 (as amended from time to time), and (b) in relation to the Multi Issuer Deed dated on or about 7 December 2011 (as amended from time to time), other than security stock which relates to LG Securities.

5. For the purposes of paragraph [4] of this Certificate, I have considered in particular:
- (a) the liability of the Council under the Security Stock Certificate(s) issued with a floating nominal amount;
  - (b) the likelihood of the liabilities secured by those Security Stock Certificates being called on; and
  - (c) the ability of the Council to recover or recoup from other parties in relation to any payments that the Council would be required to make in respect of those Security Stock Certificates.
6. Since the date on which the last Reporting Certificate containing this certification was given the Council has complied in all material respects with all the material provisions, covenants and obligations under the Trust Deed, and I am not aware of any reason why in the period of twelve months from the date of this Certificate the Council will not so comply with such provisions, covenants and obligations.

This Certificate is given by me as Chief Executive of the Council in good faith on behalf of the Council and I shall have no personal liability in connection with the issuing of this Certificate.

**Dated: 30 October 2020**



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S J Ruru  
Chief Executive  
Taranaki Regional Council

Appendix two: Copy of the audit report about the Register dated 31 July 2020



## ***Independent Assurance report***

To the Directors of Computershare Investor Services Limited (the “Company”)

### ***Assurance Report Pursuant to Section 218 of the Financial Markets Conduct Act 2013 and Regulations 109 and 110 of the Financial Markets Conduct Regulations 2014***

#### ***Opinion***

We have undertaken a reasonable assurance engagement in respect of the compliance, in all material respects, of the Registers of security holders (the “Registers”) maintained by the Company with Section 217 of the Financial Markets Conduct Act 2013 for the year ended 30 June 2020.

In our opinion, with respect to the Registers maintained by the Company, the Company has complied, in all material respects, with Section 217 of the Financial Markets Conduct Act 2013 for the year ended 30 June 2020.

#### ***Basis for Opinion***

We have conducted our engagement in accordance with Standard on Assurance Engagements SAE 3100 (Revised) *Assurance Engagements on Compliance*, issued by the New Zealand Auditing and Assurance Standards Board.

We believe the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### ***Directors’ Responsibilities***

The Directors are responsible on behalf of the Company for:

- maintaining the registers of security holders that complies with Section 217 of the Financial Markets Conduct Act 2013 for the year ended 30 June 2020.
- identification of risks that threaten compliance with the requirements of Section 217 of the Financial Markets Conduct Act 2013 being met, and controls which will mitigate those risks and monitor ongoing compliance.

#### ***Our Independence and Quality Control***

We have complied with the independence and other ethical requirements of Professional and Ethical Standard 1 (Revised) *International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand)* issued by the New Zealand Auditing and Assurance Standards Board relating to assurance engagements, which include independence and other requirements founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behaviour.

In accordance with the Professional and Ethical Standard 3 (Amended) *Quality Control for Firms that Perform Audits and Reviews of Financial Statement and Other Assurance Engagements* issued by the New Zealand Auditing and Assurance Standards Board, our firm maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards, and applicable legal and regulatory requirements.

We are independent of the Company. Other than in our capacity as auditor and independent assurance practitioner, we have no relationship with, or interests in, the Company.

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*PricewaterhouseCoopers, 15 Customs Street West, Private Bag 92162, Auckland 1142, New Zealand  
T: +64 (9) 355 8000, F: +64 (9) 355 8001, [www.pwc.com/nz](http://www.pwc.com/nz)*



***Assurance Practitioner's Responsibilities***

Our responsibility is to express an opinion on whether, with respect to the registers of security holders maintained for by the Company has complied, in all material respects, with Section 217 of the Financial Markets Conduct Act 2013 and report our opinion to you. SAE 3100 (Revised) requires that we plan and perform our procedures to obtain reasonable assurance about whether the Company has complied, in all material respects, with Section 217 of the Financial Markets Conduct Act 2013.

An assurance engagement to report on the Company's compliance with Section 217 of the Financial Markets Conduct Act 2013 involves performing procedures to obtain evidence about the compliance activity and controls implemented. The procedures selected depend on our judgement, including the identification and assessment of risks of material non-compliance.

***Inherent limitations***

Because of the inherent limitations of an assurance engagement, together with the internal control structure, it is possible that fraud, error or non-compliance may occur and not be detected. A reasonable assurance engagement throughout the specified period does not provide assurance on whether compliance with Section 217 of the Financial Markets Conduct Act 2013 will continue in the future.

***Restriction on Distribution and Use of our Report***

This report has been prepared for the Directors, as a body, in accordance with Section 218 of the Financial Markets Conduct Act 2013 and Regulation 110 of the Financial Markets Conduct Regulations 2014 and is provided solely to assist you in establishing that compliance requirements have been met.

Under the terms of our engagement our report may be provided on a confidential basis to the users of the Company's Registry Management services, whether or not they are required to comply with Section 218 of the Act, on the basis that we do not accept or assume any duty of care or other legal responsibility to those users. Notwithstanding the Act or Regulations, we do not accept or assume a duty of care or other legal responsibility.

Our report should not be used for any other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility for any reliance on this report to anyone other than the Directors of the Company, or for any purpose other than that for which it was prepared. In addition, we disclaim any responsibility for reliance on this report other than the purpose for which it was prepared.

A handwritten signature in black ink that reads 'PricewaterhouseCoopers'.

Chartered Accountants  
31 July 2020

Auckland, New Zealand

## **Executive, Audit & Risk Committee Public Excluded**

In accordance with section 48(1) of the *Local Government Official Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Executive, Audit and Risk Committee Meeting on Monday 7 December 2020 for the following reason/s:

### **Item 8 - Confidential Minutes - 19 October 2020**

*That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.*

### **Item 9 - 2019/2020 Annual Report and Audit: Report to the Executive, Audit and Risk Committee**

*That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.*

### **Item 10 - Yarrow Stadium Update**

*That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.*