



Office use only

Consent number: \_\_\_\_\_

Application number: \_\_\_\_\_

Date received: \_\_\_\_\_

Document number: \_\_\_\_\_

AEE Document number: \_\_\_\_\_

New/Renewal

Draft report to be viewed: Yes / No

Eftpos / Cash / Int Banking / Credit Card

Amount Paid \$ \_\_\_\_\_

## Resource Consent Application

(Pursuant to sections 13 and 88 of the Resource Management Act 1991)

### Renewal of consent for a culvert in a river bed

(A separate application form is required for each consent being applied for)

**Important: Please read carefully and complete the form**

#### This form

All applicants need to respond to all of the questions. If a particular section is not applicable to your application, please say so; do not leave the question blank. Questions may be answered in attached documentation if it is more convenient or insufficient space is provided on the form. If that is done, state specifically on the application form where the answer can be found (**include page numbers if referring to a separate report**).

If you have any questions relating to completion of this application form, please contact the Consents Department, Taranaki Regional Council on telephone (06)765-7127 or email [consents@trc.govt.nz](mailto:consents@trc.govt.nz).

**Lodge the application by signing below and sending the completed form to:**

**Mail:** Taranaki Regional Council, Private Bag 713, Stratford 4352.  
Attention: Consents Administration Officer

**Email:** [consents@trc.govt.nz](mailto:consents@trc.govt.nz) (if application is emailed please do not mail a hard copy unless requested to do so by the consents department.)

**If you have not received an email acknowledgement for this application within 10 working days please contact [consents@trc.govt.nz](mailto:consents@trc.govt.nz).**

Application is hereby made for the resource consent detailed in this form

Signature of applicant or authorised agent: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Please print full name of person who signed above.

## 1 Application Purpose

1.1 What is the consent number of the expiring consent \_\_\_\_\_

## 2 Applicant Details

2.1 Applicant's name (full name of proposed consent holder)

***Please complete either (a), (b) or (c) to whom consent is to be issued.***

(a) Company \_\_\_\_\_

	<i>First Name</i>	<i>Middle Name</i>	<i>Surname</i>
(b) Individual(s)	_____		
	_____		

(c) Trust/Partnership Name \_\_\_\_\_  
\_\_\_\_\_

If Trust/Partnership: Full names of Trustees/Partners:

<i>First Name</i>	<i>Middle Name</i>	<i>Surname</i>
_____		
_____		
_____		
_____		

2.2 Applicant's address for service *[not consultant's address]*

E-mail \_\_\_\_\_

Postal \_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_ Mob. \_\_\_\_\_

Name of person to contact regarding this application

Contact Person \_\_\_\_\_

Phone \_\_\_\_\_ Email. \_\_\_\_\_  
*(if different from 2.2)* *(if different from 2.2)*

- 2.3 Address for service (if different from above, i.e. consultant, lawyer, or other person handling application)

Contact Person \_\_\_\_\_

E-mail \_\_\_\_\_

Postal \_\_\_\_\_

Phone \_\_\_\_\_ Mob. \_\_\_\_\_

***The Council will serve all formal documents electronically via the email address in 2.2 and 2.3 (if provided).***

### 3 Site Details

- 3.1 Name and address of land owner or occupier *(if different from 2.1 and 2.2)*

\_\_\_\_\_  
\_\_\_\_\_

- 3.2 Location of activity *(Street Address)*

\_\_\_\_\_  
\_\_\_\_\_

- 3.3 Assessment/Valuation number of property *(refer to land title or rates notice)*

\_\_\_\_\_

- 3.4 Legal description of property at site of activity *(refer to land title or rates notice)*

\_\_\_\_\_  
\_\_\_\_\_

- 3.5 What is the name of the river/lake/stream where the structure is located?

\_\_\_\_\_

- 3.6 Map Co-ordinates at point of structure *(either Longitude/Latitude or NZTM):*

\_\_\_\_\_ Longitude \_\_\_\_\_ Latitude OR

\_\_\_\_\_ E \_\_\_\_\_ N (NZTM)

## **Map**

- 3.7 The application must include an aerial photograph or clear map showing the location of the culvert.

Aerial photograph (or map) included ☐

Please make sure the following is shown on your aerial photograph or map:

- |                               |                          |
|-------------------------------|--------------------------|
| ▪ The structure               | <input type="checkbox"/> |
| ▪ Local Roads                 | <input type="checkbox"/> |
| ▪ North Point                 | <input type="checkbox"/> |
| ▪ Property boundaries         | <input type="checkbox"/> |
| ▪ Any other relevant features | <input type="checkbox"/> |

## **Site Photographs**

- 3.8 Photographs of the culvert showing the stream and its banks must be included with the application as indicated below:

<u>Photograph of the structure</u>	<u>Hard copy</u> (attached and labelled)	<u>Digital file provided</u>
Looking from downstream	<input type="checkbox"/>	<input type="checkbox"/> _____ (filename)
Looking from upstream	<input type="checkbox"/>	<input type="checkbox"/> _____ (filename)
Culvert outlet	<input type="checkbox"/>	<input type="checkbox"/> _____ (filename)

## **4 Details of the Activity**

- 4.1 What is the diameter of the culvert?

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- 4.2 How long is the culvert?

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- 4.3 What is the culvert used for?

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## 5 Assessment of Environmental Effects

*An assessment of environmental effects [AEE] in accordance with schedule 4 of the Resource Management Act 1991 must be provided with the application. The AEE detail must correspond to the scale of the effects that the activity may have on the environment.*

*Completing this form will generally be sufficient for most renewal applications. However for activities with actual or potential effects that are significant, a separate comprehensive AEE report including specific investigations may be required.*

*Schedule 4 can be viewed under the Additional Information section at: [www.trc.govt.nz/downloadable-consent-application-forms](http://www.trc.govt.nz/downloadable-consent-application-forms)*

- 5.1 As the application is to renew a consent, summarise the monitoring that has been undertaken and the environmental effects as identified by that monitoring.

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OR

☐ No monitoring information

- 5.2 Could the structure restrict the passage of fish?

A) No ☐ Provide reasons below

B) Yes ☐ Detail the effects and any proposal to remove the restriction or mitigate effects

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- 5.3 Is there any evidence of the structure causing erosion to the riverbed or bank?

A) No ☐

B) Yes ☐ Detail the effects and any proposal to remedy or mitigate the effect

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5.4 Provide an assessment of any other environmental effect you consider relevant?

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## 6 Assessment of Part 2 Matters and Policy

*An assessment of the activity against the matters set out in Part 2 of the RMA and against any relevant provisions of policy documents and regulations must be provided with the application. The assessment must be in sufficient detail to satisfy the purpose for which it's required.*

*For most applications the brief assessment provided below will be adequate. However for activities with significant policy implications, a specific more comprehensive assessment is likely to be required.*

The use of lawfully established structures is supported by the Regional Freshwater Plan provided adverse effects, in particular any effects from restricting fish passage, are avoided, remedied or mitigated.

## 7 Processing Timeframes

*The RMA specifies timeframes for processing resource consent applications, [for example 20 working days for a non-notified application], however these timeframes can be extended with the applicant's agreement.*

7.1 Do you agree to the Taranaki Regional Council extending RMA consent processing timeframes?

- ☐ Yes, provided that I can continue to exercise my existing consent until processing of this application is completed *[renewal applications]*.
- ☐ Yes, provided that the extension is for the specific purpose of discussing and trying to agree on consent conditions.
- ☐ Yes, provided that the application process is completed before \_\_\_\_/\_\_\_\_/\_\_\_\_ *[enter date]*

## 8 Fees and charges

- 8.1 Initial Deposit payment – All applications must have a deposit paid before processing of the application will begin.

**Amount to be Paid** \$1,495.00 (GST incl.) per application

- 8.2 Payment method for initial deposit

- ☐ Cash/Eftpos (to be made at Taranaki Regional Council offices, 47 Cloten Rd, Stratford)
- ☐ Credit card payment made via Online Services at <https://onlineservices.trc.govt.nz>
- ☐ Internet Banking – **please complete below, and enter all details on your internet banking payment to enable us to correctly identify your payment, otherwise processing of your application may be delayed.**

Payer Particulars:	C	O	N	S	E	N	T		D	E	P	
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Payer Reference:												
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**Enter the reference you have used for your internet banking payment above.**  
**We suggest using your company name or surname, or if you make multiple applications use the location (road name or river) where activity is occurring, or consent number if known.**

### Taranaki Regional Council Account Details for Internet Banking

<i>Bank</i>	<i>Branch</i>	<i>Account No.</i>	<i>Suffix</i>
0 2	0 7 5 6	0 0 4 0 5 5 5	0 0 2

Please note this is a separate account for consent deposits only. It is a different account number to where you may make other Council payments, such as annual monitoring fees, or plant purchases.

8.3 Invoicing details: (where to send the invoice for this consent application)

Applicant ☐ or Consultant ☐

8.4 Is the Council required to quote a purchase order number on future invoices for this application?

Yes ☐ Order Number:   
No ☐

The deposit amount is required when an application is submitted and is an **initial deposit** towards the final cost of processing the application. Processing of the application will begin when the deposit is received. Purchase orders are not acceptable as payment for the deposit and we are unable to issue you an invoice/receipt until payment has been received. The final cost of processing is based on actual and reasonable staff time and disbursements spent processing the application. The final cost (less the deposit) is invoiced at the end of the application process, but there may also be interim invoices during the process.

Where there is more than one application required for the same proposal, an initial deposit is required for each application (non notified applications).

If the consent is notified, a larger deposit will be required. We will advise if the application is to be notified.

Withdrawn applications will incur the cost for work done up to the date of withdrawal.

Applications returned due to inadequate information will incur the cost of work done in receiving the application, assessing the information and returning the application.

All collection costs incurred in the recovery of a debt will be added to the invoice amount due. Overdue invoices will incur an interest charge of 12% per annum.

Details of Council's charging policy are in its 2015/2025 Long-Term Plan.  
([www.trc.govt.nz/council/plans-and-reports/strategy-policy-and-plans](http://www.trc.govt.nz/council/plans-and-reports/strategy-policy-and-plans))

In accordance with statutory requirements a copy of this application may be sent to iwi for their information.



## Official information

The information you provide with your application is official information. It is used to help process your resource consent application and assess the impact of your activity on the environment and other people.

Your information is held and administered by the Taranaki Regional Council in accordance with the Local Government Official Information and Meetings Act 1987 and the Privacy Act 1993. This means that your information may be disclosed to other people who request it in accordance with the terms of these Acts. It is therefore important you let us know if your application includes trade secrets, commercially sensitive material or any other information you consider should not be disclosed.

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**Mail:** Taranaki Regional Council, Private Bag 713, Stratford 4352.  
Attention: Consents Administration Officer

**Email:** [consents@trc.govt.nz](mailto:consents@trc.govt.nz) (if application is emailed please do not mail a hard copy unless requested to do so by the consents department.)