



## **Application to extend lapse period**

**[in accordance with section 125(i)(b) of the Resource Management Act]**

**NOTE: THAT THE LAPSE PERIOD OF A CONSENT CAN ONLY BE EXTENDED BEFORE THE LAPSE DATE HAS PASSED**

**Important: Please read carefully before completing the form**

All sections must be completed in full and accompanied by the initial deposit fee, the administration form (Form A) and an Assessment of Environmental Effects in accordance with schedule 4 of the Resource Management Act 1991. Failure to do so may result in your application not being accepted and/or returned.

**You may wish to consult with a Consents Officer prior to applying, as this may save you time and money in the long run.** We always recommend that you consult with anyone who may be deemed an affected party by your proposal, including neighbours and tangata whenua. We are happy to provide you with the correct contact information and anything else you might require with regards to communications and engagement.

**You need to complete an application form for each consent.**

If you have any questions relating to completion of this application form, please contact the Consents Department, Taranaki Regional Council on telephone (06)765-7127 or email [consents@trc.govt.nz](mailto:consents@trc.govt.nz).

Office use only		
Consent No:	Date Received:	Doc #

# 1 Consent Details

## 1.1. Consent holders name *(full name of consent holder)*

***Please complete either (a), (b) or (c) to whom consent is issued.***

(a) Company \_\_\_\_\_

*First Name*

*Middle Name*

*Surname*

(b) Individual(s) \_\_\_\_\_  
\_\_\_\_\_

(c) Trust/Partnership Name \_\_\_\_\_  
\_\_\_\_\_

If Trust/Partnership: Full names of Trustees/Partners:

*First Name*

*Middle Name*

*Surname*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## 1.2. Applicant's address for service *[not consultant's address]*

E-mail \_\_\_\_\_

Postal \_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_ Mob. \_\_\_\_\_

Name of person to contact regarding this application

Contact Person \_\_\_\_\_

Phone \_\_\_\_\_ Email. \_\_\_\_\_  
*(if different from 1.2)* *(if different from 1.2)*

- 1.3. Address for service (if different from above, i.e. consultant, lawyer, or other person handling application)

Contact Person \_\_\_\_\_

E-mail \_\_\_\_\_

Postal \_\_\_\_\_

Phone \_\_\_\_\_ Mob. \_\_\_\_\_

***The Council will serve all formal documents electronically via  
the email address in 1.2 and 1.3 (if provided).***

- 1.4. What is the number of the consent you wish to extend the lapse period on and what date does it lapse?

Consent No \_\_\_\_\_ Lapse Date \_\_\_\_/\_\_\_\_/\_\_\_\_

- 1.5. What is the purpose of the consent

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## 2 Details of extension

- 2.1. If you have discussed this proposal with a council staff member, please give the person's name here:

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- 2.2. Why do you require the lapse period to be extended?

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2.3. New lapse date required?

\_\_\_\_/\_\_\_\_/\_\_\_\_

2.4. Detail how substantial progress or **effort has been made towards giving effect to the consent and is continuing to be made.** *[Section 125(1)(b)(i) of the Resource Management Act]*

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2.5. Has approval been obtained from every person who may be adversely affected by the granting of the extension? *[Section 125(1)(b)(ii) of the Resource Management Act].*

☐ Nobody adversely affected

☐ Yes *[list below]*

Name

Address

Phone

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2.6. What will be the effect of the extension on the policies and objectives of any Plan and Proposed Plan? *[Section 125(1)(b)(iii) of the Resource Management Act]*

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### 3 Deposit

- 3.1. Initial Deposit payment – All applications must have a deposit paid before processing of the application will begin.

<b>A deposit is required with this application. This can be paid online, by cash or eftpos at our reception desk.</b>	
▪	Taranaki Regional Council's bank account number is <b>02 0756 0040555 002</b> . Use the applicant's name as the reference. We'll send you a GST invoice marked "PAID" shortly after you have paid.
▪	The application will not be accepted until the deposit is paid. We're happy to hold the forms, but processing will not start until we receive payment.
▪	<b>Additional charges are usually incurred.</b> Please see 'Notes to Applicant' on page 7 and the Schedule of charges attached.

#### 3.2. Deposit to be paid (Assume your application is non-notified unless Council has informed you otherwise.)

<b>Non notified application</b>	<p><i>\$793.50 including GST per consent applied for</i></p> <p>x _____ <i>no of consents applied for</i></p> <p><b>Total Amount Paid \$</b> _____</p> <p><b>Payment date</b> _____</p>
<b>Notified application</b>	<p><i>\$11,385.00 (GST inclusive) per proposal</i></p> <p><b>Payment date</b> _____</p>

#### 3.3. Purchase order number

<b>Purchase order number supplied</b> <i>Please note a p/o number will not be accepted in lieu of the consent deposit</i>	<input type="checkbox"/>	No
	<input type="checkbox"/>	Yes
	Number _____	

#### Information privacy

The RMA requires this information to process the application.

Taranaki Regional Council ("TRC") will use the information provided with your application to process your application and to assist in managing the region's natural and physical resources. Information in this application is regarded as **official information** and available to the public on request in accordance with the Local Government Official Information and Meetings Act 1987 and the Privacy Act 2020. In addition, you agree that the information in your activity application (Forms 1A to 7B) (and any documentation provided in support) will be published and made available on our website. **It is important that you let us know if your application includes trade secrets, commercially sensitive information, and/or any other information that you would like to remain confidential.**

Signature	
1.	I have authority to sign on behalf of the party/ies named as applicants for this consent.
2.	I have read, and understand, all information in this application form, including the requirement to pay additional costs.
3.	All information provided is true and correct. I understand that inaccurate information could result in my resource consent being cancelled.
 <div>Signature ..... Date</div> <div>Name:</div>	

<b>Send your application to <a href="mailto:Consents@trc.govt.nz">Consents@trc.govt.nz</a></b>
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**You can also lodge the application by the following methods**

**Mail:** Taranaki Regional Council, Private Bag 713, Stratford 4352.

**In person:** Taranaki Regional Council offices, 47 Cloten Road Stratford

*If you have not received an email acknowledgement for this application within 5 working days (for new applications) or 10 working days (for replacements) please contact [consents@trc.govt.nz](mailto:consents@trc.govt.nz).*

**Notes to Applicant – Important information – Please read carefully before filling out the application forms – email the consents team at [consents@trc.govt.nz](mailto:consents@trc.govt.nz) with consent questions**

The deposit amount is required when an application is submitted and is an **initial deposit** towards the final cost of processing the application. Processing of the application will begin when the deposit is received. Purchase orders are not acceptable as payment for the deposit.

The final cost of processing is based on actual and reasonable staff time and expenses incurred during the processing of the application. **Interim invoices will be issued if the additional costs incurred rise above \$3,000.00 plus GST. A final invoice will then be issued after processing is completed.**

Where there is more than one consent required for the same proposal, an initial deposit is required for each consent applied for (non-notified applications).

If the consent is notified, a larger deposit will be required. We will advise if the application is to be notified.

Withdrawn applications will incur the cost for work done up to the date of withdrawal.

The coastal marine area is the area from the outer limit of the territorial sea (12 nautical miles) to the line of mean high-water springs. For activities at river mouths, contact the Consents team at [consents@trc.govt.nz](mailto:consents@trc.govt.nz) for clarification.

Let us know if your application includes trade secrets and/or commercially or culturally sensitive material. Section 42 of the RMA enables protection of sensitive information.

Schedule 4 of the RMA sets out the information you must provide. If insufficient information is provided, we may put the application on hold or return it as incomplete.

Identify every consent required for the proposal. We may put the application on hold until you apply for all resource consents required (s91 of the RMA).

If we request further information (s92 of the RMA), the application will be put on hold and processing will not restart until all information is received.

An application does not need to be publicly notified if the environmental effects are minor and written approval has been obtained from everyone adversely affected by the granting of the consent (s95D and s95B of the RMA). Written approval forms are on our website: [TRC Non-notified approval form](#)

We may review any consent at any time if the application contains inaccuracies that materially influence the decision made (s128(1)(c) of the RMA) at the cost of the consent holder.

All collection costs incurred in the recovery of a debt will be added to the invoice amount due. Overdue invoices will incur an interest charge of 12% per annum.

Details of Council's charging policy are in its 2025/2026 Annual Plan, which can be found here: [2025-2026 Annual Plan](#)

Ongoing responsibilities
Once granted, most resource consents will incur a yearly compliance monitoring charge.
If your application is granted you will be responsible for complying with your consent's conditions and payment of your consent's charges until your consent expires. If you wish to cancel (surrender) your consent, transfer responsibilities to another party or make changes to your consented activity before it expires, you must submit notice to us in writing or make an application to change your consent.



# Appendices

## Appendix 1: Charging policies

### Resource Management Act Charging Policy. Schedule of charges pursuant to section 36 of the Resource Management Act 1991

#### Schedule 1: Scale of charges for staff time

	Rate for processing resource consents and responding to pollution incidents.	Rate for all other Council work.
Professional staff	\$134/hr	\$129/hr
Professional/supervisory staff	\$170/hr	\$160/hr
Team Leaders	\$209/hr	\$195/hr
Managers	\$246/hr	\$230/hr
Support staff	\$134/hr	\$129/hr
Directors	\$409/hr	\$382/hr

#### Explanation

This scale of charges is used to calculate the Council's actual and reasonable costs when carrying out functions under the Resource Management Act 1991, including any functions transferred to it under section 33. Where those actual and reasonable costs exceed any specified charges, the Council may recover those costs as additional charges under section 36(3) of the Resource Management Act 1991. Staff time is recovered at the charge appropriate to the task which they are undertaking. The charges are calculated as per the IPENZ method with a multiplier of 2.1. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2025.

#### Schedule 2: Fixed minimum charges for the preparation or change of policy statement or plans and the processing of resource consents

Request for preparation or change to a plan/policy statement	\$77,000
For non-notified farm dairy discharge consent	\$1,650
For non-notified consent other	\$1,870
For notified consents (limited and public)	\$9,900
Renewal or change consent:	
• Non-notified	\$1,870
• Notified (limited and public)	\$9,900
Non-notified review of consent	\$1,210
Notified review of consent	\$9,900
Extension of a consent lapse date	\$690
Certificate of compliance	\$1,815
Serve notice of a permitted activity	\$421
Approvals under Resource Management Act:	
Water Measuring Regulations	\$502
Transfer of consent to another party or change of consent holder name (1 to 5 consents)	\$133 per consent
Transfer of consent to another party or change of consent holder name (6 to 20 consents)	\$117 per consent
Transfer of consent to another party or change of consent holder name (more than 21)	\$88 per consent