

Document: 538875

26 November 2008

**Chairperson and Members  
Executive Committee**

**Notice of Meeting**

Notice is hereby given that a meeting of the **Executive Committee** will be held in the Taranaki Regional Council Chambers, 47 Cloten Road, Stratford on:

**Monday 1 December 2008 commencing at 10.00am.**

B G Chamberlain  
Chief Executive

**THE TARANAKI REGIONAL COUNCIL REQUESTS THAT THIS  
AGENDA REMAINS EMBARGOED UNTIL COMMENCEMENT OF THE  
MEETING**

**Agenda for the Executive Committee meeting of the  
Taranaki Regional Council to be held in the Taranaki  
Regional Council Chambers, 47 Cloten Road, Stratford on  
Monday 1 December 2008 at 10.00 am.**



**Councillors**

D N MacLeod  
D L Lean  
R F H Maxwell  
N W Walker

**In Attendance**

Messrs	B G Chamberlain	(Chief Executive)
	M J Nield	(Director-Corporate Services)
	R A Phillips	(Director-Operations)
Mrs	K van Gameren	(Committee Administrator)

**Apologies**

**Notification of Late Items**

	<b>Pages</b>
<b><u>Item 1</u>    Financial and Operational Report</b>	1 – 3
• Recommendations	<b>Two Separate Reports</b> 2 - 3
<b><u>Item 2</u>    Completion of the development of the Council's poplar               and willow nursery</b>	4 – 5
• Recommendations	5
<b><u>Item 3</u>    General Business</b>	

1 December 2008

**Memorandum to  
Chairperson and Members  
Executive Committee**

**Financial and Operational Report**

**Purpose**

1. The purpose of this memorandum is to receive information on the operational and financial performance of the Council and to confirm the use of the Council's Common Seal.

**Background**

2. The Council produces a Monthly Financial Report outlining the financial performance for the month and year to date. This memorandum supports the Monthly Financial Report by providing additional supporting operational and financial information. The Council operates its Common Seal under delegated authority. Part of that delegated authority is the reporting back of all Seal transactions.

**Financial report**

3. Attached are the Monthly Financial Reports for September and October 2008. The financial results so far are good and in line with the *2008/2009 Annual Plan*. Notable financial variances to date are:
  - Policy and planning—Statutory policies, plans and strategies over budget \$64,415—costs associated with the reporting of community outcomes (these costs have been recovered from the district councils) plus the focus on the State of the Environment Report.
  - Land management—General advice and facilitation is over budget by \$73,208 due to the timing of the payment of deposits on riparian plant purchases.
  - River control and flood protection is under budget by \$77,838 due to the timing of maintenance works.
  - Land transport is under budget by \$142,832 with both the Total Mobility and Passenger Transport services running under budget.
  - State of the environment monitoring is under budget by \$59,001. This is due to the programme largely being completed in the summer months and the focus on the State of the Environment Report.

## **Operational report**

4. Operationally, all programmes are currently on target with the planned levels of activity established in the *2008/2009 Annual Plan*.
5. The re-launch of Tupare and Hollard Gardens has occurred and both properties were prominent participants in the Taranaki Rhododendron Festival. At Hollard Gardens more than 2,100 people attended the Farmer's markets on 1 and 8 November. There were 3,500 visitors during the festival. At Tupare a garden fair and Antiques Roadshow attracted nearly 2,600 visitors while the festival visitors totalled 4,017.
6. The Hollard Garden Endowment Reserve is held for the specific and exclusive benefit of Hollard Gardens. It is used for the development and enhancement of the gardens. As at 30 June 2008 the balance of the reserve was \$198,293. It is recommended this balance be transferred to retained earnings to fund the recently undertaken redevelopment of Hollard Gardens. As the balance of the reserve will then be nil it is further recommended that the reserve be closed.

## **Common Seal**

7. The following documents were signed under seal during the period to 1 December 2008:  
Nil.

## **Decision-making obligations**

8. Part 6 (Planning, decision-making and accountability) of the Local Government Act 2002 has been considered and documented in the preparation of this agenda item. The recommendations made in this item comply with the decision-making obligations of the Act.

## **Policy considerations**

9. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the Local Government Act 2002, the Resource Management Act 1991 and the Biosecurity Act 1993.

## **Financial considerations**

10. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Council Community Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

## **Legal considerations**

11. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

## **Recommendations**

THAT the Taranaki Regional Council:

1. receives this memorandum and adopts the Monthly Financial Reports for September and October 2008

2. noting the development of Hollard Gardens to date, transfers the balance of Hollard Garden Endowment Reserve to retained earnings and closes the Hollard Garden Endowment Reserve
3. notes the Common Seal has been affixed to the following documents:  
Nil.

BG Chamberlain  
**Chief Executive**

1 December 2008

**Memorandum to  
Chairperson and Members  
Executive Committee**

**Completion of the development of the Council's poplar and willow nursery**

**Purpose**

1. The purpose of this memorandum is to provide an update on the development of the Council's poplar and willow nursery to date and to seek approval to complete the development involving construction of a storage and toilet/bathroom facility, a shade house and riparian planting.

**Background**

2. In March 2007 the Council approved the purchase of suitable land with the appropriate characteristics for the development of a sustainable land management nursery and despatch area. The cost was estimated to be between \$400,000 and \$450,000.
3. A suitable area of 4.76 ha at Lepperton was subsequently purchased with settlement in April 2008. Cost of purchase and capital costs to 30 June 2008 was \$428,675.

**Development to date**

4. An area of approximately 2.5 ha has been cultivated and planted in appropriate varieties of poplar and willow plant materials for harvest as 3m poles suitable for planting on erosion prone hill country in 2010 and on a 2-year rotation in subsequent years.
5. An area has been developed for storage and despatch of approximately 70,000 riparian plants.
6. Power and water have been installed, together with phone line (at no cost to Council).
7. Existing shelter belts have needed to be brought up to the standard required for this type of operation and new shelter belts established.
8. A rundown building and woodlot were removed.

**Remaining development required**

9. It is proposed to construct a 6m x 9m shed for storage, riparian despatch, toilet/washroom and tea making facilities, at an estimated cost of \$52,000.

10. It is proposed to construct a basic shade house for protecting frost tender plants, together with unsold plants, at an estimated cost of \$7,000. These unsold plants are currently stored at a cost to Council.
11. It is proposed to plant approximately 1,000 riparian plants as the basis for the development of a demonstration site. The estimated cost (including planting site preparation) is \$4,500.

### **Decision-making obligations**

12. Part 6 (Planning, decision-making and accountability) of the Local Government Act 2002 has been considered and documented in the preparation of this agenda item. The recommendation(s) made in this item comply with the decision-making obligations of the Act.

### **Policy considerations**

13. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the Local Government Act 2002, the Resource Management Act 1991 and the Biosecurity Act 1993.

### **Financial considerations**

14. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Council Community Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

### **Legal considerations**

15. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

### **Recommendations**

THAT the Taranaki Regional Council:

1. receives the memorandum related to the Council's poplar and willow nursery, and
2. approves the further development costs involving the construction of a shed, shade house and riparian planting, at an estimated total cost of \$63,500.

RA Phillips  
**Director - Operations**

Approved:

B G Chamberlain  
**Chief Executive**