

Minutes of the Civil Defence Emergency Management Group meeting held in the Stratford District Council Chambers, Miranda Street, Stratford on Tuesday 9 September 2008 commencing at 10.30 am.

Present		B R Jeffares A Matheson J D Edwards N Volzke G Lawson	(Taranaki Regional Council)(Chairperson) (New Plymouth District Council) (Stratford District Council) (Stratford District Council) (South Taranaki District Council)
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In attendance	Messrs	G K Bedford R A Phillips P Ledingham D L Lean J Sutton	(Taranaki Regional Council) (Taranaki Regional Council) (Taranaki Regional Council) (Regional Civil Defence Controller) (Lifelines Advisor)
	Mrs	K van Gameren	(Taranaki Regional Council)
	Mrs	D Paulsen	(Taranaki Regional Council)
	Mrs	L McLay	(Taranaki Group Recovery Facilitator)
	Mr	I Wilson	(Ministry of Civil Defence and Emergency Management)

Apologies The apologies from Mayor P Tennent (New Plymouth District Council) and Mayor R Dunlop (South Taranaki District Council) were received and sustained.

Notification of Late Items

Item 5A – Report from the National Exercise Programme Meeting 21 August 2008
Item 8A – Significant Activity Annual report – Emergency Management

1. Confirmation of Minutes

Minutes of the Civil Defence Emergency Management Group meeting - 10 June 2008

Resolved

THAT the Civil Defence Emergency Management Group

1. takes as read and confirms the minutes and recommendations of the meeting of the Civil Defence Emergency Management Group meeting held in the Taranaki Regional Council Chambers, 47 Cloten Road, Stratford on Tuesday 10 June 2008 at 10.35 am

2. adopts the recommendations therein.

Matheson/Edwards

Matters Arising

Proposed submission to New Plymouth District Council: NPDC transport options report

It was noted that a revised submission was prepared that was reviewed and signed by the Group Chairperson, Councillor B R Jeffares, before being sent.

Update on the Mt Taranaki Eruption Exercise

It was advised that the Taranaki CDEM Group Exercise Billow will be held on 13 November 2008. Members of the Group requested briefing notes for information on Exercise Billow before the commencement of the exercise.

2. Minutes of the Civil Defence Emergency Management Co-ordinating Executive Group

Minutes of the Civil Defence Emergency Management Co-ordinating Executive Group meetings:

Tuesday 27 May 2008; and
Tuesday 19 August 2008 (Unconfirmed)

Recommended

THAT the Civil Defence Emergency Management Group

1. receives the confirmed minutes of the Civil Defence Emergency Management Co-ordinating Executive Group meeting held on Tuesday 27 May 2008
2. notes the unconfirmed minutes of the Civil Defence Emergency Management Co-ordinating Executive Group meeting held on Tuesday 19 August 2008.

Lawson/Matheson

Matters Arising

There were no matters arising.

3. CDEM Advisory Group Minutes

- 3.1 The memorandum providing unconfirmed minutes of the CDEM Welfare and Lifelines Advisory Groups for information of the Group was received.

Recommended

THAT the Civil Defence Emergency Management Group

1. receives the unconfirmed minutes of the Welfare Advisory Group meeting and the Lifelines Advisory Group meeting.

Jeffares/Edwards

4. Introducing the Recovery Facilitator and Welfare and Lifelines Co-ordinators

- 4.1 Group Chairperson, Councillor B R Jeffares, introduced and welcomed to the meeting Mrs Louise McLay (Taranaki Group Recovery Facilitator) and Mr John Sutton (Lifelines Advisor), who provided a brief verbal report to the meeting on their role and function within the Taranaki CDEM structure and organization.

Recommended

That the Civil Defence Emergency Management Group

1. receives the memorandum and reports from the Lifelines Advisor and Recovery Facilitator of the Taranaki CDEM Group.

Edwards/Jeffares

5. The National Civil Defence Emergency Management Forum – Parliament Buildings 24 July 2008

- 5.1 Mr D L Lean, Regional Civil Defence Controller, spoke to the memorandum updating Members on the attendance by himself and Group Chairperson, Councillor Brian Jeffares, at the National CDEM Forum hosted by the Minister of Civil Defence & Emergency Management the Hon. Rick Barker held in Wellington on 24 July 2008.

Recommended

THAT the Civil Defence Emergency Management Group

1. receives the report of Mr David Lean and Councillor Brian Jeffares on their attendance at the National Civil Defence Emergency Management Forum which was held at Parliament Buildings, Wellington on 24 July 2008.

Jeffares/Lawson

5A. Report from the National Exercise Programme Meeting 21 August 2008

- 5A.1 Mr G K Bedford, Taranaki Regional Council, spoke to the memorandum informing members of the Taranaki CDEM Group of the outcome of the meeting of the National Exercise Programme Governance Group who meet annually to discuss CDEM exercises held in New Zealand and to plan future exercises.

- 5A.2 It was noted that the Taranaki CDEM Group will be involved in the international tsunami exercise in 2010 (minimal level of involvement) that will require a financial contribution in the Group's 2009/2010 and 2010/2011 financial years to participate.

Recommended

THAT the Civil Defence Emergency Management Group

1. accepts the report on the meeting of the National Exercise Programme Governance Group.
2. considers the level of involvement in the National Exercise Programme.

Jeffares/Edwards

6. Flood Event 30 April 2008

- 6.1 Mr R A Phillips, Taranaki Regional Council, provided a powerpoint presentation to the Group on the effects and consequences of the flood event of April 2008 highlighting the effects of the high intensity rainfall event on the Stony River and Kaihihi Stream resulting in Council river works being damaged, the Stony River Walkway damaged by bank erosion and aggradation and deposition causing that caused channel blockage, restriction and diversion.

Recommended

THAT the Civil Defence Emergency Management Group

1. receives the memorandum and presentation on the flood event of 29/30 April 2008.

Jeffares/Lawson

7. Management of land use in the Eastern hill country

- 7.1 Mr G K Bedford, Taranaki Regional Council, spoke to the memorandum presenting the main findings of a report prepared for the Council by Landcare Research Limited on sustainable land-use monitoring in the eastern Taranaki hill country and coastal sand country.

Recommended

THAT the Civil Defence Emergency Management Group

1. receives the memorandum on implementation of sustainable land management in the eastern hill country
2. notes that the report represents activities and works that deliver obligations and activities identified in the 2004 CDEM Group Plan
3. notes that the information contained in the report referenced will be incorporated into the Taranaki Regional Council's *State of the Environment Report*, due for release later this calendar year.

Jeffares/Edwards

8. Annual activity report – river control and flood management

- 8.1 The memorandum introducing to Members a report on the Taranaki Regional Council's activities with respect to river control and flood protection works in the 2007/2008 year was received and discussed.

Recommended

THAT the Civil Defence Emergency Management Group

1. receives the memorandum and annual report for 2007/2008 on river control and flood management
2. notes that the report represents activities and works that deliver obligations and activities identified in the 2004 CDEM Group Plan
3. notes that the report will be made available to key and interested stakeholders.

Lawson/Matheson

8A. Annual activity report – river control and flood management

- 8A.1 The Group received and discussed the Taranaki Regional Council's annual emergency management activity report for the 2007/2008 year.

Recommended

THAT the Civil Defence Emergency Management Group

1. receives the memorandum and the emergency management annual report for 2007/2008.

Jeffares/Edwards

9. Ministry of Civil Defence Emergency Management Report

- 9.1 Mr Wilson, Ministry of Civil Defence Emergency Management, provided an update to Members of the Group on matters of interest from the Ministry.

Recommended

THAT the Civil Defence Emergency Management Group

1. receives the report from the Ministry of Civil Defence Emergency Management Advisor.

Edwards/Matheson

11. General Business

Mr I Wilson, Ministry of Civil Defence and Emergency Management, advised the Group, for information, that a test of the Pacific tsunami warning system will be

conducted on 29 October 2008.

Next Meeting

Members noted that the next meeting of the Taranaki Civil Defence Emergency Management Group would be held on Tuesday 2 December 2008.

There being no further business, Chairperson Mr B R Jeffares (Taranaki Regional Council), declared the meeting of the Civil Defence Emergency Management Group closed at 11.15 am.

Confirmed:

Chairperson:

B R Jeffares

Date:

2 December 2008