

Tupare, Pukeiti and Hollard Gardens are available for hire for private outdoor functions, by arrangement with the Taranaki Regional Council. The gardens are also open to the public from 9.00am to 5.00pm daily and 9.00am to 8.00pm during daylight saving. Entry is free. Please ensure you have read the Frequently Asked Questions on the website bookings page for the property you are interested in. (Go to www.tupare.info, www.pukeiti.org.nz or www.hollardgardens.info.)

Conditions of hireage

The information and prices here apply only to outside events. For Tupare and Pukeiti indoor hire charges and conditions, please email regional.gardens@trc.govt.nz with your full contact details. The house at Hollard Gardens is not available as a venue. There are no restrictions on public entry to the gardens between 9.00am and 5.00pm or 9.00am to 8.00pm during daylight saving. The hirer has sole responsibility for:

1. Hiring, setting up and removing any temporary structures e.g. marquees, tables, chairs, decorations. Removal must be done on the day of the event (in the case of marquees only - as soon as possible).
2. Making arrangements for catering, beverages, liquor licences etc.
3. Ensuring that the site is cleared of all rubbish immediately after the function (it is recommended that the hirer bring rubbish bins and ashtrays). The site must be left as it was found and any extra costs incurred in cleaning up the site will be recovered from the hirer's bond by the Taranaki Regional Council.
4. Traffic management and parking - all properties have car parks and there is a strict limit on the number of vehicles allowed into the gardens - please discuss with appropriate garden staff.
5. All events and functions must finish by 10.30pm.

Charges

1. Clear site only no catering or temporary facilities used e.g. wedding ceremony only \$200.00 (+ GST) plus \$400.00 (+GST) refundable bond
 2. Event with extra facilities such as catering or temporary structures \$400.00 (+ GST) plus \$800.00 (+ GST) refundable bond.
 3. Any applications to use the gardens for commercial or fundraising events will be considered on their merits
- Note: please submit two cheques: One for the ceremony or event. One for the bond, signed but not dated.**

For more information, call 0800 736 222 during business hours and ask to speak to Georgie or email regional.gardens@trc.govt.nz

Application to hire a regional garden for a private outdoor function.

Contact details

Name:

Address:

Phone: Fax: Email:

- Venue: Hollard (150 Person limit)
- Tupare - Elizabeth Garden (40 Person limit) or
- Tupare - South Cottage Lawn (80 Person limit)
- Pukeiti

Date of event and time:

Date application made:

Details of function:

Charges

Hire fee

- | | |
|---|--|
| <input type="checkbox"/> Clear site only | \$230.00 (incl GST)
+ \$460.00 (incl GST) refundable bond |
| <input type="checkbox"/> Event including extra facilities | \$460.00 (incl GST)
+ \$920.00 (incl GST) refundable bond |
| <input type="checkbox"/> Payment included | |

I agree to the conditions on the application form. Signed:

Post to:

Taranaki Regional Council
47 Cloten Road
Private Bag 713
Stratford 4352

Office use only

Payment received on:

Bond refunded on: