

Ordinary Meeting

Tuesday 10 April 2018

10.30am

Taranaki Regional Council, Stratford



Agenda for the Ordinary Meeting of the Taranaki Regional Council to be held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 10 April 2018 commencing at 10.30am.

Councillors	D N MacLeod	(Chairman)
	M J Cloke	
	M P Joyce	
	D L Lean	(Deputy Chairman)
	C L Littlewood	
	M J McDonald	
	D H McIntyre	
	B K Raine	
	N W Walker	
	C S Williamson	

Apologies Councillor M G Davey

Notification of Late Items

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Agenda Memorandum

Date 10 April 2018

**Memorandum to
Chairperson and Members
Taranaki Regional Council**



**Subject: Confirmation of Minutes – 20 February
2018**

Prepared by: M J Nield, Director-Corporate Services

Approved by: B G Chamberlain, Chief Executive

Document: 2024215

Resolve

That the Taranaki Regional Council:

1. takes as read and confirms the minutes and resolutions of the Ordinary Meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 20 February 2018 at 10.30am.

Matters arising

Appendices

Document #2009993 – Minutes Ordinary Meeting

**Minutes of the Ordinary Meeting of the
Taranaki Regional Council, held
Taranaki Regional Council Chambers, 47
Cloten Road, Stratford, on Tuesday 20
February 2018 at 10.30am.**



Present	Councillors	D N MacLeod	(Chairperson)	
		M J Cloke		
		M G Davey		
		D L Lean	(Deputy Chairperson)	
		C L Littlewood		
		M J McDonald		
		D H McIntyre		
		B K Raine		
		N W Walker		
		C S Williamson		
Attending	Messrs	B G Chamberlain	(Chief Executive)	
		A D McLay	(Director-Resource Management)	
		G K Bedford	(Director-Environment Quality)	
		S R Hall	(Director-Operations)	
		M J Nield	(Director-Corporate Services)	
		G C Severinsen	(Policy and Strategy Manager)	
		S Tamarapa	(Iwi Communications Officer)	
		P Ledingham	(Communications Officer)	
		Mrs	R Johnson	(Financial Services Manager)
		Mrs	M Lachmann	(Digital Media Co-ordinator)
Mrs	K van Gameren	(Committee Administrator)		

Apologies The apology from Councillor M P Joyce was received and sustained.

**Notification of
Late Items** Item 6 - Taranaki Federated Farmers nomination to Policy and
Planning Committee *tabled*

1. Confirmation of Minutes - 12 December 2017

Resolved

THAT the Taranaki Regional Council

1. takes as read and confirms the minutes and resolutions of the Ordinary Meeting of the Taranaki Regional Council held in the Taranaki Regional Council, 47 Cloten Road, Stratford, on Tuesday 12 December 2017 at 10.30am.

MacLeod/McIntyre

Matters arising

There were no matters arising.

2. Consents and Regulatory Committee Minutes – 30 January 2018

Resolved

THAT the Taranaki Regional Council

1. receives the minutes of the Consents and Regulatory Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 30 January 2018 at 9.30am
2. adopts the recommendations therein.

Davey/McDonald

Matters arising

There were no matters arising.

3. Policy and Planning Committee Minutes – 30 January 2018

Resolved

THAT the Taranaki Regional Council

1. receives the minutes of the Policy and Planning Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 30 January 2018 at 10.40am
2. adopts the recommendations therein.

Walker/Raine

Matters arising

Proposed Coastal Plan for Taranaki

Mr A D McLay, Director-Resource Management, advised the Council that the *Proposed Coastal Plan for Taranaki* will be publically advertised on Saturday 24 February.

4. Executive, Audit and Risk Committee Minutes – 12 February 2018

Resolved

THAT the Taranaki Regional Council

1. receives the minutes of the Executive, Audit and Risk Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Monday 12 February 2018 at 10.00am

2. adopts the recommendations therein.

Williamson/Cloke

Matters arising

There were no matters arising.

5. Consultation Document and Supporting Documentation for the 2018/2028 Long-Term Plan

- 5.1 Mr B G Chamberlain, Chief Executive, spoke to the memorandum receive, consider and adopt, for public consultation, the following:
 - 2018/2019 and 2018/2028 estimates
 - The supporting information that is relied on for the content of the consultation document, in particular the *Revenue and Financing Policy*, that will form the basis for the preparation of the *2018/2028 Long-Term Plan*
 - The Consultation Document for the preparation of the *2018/2028 Long-Term Plan*.

Resolved

THAT the Taranaki Regional Council

1. receives the memorandum on the Consultation Document and Supporting Documentation for the *2018/2028 Long-Term Plan* and the 2018/2019 and 2018/2028 estimates
2. advises the Chief Executive of any proposed amendments to the estimates and/or the Consultation Document and Supporting Documentation for the *2018/2028 Long-Term Plan* and instructs the Chief Executive to progress any proposed amendments
3. notes the balanced budget deficit for 2018/2019 and confirms the transfer from the Dividend Equalisation Reserve to fund the balanced budget deficit
4. notes the balanced budget surpluses and deficits between 2019/2020 and 2027/2028 and confirms the transfers to and from the Dividend Equalisation Reserve to fund the balanced budget surpluses and deficits
5. notes that the use of the Dividend Equalisation Reserve to fund the balanced budget surpluses and deficits balances out over the ten-year life of the *2018/2028 Long-Term Plan* and that, over the full ten years, the Council's budgets balance
6. adopts the supporting information that is relied on for the content of the Consultation Document, in particular the *Revenue and Financing Policy*, and that will form the basis for the preparation of the *2018/2028 Long-Term Plan*
7. adopts the Consultation Document that will form the basis for the preparation of the *2018/2028 Long-Term Plan*
8. publicly notifies and invites submissions on the Consultation Document and Supporting Documentation for the *2018/2028 Long-Term Plan* pursuant to the special consultative procedure of the *Local Government Act 2002*

9. notes the timetable for the completion and adoption of the 2018/2028 Long-Term Plan.

Walker/Williamson

6. Policy and Planning Committee – vacancy Taranaki Federated Farmers

Councillor D H McIntyre declared an interest in agenda item 6 (Policy and Planning Committee – vacancy Taranaki Federated Farmers) and took no part in the discussions or deliberations apart from providing commentary of a general nature.

6.1 The memorandum to receive the resignation from Mrs Bronwyn Muir, as representative of Taranaki Federated Farmers, from the Council's Policy and Planning Committee and to consider the nomination received from Taranaki Federated Farmers Executive (*tabled*) was discussed.

6.2 The Council approved the nomination of Mr Phill Muir to the Council's Policy and Planning Committee.

Resolved

THAT the Taranaki Regional Council

1. receives the memorandum
2. accepts the resignation of Mrs Bronwyn Muir from the Policy and Planning Committee effective 30 January 2018
3. thanks Mrs Bronwyn Muir for her work and support of the Policy and Planning Committee
4. agrees to appoint Mr Phill Muir as the Taranaki Federated Farmers representative to the Policy and Planning Committee.

Davey/Walker

7. Appointment of TRC Trustee to Dairy Trust Taranaki

7.1 Mr S R Hall, Director-Operations, spoke to the memorandum to consider and make an appointment of a councillor as a trustee to the Dairy Trust Taranaki.

Resolved

THAT the Taranaki Regional Council

1. receives the memorandum Appointment of TRC Trustee to the Dairy Trust Taranaki
2. appoints Councillor M P Joyce as the Council's Trustee on the Dairy Trust Taranaki until the end of the current triennium.

McIntyre/Davey

8. Meeting Dates March-April 2018

- 8.1 The next round of Council and joint committee meetings were received and noted.

9. Public Excluded

In accordance with section 48(1) of the *Local Government Official Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Ordinary Meeting on Tuesday 20 February 2018 for the following reason/s:

Item 10 – Confirmation of Confidential Minutes

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect the privacy of natural persons.

Item 11 - Confidential Consents and Regulatory Minutes 30 January 2018

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where such disclosure would be likely to prejudice the maintenance of the law, including the prevention, investigation and detection of offences, and the right to a fair trial.

Item 12 - Confidential Minutes Policy and Planning Committee

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information continue to be supplied.

Item 13- Tapuae Roa Make Way for Taranaki

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information continue to be supplied.

Lean/MacLeod

There being no further business, Chairman D N MacLeod, declared the Ordinary Meeting of the Taranaki Regional Council closed at 11.45am.

Confirmed

Chairperson: _____
D N MacLeod

Date: **10 April 2018**

Agenda Memorandum

Date 10 April 2018

**Memorandum to
Chairperson and Members
Taranaki Regional Council**



**Subject: Consents and Regulatory Committee
Minutes – 13 March 2018**

Prepared by: G K Bedford, Director-Environment Quality

Approved by: B G Chamberlain, Chief Executive

Document: 2024225

Resolve

That the Taranaki Regional Council:

1. receives the minutes of the Consents and Regulatory Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 13 March 2018 at 9.30am
2. adopts the recommendations therein.

Matters arising

Appendices

Document #2021317 – Minutes Consents and Regulatory Committee Meeting

Minutes of the Consents and Regulatory Committee Meeting of the Taranaki Regional Council, held in the Taranaki Regional Council Chambers, 47 Cloten Road, Stratford, on Tuesday 13 March 2018 at 9.30am.



Members	Councillors	M P Joyce	(Committee Chairperson)	
		M J Cloke M G Davey C L Littlewood M J McDonald B K Raine N W Walker		
		D N MacLeod	(ex officio)	
Representative Members	Mr	H Eriwata	(Iwi Representative)	
	Mr	K Holswich	(Iwi Representative)	
	Ms	F Mulligan	(Iwi Representative)	
Attending	Messrs	B G Chamberlain	(Chief Executive)	
		G K Bedford	(Director-Environment Quality)	
		A D McLay	(Director-Resource Management)	
		B E Pope	(Compliance Manager)	
		C H McLellan	(Consents Manager)	
		S Tamarapa	(Iwi Communications Officer)	
		Mrs	H Gerrard	(Science Manager)
		Mr	R Phipps	(Science Manager)
		Mrs	K van Gameren	(Committee Administrator)
		Mr	R Ritchie	(Communications Manager)
		Mr	P Ledingham	(Communications Officer)
		Mr	B Jansma	(Environmental Scientist)
		Mr	J Glasgow	(Senior Investigating Officer)
Mrs	V McKay	(Science Manager)		
Mr	M Ritai	(Iwi Representative)		

One Member of the Media

Opening Karakia Mr H Eriwata (Iwi Representative) gave the opening Karakia to the Consents and Regulatory Committee.

Apologies The apology from Councillor D L Lean was received and sustained.

Notification of Late Items General Business - Firefighting Foam PFOS

1. Confirmation of Minutes - 30 January 2018

Resolved

THAT the Consents and Regulatory Committee of the Taranaki Regional Council

1. takes as read and confirms the minutes and confidential minutes of the Consents and Regulatory Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 30 January 2018 at 9.30am
2. notes that the recommendations therein were adopted by the Taranaki Regional Council on 20 February 2018.

Cloke/Walker

Matters Arising

There were no matters arising.

2. Resource consents issued under delegated authority and applications in progress

Councillor M G Davey declared an interest in agenda item 2 (Resource consents issued under delegated authority and applications in progress) in relation to Ravensdown Limited, and took no part in the discussions or deliberations.

- 2.1 The Committee considered and discussed the memorandum advising of consents granted, consents under application and of consent processing actions since the last meeting of the Committee.
- 2.2 Fay Mulligan and Keith Holswich sought clarification on the Council's consent process and iwi involvement in this. Regional plan provisions regarding the status of the activity (i.e. controlled, discretionary activity) and how notification decisions were made were explained. The DH Lepper Trust non-notified short term consent, to discharge piggery waste to the Waiongana Stream (when the stream was under high flow condition) and the impact this may have on a downstream culturally significant site was raised as an example.
- 2.3 Mr McLay also noted the Mana Whakaono a Rohe (iwi relationship agreements) discussions, including developing consent processes with iwi, were to occur. In the meantime discussion with Te Atiawa Iwi would occur.

Recommended

THAT the Taranaki Regional Council

1. receives the schedule of resource consents granted and other consent processing actions, made under delegated authority.

Littlewood/MacLeod

3. Consent monitoring annual reports

Councillor M G Davey declared an interest in agenda item 3 (Lower Waiwhakiaho catchment monitoring programme) in relation to Ravensdown Limited, and took no part in the discussions or deliberations.

- 3.1 Mrs V McKay, Science Manager, spoke to the memorandum advising the Committee of 39 tailored compliance monitoring reports that have been finalised since the last Committee meeting.
- 3.2 The following monitoring reports, whose overall environmental performance for the monitoring period was either 'improvement required' or poor, were noted and discussed:
 - South Taranaki District Council Hawera Waste Water Treatment Plant 2016-2017
 - Renewable Energy Ltd Normanby HEP Scheme 2016-2017
 - Waverley Sawmills 2016-2017.
- 3.3 Council staff provided an update on the results of monitoring and site visits for the 2017-2018 period to date for reports noted above. Enforcement actions were undertaken under the Council's Enforcement Policy and additional monitoring also undertaken.

Recommended

THAT the Taranaki Regional Council:

1. receives the 17-07 Lower Waiwhakiaho Catchment Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
2. receives the 17-10 CD Boyd Drilling Waste Stockpiling Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
3. receives the 17-12 Stratford Power Station Ahuroa Gas Storage Contact Energy Ltd Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
4. receives the 17-13 Taranaki By-Products Ltd Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
5. receives the 17-14 Mangati Stream (Integrated) Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
6. receives the 17-19 SDC Water Supplies Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
7. receives the 17-32 Regional Cleanfill Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.

8. receives the 17-39 STDC Landfill Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
9. receives the 17-42 Waverley Sawmills Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
10. receives the 17-47 Dow AgroSciences Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
11. receives the 17-50 McKechnie Aluminium Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
12. receives the 17-54 Greymouth Petroleum Kaimiro Production Station Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
13. receives the 17-55 Greymouth Petroleum Limited Turangi Production Station Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
14. receives the 17-56 Todd McKee Production Station Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
15. receives the 17-58 Shell Taranaki Ltd Kapuni Production Station Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
16. receives the 17-59 Shell Taranaki Ltd Maui Production Station Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
17. receives the 17-60 TAG Oil (NZ) Limited Sidewinder Production Station Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
18. receives the 17-68 DH Lepper Ltd (Piggery) Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
19. receives the 17-69 Port Area Industrial Catchments Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
20. receives the 17-73 Civil Quarries Limited - Everett Road Quarry Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
21. receives the 17-76 South Taranaki District Council HWWTP Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
22. receives the 17-80 NPWWTP Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
23. receives the 17-86 Vector Kapuni GTP Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
24. receives the 17-90 Opunake Power Limited Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.

25. receives the 17-91 Trustpower Patea Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
26. receives the 17-92 Fonterra Kapuni Air and Water Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
27. receives the 17-93 ANZCO Eltham Limited Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
28. receives the 17-95 Malandra Downs Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
29. receives the 17-96 Dimar Partnership Landfill Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
30. receives the 17-97 Hickman JD Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
31. receives the 17-98 Trustpower Ltd Motukawa HEP Scheme Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
32. receives the 17-102 Trustpower Mangorei HEP Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
33. receives the 17-103 Renewable Power Ltd Normanby HEP Scheme Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
34. receives the 17-104 Methanex Motunui and Waitara Valley Combined Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
35. receives the 17-105 Port Taranaki Industries Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
36. receives the 17-106 SDC Stratford WWTP Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
37. receives the 17-107 Silverfern Farms Waitotara Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
38. receives the 17-108 NPDC Inglewood WWTP Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein.
39. receives the 17-109 Combined Regional Quarry Monitoring Programme Biennial Report Group A 2015-2017 and adopts the specific recommendations therein.

Cloke/Raine

4. Incident, Compliance Monitoring Non-compliances and Enforcement Summary – 6 January 2018 to 22 February 2018

Councillor C L Littlewood and Councillor D N MacLeod declared an interest in agenda item 4 (Incident, Compliance Monitoring Non-compliances and Enforcement

Summary 6 January 2018 to 22 February 2018) in relation to Port Taranaki Limited, and PKW Farms Limited, and took no part in the discussions or deliberations.

- 4.1 The Committee received and noted the summary of the Council's Incidents, Compliance Monitoring Non-compliances and Enforcement for the period 6 January 2018 to 22 February 2018.
- 4.2 Mr B E Pope, Compliance Manager, provided an overview to the Committee on the reported incidents and answered questions concerning officer assessments of the incidents.

Recommended

THAT the Taranaki Regional Council

1. receives the memorandum
2. receives the summary of the Incidents, Compliance Monitoring Non-compliances and Enforcement for the period from 6 January 2018 to 22 February 2018, notes the action taken by staff acting under delegated authority and adopts the recommendations therein.

Walker/McDonald

5. Appointment of Hearing Committee - South Taranaki District Council - coastal discharge

- 5.1 Mr A D McLay, Director-Resource Management, spoke to the memorandum recommending to the Committee that, should a hearing be necessary, the Council delegates to a Hearing Committee the authority, to determine an application by the South Taranaki District Council to renew consent 5079 (to discharge treated municipal wastes from the Hawera wastewater treatment plant, as well as treated meat processing, dairy industry and other wastes, through a combined marine outfall into the Tasman Sea).

Recommended

THAT the Taranaki Regional Council

1. receives this memorandum
2. subject to a hearing being necessary, in accordance with section 34A(1) of the Resource Management Act appoints, as hearing commissioners:
 - Cr D Lean
 - Cr M Joyce
 - one other appropriately qualified person with expertise in assessing environmental effects as they relate to Maori culture and values, to be determined by the Chief Executive;

and delegates them the power to hear and determine the application lodged by South Taranaki District Council (renewal of consent 5079)

3. notes if one of those appointed under recommendation 2 cannot participate, then the hearing committee will comprise the other two members.

MacLeod/Cloke

6. Update to Appointment of Hearing Commissioner – New Zealand Transport Agency

- 6.1 Mr A D McLay, Director-Resource Management, spoke to the memorandum appointing an alternative Hearing Commissioner to determine the resource consent applications associated with the proposed upgrade of State Highway 3 at Mt Messenger (Mt Messenger Bypass Project).
- 6.2 It was noted that a request has been made, under the Resource Management Act, for independent commissioners to hear the applications. The Council must therefore appoint a Commissioner who is not a Taranaki Regional Council Councillor. Any additional costs arising from requiring independent commissioners will be borne by those who made the request.

Recommended

THAT the Taranaki Regional Council

1. receives this memorandum *Update to Appointment of Hearing Commissioner – New Zealand Transport Agency*
2. subject to a hearing being necessary, in accordance with section 34A(1) of the Resource Management Act appoints Dr Phil Mitchell as a hearing commissioner, and delegates him the power to hear and determine, applications made to this Council, lodged by the New Zealand Transport Agency (NZTA) for the proposed upgrade of State Highway 3 at Mt Messenger.

Cloke/Raine

General Business

Councillor N W Walker sought discussion on the recent identification of firefighting foams containing PFOS at some regional airports, which has been banned nationwide since 2006. Mr G K Bedford, Director-Environment Quality, advised that the New Plymouth Airport does not use or store PFOS firefighting foam. With the New Plymouth District Council undertaking upgrade development work at the airport, active monitoring has been undertaken on the groundwater (not used for human consumption) to determine if PFOS is detectable. Results to date show that PFOS levels are well below national health standard levels. The Council is being kept informed on this matter during the airport development.

There being no further business, the Committee Chairperson Councillor M J Cloke, declared the Consents and Regulatory Committee meeting closed at 10.15am.

Confirmed

Chairperson

_____ **M P Joyce**

Date

24 April 2018

Agenda Memorandum

Date 10 April 2018

**Memorandum to
Chairperson and Members
Taranaki Regional Council**



**Subject: Policy and Planning Committee Minutes
– 13 March 2018**

Prepared by: A D McLay, Director-Resource Management

Approved by: B G Chamberlain, Chief Executive

Document: 2024346

Resolve

That the Taranaki Regional Council:

1. receives the minutes of the Policy and Planning Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 12 March 2018 at 10.30am
2. adopts the recommendations therein.

Matters arising

Appendices

Document #2021385 – Minutes Policy and Planning Committee Meeting

**Minutes of the Policy and Planning
Committee Meeting of the Taranaki
Regional Council, held in the Taranaki
Regional Council Chambers, 47 Cloten
Road, Stratford, on Tuesday 13 March
2018 at 10.30am.**



Members	Councillors	N W Walker	(Committee Chairperson)	
		M P Joyce C L Littlewood D H McIntyre B K Raine C S Williamson		
		D N MacLeod	(ex officio)	
Representative Members	Ms	E Bailey	(Iwi Representative)	
	Councillor	G Boyde	(Stratford District Council)	
	Mr	J Hooker	(Iwi Representative)	
	Councillor	R Jordan	(New Plymouth District Council)	
	Councillor	P Nixon	(South Taranaki District Council)	
	Mr	M Ritai	(Iwi Representative)	
Attending	Messrs	B G Chamberlain	(Chief Executive)	
		A D McLay	(Director-Resource Management)	
		G K Bedford	(Director-Environment Quality)	
		S R Hall	(Director-Operations)	
		C L Spurdle	(Planning Manager)	
		G C Severinsen	(Policy and Strategy Manager)	
		R Ritchie	(Communications Manager)	
		P Ledingham	(Communications Officer)	
		S Tamarapa	(Iwi Communications Officer)	
		S Ellis	(Environmental Services Manager)	
		R Phipps	(Science Manager)	
		Mrs	K van Gameren	(Committee Administrator)
		Mrs	J Ritchie	(Policy Analyst)
		Mrs	V McKay	(Science Manager)
		Mrs	N West	(Policy Analyst)
		Mrs	F Mulligan	(Iwi Representative)
		Mr	K Holwsich	(Iwi Representative)
Mr	J Clough	(Wrightson Consulting)		
Mr	D McClutchie	(Tiaki Te Mauri o Parininihi Trust)		
Mr	C O'Carroll	(Tiaki Te Mauri o Parininihi Trust)		
Ms	M Benson	(Tiaki Te Mauri o Parininihi Trust)		
Ms	A McKay	(Tiaki Te Mauri o Parininihi Trust)		

One Member of the Media.

Apologies The apologies from Councillor D L Lean and Mr P Muir (Taranaki Federated Farmers) were received and sustained.

Notification of Late Items There were no late items of business.

1. Confirmation of Minutes - 30 January 2018

Resolved

THAT the Policy and Planning Committee of the Taranaki Regional Council

1. takes as read and confirms the minutes and confidential minutes of the Policy and Planning Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 30 January 2018 at 10.40am
2. notes that the recommendations therein were adopted by the Taranaki Regional Council on 20 February 2018.

Williamson/McIntyre

Matters Arising

Proposed Coastal Plan for Taranaki

It was noted that three submissions have been received on the *Proposed Coastal Plan for Taranaki*. Submissions close 27 April 2018.

2. Key Native Ecosystems programme update 2018

- 2.1 Mr S R Hall, Director-Operations, spoke to the memorandum presenting for Members' information an update on the identification of twelve new Key Native Ecosystem sites. Mr S Ellis, Environment Services Manager, provided a presentation *Biodiversity Programme* in support of the agenda item.

Recommended

That the Taranaki Regional Council:

1. receives this memorandum and the attached inventory sheets for Campbell's Bush; Mangamingi Bush Reserve; The Two Sisters; Whakamara; Fisher Family Bush; Rukumoana Reserve; QEII Covenants 5/06/011 & 5/06/031; Huiroa Reserve; Vujcich Kamahi Swamp Maire Forest; Willing's Woodlot; Jupp Covenant (Bean Dog's Bush) and Harlow Fern
2. notes that the aforementioned sites have indigenous biodiversity values of regional significance and should be identified as Key Native Ecosystems.

Littlewood/MacLeod

3. **Tiaki Te Mauri O Parininihi Trust – Annual Update**

Mr John Hooker, Iwi Representative, gave a Mihi whakatau to welcome the guests from Tiaki Te Mauri O Parininihi Trust to the meeting.

- 3.1 Mr S R Hall, Director-Operations, spoke to the memorandum introducing the annual report prepared by the Tiaki Te Mauri O Parininihi Trust on its operational activities through to August 2017.
- 3.2 Mr Davis McClutchie, Trustee Tiaki Te Mauri O Parininihi Trust Chairperson, provided a verbal presentation to the Committee summarising the Trust's pest control work, operational activities, kiwi and rare plant monitoring/protection, and promotional and educational events, including the Kokako release in May and July 2017.

Recommended

That the Taranaki Regional Council:

1. receives the memorandum and the report entitled *Tiaki te Mauri o Parininihi Trust – Progress report for the Taranaki Regional Council – August 2017*.

Hooker/Bailey

4. **Annual report on the implementation of the National Policy Statement for Freshwater Management: 2016/2017**

- 4.1 Mr C L Spurdle, Planning Manager, spoke to the memorandum reporting on the implementation programme for the *National Policy Statement for Freshwater Management 2014* (NPS-FM) for the 2016/2017 financial year.

Recommended

That the Taranaki Regional Council:

1. receives the memorandum on the *Report on the implementation of the National Policy Statement for Freshwater Management: 2016/2017*
2. notes the progress on the implementation of the NPS-FM for the 2016/2017 financial year.
3. notes this agenda item fulfils the public reporting provisions of the progressive implementation plan.

Littlewood/Jordan

5. **Report on draft swimmability targets**

- 5.1 Mr G K Bedford, Director Environment Quality, spoke to the memorandum introducing a report setting out draft regional targets for swimmable rivers and lakes in Taranaki.

- 5.2 It was noted that one of the National Policy Statement (NPS) Freshwater Management criteria for swimmability would require large reductions in E coli concentrations during high flows. Ministry for the Environment regional sector modelling of projected reductions had not adequately taken this into account, and had also in the opinion of officers, over-estimated the benefits for water quality of dairy effluent diversion to land. The Council had previously raised these and other concerns with the Ministry. While a re-drafted modelling report had only noted but not responded to these concerns, a more recent Ministry email advised that all modelled improvements for Taranaki had been wrongly presented in the report. A Ministry letter just received confirmed that these and other errors were being corrected. The Ministry would be engaging with the Council over the question of high flows and high counts, that the final report would include a paragraph recording the Council's concerns, and that the Ministry were committed to reviewing seasonality within the NPS criteria. The letter had not challenged the Council's concerns.

Recommended

That the Taranaki Regional Council:

1. receives the memorandum *Report on draft swimmability targets*
2. notes that draft regional targets will be made available to the public by 31 March 2018 as required by the National Policy Statement for Freshwater Management
3. notes the community will not be able to meet the Government's targets
4. notes feedback from the public will be sought on the targets
5. sends a copy of the report to the Ministry for the Environment
6. notes that the targets could change before the Council is required to adopt final targets by 31 December 2018.

Joyce/Raine

6. Draft report on incorporating mātauranga Māori into monitoring of freshwater in Taranaki

- 6.1 Mr S Tamarapa, Iwi Communications Officer, spoke to the memorandum introducing a draft report into how the Council might incorporate mātauranga Māori into the monitoring of freshwater in Taranaki. The report is considered draft because it contains important cultural matters the Council wishes to consult Taranaki iwi authorities on. A presentation, *Incorporating Mātauranga Māori into the Monitoring of Freshwater in Taranaki* was provided in support of the agenda item.
- 6.2 Concern was noted to the Committee by Ms E Bailey concerning the process in developing the draft report. Engagement with Iwi and Hapu on how they would see the development of this matter, especially at the initial stage, was considered fundamentally important. The report was designed to inform the Council and Committee on the requirements of the National Policy Statement and what mātauranga Māori is and did not presume an outcome.

- 6.3 Council staff agreed to reconsider the way forward, noting the comments and concerns expressed. It was agreed to keep the draft report as an internal report and commence consultation with iwi/hapu. Accordingly the recommendations were amended.

Recommended

That the Taranaki Regional Council:

1. receives the memorandum *Draft internal report on incorporating mātauranga Māori into monitoring of freshwater in Taranaki*
2. agrees to initiate consultation with iwi on developing a freshwater monitoring plan incorporating mātauranga Māori.

Hooker/Littlewood

7. Department of Conservation review of the effect of the NZ Coastal Policy Statement

- 7.1 Mr C L Spurdle, Planning Manager, spoke to the memorandum briefing the Committee on the key outcomes of the Department of Conservation's review of the effect of the New Zealand Coastal Policy Statement 2010 on regional policy statements, plans, and resource consents, and other decision making.

Recommended

That the Taranaki Regional Council:

1. receives the memorandum and notes the key outcomes of the review of the effect of the New Zealand Coastal Policy Statement

Nixon/Boyde

8. Quarterly monitoring report on urban development indicators for New Plymouth District

- 8.1 Mr C L Spurdle, Planning Manager, spoke to the memorandum introducing the first *Quarterly Monitoring Report on Urban Development Indicators for the New Plymouth District* that gives effect to one of the required elements of *the National Policy Statement on Urban Development Capacity*.

Recommended

That the Taranaki Regional Council:

1. receives the memorandum *Quarterly monitoring report on urban development indicators for New Plymouth district*
2. notes that the Quarterly Monitoring Report has been prepared by the New Plymouth District Council and gives effect to district and regional council requirements under the NPS-UDC

3. notes that Council will be working and liaising closely with New Plymouth District Council regarding our mutual responsibilities under the NPS-UDC to monitor and plan for housing and business capacity in the New Plymouth urban area.

Raine/Williamson

There being no further business, the Committee Chairperson Councillor N W Walker, declared the Policy and Planning Committee meeting closed at 12.40pm.

Confirmed

Chairperson

N W Walker

Date

24 April 2018

Agenda Memorandum

Date 10 April 2018

**Memorandum to
Chairperson and Members
Taranaki Regional Council**



**Subject: Regional Transport Committee Minutes
– 21 March 2018**

Prepared by: M J Nield, Director-Corporate Services

Approved by: B G Chamberlain, Chief Executive

Document: 2032362

Resolve

That the Taranaki Regional Council:

1. receives the minutes of the Regional Transport Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Wednesday 21 March 2018 at 11.00am
2. adopts the recommendations therein.

Matters arising

Appendices

Document #2025821 – Minutes Regional Transport Committee

**Minutes of the Regional Transport Committee
Meeting of the Taranaki Regional Council,
held in the Taranaki Regional Council
Chambers, 47 Cloten Road, Stratford on
Wednesday 21 March 2018 2017 commencing
at 11.00am.**



Members	Councillor	C S Williamson	(Committee Chairperson)
	Councillor	M J McDonald	(Committee Deputy Chairperson)
	Councillor	H Duynhoven	(New Plymouth District Council)
	Mayor	N Volzke	(Stratford District Council)
	Mayor	R Dunlop	(South Taranaki District Council)
	Ms	P McLean	(NZ Transport Agency)

Attending	Councillor	M J Cloke	
	Messrs	M J Nield	(Director-Corporate Services)
		C B Clarke	(Transport Services Manager)
		P Ledingham	(Communications Officer)
	Mrs	F Ritson	(Policy Analyst)
	Mrs	K van Gameren	(Committee Administrator)
	Messrs	C Whittleston	(New Plymouth District Council)
		S Bowden	(Stratford District Council)
		V Lim	(South Taranaki District Council)
		R I Anson	(NZ Transport Agency)
D Perry		(NZ Transport Agency)	

One Member of the media.

Apologies There were no apologies.

Notification of Late Items There were no late items of general business.

1. Confirmation of Minutes - 29 November 2017

Resolved

THAT the Regional Transport Committee of the Taranaki Regional Council:

1. takes as read and confirms the minutes and recommendations of the Regional Transport Committee meeting of the Taranaki Regional Council, held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Wednesday 29 November 2017 at 11.00am.
2. notes that recommendations therein were adopted by the Taranaki Regional Council on 12 December 2017.

Dunlop/McDonald

Matters arising

There were no matters arising.

2. Minutes of the Taranaki Regional Transport Advisory Group

- 2.1 The minutes of the Taranaki Regional Transport Advisory Group (RTAG) meetings held on 21 February 2018 and 7 March 2018 were received and noted.
- 2.2 The Committee noted that PowerCo has agreed to fully fund the cost of laying power lines underground (under the middle of the road) from Pembroke Road to the Stratford Mountain House. The Committee commended PowerCo for their support.

Recommended

THAT the Taranaki Regional Council

1. receives for information purposes the minutes of the Taranaki Regional Transport Advisory Group meeting held on Wednesday 21 February 2018
2. receives for information purposes the unconfirmed minutes of the Taranaki Regional Council Transport Advisory Group meeting held on Wednesday 7 March 2018.

Volzke/Duynhoven

3. Request to vary the Regional Land Transport Plan for Taranaki 2015/16 – 2020/21

- 3.1 Mr M J Nield, Director-Corporate Services, spoke to the memorandum seeking approval of a request to vary the *Regional Land Transport Plan for Taranaki 2015/16 – 2020-21* (Taranaki RLTPlan):

- level crossing 2017/2018 projects – New Plymouth District Council

This request was noted as being supported by the Regional Transport Advisory Group and is now brought before the Committee for consideration. This request is not significant enough to require going back out for public consultation.

Recommended

That the Taranaki Regional Council:

1. receives the memorandum, Request to vary the *Regional Land Transport Plan for Taranaki 2015/16-2020/21*
2. agrees to the requested variation to the *Regional Land Transport Plan for Taranaki 2015/16-2020/21*, made by the New Plymouth District Council, to add a new project 'Level Crossing 2017/18 Projects – New Plymouth District'
3. adopts this variation to the *Regional Land Transport Plan for Taranaki 2015/16-2020/21* and forwards it on to the New Zealand Transport Agency.

McDonald/Williamson

4. Mid-term review of the Regional Land Transport Plan 2015/16 – 2020/21

4.1 Mr M J Nield, Director-Corporate Services, spoke to the memorandum:

- to update the Committee on the mid-term review of the *Regional Land Transport Plan for Taranaki 2015/16-2020/21* (the RLTP or the Plan)
- to advise of the delay in release of the *Government Policy Statement (GPS) on Land Transport 2018* and related documents
- to update the Committee on the Provincial Growth Fund (PGF) and its relationship with the Plan
- to present a draft version of the Plan for the Committee's consideration, noting that there are a number of aspects of the Plan which are still evolving
- to seek support of the revised Plan in its current form being circulated for targeted consultation.

4.2 It was noted to the Committee that the Plan must be submitted to the NZ Transport Agency by 30 June 2018 where the activities will be nationally moderated for inclusion in the *National Land Transport Programme* (NLTP). Ms P McLean, NZ Transport Agency, updated the Committee on the revised draft GPS that will be released on or about 28 March 2018 for a four-week consultation period. The *Investment Assessment Framework* (IAF) is also being revised to reflect the new GPS that will then be used to assess RLTP activities for inclusion in the NLTP.

4.3 Concern was expressed on the time availability for updating the draft RLTP and the requirement to release the Plan for public consultation, noting that the RLTP must align with new investment priorities of a GPS which is not yet released. Council officers advised that they will delay the Plan being released for consultation for as long as possible to await the release of a revised GPS and other related documents. Should the Plan be decided to be released for consultation as it currently stands, it will be done in the knowledge that changes will need to be made to the Plan post-consultation in order to ensure the Plan is aligned with the Government's transport priorities.

4.4 The Committee were advised that the Waikato Regional Council and Bay of Plenty Regional Council have released their RLTPs for consultation.

Recommended

That the Taranaki Regional Council:

1. receives the memorandum, Mid-term review of the *Regional Land Transport Plan for Taranaki 2015/16-2020/21*
2. agrees to release the revised *Regional Land Transport Plan for Taranaki 2015/16-2020/21* for targeted consultation in its current state, subject to any changes agreed by the Committee

3. notes that a number of changes will need to be made to the *Regional Land Transport Plan for Taranaki 2015/16-2020/21* post-consultation once the *Government Policy Statement (GPS) on Land Transport 2018* and related documents have been revised and released.

Duynhoven/Volzke

5. New Zealand Transport Agency Regional Report

- 5.1 Ms P McLean, NZ Transport Agency, spoke to the NZ Transport Agency's Quarterly Report to the Taranaki Regional Transport Committee updating Members on Agency news and activities.

- 5.2 A number of matters were noted and discussed by the Committee including:

- Provincial Growth Fund (transport projects)
- Eligibility criteria of projects to the PGF
- Speed Campaign launch
- Regional representation at the Road Safety Summit April 2018
- New Plymouth to Hawera project and discussion on potential Hawera to Whanganui corridor project
- NZ Transport Agency response, assessment of bylaws, and delegation of authority to councils regarding cars for sale along state highways
- Mangamahoe Culvert and inclusion in the design works of the provision of a cycleway
- Awakino Gorge to Mt Messenger Programme – update.

Recommended

THAT the Taranaki Regional Council

1. receives and notes the Regional Report from the NZ Transport Agency dated 21 March 2018.

Dunlop/Duynhoven

6. Stock truck effluent disposal sites update

- 6.1 Mr M J Nield, Director-Corporate Services, spoke to the memorandum updating the Committee on the in-transit stock truck effluent disposal sites north of New Plymouth and to seek support from the Committee in advocating for new sites to be built.

Recommended

That the Taranaki Regional Council:

1. receives the memorandum *Stock truck effluent disposal sites update*
2. agrees to the need for a replacement site in the Mt Messenger vicinity being referred to the NZ Transport Agency for consideration within their SH3 Awakino Gorge to Mt Messenger Programme of works

3. notes the letter sent to the Waikato Regional Transport Committee reiterating support for the prioritising of a stock truck effluent disposal site being constructed on SH3 near Piopio.

Volzke/McDonald

7. Passenger transport operational update for the quarter ending 31 December 2017

- 7.1 Mr C B Clarke, Transport Services Manager, spoke to the memorandum providing the Committee with an operational report of the public transport services as at 31 December 2017.

Recommended

THAT the Taranaki Regional Council

1. receives and notes the operational report of the public transport services for the quarter ending 31 December 2017

Dunlop/McDonald

8. Correspondence and information items

- 8.1 The memorandum updating Members on correspondence and information received since the last Committee meeting was noted.
- 8.2 Mr M J Nield, Director-Corporate Services, sought the Committee's view on whether a collective regional response is required to the 'Movement' collective regarding implementing safer rural speed limits for pedestrians, horse-riders, cyclists and user of mobility devices. The Committee did not support imposing speed limits on local roads arbitrarily and agreed that any response or action be left to each individual council as road controlling authorities.

Recommended

That the Taranaki Regional Council:

1. receives and notes for information purposes the correspondence with the Associate Minister of Transport on improving road safety in Taranaki
2. receives and notes the invitation to attend a Local Government Road Safety Summit in Wellington on 9 April 2018
3. receives the correspondence received from the umbrella campaign 'Movement' requesting consideration of reducing speed limits on rural roads used by vulnerable users, and provides guidance on whether a collective regional response is wanted
4. receives and notes for information purposes the letter received in respect of State Highway 43 from the new Minister of Transport, Hon Phil Twyford
5. receives and notes for information purposes the submission made on the Mt Messenger Bypass project on behalf of the State Highway 3 Working Party.

Dunlop/Duynhoven

There being no further business the Committee Chairperson, Councillor C S Williamson, declared the Regional Transport Committee meeting closed at 12.20pm.

Confirmed

Chairperson _____
C S Williamson

Date **13 June 2018**

Agenda Memorandum

Date 10 April 2018

**Memorandum to
Chairperson and Members
Taranaki Regional Council**



**Subject: Executive, Audit and Risk Committee
Minutes – 3 April 2018**

Prepared by: M J Nield, Director-Corporate Services

Approved by: B G Chamberlain, Chief Executive

Document: 2032944

Resolve

That the Taranaki Regional Council:

1. receives the minutes of the Executive, Audit and Risk Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 3 April 2018 at 10.00am
2. adopts the recommendations therein.

Matters arising

Appendices

Document #2027271 – Minutes Executive, Audit and Risk Committee

2. Financial and Operational Report

- 2.1 The memorandum to receive information on the operational and financial performance of the Council was noted and discussed by the Committee. Financially, the Council is in-line with the estimates established in the *2017/2018 Annual Plan*. Significant income and expenditure variances (plus or minus \$100,000) were noted and discussed.

Recommended

THAT the Taranaki Regional Council

1. receives the memorandum and the January 2018 Monthly Financial Report
2. notes the Common Seal has been affixed to the following documents:
 - 2018/01: Renewal of lease – TRC to David Michael Moeran, 13 Bell Street, New Plymouth.
 - 2018/02: Renewal of lease – TRC to Molten Metals Ltd, 65-87 Centennial Drive, New Plymouth.
 - 2018/03: Adoption of the TRC Regional Pest Management Plan for Taranaki.
 - 2018/04: Concession Document (Easement) between the Department of Conservation and the TRC. Ihaia Conservation Area – use and maintenance of a flood diversion channel.
3. approves an increase in the budget for the car park extension to \$150,000
4. notes the Yarrow Stadium and Regional Integrated Ticketing System updates
5. notes the digital media report
6. notes the Health and Safety reports.

Walker/Cloke

3. Terms of Reference Taranaki Solid Waste Management Committee

- 3.1 The memorandum to present a revised terms of reference for the Taranaki Solid Waste Management Committee (TSWMC) was discussed.

Recommended

THAT the Taranaki Regional Council

1. notes the revised terms of reference for the Taranaki Solid Waste Management Committee
2. adopts the revised terms of reference for the Taranaki Solid Waste Management Committee

Cloke/Joyce

Mr G K Bedford, Director-Environment Quality, left the Executive, Audit and Risk Committee meeting at 10.20am.

4. Port Taranaki Limited: Half-Year Report to 31 December 2017

Councillor D N MacLeod declared an interest in agenda item 4 (Port Taranaki Limited: Half-Year Report to 31 December 2017) and took no part in the discussions or deliberations

- 4.1 The Port Taranaki Limited's interim report on the operations and activities of the company for the six months ending 31 December 2017 was received and discussed by the Committee.

Recommended

THAT the Taranaki Regional Council:

1. receives Port Taranaki Limited's interim report for the six months ended 31 December 2017 including the unaudited financial report
2. notes the 2017/2018 Port Taranaki Ltd dividends of \$2,730,000 in both September and February.

Walker/Cloke

5. Regional Software Holdings Limited: Draft Statement of Intent for 2018/2019 to 2020/2021

As a Director of Regional Software Holdings Limited, M J Nield, Director-Corporate Services, declared an interest to the Executive, Audit and Risk Committee and facilitated discussion only on the Regional Software Holdings Limited: Draft Statement of Intent for 2018/2019 to 2020/2021 item.

- 5.1 Mr M J Nield, spoke to the memorandum. He summarised the main matters contained in the draft statement of intent.

Recommended

THAT the Taranaki Regional Council

1. receives and considers Regional Software Holdings Ltd's statement of intent for the year ending 30 June 2019
2. provides feedback to the Board of Directors of Regional Software Holdings Ltd.

Cloke/Walker

6. Regional Software Holdings Limited: Six Month Report to Shareholders to 31 December 2017

As a Director of Regional Software Holdings Limited, M J Nield, Director-Corporate Services, declared an interest to the Executive, Audit and Risk Committee and facilitated discussion only on the Regional Software Holdings Limited: Six Month Report to Shareholders to 31 December 2017 item.

- 6.1 Mr M J Nield spoke to the memorandum. He summarised the main matters contained in the report.

Recommended

THAT the Taranaki Regional Council

1. receives Regional Software Holdings Ltd's interim report for the six months ended 31 December 2017 including the unaudited financial report.

Lean/MacLeod

7. Public Excluded

In accordance with section 48(1) of the *Local Government Official Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Executive, Audit and Risk Committee meeting held on Tuesday 3 April 2018 for the following reason/s:

Item 8 – Yarrow Stadium: Recovery Plan

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 9 - Report to the Council on the Audit of the Consultation Document for the 2018/2029 Long-Term Plan

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 10 – Debt Collection

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Lean/Cloke

There being no further business, the Chairperson, Councillor D N MacLeod, declared the Executive, Audit and Risk Committee Meeting closed at 10.35am.

Confirmed

Committee Chairperson: _____
D N MacLeod

Date: 7 May 2018

Agenda Memorandum

Date 10 April 2018

**Memorandum to
Chairperson and Members
Taranaki Regional Council**



Subject: Joint Committee Minutes

Prepared by: G K Bedford, Director-Environment Quality

Approved by: B G Chamberlain, Chief Executive

Document: 2024351

Purpose

The purpose of the memorandum is to receive for information the minutes of the Taranaki Solid Waste Management Committee meeting held on Thursday 15 March 2018, and minutes of the Taranaki Civil Defence Emergency Management Group Joint Committee meeting held on Tuesday 6 March 2018.

Executive summary

The Taranaki Solid Waste Management Committee and the Taranaki Civil Defence Emergency Management Group Joint Committee are Joint Committee's between the Taranaki Regional Council and the three district councils of Taranaki.

The Local Government Act (Schedule 7, clause 30(8)) states that a joint committee is deemed to be both a committee of the local authority and a committee of the other local authority or public body.

Each council has therefore been given the minutes of the joint committee meetings for their receipt and information.

Recommendations

That the Taranaki Regional Council

1. receives the unconfirmed minutes of the Taranaki Solid Waste Management Committee meeting held on Thursday 15 March 2018
2. receives the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Group Joint Committee meeting held on Tuesday 6 March 2018.

Decision-making considerations

Part 6 (Planning, decision-making and accountability) of the *Local Government Act 2002* has been considered and documented in the preparation of this agenda item. The recommendations made in this item comply with the decision-making obligations of the *Act*.

Financial considerations—LTP/Annual Plan

This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

Policy considerations

This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the *Local Government Act 2002*, the *Resource Management Act 1991* and the *Local Government Official Information and Meetings Act 1987*.

Iwi considerations

This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the *Local Government Act 2002*) as outlined in the adopted long-term plan and/or annual plan. Similarly, iwi involvement in adopted work programmes has been recognised in the preparation of this memorandum.

Legal considerations

This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

Appendices/Attachments

Document 2007980: Minutes Taranaki Solid Waste Management Committee

Document 2017426: Minutes Taranaki Civil Defence Emergency Management Group Joint Committee

Minutes of the Taranaki Solid Waste Management Committee held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Thursday 15 February 2018 commencing at 10.30am.



Members	Councillors	N W Walker	(Taranaki Regional Council) (Chairperson)
		B Roach	(South Taranaki District Council)
		A Jamieson	(Stratford District Council)
		R Handley	(New Plymouth District Council)

Attending	Mr	G K Bedford	(Taranaki Regional Council)
	Mrs	H Gerrard	(Taranaki Regional Council)
	Mrs	K van Gameren	(Taranaki Regional Council)
	Mrs	K Hope	(New Plymouth District Council)
	Mr	D Langford	(New Plymouth District Council)
	Mr	M Baker	(New Plymouth District Council)
	Mrs	V Araba	(Stratford District Council)
	Mr	H Denton	(South Taranaki District Council)
	Ms	E Letendre	(South Taranaki District Council)
	Mr	B Monkley	(EnviroWaste)
	Mr	G Jones	(EnviroWaste)
	Mr	R Simeon	(EnviroWaste)
	Mr	K Smith	(Flight Plastics)

Apologies The apology from Councillor M Chong (New Plymouth District Council) was received and sustained.

Notification of Late Items There were no late items of business.

1. Minutes Taranaki Solid Waste Management Committee - 16 November 2017

Resolved

THAT the Taranaki Solid Waste Management Committee

1. takes as read and confirms the minutes and resolutions of the Taranaki Solid Waste Management Committee meeting held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Thursday 16 November 2017 at 10.30am
2. notes that the unconfirmed minutes of the Taranaki Solid Waste Management Committee meeting held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Thursday 16 November 2017 at 10.30am, have been circulated to the Taranaki Regional Council, New Plymouth District Council, Stratford District Council and South Taranaki District Council for their receipt and information.

Walker/Roach

Matters Arising

Contamination in Recycling

Mrs K Hope, New Plymouth District Council, outlined to the Committee that reducing the contamination rates in recycling continues to a focus by each district council. As part of the next phase of a collaborative region-wide communications plan, cinema advertising will be commence in March/ April as well as information stall as WOMAD and other public events.

EnviroWaste – Regional Solid Waste Services Contract Update

It was reported to the Committee that a Bin Auditor has been appointed with the role to commence 1 March 2018.

2. Revised Terms of Reference: Taranaki Solid Waste Management Committee

- 2.1 Mr G K Bedford, Taranaki Regional Council, spoke to the memorandum presenting to the Committee revised Terms of Reference for the Taranaki Solid Waste Management Committee.

Resolved

THAT the Taranaki Solid Waste Management Committee

1. receives the memorandum *Revised Terms of Reference: Taranaki Solid Waste Management Committee*
2. agrees and adopts the revised Terms of Reference for the Taranaki Solid Waste Management Committee, to take effect from the next Committee meeting 24 May 2018
3. forwards the updated Terms of Reference to each Taranaki each district council and the Taranaki Regional Council for adoption.

Walker/Handley

3. Delivery of the role of the Regional Waste Minimisation Officer

- 3.1 Mrs K Hope, New Plymouth District Council, spoke to the memorandum updating the Committee on the change of staff and delivery of the role of the Regional Waste Minimisation Officer.
- 3.2 It was noted to the Committee that interviews for the position of Regional Waste Minimisation Officer will be held with the short-listed candidates next week with an appointment to the role made shortly thereafter. The position is now a full-time role with the agreement of each district council.

Resolved

THAT the Taranaki Solid Waste Management Committee

1. notes the change of staff and delivery of the Regional Waste Minimisation Officer. Jamieson/Roach

4. Proposed container deposit scheme

- 4.1 Mrs H Gerrard, Taranaki Regional Council, spoke to the memorandum informing the Committee of a campaign to implement a container deposit scheme into New Zealand.
- 4.2 The scheme was discussed with support from each district council. It was noted given the current heightened interest at a national level in the costs and benefits of a targeted container deposit scheme, it is timely for the district councils to consider the likely impacts of a scheme specific to the local situation, contracts and infrastructure and to assess whether such a scheme should be supported or otherwise.

Resolved

THAT the Taranaki Solid Waste Management Committee

1. receives the memorandum *Proposed container deposit scheme* and report
2. invites the district councils to consider the costs and benefits of a national container deposit scheme to the local situation.

Handley/Walker

5. Flight Plastics - A Circular Economy for PET Packaging in New Zealand

- 5.1 Mr Keith Smith, Flight Plastics, provided a presentation to the Committee *A Circular Economy for PEP Packaging in New Zealand*.

6. EnviroWaste Regional Solid Waste Services Contract Update

Mr R Simeon, EnviroWaste, provided an update to the Committee on matters of interest in relation to the Regional Solid Waste Services Contract. Contamination levels at around 14% across the three district councils peaked in August 2017 at 17%. With the appointment of a Bin Auditor, it is anticipated there will be improvement in this area. EnviroWaste vehicles are undergoing service lift replacement (side-arms) over the next four to five months with support from the supplier. Drivers are now undergoing driver training with an instructor.

7. Central Landfill Update Report

Mr D Langford, New Plymouth District Council, provided the Committee with an update on the Eltham Central Landfill. The Central Landfill Joint Committee (administered by the New Plymouth District Council) will hold its first meeting in April 2018. Construction of the landfill by Whitakers Civil Engineering Limited is now

underway and the roadworks on Rotokare Road are nearly complete. A modelling process to set the gate-weight charges are underway. An updated version of the landfill management plan has been drafted and forwarded to the Taranaki Regional Council.

8. General Business

WOMAD 2018

Councillor R Handley, New Plymouth District Council, noted to the Committee that WOMAD 2018 will be continuing its zero-waste to landfill focus whereby a converter will be temporarily installed in the car park area to take rubbish that would normally have gone to landfill.

There being no further business, Committee Chairperson, Councillor N W Walker (Taranaki Regional Council) declared the meeting of the Taranaki Solid Waste Management Committee closed at 12.05pm.

Confirmed

Chairperson

N W Walker

Date

24 May 2018

**Minutes of the Taranaki Civil Defence
Emergency Management Group Joint Committee
meeting held at the Taranaki Regional Council,
47 Cloten Road, Stratford on Tuesday
6 March 2018 commencing at 10.40am.**



Members	Councillor	M J Cloke	(Taranaki Regional Council) (Group Chairperson)
	Mayor	R Dunlop	(South Taranaki District Council)
	Mayor	N Volzke	(Stratford District Council)
	Mayor	N Holdom	(New Plymouth District Council)

Attending	Councillor	B K Raine	
	Mr	G K Bedford	(Taranaki Regional Council)
	Mrs	K van Gameren	(Taranaki Regional Council)
	Mr	C Campbell-Smart	(Taranaki CDEM Manager)
	Mr	C Stevenson	(Taranaki CDEM CEG Chairperson)
	Mr	B Manning	(Taranaki CDEM Group Controller)
	Mr	K Evans	(Ministry of Civil Defence Emergency Management)
	Mr	W Crockett	(South Taranaki District Council)
	Mr	P Ledingham	(Taranaki Regional Council)
	Mr	R Ritchie	(Taranaki Regional Council)
	Mrs	T Gordon	(Taranaki CDEM Analyst)
	Ms	A Weir	(PHD Student)

One Member of the Media.

Apologies The apology from Mr S Hanne (Stratford District Council) was received and sustained.

Notification of

Late Items Item 12 – Taranaki CDEM Group Plan Submissions – submission from the South Taranaki District Council (13 February 2018) *tabled*

1. Confirmation of Minutes – 7 December 2017

Resolved

THAT the Taranaki Civil Defence Emergency Management Group Joint Committee:

1. takes as read and confirms the minutes of the Taranaki Civil Defence Emergency Management Group meeting held at the Taranaki Regional Council, 47 Cloten Road, Stratford, on Tuesday 7 December 2017 at 10.30am
2. notes that the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Group meeting held at the Taranaki Regional Council, 47 Cloten Road, Stratford, on Tuesday 7 December 2017 at 10.30am, have been circulated to the Taranaki Regional Council, New Plymouth District Council, Stratford District Council and South Taranaki District Council for their receipt and information.

Dunlop/Volzke

Matters arising

There were no matters arising.

2. Taranaki Civil Defence Emergency Management Co-ordinating Group Meeting Notes

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

1. receives the meeting notes of the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group meeting held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Wednesday 14 February 2018 at 3.15pm
2. adopts the recommendations therein, noting the recommendations were made by consensus at the meeting
3. notes that the meeting notes will be ratified by the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group on 31 May 2018.

Dunlop/Volzke

3. CDEM Group Related Service Delivery Update Report and Constituting Agreement amendment

- 3.1 Mr C Campbell-Smart, CDEM Manager, spoke to the memorandum updating the Joint Committee on progress with the CDEM Related Service delivery project and presenting, for discussion, the legal opinion obtained to inform decisions on the next steps.

Resolved

THAT the Taranaki Civil Defence Emergency Management Group Joint Committee:

1. receives the memorandum *CDEM Group Related Service Delivery Update Report*
2. notes and endorses the contents of the report, including consideration of implications of the legal opinion
3. acknowledges that the Taranaki Regional Council has the statutory responsibility for provision of related services to the Group
4. requests to the Taranaki Regional Council and CEO of this Council, to consider and effect the provision of related services for the CDEM Group through transferring this provision to New Plymouth District Council, via a letter from the CDEM Group Joint Committee
5. adopts the recommended changes to subsection 5.1.1 of the draft constituting agreement for the Taranaki Civil Defence Emergency Management Joint Committee, as follows: *'The Taranaki Regional Council's responsibilities are essentially to support regional coordination for CDEM in Taranaki and ~~to provide~~ for the provision of*

all the services of the administering authority necessary for effective and efficient delivery of CDEM services across Taranaki (defined under section 24 of the Act), including any related services as ~~defined~~ determined by the CDEM.

Cloke/Holdom

4. Planning/Policy Work Programme 2018-2023

- 4.1 Mr C Campbell-Smart, CDEM Manager, spoke to the memorandum presenting an outline of a proposed planning and policy work programme for the next five years and a proposed additional fixed-term CDEM analyst resource for approval.
- 4.2 Members noted and discussed that the 2018/2019 budgets for civil defence emergency management have been previously approved and referred to the region's four local authorities for inclusion in their long-term plan planning processes. Additional resources are not budgeted for 2018/2019 and the recommendation for a further \$40,000 could not be supported without further consideration. Members requested the policy review schedule be reviewed to prioritise plans for review or establishment based on importance, and a revised additional resource budget be prepared.
- 4.3 The Joint Committee agreed to instruct the Taranaki Emergency Management Office to prepare submissions to the South Taranaki, Stratford, and New Plymouth district council and the Taranaki Regional Council 2018/2028 Long-Term Plans for public consultation.
- 4.4 Due to the timing of the next meetings for the Joint Committee and the Taranaki CDEM Co-ordinating Executive Group (CEG) and the long-term plan hearing dates of each council, it was agreed that the CDEM Group Manager prepare the policy schedule review, revised additional budget, and submissions to each council, to be signed-off by the CEG Chairperson.
- 4.5 It was noted that any additional resourcing for civil defence emergency management in Taranaki for 2018/2019 would be dependent on the outcome of the TEMO submission to the long-term plan submission process.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

1. receives the memorandum *Planning/Policy Work Programme 2018-2023*
2. notes the contents of the report
3. notes the list of existing Taranaki CDEM Group strategies and plans
4. notes the policy development and review schedule for 2018/2023, as outlined in the report, giving top priority to a Strategic Recovery Plan, a Mass Evacuation Plan, and a Fuel Management Plan
5. notes the additional budget request of \$40,000 for a 0.5 FTE CDEM analyst, for a three-year fixed-term period from 1 July 2018, to enhance development and review of hazard-specific response plans, and for this cost to be apportioned across the CDEM Group members

6. instructs the CDEM Group Manager to review the policy development and review schedule for 2018/2023 and prepare a revised additional resource budget
7. subject to recommendation 6, instructs the CDEM Group Manager to prepare submissions on behalf of the Taranaki Emergency Management Office to the South Taranaki, Stratford, and New Plymouth district council and the Taranaki Regional Council 2018/2028 Long-Term Plans
8. notes that any additional budget for civil defence emergency management in Taranaki for 2018/2019 will be dependent on the outcome of the Taranaki Emergency Management Office's submission to the South Taranaki, Stratford, and New Plymouth district council and the Taranaki Regional Council 2018/2028 Long-Term Plans.

Dunlop/Volzke

5. CDEM Model Implementation – CIMS Staffing

- 5.1 The memorandum outlining the appointments required to implement the new CDEM delivery model, and the CDEM Group appointment process, as required in the *Civil Defence Emergency Management Act 2002*, the *National Civil Defence Emergency Management Plan Order*, and the *Coordinated Incident Management System (CIMS)* was received and discussed.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

1. receives the report *CDEM Model Implementation – CIMS Staffing*
2. notes the contents of the report
3. notes the additional budget request of \$26,000 from 1 July 2018 ongoing, to enable the appointment of a Group Recovery Manager and a Group Welfare Manager, and for this cost to be apportioned across the CDEM Group members
4. instructs the CDEM Group Manager to prepare submissions on behalf of the Taranaki Emergency Management Office to the South Taranaki, Stratford, and New Plymouth district council and the Taranaki Regional Council 2018/2028 Long-Term Plans
5. notes that any additional budget for civil defence emergency management in Taranaki for 2018/2019 will be dependent on the outcome of the Taranaki Emergency Management Office's submission to the South Taranaki, Stratford, and New Plymouth district council and the Taranaki Regional Council 2018/2028 Long-Term Plan's.
6. instructs the CEOs of the Taranaki territory authorities to work with the CDEM Group Office to begin a process of identifying and nominating suitably qualified and experienced persons for key roles of local Controllers and Recovery Managers, for appointment by the Taranaki CDEM Group Joint Committee.

Cloke/Holdom

6. Appointment of Craig Campbell-Smart as Group Controller

- 6.1 The memorandum recommending the appointment of Mr Craig Campbell-Smart to the role of 'primary' Taranaki CDEM Group Controller was received and discussed.
- 6.2 The Joint Committee acknowledged and thanked Mr Brent Manning for his time and work in the role of Group Controller, noting that Mr Manning will become an alternative Group Controller for Taranaki CDEM.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

1. receives the memorandum *Appointment of Craig Campbell-Smart as Group Controller*
2. notes and endorses the contents of the report
3. appoints Mr Craig Campbell-Smart to the role of primary Group Controller for Taranaki CDEM
4. thanks and acknowledges the service that Mr Brent Manning has provided to the Taranaki CDEM Group in his time as primary Group Controller
5. notes that Mr Brent Manning will become an alternative Group Controller for Taranaki CDEM.

Holdom/Volzke

7. Resignation of Taranaki CDEM Group Welfare Manager – Ms Lynsey Wilcox

- 7.1 The memorandum advising the Joint Committee of the resignation of the Taranaki CDEM Group Welfare Manager, Ms Lynsey Wilcox (effective as at 20 December 2017) was received and noted.

Resolved

THAT the Taranaki Civil Defence Emergency Management Group Joint Committee:

1. receives the resignation of Group Welfare Manager, Ms Lynsey Wilcox
2. notes and endorses the contents of the report
3. acknowledges the service that Ms Lynsey Wilcox has provided for the Taranaki CDEM Group in her time as Group Welfare Manager
4. note that a report on appointment of a Group Welfare Manager, and other key CDEM positions, is outlined in an earlier report at today's meeting.

Holdom/Cloke

8. Strategic Planning for Recovery – Director's Guidelines

- 8.1 Mr C Campbell-Smart, CDEM Group Manager, spoke to the memorandum informing the Joint Committee of new requirements for CDEM Groups, following legislative changes to the *Civil Defence Emergency Management Act 2002* to provide for strategic planning for recovery from hazards and risks.

Resolved

THAT the Taranaki Civil Defence Emergency Management Group Joint Committee:

1. receives the memorandum *Strategic Planning for Recovery – Director’s Guidelines*
2. notes and endorses the contents of the report
3. requests that territorial authority chief executives assist the CDEM Group to implement Strategic Recovery Planning as per the Director’s Guideline.

Cloke/Holdom

9. Ministerial Review into Better Responses to Natural Disasters and Other Emergencies

- 8.1 Mr C Campbell-Smart, CDEM Manager, spoke to the memorandum presenting Members with an update on the *Ministerial Review into Better Responses to Natural Disasters and Other Emergencies* conducted by a Technical Advisory Group set up to conduct an independent review.

Resolved

THAT the Taranaki Civil Defence Emergency Management Group Joint Committee:

1. receives the memorandum *Ministerial Review into Better Responses to Natural Disasters and Other Emergencies*
2. notes and endorses the contents of the report
3. notes that the Taranaki CDEM Co-ordinating Executive Group will prepare and approve a submission to the Review on behalf of the Taranaki CDEM Group.

Volzke/Holdom

10. TEMO Quarterly Performance and Activity Report

- 10.1 Mr C Campbell-Smart, CDEM Manager, spoke to the memorandum reporting on the performance of the Taranaki Emergency Management Office for the second quarter of the 2017/2018 financial year against service levels and specific programmes and projects.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

1. receives the memorandum *TEMO Quarterly Performance and Activity Report*

Cloke/Dunlop

11. Responses to Ex-Cyclone Fehi and Gita

- 11.1 Mr C Campbell-Smart, CDEM Manager, and Mr B Manning, CDEM Group Controller spoke to the memorandum providing an update to the Joint Committee on recent Taranaki CDEM responses in respect of ex-cyclone Fehi (1 February 2018) and ex-

cyclone Gita (20 February 2018).

- 11.2 It was noted that an organisational debrief has yet to occur, the outcome of which will be presented through the Taranaki CDEM Co-ordinating Executive Group.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

1. receives and notes the memorandum Responses to *Ex-Cyclone Fehi and Gita*.

Cloke/Dunlop

The meeting of the Taranaki Civil Defence Emergency Management Joint Committee was adjourned at 12.10pm.

The meeting of the Taranaki Civil Defence Emergency Management Joint Committee was reconvened at 12.40pm. Absent from the reconvened meeting: Mr P Ledingham (Communications Officer) and Mr R Ritchie (Communications Manager).

12. Taranaki CDEM Group Plan Submissions

- 12.1 The Joint Committee heard from the following submitters who wish to be heard in support of their submission on the draft Taranaki CDEM Group Plan 2018-2023.

Mr Joe Clough	Taranaki CDEM Rural Advisory Group
Ms Louise Tester	Te Korowai o Ngārahine Trust

- 12.2 It was noted that an officer analysis of submissions and recommendations for changes to the existing Group Plan will be considered by the Joint Committee on 1 May 2018, before the final draft Group Plan is forwarded to the Minister of Civil Defence Emergency Management for comment.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

1. receives the submissions made on the draft *Taranaki CDEM Group Plan 2018-2023*.

Cloke/Holdom

There being no further business, Group Chairperson Councillor M J Cloke (Taranaki Regional Council) declared the Taranaki Civil Defence Emergency Management Group meeting closed at 1.05pm.

Confirmed

Chairperson _____
M J Cloke

Date **1 May 2018**

Agenda Memorandum

Date 10 April 2018

**Memorandum to
Chairperson and Members
Taranaki Regional Council**



Subject: 2018 Local Government New Zealand Conference

Approved by: M J Nield, Director-Corporate Services

B G Chamberlain, Chief Executive

Document: 2015623

Purpose

The purpose of this memorandum is to appoint attendees to the 2018 Local Government New Zealand Conference and Annual General Meeting to be held in Christchurch, 15 - 17 July 2018.

Recommendations

That the Taranaki Regional Council:

1. appoints the Chairperson, Councillor D N MacLeod, together with the Chief Executive, Mr B G Chamberlain, to attend the Local Government New Zealand Conference to be held in Christchurch from 15-17 July 2018
2. seeks expressions of interest from Councillors who may wish to attend the Local Government New Zealand Conference to be held in Christchurch from 15-17 July 2018
3. delegates to the Chairperson the authority to finalise the attendees at the Local Government New Zealand Conference to be held in Christchurch from 15-17 July 2018
4. appoints the Chairperson, Mr D N MacLeod as Presiding Delegate to the Annual General Meeting of Local Government Zealand to be held on Sunday 15 July 2018 in Christchurch
5. noting that the Taranaki Regional Council is entitled to be represented at the Annual General Meeting of Local Government Zealand by up to three delegates, appoints up to two delegates to the Annual General Meeting of Local Government Zealand from amongst Councillors that will be attending the 2018 Local Government New Zealand Conference.

2018 Local Government New Zealand Conference

The 2018 Local Government New Zealand (LGNZ) Conference is to be held in Christchurch on 15-17 July. The Local Government New Zealand Annual General Meeting will be held on Sunday 15 July.

The full programme of the 2018 LGNZ Conference can be obtained from <http://www.lgnz.co.nz/about-lgnz/lgnz-conference-2/> .

The Council needs to determine who will be attending the 2018 LGNZ Conference in order that registration, travel, accommodation and other conference arrangements can be made. The intention is to seek expressions of interest from those Councillors that wish to attend the Conference and then delegate to the Chairperson the authority to finalise the list of attendees.

Regional Sector Group (Pre-Conference tour)

As with other years, a Regional Sector Group tour will be held prior to the Conference. Environment Canterbury will host this tour beginning on Thursday 12 July at 1.30pm, concluding Saturday 14 July 4.30pm.

Background

At the Ordinary Meeting of the Taranaki Regional Council held in July 1991, Members resolved the following:

THAT the Taranaki Regional Council:

- a) *keep a register of Members' Conference Attendance to enable all members to have an opportunity to attend necessary conferences on a roster basis*
- b) *receive through the respective committees or full council a report on an "as and when required" basis, on proposals for members to attend conferences to enable a reporting procedure to be put in place prior to Members attending conferences.*

Attendance Register of the Local Government New Zealand Conference

The attendance register for the past two years is listed below:

Year	Venue	Councillors
2016	Dunedin	Councillor MacLeod Councillor Horton Councillor Irving Councillor Joyce Councillor Maxwell Councillor Williamson
2017	Auckland	Councillor MacLeod Councillor McDonald Councillor Williamson

31st Local Government New Zealand Annual General Meeting

The 31st Annual General Meeting of Local Government New Zealand will be held on Sunday 15 July.

The constitution of Local Government New Zealand outlines the following:

Delegates

Clause G13(e)

At the Annual General Meeting and Special General Meetings, member authorities are entitled to representation as follows:

Regional Councils having populations of 100,000 or over and less than 250,000 – not more than 3 delegates;

And

Clause G15

Every member authority must appoint one of its delegates as its presiding delegate and may appoint one or more alternate delegates, provided that the number of delegates does not exceed the number of delegates allowed.

The Taranaki Regional Council is entitled to have up to three delegates attend the Annual General Meeting. However, the Council is only entitled to one vote at the meeting and this vote is exercised by the Presiding Delegate. The other two delegates can only vote on behalf of the Taranaki Regional Council should the Presiding Delegate is absent from the Annual General Meeting.

Other people wishing to attend the Local Government New Zealand Annual General Meeting may do so but as an observer only.

Decision-making considerations

Part 6 (Planning, decision-making and accountability) of the *Local Government Act 2002* has been considered and documented in the preparation of this agenda item. The recommendations made in this item comply with the decision-making obligations of the *Act*.

Financial considerations—LTP/Annual Plan

This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

Policy considerations

This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the *Local Government Act 2002*, the *Resource Management Act 1991* and the *Local Government Official Information and Meetings Act 1987*.

Iwi considerations

This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the *Local Government Act 2002*) as outlined in the adopted long-term plan and/or annual plan. Similarly, iwi involvement in adopted work programmes has been recognised in the preparation of this memorandum.

Legal considerations

This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

Agenda Memorandum

Date 10 April 2018

**Memorandum to
Chairperson and Members
Taranaki Regional Council**



Subject: Meeting Dates April-May 2018

Approved by: M J Nield, Director-Corporate Services

B G Chamberlain, Chief Executive

Document: 2024363

Purpose

The purpose of this memorandum is to provide notification to Members of the next round of Council meetings for 2018.

Meeting Dates

The six-weekly round of Council meetings for **April-May 2018** will be as follows:

Consents and Regulatory Committee	Tuesday 24 April 2018	9.30am
Policy and Planning Committee	Tuesday 24 April 2018	10.30am
Executive, Audit and Risk Committee	Monday 7 May 2018	10.00am
Ordinary Meeting*	Monday 7 May 2018	11.00am
* to hear submissions on the 2018/2028 Long-Term Plan		
Ordinary Meeting	Tuesday 15 May 2018	10.30am

Joint Committee Meetings

Taranaki Civil Defence Emergency Management Group Joint Committee	Tuesday 1 May 2018	10.30am
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Ordinary Meeting Public Excluded

In accordance with section 48(1) of the *Local Government Official Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Ordinary Meeting on Tuesday 10 April 2018 for the following reason/s:

Item 10 - Confirmation of Confidential Minutes

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information continue to be supplied.

Item 11- Confidential Executive, Audit and Risk Committee Minutes

TThat the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.